

Harrodsburg First

MEETING MINUTES

JANUARY MEETING – 16 JANUARY 2020

Meeting held at 1200 at the office of Harrodsburg First, 109 South Main Street, Harrodsburg

Board Members Present

Allen Goldie (president)
Noel Turner (treasurer)
Drew Hardgrove
Lora White

Chris Dotson
Leslie Bosse
Jimmy Drakeford
Connie Allen

Board Members Absent

Allan Barlow

Other Attendees/Guests

Julie Wagner, Executive Director

Agenda included on page(s) after minutes.

Minutes

Allen welcomed Leslie Bosse back to the Board.

Review of the minutes. No questions/discussion. Motion to accept Jimmy; Chris seconded. All approved.

Discussed employee manual. Invite all Board members to join Executive Committee after meeting to look over the employee manual.

Potential new board members: Albert Moore, Debra Bonanno-Slaninka (Blackwatch Alpacas). Allen said Albert would be a nice addition. Albert is on the Oktoberfest committee as well. Debra has already agreed to be on the board. Leslie recommended Debra. Motion for offering Albert to be on the Board, Leslie, Lora/Noel seconded. All approved. Motion for accepting/offering Debra to be on the Board, Noel, Chris seconded. All approved.

Budget—Noel said he met with Allen and Julie twice and Noel requested a budget for last 6 months of fiscal year. Julie prepared and brought to meeting. Noel wants to redesign the financial reports, clean up and change the reports to see budget comparison for month and year to date. Noel stated that it appears (conservatively speaking) that H'burg First will have a shortfall of around a \$7,000 to 8,000. He reminded the Board that we get \$50,000/year from the City and County, combined. We are currently paying the Executive Director (Julie) \$38,500 a year, but recommends dropping down to \$36,000, acknowledging the non-exempt status ceiling of \$35,568. Noel said it would not cover the shortfall but it will help. He proposed to look at position salary every year and decide what it's going to be. Revisit in June in every year. He recommended approving her salary every year.

Drew expressed a desire for more clarity in revenues and expenses. Noel proposes that new financial reports will make things more clear. Noel wants to separate operations and Oktoberfest expenses and anything else that has a revenue stream associated with it. Lots of discussion culminating with Noel stating each fundraising activity needs to it's own budget and needs to show a profit. Jimmy suggested better numbers for Oktoberfest (attendance and budget) to help in soliciting donors. Noel will produce the new financial report (rough draft) (4 budgets that roll into 1 budget) and bring it to us next month.

Leslie brought up the H'burg First membership. She recommended sticker on the door for those paying for membership.

Noel made a motion to set Julie's salary at \$36,000/year for the second half of the current fiscal year. Drew seconded. All approved.

Lease was reviewed with revisions. Julie is directed to go back to Landlord and request changes. Time shouldn't be a problem because plumbing issues prevent moving in at this time, anyway.

Julie handed out by-laws for the Board's review.

Main Street Markets (Lora) – starting 15 May; have dates set for this year. Calendar year 2020 schedule handed out including dates for all activities. Julie will do sponsorships; Lora will take care of food trucks and bands. We have committed to one band already because we had to cancel on them last year. Becky Montgomery wants to do it again this year. Noel wants a more-structured volunteer sign-up. There is an unofficial goal of approximately \$1,000 sponsorship per event.

Design Committee (Chris) – Candyland was a success! Got Pioneer Salute. Had one complaint but appears as though it was isolated. Will meet on the 22 January to put spring flower order together. Working on Dinner On Main for Wizard of Oz on 13 June.

Julie has been asked by Mayor to work together with other community leaders on application to HGTV to redo a town – due 7 February.

Downtown businesses on west side of Main asked Julie to help them in their request for a passageway for emergency egress.

Drew made a motion to adjourn; Connie second. All approved.