

**In attendance:** Ms. DeWitt, Suzanne Lawson, Carolyn Coglianese, Robert Hasson, Stacie Maurer, Lettie Cederquist, Chris Brookes, Ginger Colletto, Janeen Kozak, Lisa Divona, Heather Chell, Kathryn Scurry, Juliana Conzemius, Christina Swift, Jenny Cornelissen, Jessica Baldis, and Lecia Hass.

Suzanne Lawson started the meeting at 5:12pm.

### **Introductions**

#### **Approval of Minutes**

Chris Brookes made a motion to approve the minutes from the SRHS Foundation meeting on May 20, 2019; Lettie Cederquist seconded the motion. *The motion was carried.*

#### **Summer 2019 Email Votes**

On July 24, 2019 Chris Brookes made a motion to transfer \$7189.78 from the Turf and Track account to the Foundation Checking Account. Suzanne Lawson seconded the motion. *The motion was carried on 7/24/19 - 12 Yes*

On August 2, 2019 Suzanne Lawson made a motion to amend the SRHS Foundation Bylaws to reflect current procedures. Chris Brookes seconded the motion. *The motion was carried on 8/12/19 - 12 Yes*

#### **Hospitality Coordinator, Jessica Baldis**

Due to a generous donation by Starbucks, only \$160 spent for the teacher/staff back to school breakfast held on Aug 21<sup>st</sup>.

Food was purchased from Costco (yogurts and drinks) and Brueggers (breakfast sandwiches).

#### **eBlast Coordinator, Stacie Maurer**

Reminded the group to add SRHS email to 'approved senders' list and to check your junk mail. Also mentioned if you would like photos sent out, please send as a PDF. An eBlast will be sent for Cash and Paper Stash Drive and Amazon donations.

#### **Website Coordinator, Doreen Ayers**

Doreen was not present. Suzanne mentioned anything for the website should be sent to both her and Doreen.

#### **Social Media Coordinator, Jenny Cornelissen**

Reported 2 posts since school got back in session – one regarding subscribing to SRHS Foundation and one regarding Back to School night/pledge drive. Plan is to push hard at appropriate time for things like College Wednesday's, Teacher Wish Lists, etc. Update on last year - started with 0 posts, ended the year with 49 posts. We get more 'Likes' than 'Looks' and make sure to comment to keep posts current.

**Grad Nite Coordinator, Linda Hoover**

Linda was not present. Suzanne reported Grad Nite will either be held Friday, June 5 or Saturday, June 6. Robert Hasson suggested Linda book transportation as soon as date is determined because of issues Grad Nite had last year.

**Amazon Coordinator, Jen Marchesini**

Juliana Conzemius reported \$119.74 raised from Amazon since Aug 2019. Amazon Smile raises less (.5%) than direct link from school website (between 2-10%). Encouraged social media promotion in order to earn more this year.

**Grant Coordinator, Janeen Kozak**

Reported 8 grants were requested. Of those, 5 were denied, 1 is still pending (Neighborhood Reinvestment Program) and 2 grants yielded 2 free boxes of paper from Costco.

\*Neighborhood Reinvestment Program grant for 2018-2019 still pending, however can now apply for 2019-2020 year – recommend garden improvement.

\*Community Enhancement grant – Councilman Gaspar’s office donated \$5000 will be used for Mending Matters – can apply again in 2020 – recommend garden improvement with next request.

\*CPPS – Community working on requirement to qualify

\*ACCF – Arts Culture and Community Festival grant – recommend pursuing for the SRHS art/film festival held in April. Contact Leigh Francisco, teacher.

\*Chargers Champion grant – Janeen sent link to Todd Wilson and Marlin (football coaches) however Ms. DeWitt says link is broken. Suggestions for grant application: 1. Upper field is no longer joint use and could use repair and improvement. 2. Wrestling room could use repair and improvement. Ms. DeWitt recommended contacting Rudy Parra for additional information and Janeen will complete grant. She just needs projected cost and budget.

For any grant, Janeen needs to know basic details to complete the grant request - what is the project, budget, and grant used for? She typically needs a SRHS staff members’ assistance to complete.

As an aside, endowment money makes SRHS look like we don’t need assistance. County more willing to give money because they don’t want to discriminate between schools.

**Wednesday College Series/College Corner Coordinator, Ginger Colletto**

College Series is held in the library – each college should have a table.

Ginger is considering developing a list of questions/talking points to hand out when each student arrives.

Link to College Corner can be found directly on the SRHS website and includes a list of colleges that will be visiting throughout the year.

September 18 is first day.

SDSU and UCSD will have their own day, not shared.

10 colleges will visit in the first few weeks.

Holding back a few days - probably Dec 11, Dec 18 for possible trade/career days

Will likely have one big college fair in Spring 2020.

Ginger reached out to 120 colleges individually and emailed all of them (including all CA State and UC schools).

Ginger also reported she needs help getting the word out for the upcoming Cash and Paper Stash on BTS night. She has teen volunteers and donation boxes ready. Ms. DeWitt reported it was in last weeks' SRHS message and is on the marquee.

#### **Taste of The Ranch, Felicity Hunter**

Felicity was not present however Heather Chell updated Felicity will have two dates to present at next meeting and TOTR will be held at either Scripps Ranch Swim and Racquet Club or Newtopia.

#### **Principal's Report, Nicole DeWitt**

Ms. DeWitt reported she believes things went well for the beginning of the school year. SRHS went paperless this year and less than 100 students were in the library on the first day of school waiting for paper schedules to be printed out (most were new to school).

Counselors were able to make changes up to the last minute due to going paperless and changes can be made for one more week.

District projected SRHS enrollment would be 2,118 district students.

Actual number is 2,148 students (30 students over our projected enrollment)

Mending Matters and Interquest are back.

Ms. DeWitt reported SRHS partnership with McAlister Institute is rocky due to County saying they can only serve students with Med-i-Cal. Follow up meeting is next Monday so fingers crossed they have a change of heart.

CA Healthy Kids Survey came back with students feeling safer, experiencing less bullying and drugs, partially due to Interquest.

Back to School night starts at 5:30 on Thursday September 12<sup>th</sup>.

The Mira Mesa Chik-Fil-A is hosting a rally on Thursday night for SRHS and Mira Mesa High School.

Ms. DeWitt reported it was not a date SRHS chose. A portion of the proceeds will be donated back to SRHS and is tied to rivalry fundraiser for both high schools.

Friday is our first minimum day; students will be released at 11:30am.

District is paying for all 10<sup>th</sup> graders and 11<sup>th</sup> grade students to take the PSAT (not 9<sup>th</sup> grade students). For 10<sup>th</sup> graders, the test will be specifically the PSAT 10 and will take place on March 23, 2020. For 11<sup>th</sup> graders, the test will take place on October 16, 2019.

No standardized test scores are on transcripts.

#### **Treasurer's Report, Chris Brookes**

Chris reported there was not a lot of activity over the summer.

\$13,591 available as of today, different than paper report. Refer to attachment for monthly overview and check detail.

#### **Auditor's Report, Caroline Coglianese**

Carolyn reported she doesn't have an Audit report for 2018-2019 yet.

**Pledge Drive, Juliana Conzemius**

Juliana reported the Pledge Drive has raised \$4,288 thus far.

Plans to do an eBlast, half sheet flyers will be handed out in core classroom on BTS night, and mailers will go out September 16<sup>th</sup>.

Jenny suggested using Yard Signs to promote/encourage donors at May 20 meeting. Juliana found a sign vendor online for \$5 each. Jenny mentioned La Quinta (?) Flintridge High School raised \$3 million last year via an aggressive fundraising campaign – posted name of donor and amount of donation online, used yard signs, etc.

Comment was made regarding possible HOA restrictions.

Suzanne and Chris stated SRHS pledge drive doesn't raise enough money to fund yard signs too – possibly have donors for the signs?

Discussion about other ways to publicly recognize donors - the SRHS marquee, banners on chain link fence leading up to SRHS, school website, eBlast.

Idea was raised to send monthly email from the Foundation thanking and recognizing Platinum, Gold, Silver, etc. donors.

**Designated Donations, Heather Chell**

Heather reported \$1,287.06 in designated donations based on August numbers.

PayPal Designated Donations breakdown (8/3/19-8/31/19):

<u>Department</u>	<u>Teacher</u>	<u>Amount</u>
Art	Brady	\$48.60
Physiology	McGaugh	\$48.60
Physiology		\$261.96
Athletics	Men's Water Polo	\$684.00
Athletics	Women's Tennis	<u>\$243.90</u>
	Total:	\$1,287.06

**Deposit Secretary, Robert Hasson**

Robert reported deposits will be made on the 15<sup>th</sup> of the month as well as at the end of the month. Recently deposited 3 checks totaling \$832.

**Wishlist/Supply Drive, Heather Holland**

Heather reported we currently have 51 items on the wish list.

Received 5 cases of paper and a camera (gave to photography teacher).

SRHS website has links to Amazon for wish list items.

Working with Jeromes to get sofa for the nurses' office.

Heather also reported on status of possible 'Gym Garden' (area is currently dead grass, lots of sprinklers). Matt Johnson and garden club not interested in taking on more garden responsibilities right now.

**Funding Requests, Kathryn Scurry**

Kathryn established the Wednesday prior to the SRHS Foundation meetings will be cut off day for funding requests.

Kathryn will email any requests to the SRHS Foundation the Friday before the meeting for everyone to review.

Teacher	Dept.	Items	Amount Requested	Status
Tsui	Math	Scientific Calculators	\$1620	9/9/19 approved for \$1080
Lovato	Math	Tape for folders	32.73	9/9/19 Heather Chell to donate items.
A Brady	Art	Consumable supplies	\$491.64	9/9/19 approved for \$491.64
S. Sheldon	Art	Consumable supplies	\$1000	9/9/19 approved for \$500
C. McGaugh	Science	Scientific Calculators	\$1000	9/9/19 approved for \$500
Tsui	Math	Kuta Software	\$1140	9/9/19 Approved for \$880 (needed only s/w renewal at \$880)
Fowler	Science	Science Consumables	\$2713.04	9/9/19 approved for \$2713.04
Stock	Science	Motion sensors and accessories	\$910	9/9/19 The request will be revisited.
Ruiz	ASB	Funds toward Homecoming Float	200	9/9/19 approved for \$200

Chris Brookes made a motion to use Undesignated Academic/Library money to partially fund the requests from Mr. Tsui (\$1,080) and Mr. McGaugh (\$500). Carolyn Coglianese seconded the motion. The motion was carried.

Chris Brookes made a motion to use some of math allocation to fund the software program renewal for the Math Department. Heather Chell seconded the motion. The motion was carried.

Chris Brookes made a motion to approve the request of \$2,713.04 for Ms. Fowler and the Science Department. Lettie Cederquist seconded the motion. The motion was carried.

Fourth funding request: Ms. Lovato requested money for tape for students' folders (\$32.73). Heather Chell to donate items.

Fifth funding request: Art teachers requested varied amounts for consumable supplies. No vote needed for approval. \$500 available to each teacher.

Chris Brookes made a motion to approve \$200 from ASB budget for Homecoming float. Ginger Colletto seconded the motion. The motion was carried.

**Corresponding Secretary, Lettie Cederquist**

Lettie would like to send out 'Thank You' letters to donors as they come in, rather than once a year.

**Parliamentarian, Lisa Divona**

Nothing to report.

**President's Report, Suzanne Lawson**

Suzanne thanked everyone for help at Kick Off, welcomed new members, and specifically thanked Chris Brookes for hosting meetings over the summer. One additional thank you to past President Ann Marie Gallagher for helping staff kick off and transition board members.

**Roundtable Discussion**

New parent in attendance asked how best to manage various SRHS social media platforms (Twitter, FB, Instagram) and which is most important.

Carolyn recommended reading SRHS Daily Announcements found on the SRHS website for most current information.

Jane Morrill, Counselor, wrote a note on August 20, 2019 thanking the Foundation for funds to purchase a refurbished laptop.

Christy Serritella, Teacher, wrote a note thanking the Foundation for funds to purchase the *Upfront* magazine subscription.

The next meeting will be held at 5pm on October 14, 2019 in the SRHS Staff Lounge.

The meeting was adjourned at 6:36pm.

Respectfully,

Lecia Hass  
Foundation Secretary