

**Scripps Ranch High School Foundation
Meeting Minutes**

January 13, 2020

In attendance: Ms. Nicole DeWitt, Suzanne Lawson, Lettie Cederquist, Linda Hoover, Juliana Conzemius, Sylvia Borgo, Chris Brookes, Heather Chell, Felicity Hunter, Janeen Kozak, Lisa Divona, Jessica Baldis, Kathryn Scurry, Carolyn Coglianese, Ginger Colletto, Jennifer Marchesini, Heather Holland, and Lecia Hass.

Suzanne started the meeting at 5:05pm.

Approval of Minutes

Chris Brookes made a motion to approve the minutes from the SRHS Foundation meeting held on December 16, 2019; Carolyn Coglianese seconded the motion. *The motion was carried.*

Coordinator Updates

Hospitality Coordinator, Jessica Baldis

Jessica had nothing new to report.

eBlast Coordinator, Stacie Maurer

Stacie was not in attendance but reported to Suzanne she sent out 2 eBlasts over the last month with a 25% open rate.

Website Coordinator, Doreen Ayers

Doreen was not in attendance however Suzanne shared on her behalf that she's working on an auto opt out for the PayPal processing fee on our website.

Social Media Coordinator, Jenny Cornelissen

Jenny was not in attendance although she reported to Suzanne she posted 2 items over the last month, one related to the upcoming visit from Otterbox and another regarding year end donations.

Jenny expressed an interest in using CANVA to assist with social media. Cost is approximately \$12/month.

Chris Brookes made a motion to approve CANVA; Carolyn seconded the motion. *The motion was carried.*

Amazon Coordinator, Jen Marchesini

Jen had nothing new to report because she no longer has Amazon responsibilities.

Grad Nite Coordinator, Linda Hoover

Linda talked to Teri Bain (insurance agent for Grad Nite) and discovered concert attendance is excluded in the insurance policy. Disney regularly holds concerts so insurance policy will need to be revised.

Linda reported the SRHS Falcon license plate frames are not selling well. She sent out an eBlast, sold frames at Falcon Night, and has attended various SRHS sporting events. She reached out to Todd Wilson regarding interest from Team Managers but hasn't heard back.

Felicity offered to sell them at the baseball snack bar. Baseball is having their alumni game on the 25th and mentioned it would be a good opportunity to sell to a larger audience.

Linda plans to reach out to Jenny C. and ask about selling them at softball games and also intends to list them on the 'Scripps Ranch Business Exchange' (?) and has a friend that will sell them via Old Pros.

Felicity suggested asking Pazzo's and Linda thought of Fitness Quest if they would be willing to display the license plate frames for sale on their counters. Nicole recommended, when all other efforts are exhausted, to sell remainder to ASB to sell in the Student Store.

Grant Coordinator, Janeen Kozak

Janeen reported SRHS is still in the running for the Chargers grant.

She's planning to submit the Neighborhood Reinvestment Grant for 2020 tomorrow, for \$3,537 for the Mindfulness Garden (Heather Holland), formerly known as the Gym Garden.

Wednesday College Series/College Corner Coordinator, Ginger Colletto

Ginger reported a total of 87 colleges came to SRHS in the Fall.

In December, two talks were held: 1. John Edwards from MiraCosta College came to discuss different career paths, career trends, and discussed the reality of needing to make \$60/hour to buy a home in San Diego. 2. Engineers from Otterbox discussed careers in Mechanical Engineering and offered the possibility of a field trip to Otterbox or their assistance in classroom.

Ginger also mentioned Samantha Scotchlas, a Junior at SRHS and Girl Scout working on her Gold Award, has scheduled four of the career days as part of her Gold Award. Visiting SRHS will be: 1. Divya Kakalya, PhD, an Integrative Psychologist with the Brain Wellness Center Within, 2. Margie Wilson, a Certified Ophthalmic Medical Technologist (COMT), 3. Audrey Ruland from Ruland Design Group (Interior Design), and 4. Pamela Mudd from the Smartfood Foundation and Co-Founder of the Mudd Charitable Foundation.

Ginger is thinking about holding a mini college fair on March 11 however nothing is confirmed yet. Also, March 18 SRHS will have an evening college fair with Explore Solutions and RACC.

Taste of the Ranch, Felicity Hunter

Linda was able to track down Connie Milton and reported she is happy to share any/all restaurant info with Jessica/Felicity. Cindy O'Farrell will design and decorate the club.

Total budget will be close to \$2,000 with everything raised beyond that going back to the school.

Plan to use 'Best Party for Less' company for chair, table, etc. rentals.

Janeen is working on the team baskets.

Felicity is hoping to have TV's and/or iPads as raffle items, already has permit secured.

Plan is to launch social media and send eBlast in early February.

Suzanne mentioned it would be helpful to have wrist bands to signify TOTR guest vs club guest and Felicity will track down SRHS supply.

Principal's Report, Nicole DeWitt

Nicole passed out flyers for the 'What I Wish My Parents Knew' event happening at SRHS on Monday, Feb 3.

A Resource fair will be held from 5:30-6pm followed by a student panel.

Following that, breakout sessions will be held – San Diego School Police, pressures of social media and sex trafficking, Mending Matters talk re bullying (with a total of 7 different sessions)

The event is open to our entire cluster so, in order to get the word out, it would be great to ask nearby businesses if we can post WIWMPK flyer.

Nicole mentioned there's been an uptick of students in crisis after the holidays. Foundation could assist with a goody bag for presenters with granola bar, water, etc. Flippin' Pizza will have a truck onsite selling food and will give 20% back to school. Having adults available to lead the way to library would be great.

As discussed last month, we secured the grant for McAllister counseling. Going forward, SDUSD has agreed to fund through 2022 and will be accessible to all high schools. Nicole is also hoping for baseline funding from the district to continue Mending Matters.

No school on Monday, January 20 and finals will be held Wednesday through Friday (22-24) of the same week. Second semester begins January 27 - no paper class schedules will be handed out – students will utilize Power School for class information.

Counselors will reach out to students who received a D or F in specific core classes in 1st semester and offer remediation classes (which will meet 2-3 hours, 2 times a week over course of second semester).

Treasurer's Report, Chris Brookes

Endowment fund made \$4,000.

Everything we've received to date has been spent.

TOTR proceeds will cover any extra expenses.

Auditor's Report, Carolyn Coglianese

Carolyn reported she's in the process of getting paperwork from Chris in order to begin auditing.

Pledge Drive, Juliana Conzemius

Juliana reported the pledge drive raised \$26,621 by end of 2019. In comparison, the pledge drive raised \$22,000 for the entire year (2018-2019 school year) last year.

To date, only 126 families have donated to the pledge drive.

Designated Donations, Heather Chell

Heather reported having some trouble with Corporate Matching because it only works if money is donated through the Foundation. We currently have \$900 sitting in a Qualcomm account but can't access it because it went through SRHS, not Foundation.

Nicole stated once money reaches school account, it's next to impossible to get it back out.

SRHS does NOT have corporate matching, only Foundation.

Heather is currently working on a draft to Team (Parent) Managers (and Todd Wilson) to remind teams corporate matching must be done through Foundation.

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Designated Funds Report for Deposits made December 15, 2019 - January 15, 2020

Club/Sport	Amount
Softball	\$24.15
Women's Basketball	\$1,418.71
Club Robotics	\$97.50
Women's Soccer	\$879.90
Sport - Wrestling	\$244.20
<i>Total</i>	<i>\$2,664.46</i>

Respectfully submitted by Heather Chell

Deposit Secretary, Robert Hasson

Robert was not in attendance.

Wishlist/Supply Drive, Heather Holland

Heather has recently received many requests for boxes of Kleenex (approx 80 boxes). She's working on theater donations, hoping mostly for cash but happy with physical donations too. She currently has 50 outstanding wishlist items from teachers.

Heather also mentioned the inspiration for the Mindfulness Garden (Gym garden) space is a location behind Natural History Museum.

Funding Requests, Kathryn Scurry

Kathryn requested a temporary transition of money to cover funding for the upcoming art festival \$2,850. Grant requires reimbursement via receipts.

Lettie made a motion to approve the temporary money transition; Heather Chell seconded the motion.

The motion was carried.

Corresponding Secretary, Lettie Cederquist

Lettie reported she is working on finishing letters for 2019.

Parliamentarian, Lisa Divona

Lisa had nothing new to report.

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President's Report, Suzanne Lawson

Suzanne went to Falcon Night and was able to recruit 5 new volunteers. She will contact them in March about available positions and what might be needed within the Foundation.

Suzanne mentioned she was recently approached by Leslie MacDonald, SRHS Counselor. Students in Butterfly Effect and ASB want to fundraise for Australia fires. Leslie asked if Foundation could send an eBlast.

Roundtable Discussion

Next TOTR meeting will be February 4 at 5:30pm at Little Italy Bar & Grill.

The meeting was adjourned at 6:15pm.

Respectfully,

Lecia Hass
Foundation Secretary