

In attendance: Mr. Parra, Suzanne Lawson, Lettie Cederquist, Jessica Baldis, Juliana Conzemius, Carolyn Coglianesse, Robert Hasson, Chris Brookes, Heather Chell, Kathryn Scurry, Jennifer Cornelissen, Heather Holland, and Lecia Hass.

Suzanne started the meeting at 5:07pm.

Approval of Minutes

Chris Brookes made a motion to approve the minutes from the SRHS Foundation meeting held on November 18, 2019; Lettie Cederquist seconded the motion. *The motion was carried.*

Coordinator Updates

Hospitality Coordinator, Jessica Baldis

Jessica had nothing new to report.

eBlast Coordinator, Stacie Maurer

Stacie was not in attendance however Suzanne shared on her behalf she's been tracking when we send blasts and how many clicks and responses we're getting.

Website Coordinator, Doreen Ayers

Doreen was not in attendance however Suzanne reported TOTR will have its own ticket and silent auction PayPal Link on the Foundation website.

Social Media Coordinator, Jenny Cornelissen

Jenny updated she's done 20 posts in the last month covering fundraising, college, counseling, etc. Separately, she and Suzanne created social media guidelines for the SRHS Foundation. The intent is to establish clear guidelines regarding what the Foundation is able and unable to post, with a framework to help us determine our public persona. Jenny asked for input on the guidelines and group will vote on final in January.

Amazon Coordinator, Jen Marchesini

Jen was not in attendance however Suzanne reported Jen is still mostly out of a job. Meanwhile, the Foundation just received a donation of \$199 via Amazon Smile but Jen doesn't have access to it.

Grad Nite Coordinator, Linda Hoover

Linda was not in attendance although it was confirmed Grad Nite is officially sold out. Suzanne stated Linda was able to secure the buses, insurance and the drug dog. She is still selling license plates.

Grant Coordinator, Janeen Kozak

Janeen was not in attendance however Suzanne shared on her behalf that the Foundation will need to assist with Festival finances ahead of time because the grant funds are reimbursed after payment.

Wednesday College Series/College Corner Coordinator, Ginger Colletto

Ginger was not in attendance although it was reported a total of 88 colleges came for visits during the Fall. The Career Series has begun and engineers from Otter Box will be visiting this Wednesday. Suzanne reminded the group of the upcoming 'What I Wish My Parents Knew' event on February 3, 2020 and mentioned she had asked Ms. DeWitt what the Foundation could do to help. Nicole suggested goodie bags for presenters, signage/directions throughout campus because it will be dark, extra tablecloths, a food truck (Flippin' Pizza was suggested) as the event will be held during typical dinner hours.

Taste of the Ranch Coordinator, Felicity Hunter

Felicity was not in attendance although TOTR updates regarding websites and PayPal were provided earlier in the meeting. Suzanne reported Felicity is in the process of getting a quote for tents from Raphael's. Felicity also created a flyer. A couple changes need to be made to it then should be posted within the next few days. Ticket sales will begin in January with another planning meeting held prior to the start of sales. Hope is for 250 attendees although the SRSRC Aviary space can handle more. Last year TOTR had approximately 118 attendees which was near the cap for the space.

Principal's report, Rudolfo Parra (on behalf of Nicole DeWitt)

Mr. Parra stated SRHS was notified we'd made the final selection process for the large Charger's grant. The final decision will be made by January 31, 2020. He also reported no new information on the 2020-2021 school year start time but he's hoping for 8:15am (it's not really an option but wishful thinking). Heather Chell asked if there's the possibility of a (0) Zero period and Rudy replied that decision lies with the union.

Treasurer's Report, Chris Brookes

The Foundation has approximately \$17,000 left to fundraise in order to balance the budget. Expectation is \$9,000 will be raised via TOTR which leaves \$12,000 remaining. Expenses are currently under budget however Chris anticipates we'll be right in line with estimates. She also anticipates, while not unusual, the budget will be fairly tight by the end of the year.

Auditor's Report, Carolyn Coglianesse

Carolyn's stated her intent is to conduct her review in January and provide her report in February.

Pledge Drive, Juliana Conzemius

Juliana reported she sent an email at the beginning of December and received another \$2,500 in donations. She will do a winter update email as well as a year end push. The pledge drive has raised \$26,298 to date and is hopeful we'll reach \$30,000. Chris mentioned the new pledge drive total is a wonderful surprise because her numbers account for a lower fundraising total. In addition, her Monthly Overview only goes through end of November.

Juliana reported *only 129 families have participated* in the pledge drive thus far.

SRHS has 1,900 families with a total of 2,109 students.

Jenny C. asked about mentioning tax deductions in Juliana's year end post.

Designated Donations, Heather Chell

Designated Funds Report for Deposits made November 15 – December 15, 2019

Club/Sport	Amount
Men's Basketball	\$732.30
Men's Lacrosse	\$156.18
Roller Hockey	\$1,661.40
Women's Water Polo	\$195.30
Women's Basketball	\$486.90
Club AFJROTC	\$50.00
Women's Golf	\$600.00
Total	\$3,882.08

To date, \$26,577.51 has been received for designated donations.

Wishlist/Supply Drive, Heather Holland

Wishlist currently has 54 items from teachers. Butcher paper was recently donated, and garden club received some donations. Heather reported as funding dries up the wishlist will play a bigger role. Heather was having trouble sending large group emails and discovered by using the gmail app she can send mail to more than 100 people at a time. She also reported a new donation of an overhead projector.

Funding Requests, Kathryn Scurry

Kathryn stated two requests came in, but one was later removed. One request, from Mr. Jacobs, was pulled because he'd like to look at other options.

Mr. Parra spoke on behalf of the second request. Mr. Garcia is an amazing theater teacher and has won many awards. Rudy has been trying to convince him to present Grease. Mr. Garcia worked some magic and was able to secure a good deal for the rights. The plan is to begin building in January, with the play performed in March. Heather C. made a motion to approve the request for \$1,700 for supplies for the Grease production; Lecia seconded the motion.

Heather H. suggested some of the needs could be filled by tradesmen or Buy Nothing Scripps Ranch. Kathryn made an amended motion to partially fund the theater supplies for \$500; Suzanne seconded the motion. The motion was carried.

Heather Holland will work on getting donations before January meeting.

Corresponding Secretary, Lettie Cederquist

Lettie sent out more thank you's for donations through November 14/15. Outside of those, she has a few, more detailed letters to send. She's having a little trouble with identifying who to thank for direct deposit donations.

Parliamentarian, Lisa Divona

Lisa was not in attendance.

President's Report, Suzanne Lawson

Suzanne has been working on a poem for Falcon Night, "12 Days of Winter My Foundation Gave to Me".

Would like to ask for a vote on adding VAPA and PE funding lines in the budget by transferring money from the 'Grants – Academic/Library' line item.

Suzanne made a motion to add separate VAPA and PE funding lines; Heather C. seconded the motion.
The motion was carried.

Chris recommended we leave \$2,057 for Academic/Library budget with balance of \$3,500 to VAPA and PE. Balance will be split evenly with \$1,750 to each. It was noted there's already \$2,000 in budget for Art so VAPA would end up with \$3,750 in total. It was also noted it's not guaranteed money however each class/group would be eligible for funding.

VISUAL AND PERFORMING ARTS (VAPA)-- 2 SEMESTER CREDITS

The district's VAPA program includes art, music, drama/theater arts, and dance Must complete 1 year of a Visual and Performing Art (VAPA)

PHYSICAL EDUCATION -- 4 SEMESTER CREDITS (Grades 9-12)

All Students must be enrolled in physical education in grade 9. Physical education credit is granted for AFJROTC or Marching Band in grades 9-12.

Roundtable Discussion

Nothing new was brought to the table.

The meeting was adjourned at 6:14pm.

Respectfully,

Lecia Hass
Foundation Secretary