

Returning to School August 10, 2020

To: JDA Students and Parents
From: Mrs. SD Moore
Date: July 1, 2020
Re: Re-opening School

I trust all of you are having a wonderful summer and are looking forward to returning to school in August. We understand many of you have questions and concerns regarding the re-opening of school, how schedules may be altered, and what sort of health and safety precautions may be in place. We are diligently working on plans to support all of our students in their learning in a safe environment at Jefferson Davis Academy. With that being said, our "Opening-of-School" Task Force committee met last week to create protocol for our students to practice social distancing to the extent practical within our school setting. The following best practices will be implemented for at least, but not limited to, the first nine weeks:

- Morning Drop-off
 - K3-K4 students will be dropped off at the Pre-School house. *Parents will need to unbuckle and get their children out of the vehicle.* Each student will have their temperature taken upon arrival.
 - K5-6th grade students will be dropped off at the two back gym doors as well as the walkway. *Parents will need to unbuckle and get their children out of the vehicle.* Each student will have their temperature taken, then go sit with their designated grade-level classes in the gym. Lower School teachers will pick up their classes from the gym and escort them to class.
 - 7th – 12th grade students will be dropped off at the end door facing the student parking lot. Each student will have their temperature taken, then go to their homeroom/1st period class.
- Tardy
 - The back doors of the gym, as well as the walkway to the gym and end doors of the Upper School will be closed/locked promptly at 7:50 a.m. Any students (K5-12th) arriving after

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this time must report to the Upper School office for temperature check and tardy slip.

- Lower School Classrooms/Hallways
 - All desks will be spaced out and facing forward; no grouping of desks until further notice.
 - It is recommended that each student have their own pencil box or other container to keep their own supplies. We are discouraging the sharing of supplies or borrowing from others until further notice.
 - Teachers will monitor hallway traffic to safely transition to the restrooms, activity classes, lunch, etc.
 - Water fountains **WILL NOT** be used this year. Parents are encouraged to send water bottles labeled with their child's name.
- Upper School Classrooms
 - All desks will be spaced out and facing forward; no grouping of desks until further notice.
 - August 10 – August 24: Students will remain in their first period classrooms; Upper School Teachers will change classes instead of students. (We are well aware this may have to be adjusted for a few students!)
 - Water fountains **WILL NOT** be used this year.
 - Restroom use will be closely monitored by staff.
- Lunch Time/Dates
 - Lower School
 - K3, K4, K5 will eat in their rooms all year. Lunches from the lunchroom will be delivered.
 - **Mondays/Wednesdays:** Students in grades 1, 3, 5 will eat in the lunchroom; remaining Lower School students will eat in their classrooms with lunch being delivered.
 - **Tuesdays/Thursdays:** Students in grades 2, 4, 6 will eat in the lunchroom; remaining Lower School students will eat in their classrooms with lunch being delivered.
- Upper School
 - **Mondays/Wednesdays:** 7th & 8th in lunchroom; remaining Upper School in their 4th period class.
 - **Tuesdays/Thursdays:** 9th – 11th in lunchroom; remaining Upper School in their 4th period class.

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- Recess/Break
 - Separate grade level recesses for all students in the Lower School for first nine weeks.
 - 7th & 8th will have a spacious break together after lunch.
 - 9th – 11th will have a spacious break together after lunch.
- Chapel
 - Face-to-Face Chapel is postponed until 2nd nine weeks or until further notice. However, we will continue our daily devotions over the intercom.
- Dismissal
 - 2:45 p.m. for Preschool at the Preschool House
 - Note: if you have other Lower School students to pick up, you will drive to the **gym walkway**.

(We will be monitoring and adjusting as needed.)
- 2:55 p.m. for K5 in front of the Lower School office
 - Note: If you pick up other Lower School students, they will dismiss out of the **front** as well.
- 3:05 p.m.
 - Afterschool students report to the lunchroom
 - Lower School dismiss from walkway
 - Upper School dismiss from end door nearest to student parking lot
 - Please be advised that the dismissal location for Upper School car riders is new.
 - If you have a Lower School student **AND** an Upper School student, you will have two pick-up locations...the gym walkway **AND** the area by the school marquee.
 - If you only have an Upper School student who does not drive to school, they will load in the area by the school marquee, so you will not enter the loading zone by the gym. You will go down to the next street (Sara Street) and take a right.
- Additional Information:
 - We know we will have to “monitor and adjust” some of these changes, as well as make additional changes, but we will patiently handle any needed changes when the time arrives.

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- All Lower School teachers will be on morning duty in the gym **every** morning at 7:30 p.m. to receive children and provide guidance. All classes will be dismissed from the gym and escorted by their teachers to their classrooms.
- Upper School Teachers will be on morning duty on the gym walkway as well as providing guidance and temperature checks of our Upper School students in the Upper School building.
- There will be **NO VISITORS** in the buildings 1st nine weeks and possibly for the entire year, except for conferences.
 - No parents will be allowed to walk with their children to classes this year.
 - Note: K5 – 2nd grade parents may walk their children to the gym the first week of school.
 - All students who have early dismissal will be called and/or escorted by a faculty member to the office. (This does not apply to K3/K4 students.)
 - **NO VISITORS** will be allowed for any class parties this year. NO BIRTHDAY PARTIES WILL BE ALLOWED AT ALL! If you want to drop off items for lunch, classroom parties or holiday celebrations, you will need to bring these items to the Upper School Office.
- If your child has any type of upper respiratory symptoms and registers 99°, he/she will not be allowed to attend school until he/she has a doctor's excuse to return to school.
- At this point, face masks are optional and totally up to the parents.
- Extensive cleaning before, during and after school will be our top priority. These tasks will be performed while classrooms are empty...during activity classes, lunch, restroom breaks, etc. Ms. Linda will have a daily chart of the time these classes as well as bathrooms are empty. Teachers are also advised to clean desk tops, door handles, pencil sharpeners, light switches and any other surfaces often touched by students as needed.
- I am asking all parents to please start practicing proper hand washing with soap for 20 seconds while singing some sort of song or counting..."Happy Birthday" or 1-JDA, 2-JDA, 3-JDA...

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- We plan to post the JDA Alma Mater in all bathrooms for students to recite while washing hands, too!
- There will be **NO FIELD TRIPS** 1st nine weeks or until further notice.

I know we will not be able to please everyone, but hopefully we can all work together to create a safe, COVID-free environment, conducive to learning for our wonderful students this year.

GO RAIDERS!!!!

Jefferson Davis Family:

I truly believe the following scripture passage is God's solution for ending this COVID pandemic as well as all the evil we are seeing in our nation.

II Chronicles 7:14 If my people, who are called by my name, will humble themselves and pray and seek my face and turn from their wicked ways, then will I hear from heaven and will forgive their sin and heal their land.

God Bless,

Sherry D. Moore