



Parent Council

Broomlands Primary School Parent Council

Broomlands Primary School, Ednam Road, Kelso, Roxburghshire. TD5 7SW.
www.broomlandsprimaryschool.com

MINUTES

Minutes from the Meeting of the General Committee of the Broomlands Primary School Parent Council. Held remotely via Zoom on Thursday 26 May 2022.

Present: Jennifer Redpath (JR), Pam Guthrie (PG) Joint Chairpersons, Adam Lindsay, Head Teacher (AL), Avril Gibson, Depute Head Teacher/Parent (AG), Julie Fleming, Treasurer (JF), Joanne Ayling (JA), Sandra Scott (SS), Ellie Henderson (EH), Cllr Tom Weatherston & James Thom, Clerk (JT) who took the minutes. (10)

**Parent
Forum:**

Minute	Business	Action By
1	Welcome The joint Chairpersons opened the meeting, which was held remotely via Zoom, at 7pm. They welcomed and thanked everyone for their attendance.	
2	Apologies Apologies were submitted on behalf of Christine Riley, Lucy Wendt, Joanna McNulty (JM), Sonya Nairn (Vice Chairperson) (SN), Cllr Simon Mountford (SM), Cllr Euan Robson (ER) (6).	
3	Minutes from the Last Meeting The Minutes from the last General Committee Meeting, which was held remotely via Zoom on 24 March 2022, were reviewed (these were distributed to members via email prior to the meeting), it was agreed that these were a true and accurate record on the Proposal of Jennifer Redpath which was Seconded by Julie Fleming.	
4	Matters Arising from the Minutes of the Last Meeting There were no matters arising from the minutes of the last meeting.	
5	Chairperson's Business Pam reported that there had not been any recent meetings with the Council and the other PC Chairs, therefore, had nothing to report at this stage. Pam has agreed that the Parent Council will support the following events: Serve refreshments at the Digital Skills Café on 8 June 22 and to attend the New Primary 1s Information Evening on 9 June 2022. Jennifer reported that arrangements for a Summer Fair were gathering pace which will include a BBQ, trade stalls, bouncy castle and cookie competition.	
6	Head Teachers Update (attached) Adam was pleased to report that due to further Coronavirus (COVID-19) being lifted, the school is now able to welcome visitors into the school and to resume more learning opportunities.	AL

	<p>At this stage it was unconfirmed if the new term will run will 9 or 10 classes but this will be communicated as soon as possible.</p> <p>Adam made reference to communication to parents, Joanne Ayling suggested that having a clear subject heading in Expressions would be useful. Adam agreed to enquire if this was possible.</p>	<p>AL</p> <p>AL</p>
7	<p>Project Playground Update</p> <p>The Clerk gave an update of the fundraising activities for Project Playground and was pleased to report that the balance was well on track. Through the good offices of Cllr Tom Weatherston, which was supported by Cllrs Mountford and Robson, £3, 000 had been secured from the council and was just waiting to be processed. With this amount, the balance stands at £9, 611 versus a target of £8, 200 which will allow an amount for contingency planning.</p>	
8	<p>Clerk's Business & Correspondence</p> <p>The Clerk reported that he had received a letter for Charity Begins at Home advising that the Parent Council's application for a grant for Project Playground had been unsuccessful on this occasion, however, it should be noted that the school was awarded £1, 000.</p>	
9	<p>Treasurers Business (attached)</p> <p>Copies of the accounts were sent to the members via email prior to the meeting.</p> <p>Julie reported that there is £4, 053 in the bank of which £2, 190 is ring fenced for Project Playground and taking into account other costs the available funds were just over £1, 300. It was hoped that there will be a good amount raised at the Summer Fair.</p> <p>Julie sadly reported that there had been no interest from the members of the Parent Council to take over the role of Treasurer. Julie has agreed to continue until the AGM.</p>	
10	<p>Recruitment of Treasurer</p> <p>It was noted that Julie's term as treasurer would come to an end in the Summer. Emails were sent out to the General Committee to seek someone to take over this role when Julie finishes, sadly, this met with no success. The Clerk will send over an advert to the Chairs for approval send out to the Parent Forum via Expressions. Those interested should contact the Chairpersons or Julie for more information.</p>	<p>JT</p> <p>JF/JR/PG</p>
11	<p>P7's Leavers Gift</p> <p>It was reported that calculators have been purchased for the P7's leaving gift.</p>	
12	<p>Changes to BPSPC Constitution</p> <p>It was agreed at the last meeting that the proposed constitution be sent to the Parent Forum for approval on the proposal of Pam Guthrie which was seconded by Joanne Ayling. The Clerk agreed to consult with the Parent Forum by sending out (via the school) copies of the current and proposed constitution. The Parent Forum were given 4 weeks to raise objections, counter proposals, or queries. The Clerk reported that there had been no such communication from the Parent Forum and it was agreed to adopt the Proposed Constitution on the proposal of Pam Guthrie which was seconded by Julie Fleming. This will come into effect immediately. It should be noted that the end of the Financial Year will now be 31 July.</p>	
13	<p>Parent Forum Business</p> <p>The Clerk reported that there was no business submitted from the Parent Forum</p>	
14	<p>Sub-group Update</p> <ul style="list-style-type: none"> • Events and Social – Arrangements are in hand to hold the Summer Fair on 10 June 2022 • Gardening – Matthew Fleming had spent some time in the Garden. Pam asked Julie to pass on our thanks 	

	<ul style="list-style-type: none"> • Healthy Tuck Shop – It was agreed that this will be fully operational in the new term. It was reported that Sonya has been in contact with the local supermarkets with a view to supplying the fruit, this is ongoing. It was also reported that Sonya would like to step down from heading this subgroup in the new term once it was up and running. 	
15	<p>Diary Dates, Agenda Items & Notes for the Next Agenda/Meeting</p> <ul style="list-style-type: none"> • Summer Fair will be on 10 June 2022 • The next meeting will be the AGM on 15 September 2022, full arrangements TBC. 	ALL
16	<p>AOCB & Close</p> <p>Joanne Ayling suggested that it would be a good idea to have a School Uniform stall at the summer fair, Avril reported that Elaine Pettigrew is already been working on this.</p> <p>Adam reported that the Rag Bag Scheme creates some good income for the school and encouraged the members to donate unused clothing in the units provided at the school.</p> <p>The Chairs thanked the participants for joining and supporting the meeting and gave special mention to Adam and his team at the school, our Councillors. Treasurer and Clerk. There being no other business to discuss, the meeting was closed at 8.10pm</p>	



Head Teacher's Report to Parent Council

Head Teacher's Report

Thankfully, we seem to be through the worst of the Covid impact and are able to resume all the wider learning experiences that enhance our curriculum and provide the children with great opportunities.

Teaching & Learning

In no particular order, we have had, or shortly will have the following learning opportunities taking place:

P6 have been to the STEM day at Springwood, where they have learned more about the learning potential of their iPad's, taken part in workshops on programming, coding and science, and developed a range of new skills.

P6 have also been to Tweedstart, learning about the life cycle of salmon and sea trout, the invertebrate life of the Tweed, and had the chance to dress flies and fish for rainbow trout, finding out more about what this contributes to the local culture and economy.

P5 have had visits to the Salmon museum learning about the history of the Tweed and its part in Kelso past and present. They have also been to the Countryside Day, again at Springwood, learning about land use, animal husbandry, farming and other country pursuits.

P1, 2, 3 & 4 visiting the Hirsell for 'Field to Fork' experiences – learning about where and how our food is grown, the journey from farm to our plates, and providing the chance for them to cook or bake using local, seasonal ingredients.

P7 have had a successful residential with their peers from all our local partner schools. They are also taking part in a wide range of transition activities, with live lessons from Kelso High School, input from Kooth mental health support service, activities with pastoral staff from KHS, and are looking forward to their 3-day visits next month.

Our Eco-Team are well on the way to completing their garden project, creating a sensory garden, story-telling area and beginning to learn about growing vegetables and flowering plants.

The Positive Press team are about to publish the annual school magazine and have learned skills such as planning, interviewing, writing, photographing, emailing, airdropping and much more. Look out for 'The Eye of the Owl' coming soon.

Children from various age groups have been part of netball and basketball tournaments, an inter-school cross-country event, the Morton trophy (football) with Edenside PS and are approaching an athletics event in June. All of this provides team skills, the chance to experience winning and losing, and the social context of mixing with other children from elsewhere. We are very grateful for the sponsorship of our new sports T-shirts from Cheeky Pandas in Galashiels. Mrs Gibson is still seeking similar sponsorship for a new football strip.

For Parents we have recently sent home our new reports, in a different format – any feedback gratefully received. We are holding parent telephone appointments next week, with the chance to follow-up any questions, concern or celebrate positives following the reports.

On Wednesday 8th June we holding our first Digital Skills Café, to help parents get to know a little more about the iPad's, Showbie and some of the digital tech available to help our children learn, including accessibility tools that might, amongst other things, make homework a little easier.

We are holding a P1 parent information evening on Thursday 9th June, welcoming face-to-face our new P1 parents for next session to share with them our ethos, our vision for learning in P1 and some practical details for starting school.

Similarly, we'll hold an ELC parent information evening on Thursday 16th June to do something similar for new families starting in the nursery. We are now looking ahead to school improvement planning for the next session. We have 3 main priorities – development of teaching and learning in writing, principles of nurture, and tracking achievement in our children. We have also sought feedback from parents and there is some feedback about how we communicate with you, and whether this is too much or too little. There appears to be a majority who feel that the nurture, care, teaching and learning are of a good standard. Parents are also keen for more increased face-to-face opportunities, which we hope we

already starting to address with the opportunities already noted and the relaxation of the rules allowing for more access to school.

Pupils and staff

Pupil numbers have remained fairly constant, though we have had a youngster join us in P7 and have at least 2 new pupils joining us at P5 next session (with another possible in the pipeline).

As we look ahead to the end of session we will say goodbye to Mrs Mutch, our music teacher, who is retiring at that point. We all wish her the very best for a well-earned rest as she approaches this next stage of her journey, and want to thank her for the consistently high quality teaching and the positive impact she has had on many children over her years at Broomlands.

Finance

We have made a substantial order of resources for the end of term and the start of the new school year. We continue to receive valuable funds from the ragbag scheme, so please do drop any bagged clothes into the bin as the funds go directly back into the school for resources and opportunities for the children.

Property

As already noted, the Eco-team have now planted a number of sensory plants, have developed a story-telling area and are busily growing all sorts of fruit, vegetables and flowering plants. The Eco-Team have used this project to work towards the nationally recognised John Muir Award (Discovery level) and will be at the point of submitting their evidence before the summer.



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Treasurers Report

Treasurers Report as at 26th May 2022

Income and Expenditure Account

		Period 01.09.21 - 26.05.22 £	Year to Date £
INCOME			
SBC Grant		300.00	300.00
Easy Fundraising		57.76	57.76
Clerk Contribution - Project Playground	x	130.00	130.00
Christmas Fair		1,341.10	1,341.10
Playground fundraising	x	430.00	430.00
Playground Donations	x	700.00	700.00
???		25.00	25.00
		-	
- TOTAL INCOME		2,983.86	2,983.86
EXPENDITURE			
Clerk Fees	x	130.00	130.00
School donations- Wish List			-
Insurance			-
School Donation - Class Purse	x	300.00	300.00
Website			-
P1/P2 Toys			-
P7 Gifts			-
Gifts			-
Lottery Liscence	x	20.00	20.00
School Donation - School Trips	x	200.00	200.00
Christmas Trees			-
School Donation - Twinkle			-
School Website			-
TOTAL EXPENDITURE		650.00	650.00
- SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE		2,333.86	2,333.86
FUNDS HELD AT 1st September 2021			1,719.97
FUNDS HELD AT 26th May 2022			4,053.83
Represented by:-			
Balance per bank at 26th May 2022			4,053.83

Notes to accompany income and expenditure account

Forecast Expenditure for 2021-22

Clerk Fees	£	130.00	
Money for Project Playground	£	2,190.00	
Money held for P7 Dance	£	194.58	
Website		£207.59	(balance of £1331.66 left in accounts)

Fundraising analysis 2021-22

	Income	Expenses	Profit / (loss)
Christmas Fair	1,341.10		1,341.10
Easy Fundraising	57.76	-	57.76
Playground Fundraising	430.00	-	430.00
	-	-	-
	TOTAL		<u>1,828.86</u>

Analysis of donations made to School

School Trip Contribution	£200
Class Purse	£300
	500.00

2019 Dance

Balance brought forward	£ 194.54
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Expenses paid	-
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Balance carried forward for use at 2022 Dance	£ 194.54
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BROOMLANDS PRIMARY SCHOOL PARENT COUNCIL

General Committee Meeting
Broomlands Primary School Parent Council
Thursday 26 May 2022 at 7pm, held remotely via Zoom

Joining Instructions

When it's time to join the Zoom Meeting click on the link below:

<https://us06web.zoom.us/j/89891834347?pwd=R2NubGIURzVsZXFpS1dmazJ4TVRaUT09>

Meeting ID: 898 9183 4347 :: Passcode: 435984

AGENDA

Chairpersons: Pam Guthrie & Jennifer Redpath

- Roll Call, Welcome & Housekeeping
- Apologies
- Minutes from the last General Committee Meeting
- Matters arising from the above
- Chairperson's Business
- Head Teacher's Update
- Project Playground Update
- Clerks Business & Correspondence
 - Seek permission to conduct routine business until the next meeting
- Treasurer's Business
 - Financial Update
 - Seek permission to conduct routine business until the next meeting
- Recruitment of Treasurer
- P7s Leavers Gift
- Changes to the BPSPC Constitution – Decision to adopt proposed constitution
- Parent Forum Business
- Sub-group Reports
- Diary Dates and Next Meeting Agenda Items (AGM: 15 September 22)
- Close

information available from: James Thom (Clerk) on 01573 223 976

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Why not have a look and start shopping now and raise funds for the school at no extra cost to you.

Click on the below and register as a supporter:

<http://www.easyfundraising.org.uk/causes/broomlandspc>

or search for: [easyfundraising.org.uk](http://www.easyfundraising.org.uk)

- Click on Support a Cause
- Click on “Search for a Cause”
- Type in and Select Broomlands Primary School Parent Council – Kelso
- Click on “Support this Cause”
- Create an account
- Start Shopping!! Easy!!
- **THANK YOU!!**



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Click here to get started >>> <http://www.easysearch.org.uk/>
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