

## **Job Summary:**

The Board registered Marriage and Family Therapist Associate (Intern)/Clinical Therapist Intern (Associate) will offer counseling and mental health services in the marital and family context, where maternal mental health and paternal mental health being central to treatment, and the safety and well-being of children ages 0-7. Services may include evaluation, diagnosis, and treatment of mental illness and other psychological issues. Services may be provided in-person at the office, in the field, and or via telehealth.

This position is part of a team of clinical, support, and administrative staff, with a group practice who integrate Faith (Judeo-Christian), Modern Science, and age-old wisdom, in its work and service delivery. The person in this position is part of a group practice based on Judeo-Christian principles and values, within a framework of culture and diversity. The person in this position is not required to be a Judeo-Christian but must demonstrate natural innate qualities which are in alignment with faith-based principals and standards (i.e., kindness, fairness, truth and authenticity, dignity, respect, loving others as themselves, reliance on a higher source.), including the golden rule -do unto others as you would have them do unto you – loving others. The owner's ultimate purpose through her businesses is to fulfill 2 basic principles: Loving God who is One, and loving others as we love ourselves.

### ***Location:***

- Hybrid: In-person and remote option
- Flexible schedule

### ***Supervision Requirement:***

- Onsite supervision
- In the event there is an additional off-site supervisor, the onsite supervisor must be the primary supervisor throughout the course of employment; and there must be a written agreement and supervision coordination between the two supervisors.
- Adherence to supervision guideline set forth by state board or governing organization, as applicable.
- Registration with state and/or national association, and adherence to legal and ethical standards set forth by such associations

### ***Duties/Responsibilities:***

- Provides marital and family counseling including relationship, premarital, separation, divorce, and child counseling services.
- Provides individual therapy, family therapy, couples therapy, group therapy
- Provide training and psychoeducation within a workshop or conference setting.
- Gathers and analyzes information on family members through a variety of methods that may include observation, interviews, self-report inventories, group discussions, and/or formal assessments.
- Identifies problematic behavioral, communication, and relationship patterns.
- Collaborates with the family and/or individual family members to develop plans to positively manage and respond to issues; assists clients with replacing unhealthy or dysfunctional behaviors with healthy choices.
- Assists clients in developing new or strengthened communication skills and methods.
- Provides expert insight on how family dynamics affect psychological health.
- Diagnoses and applies appropriate treatments for psychological disorders.
- Identifies and provides appropriate psychotherapy for individuals, couples, and/or the entire family.
- Collaborates with clients to develop post-treatment activity plans.
- Refers clients to specialists for further treatment as appropriate.

- Develops and maintains accurate records regarding case progress, evaluations, and any further treatment recommendations.
- Drafts necessary paperwork to be submitted to insurance companies.
- Maintains compliance with ethical codes and standards.
- Maintains compliance to Medicaid (Medical) and commercial insurance documentation standard.
- Contribute to company's online presence in written, audio, or video format (i.e., blog, YouTube channel).
- Attend all staff and clinical meetings
- Performs other related duties as assigned.

***Required Skills/Abilities:***

- Ability to provide services within a cultural framework
- Ability to work effectively with those who may identify as people of color, mixed race/multi-ethnic/multi-cultural, interfaith, Christians, Jews, Muslims, and/or any other religion.
- Ability to provide services within a spiritual and/or faith-based framework
- Ability to connect with clients from shared personal life experience (i.e., mom/dad, husband/wife/partner, ethnic, culture, immigrant, or faith)
- Superior verbal and written communication skills.
- Compassionate and empathetic with a strong ability to establish and build trust.
- Excellent listening skills.
- Ability to remain calm and reassuring in tense situations and to de-escalate arguments.
- Thorough understanding of human behavior, various behavioral and affective disorders, and the diagnosis, treatment, and rehabilitation of these disorders.
- Organizational skills required to manage complex, deadline-driven paperwork including billing and insurance claims.
- Proficient with Microsoft Office Suite or related software.
- Proficient with Electronic Health Records, cloud-based system, and online work.
- Thorough understanding of applicable ethical codes and standards.
- Willingness to work within a setting where Judeo-Christian (Abrahamic) values and principles are the standards and foundations for what we do – Meaning accepting to learn and abide by those standards during the course of one's day to day work within the Group practice, regardless of one's personal values and beliefs, and behavior outside of work.

***Preferred Skills/Abilities:***

- Bilingual in Haitian Creole, French, Spanish or Portuguese
- Bilingual in any other languages
- Spiritually informed or spiritually discerned

***Education and Experience:***

- Master's degree in Counseling, Marriage and Family Therapy, or other mental health related field
- Current and active registration with the state board as an associate or intern.
- Minimum of 1 year experience
- Maintenance of malpractice insurance

***Physical Requirements:***

- Prolonged periods sitting, listening, and observing or working on a computer.
- Must be able to lift up to 15 pounds at times.