

**CURRICULUM VITAE PROFORMA**

Post Applied: \_\_\_\_\_

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Advt. No. \_\_\_\_\_

Date: \_\_\_\_\_

1. Name and address (in Block Letters):

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2. Date of Birth (in Christian Era)

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3. Date of Retirement under Central/State Government Rules:

-

4. Address:

-

Present:

Permanent:

5. Educational Qualification:

<b>S. No.</b>	<b>Exams Passed</b>	<b>Board/University</b>	<b>Year</b>

6. Whether Educational and other :  
 Qualifications required for the post  
 are satisfied (if any qualification has  
 been treated as equivalent to the  
 one prescribed in the rules, state the  
 authority for the same)

		<b>Qualification/ Experience required</b>	<b>Qualification / Experience Possessed by the Officer</b>
<b>Essential:</b>	1.		
	2.		
	3.		
<b>Desirable:</b>	1.		
	2.		

7. Please state clearly whether in the :  
 light of entries made by you above,  
 you meet the requirements of the  
 post

8. Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institution	Post Held	Period of Service			Scale of Pay and Basic Pay	Nature of duties (in details)
		From	To	Total Period		

9. Nature of present Employment :  
 Quasi Permanent (or) Permanent

10. In case the present employment :  
 Is held on deputation / Short term Contract  
 Basis, please state

- a) The date of initial appointment:
- b) Period of appointment  
 on Deputation / Short term Contract:

11. Name of the parent Office / :  
 Organization to which you  
 Belong

12. Additional details about present Employment please state whether:  
 working under (indicate the name  
 of your employer against the  
 relevant column.)

- a. Central Government
- b. State Government
- c. Autonomous Organization
- d. Government Undertaking
- e. Others

13. Please state whether you are working :  
In the same Department and are in the  
Feeder grade or feeder to feeder grade

14. Are you in Revised Scale of Pay? If yes, :  
give the date from which the revision  
took place and also indicate the pre-revised  
pay scale

15. Total emoluments per month now drawn :

16. Additional information, if any, which you :  
would like to mention in support of your  
suitability for the post. (This among other  
things may provide information with regard  
to (i) Additional Academic Qualifications;  
(ii) Professional Training; and (iii) Work  
Experience over the above prescribed in  
the Vacancy Circular / Advertisement

17. Whether belongs to SC / ST / OBC :

18. Remarks (The candidates may indicate  
Information with regard to:

- i. Awards / Scholarship / Official Appreciation
- ii. Affiliation with the Professional bodies / Institutions / Societies and
- iii. any other information

(Note: Enclose a separate sheet if the space is insufficient.)

## **Additional Information**

19. Whether the present post held is on Substantive basis or on Officiating basis or on Deputation / Short Term Contract :
20. Pay Matrix Level of the present post held :
21. If Pay Matrix Level in S No.18 is not that of the Substantive post held (i.e., on Deputation / Short Term Contract / ACP Scheme up-gradation / MACP up-gradation). Then the Substantive Pay (Pay Matrix Level) :
22. Experiences in Sports Administration/ Sports Achievement (Details if any) :
23. Experience in Finance (Details if any) :

I have carefully gone through the Vacancy Circular / Advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Place:

**Name and Signature of the Candidate**

**Address:**

**Email id: -**

**Mobile No.**