



BRECON PRIDE

BALCHER ABERHONDDU

BRECON PRIDE – STRUCTURE AND PROTOCOL

Brecon Pride is a registered Charity and must have a formal structure as defined by its governance document as approved by the Charity Commission.

To function effectively, Brecon Pride has a structure as follows:

- Board of Trustees
- Members
- Affiliate (informal) Members

Board of Trustees

The trustees are the legal representatives of Brecon Pride. They are registered with the Charity Commission and hold legal responsibility for the Charity.

They have six main duties as defined in law:

- 1. Ensure the charity is carrying out its purposes for the public benefit**
- 2. Comply with the charity's governing document and the law**
- 3. Act in your charity's best interests**
- 4. Manage your charity's resources responsibly**
- 5. Act with reasonable care and skill**
- 6. Ensure your charity is accountable**

Further details of what this means can be found at
<https://www.gov.uk/guidance/charity-trustee-whats-involved>

There are currently three Trustees. It is possible for this number to be increased but can not fall below three. The Core Trustee roles and who currently holds these roles are:

- **Chair** – Mr Michael Price (He/Him)
- **Secretary** – Mrs Anna James-Davies (She/Her)
- **Treasurer** – Miss Tab Wheeler (She/Her)

Trustees stand for 2 years but can be re-elected. There is no limit to the number of times a Trustee can be elected.

Meetings

The Board of Trustees will meet regularly in private to ensure the correct strategic running of the Charity.

Members

Members have been appointed by the Board to support the Board and help to deliver on the defined activities of the Charity. Members are able to vote at meetings and vote on elections to the Board of Trustees (including re-election of current Board Members)

To become a voting member, people must apply to the Board of Trustees and sign a declaration. This can be done by completing the Brecon Pride Membership Application.

Membership lasts for 2 years but can be renewed indefinitely.

Membership can be revoked for failure to uphold the values of the charity.

The Current list of registered members is:

- Mr Michael Price (He/Him)
- Mrs Anna James-Davies (She/Her)
- Miss Tab Wheeler (She/Her)

As soon as membership forms are completed, additional members will be added to this list.

Affiliate (or informal) Members

Anyone else may attend events or meetings of the charity and are considered affiliate members for this purpose. They hold no voting rights.

Affiliates may attend member meetings but not Trustee meetings except by invitation. They may not vote on topics of discussion.

Details of informal members are not recorded.

Meeting Protocol

Trustee meetings

Trustee meetings will be held by trustees and chaired by the chair of trustees. An agenda will be circulated in advance. Any other topics must be brought up under any other business at the end of the meeting.

Members and affiliate members may only observe by invitation.

Quoracy: a minimum of 3 Trustees or 60% (whichever is greater) must be present for a meeting to be quorate. The exception to this would be if there are fewer than 3 trustees in which case the board must meet only for the purpose of appointing a new trustee.

Member meetings

Members will be invited to meetings to discuss and vote on the operational aspects of the Charity, including the running of the various events throughout the year. They may also be formed into sub-committees to tackle specific tasks.

All meetings must have a Trustee in attendance who will chair the meeting.

An agenda will be circulated in advance, and members are welcome to submit topics for discussion.

Any other topics must be brought up under any other business at the end of the meeting.

Quoracy: a minimum of 5 people must be present, including trustees, for a meeting to be quorate. This does not apply to sub-committees, which may be comprised of fewer members. In which case, a minimum of 3 people must be present.

Affiliates

Affiliates may attend member meetings, but they may not vote on topics of discussion.