

STALL HOLDERS EXTENDED TERMS & CONDITIONS

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General Booking Conditions

Confirmed bookings: Confirmed bookings will only be accepted once full payment and **all** the appropriate paperwork has been received. We cannot accept card payments.

Exclusive right: The granting of trade space does not guarantee the trader sole right of selling or promoting their particular commodity or service unless the organisers approve such an agreement in writing.

Right to refuse: The event organisers reserve the right to refuse an application without explanation.

Sale items: Your booking will be taken on the basis of the information given. You will not be able to display or sell items that the organiser feels to be inappropriate.

Certificates / Insurance: As part of the condition of entry all traders must hold and send with their application form copies of the Public, Product and Employers Liability Insurance.

Food Producers and Sellers: All food producers and sellers must also enclose a copy of their local authority registration details, their rating certificate and their food hygiene certificate.

Licensing: Alcohol sellers must obtain their own TEN, and provide a copy in advance of the event. Please check with the organisers as early as possible regarding pitch location.

Risk Assessment: All traders must also complete a full risk assessment which must be provided with this booking form. See also requirement for fire risk assessment under 'Power Supply' below.

Insurance: Each Trader is responsible for the provision of their own public liability insurance and for the safety of their stall and its products. Brecon Pride does not hold any liability for any trader or their products. Every trader shall participate in the event entirely at their own risk in every respect and shall absolve Brecon Pride from responsibility for such risks, including personal injury, loss or damage to property whether this injury, loss or damage may be caused by fire, theft, inclement weather, interruption of power, defect in the equipment and building or failure of subcontractors or agents to perform.

Brecon Pride cannot be held responsible, and its exhibitors/traders absolve it from any responsibility for loss of profits, for damage or theft of trader's stock, interruption of power or service, or failure of press advertisement fully contracted to appear, inclement weather and failure of sub-contractors or agents to perform, which may result in loss to Traders; Brecon Pride does not provide insurance cover for theft or damage to Traders stock and recommends that they take adequate insurance against all risks. It is a condition of booking

that exhibitors/traders absolve Brecon Pride from any responsibility for refunding fees paid by them except as specified under these conditions.

Paper or email copies of your valid certificates must be submitted to Brecon Pride with the completed application.

Cancellation: Cancellations will result in a 50% cancellation fee if actioned more than 30 days ahead of the event and a 100% cancellation fee if within 30 days of the event. No-shows will forfeit their payment. Cancellations must be in writing. We will then acknowledge the cancellation back to you in writing. Brecon Pride will do everything in our power to ensure that you have a successful event but cannot be held responsible for damage or theft of your stock, interruption of power or services, failure of press advertisements to appear, inclement weather, or anything else beyond their control. It is a condition of booking that you understand and accept that you cannot hold Brecon Pride responsible for any losses you sustain. If, in the reasonable opinion of Brecon Pride, it is necessary to cancel an event because of prevailing weather conditions or any other reason, no refunds of booking fees or any other payment will be at Brecon Pride's discretion.

For further information please email breconpride@gmail.com

Power Supply: A Fire Risk Assessment (FRA) must be provided by the stall holder with responsibility for the stall to cover the provision of any power supply. There is no mains power source. **Only diesel generators will be permitted. PETROL GENERATORS ARE NOT PERMITTED AND ANY DISCOVERED ON THE DAY WILL NOT BE PERMITTED TO BE OPERATED. Any electrical connection organised by you must be pre-arranged and subject to a full risk assessment to be provided with this booking form.** The FRA should identify fire as the principal hazard and should also identify issues such as unauthorised access to the generator, storage of spare fuel and the refuelling operation as hazards and how these are to be safely addressed. The relevant event manager must be satisfied that the person in charge of the generator is competent. **If this is not the case, then permission to use the generator will be refused, and appropriate action taken to ensure compliance.**

- The generator must be positioned in an appropriate place: in a well-ventilated, outdoor location out of public areas and traffic routes; not adjacent to tents, marquees, etc.; with the exhaust discharging in a safe direction and away from other stalls and businesses
 - The generator must be protected from unauthorised access including: the public (especially children); event personnel who have no reason to approach generator
 - There must be suitable signage such as: keep out ; no smoking or naked flame ; electrical hazards; fire hazards
- A fire extinguisher of the correct type must be provided and any user appropriately trained in its use
- Spare fuel must be: the minimum amount required for the day ; stored in an appropriate fuel storage container with secure closure; stored in a secure place; stored out of direct sunlight and ignition sources
- The stall holder will be responsible for the generator and monitoring it's control

REFUELLING REQUIREMENTS:

- Must be carried out by a trained and competent person
- Must follow the manufacturer's or hirer's instructions

- The generator must be allowed to cool down before refuelling. Hot generators should not be refuelled as this is a major cause of fires. A fuel spillage is not necessary for a fire to start, heat from the engine or exhaust can ignite the invisible vapours causing severe burns. Make arrangements so that there is time for it to cool down, i.e. when the need for power is reduced during a rest break, and before it gets dark if being used for lighting. If continuous power is required a secondary source should be provided to allow for a cooling off period.
- Have a funnel or spout available to avoid spillages
- Provide absorbent cloth to mop up spills
 - Wear gloves (also mask and goggles if identified by risk assessment) Personal protective equipment should always be used by the person doing the refuelling as it is cheap, easy and effective.
- Take care not to overfill the tank and replace the filler cap
- Confirm barrier is secure
- Return the fuel container to secure storage

If all these measures are detailed on a FRA and put in place then this would be considered as evidence of a suitable and sufficient risk assessment.

Hirers Privacy Notice