

# Qualified Business Expenses for Entire Year

Gross receipts or sales \$ \_\_\_\_\_

Returns and allowances \$ \_\_\_\_\_

Other Income \$ \_\_\_\_\_

## FILL OUT THIS BOX FOR INVENTORY INFORMATION ONLY

Beginning Inventory \$ \_\_\_\_\_

Purchases \$ \_\_\_\_\_

Labor \$ \_\_\_\_\_

Materials \$ \_\_\_\_\_

Other Costs \$ \_\_\_\_\_

Ending Inventory \$ \_\_\_\_\_

Advertising \$ \_\_\_\_\_

### Vehicle Mileage

Total miles driven during year \_\_\_\_\_

Business miles driven during year \_\_\_\_\_

**I need the year \_\_\_\_\_, make \_\_\_\_\_, and model \_\_\_\_\_ of your vehicle**

**Original cost of vehicle \$ \_\_\_\_\_**

Contract Labor \$ \_\_\_\_\_

Commissions/Fees paid to others \$ \_\_\_\_\_

Employee Benefits \$ \_\_\_\_\_

Insurance (other than health) \$ \_\_\_\_\_

If you are using part of your home as an office, I need to total square footage of your home \_\_\_\_\_ and the square footage of your home office \_\_\_\_\_. I also need the amount your home was bought for in order to depreciate the value for home office use \$ \_\_\_\_\_.

Utilities for home or office (such as electricity, city utilities, etc.) \$ \_\_\_\_\_. Only include months your business was open.

