

Snow Day / Severe Weather/Emergency Work Policy

When a severe weather event or emergency is forecasted or occurring, including a sizeable snow storm, the administrative employees can determine if they can reasonably make it into work or go home. If the Governor of the Commonwealth of MA declares a state of emergency or advises all non-essential workers to stay home or go home and stay off the roads, this time frame will be considered a day off without consequence. If the employee takes the day off due to weather without it being declared an emergency or advised by the Governor, the employee will be required to use either their own vacation or sick time to compensate for the time off. If an employee does work on a day that should have been a day off without consequence, they may receive additional personal day(s) to be taken within one year of the event. If the day(s) are not taken, the day(s) may not be carried or otherwise compensated for.

If a State of Emergency is declared, the maintenance men will most likely be required to work. If this occurs the maintenance men will be paid at the rate of current pay at regular time and ½ even during normal business hours.

The Executive Director at his or her discretion may make determinations about emergency or weather event days off depending on event specific circumstances. The Director can take into consideration what Easton school system or Town Hall is doing in response or anticipation of any weather/emergency event.