GLK GYMNASTICS PRIVACY POLICY

2026-2027

GLK GYMNASTICS IS COMMITTED TO ENSURING THAT ANY PERSONAL DATA WE HOLD ABOUT YOU OR YOUR CHILD IS PROTECTED IN ACCORDANCE WITH APPLICABLE DATA PROTECTION LEGISLATION AND USED RESPONSIBLY AND TRANSPARENTLY.

THE GDPR GIVES INDIVIDUALS A NUMBER OF RIGHTS REGARDING THEIR PERSONAL DATA. THE FOLLOWING APPLY TO BOTH ADULTS AND CHILDREN:

- The right to be informed the right of access
- The right to rectification
- The right to erasure
- The right to restrict
- The right to data portability
- The right to object
- The right not to be subject to automated decision-making including profiling.

SHARING PERSONAL INFORMATION WITH THIRD PARTIES

- We may share information with gymnastics organisations to facilitate submitting candidates for competitions.
- In accordance with our legal obligations, we may share information with local authorities for example, where we have safeguarding concerns.
- On occasions, we may need to share information with the police.
- We may also need to share information with our legal advisers for the purpose of obtaining legal advice.
- We may share some information with our insurance company, for example, where there is a serious incident at the club, they also need information to insure the gymnasts with the insurance compan.
- If you have unpaid fees while your child is at the gym, we may share information with the courts and legal advisers in order to recover any overdue fees.

Where we rely on your consent to use your personal information, you can withdraw your consent at any time. Please speak to Jo if you would like to withdraw consent.

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HOW AND WHY DOES THE CLUB COLLECT AND USE PERSONAL DATA?

• The clubs primary reason for using personal information is to provide gymnastics education services to you or your child.
• We obtain information about you from enrolment forms, competition forms, workshop forms, consent forms, registers and our waiting list system.
• We may hold information that you provide to us about circumstances that may affect your child's welfare, health, safety or ability to participate in gymnastics.
• We may take photographs or videos in their class, or you may send them to us for use on our social media and website. This is to show prospective parents and gymnasts what we do here and to advertise the classes.
• We may continue to use these photographs and videos after your child have left the club.
• We may send you information to keep you up to date with what is happening in the club. For example, by sending you information about, classes, competitions, fundraising events or displays, workshops and other events and activities taking place. To provide the gymnastics activity you have requested, communicate with you about this activity, changes to our terms and conditions and to process payments (if relevant).
• We may process financial information about you in relation to the payment of fees.
• Responding to any comments, questions or complaints you may send us.

SENDING INFORMATION TO OTHER COUNTRIES: WE DO NOT SEND INFORMATION TO OTHER COUNTRIES.

FOR HOW LONG DO WE KEEP YOUR INFORMATION?

We keep your information for as long as we need to in order to educate and look after your child. We will keep some information after your child has left the club, for example, so that we can find out what happened if you make a complaint.
If you leave GLK Gymnastics your data will be kept for 3 years. After this all records will be deleted. You can request to have the data we held deleted at an earlier date (the right to be forgotten).
This request will be considered without undue delay unless there are legitimate grounds for the data to be retained, for example, due to a legal obligation or other lawful reason.

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WHAT DECISIONS CAN YOU MAKE ABOUT YOUR INFORMATION?

UK data protection law gives you a number of rights regarding the personal information we hold about you. These include the right to access, correct, delete or restrict the use of your information in certain circumstances. Your rights are as follows:

• If information is incorrect you can ask us to correct it;

• You can also ask what information we hold about you and be provided with a copy. We will also give you extra information, such aswhy we are using this information about you, where it came from and
what types of people we have sent it to;

• You can ask us to delete the information that we hold about you in certain circumstances. For example, where we no longer need the information;

• You can ask us to send you, or another organisation, certain types of information about you in a format that can be read by computer;

• Our use of information about you may be restricted in some cases. For example, if you tell us that the information is inaccurate we can only use it for limited purposes while we check the accuracy.

FURTHER INFORMATION AND GUIDANCE

If you have any questions about your data protection rights or how GLK uses your information, please contact Jo.

Please speak to Jo if:

• You object to use using your information for marketing purposes
e.g. to send you information about club events we will stop using your information for marketing purposes if you tell us not to; or

• You would like us to update the information we hold about you; or

• You would prefer that certain information is kept confidential.

You have the right to object to any of the above uses of your information by contacting us. Please note that in some cases, this may affect our ability to carry out the things we need to do for you to take part in gymnastics.

Changes to the privacy notice

We keep our privacy notices under regular review.

This privacy notice was last updated on 26/08/2026