## Confidential Client Questionnaire

| | YES | NO |
|---|---|---|
| Do you own your home? | ☐ | ☐ |
| Are you a surviving spouse? | ☐ | ☐ |
| Did anyone receive, sell, send, or exchange any financial interest in a digital asset? | ☐ | ☐ |
| Do you wish $3 to go to the Presidential Election Campaign? | ☐ | ☐ |
| Does your spouse wish $3 to go to the Presidential Election Campaign? | ☐ | ☐ |
| Do you have an adoption credit from a previous year that is being carried forward? | ☐ | ☐ |
| Has anyone received a letter from the IRS regarding the child tax credit, earned income credit or other issue? **(if yes, see Lloyd)** | ☐ | ☐ |
| Did anyone make a gift of more than $19,000 to any individual? **(if yes, see Lloyd)** | ☐ | ☐ |
| Does anyone have foreign income or accounts in a foreign country? **(if yes, see Lloyd)** | ☐ | ☐ |
| Does anyone have health care coverage through the government marketplace (Pennie)? | ☐ | ☐ |
| **If yes, Is form 1095A included in the tax information documents?** | ☐ | ☐ |
| Did anyone sell their primary residence last year? **(Include Sale of Asset Worksheet)** | ☐ | ☐ |
| Did anyone make contributions to a 529 education plan? **(Document info on next page)** | ☐ | ☐ |
| Did anyone make contributions to an ABLE plan for a disabled person? **(Document info on next page)** | ☐ | ☐ |
| Has anyone been informed that they are required to file an IRS identity pin on the tax return? **(Document info on next page)** | ☐ | ☐ |
| Is anyone paying or receiving alimony from a divorce prior to 12/31/2018? **(Document info on next page)** | ☐ | ☐ |
| Did anyone receive taxable tips? **(Document info on next page)** | ☐ | ☐ |
| Did anyone receive overtime pay on their W2 or 1099? **(Document info on next page)** | ☐ | ☐ |
| Did anyone buy a new American made car in 2025 which you are paying interest? **(Document info on next page)** | ☐ | ☐ |

**Client acknowledges the receipt of the Informational Disclosure Packet & any other information either printed in the office or via email (if email is provided).**

**Signature** ____________________________________________ **Date** ____________________

### Exit Interview

**Client Signature** _______________________ **Clerks Initials** _______ **Date** _________________

# Confidential Client Questionnaire

## Contributions to 529 Education Plan

Beneficiary Name ________________ SS#_________________ Contribution __________

Beneficiary Name ________________ SS#_________________ Contribution __________

## Contributions to Able Plan

Beneficiary Name ________________ SS#_________________ Contribution __________

Beneficiary Name ________________ SS#_________________ Contribution __________

## IRS Identity Pin Numbers

Person's name requiring Pin ____________________ Pin # (5 digits) ____________

Person's name requiring Pin ____________________ Pin # (5 digits) ____________

Person's name requiring Pin ____________________ Pin # (5 digits) ____________

## Alimony Paid or Received (Divorce Prior to 12/31/2018)

Person's name receiving Alimony ______________ SS# ____________ Amount _________

Person's name paying Alimony ________________ SS# ____________ Amount _________

## Qualified Tip Deduction (Paystubs required) (Maximum amount is $25,000 per return)

Person's name receiving tips __________________ Tip amount Job 1 ___________

Tip amount Job 2 ___________

**Total Tips ___________**

Person's name receiving tips __________________ Tip amount Job 1 ___________

Tip amount Job 2 ___________

**Total Tips ___________**

## Qualified Overtime Deduction (Paystubs required) (Max amount is $25,000 MFJ or $12,500)

Person's name receiving overtime__________________ Overtime amount Job 1 ___________

Overtime amount Job 2 ___________

**(1/3 of total is deductible) Total Overtime ___________**

Person's name receiving overtime __________________ Overtime amount Job 1 ___________

Overtime amount Job 2 ___________

**(1/3 of total is deductible) Total Overtime ___________**

## Car Loan Interest Deduction (American made Car Purchased after 1/1/2025 - $10,000 max)

Date Purchased ________ VIN _________________ Interest amount paid _________

Date Purchased ________ VIN _________________ Interest amount paid _________

## Confidential Client Questionnaire

Name:____________________________________________________________

## Income Information

| Type Of Income | Taxpayer | Spouse | Type Of Income | Taxpayer | Spouse |
|---|---|---|---|---|---|
| W2 | | | 1099MISC | | |
| 1099 Combined Statement | | | SS | | |
| 1099I | | | W2G | | |
| 1099D | | | K-1 | | |
| 1099G Unemployment | | | 1099K | | |
| 1099G Refund | | | Schedule C-Business Form | | |
| 1099R | | | Schedule E-Rental Form | | |
| 1099C/A | | | Schedule E-Royalties | | |
| 1099B | | | Schedule F-Farm | | |
| 1099NEC | | | Other Income | | |

## Adjustments to Income

| Type Of Adjustments | Taxpayer | Spouse | | Taxpayer | Spouse |
|---|---|---|---|---|---|
| IRA Pension/ Contributions Roth | | | Housing Allowance | | |
| IRA Pension Contributions Trad | | | Self-Employed Health Ins | | |
| Student Loan Interest | | | HSA/MSA Contributions | | |
| Qualified Reservist Expense | | | Attorney Fees for Work or Discrimination | | |
| Teacher Expense $300 Max | | | Other Adjustments to Income | | |

## Confidential Client Questionnaire

**Name:**________________________________________________________

### Standard and/or Itemized Deductions

**1) Single $15,750  2) MFJ $31,500  3) MFS $15,750  4) HOH $23,625  5) SS $31,500**

| Medical (7.5%) | Amount | Charity (60% AGI Limit) | Amount |
|---|---|---|---|
| Medical Insurance | | Charity Cash | |
| Co-Pays | | Charity Prop Donation | |
| Prescriptions | | Charitable Mileage (0.14) | |
| Medical Miles (0.21) | | Charity Mileage | |
| Testing | | Other | |
| Other | | | |

| Taxes ($40,000 max) | Amount | Miscellaneous Deduct | Amount | |
|---|---|---|---|---|
| Property Taxes | | Gambling Losses Offsetting W2G's (90% for 2026 and later years) | | |
| Personal Prop Tax | | | | |
| Sales Tax | | *Union Dues (PA State Only)* | | |
| Local Service Tax | | *Work Clothing (PA State Only)* | | |
| Unemployment Tax | | *Work Tools (PA Only)* | | |
| Other | | *Other (use PA UE form)* | | |

| Interest | Amount | Interest | Amount |
|---|---|---|---|
| Mortgage Int 1098 | | Investment Acct Int | |
| Seller Fin Mortgage | | Other | |
| Seller Paid Points | | | |

### Estimated Payments

| Prior Year Est Payment | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Prior Year Refund Applied |
|---|---|---|---|---|---|
| IRS | | | | | |
| State | | | | | |
| Local | | | | | |
| Other | | | | | |

Confidential Client Questionnaire

Name:______________________________________________________________

## Credits

| Daycare Credit Form 2441 | | | | |
|---|---|---|---|---|
| Child's Name | Daycare Name / Address | EIN# | Amount Paid | Employer Paid (Box 10 w2) |
| | | | | |
| | | | | |
| | | | | |

| Education Credits Form 8863 | AOC only good for 4 years. Lifetime Learning is good anytime. | | | | |
|---|---|---|---|---|---|
| Type of Credit (American Opportunity/Lifetime Learning) | Students Name | # of Years AOC Taken | Form 1098T Y/N | Additional Items | Additional Items Cost |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| Residential Energy Credit Form 5695<br><br>Total Combined Credits maximum is $3200. All credits limited to 30% of item cost. | Following is $600 credit max. Central Air, Boiler, Gas furnace and water heater, windows. Metal Roof credit $1200 max. | Insulation - $1200 max. Ext Door max is $250 per door, 2 limit. | Geothermal, Wind, Solar & Fuel Cells Unused credit carries fwd. | Heat Pump equipment, Biomass equipment max is $2000. Home Audit max is $150. |
|---|---|---|---|---|
| Type of Equipment | Amount Paid | 30% of Cost | Max Credit | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Confidential Client Questionnaire

Name:__________________________________________________

## Credits Continued

| Qualified Plug In Energy Credit Form 8936 | Max Credit new vehicle is $7500. Credit does not carryforward. | Credit used vehicle is 30% of cost. Maximum is $4000. | Used Vehicle credit does not carryforward. |
|---|---|---|---|
| Vehicle Make & Model | VIN | Date Bought | Max Credit |
| | | | |
| | | | |

| Electric Vehicle Charger Tax Credit Form 8911 | Credit is 30% of cost max is $1000 | | | |
|---|---|---|---|---|
| Type of Equipment | Amount Paid | 30% of Cost | Max Credit | |
| | | | | |
| | | | | |

| Adoption Credit Form 8839 | Adoption Credit maximum per child $17,281 credit is refundable up to $5,000 remainder carries forward | | | | | |
|---|---|---|---|---|---|---|
| Child's Name | SSN | Date of Adoption | Special Needs Child Y/N | Foreign Child Y/N | Adoption Expenses Paid | Adoption Expenses Reimbursed |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| Retirement Savers Credit Form 8880 | Max contribution amount is $2000 or $4000 MFJ ($2000 each) | This credit is income based and phases out at $79,000 MFJ, HOH $59,250 all others $39,500. |
|---|---|---|
| Taxpayer or Spouse Name | Amount Paid (IRA, 401k etc.) | |
| | | |
| | | |

## HOW ARE YOU PAYING

**Client Name** ________________________________________ **Phone #** __________________

Base Tax Return Price $__________

| Additional Forms | # Schedules | Schedule Price | |
|---|---|---|---|
| Schedule C | ___________ | _____________ | $__________ |
| Schedule E | ___________ | _____________ | $__________ |
| Schedule F | ___________ | _____________ | $__________ |
| Additional Work | ___________ | _____________ | $__________ |
| Santa Barbara Funding ($50) | | | $__________ |
| Refund Date Credit Card Payment Fee ($20) | | | $__________ |
| Portal Fee ($25) | | | $__________ |

Discounts (See below) Type Discount ___________ $__________

**Total Tax Return Preparation Price** **$__________**

**Payment Information**

Pay Today ______ Pay on Pickup ______ Santa Barbara Funding ______

Hold Check ______ Date to Hold Check _________

Refund Date Credit Card Payment _________

Name On Card __________________________

Card Number __________________ Exp Date _______ CVV ___ Zip Code ____

Signature __________________________

**<u>Pricing Guide</u>**

| | | | |
|---|---|---|---|
| Base return | $180 | Loyalty Discount 2 to 5 Years | $35 |
| Custom Discount (any amount) | $?? | Loyalty Discount 5 Plus Years | $45 |
| Dependent Discount | $140 | Schedule C (per business) | $75 (???) |
| Federal Only Discount | $80 | Schedule E (per property) | $40 (???) |
| Friends & Family Discount | $100 | Schedule F (per farm) | $75 (???) |
| Loyalty Discount 1 Year | $25 | Property Tax Rebate Return | $40 |