



Peace River Child Care Association

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Monthly Board of Directors Meeting Minutes In Person & Via Zoom

December 3, 2024
 7:00 p.m.

Meeting Attended by:	Alysia Young, President Janelle Trevena, Vice President Chase Milligan, Treasurer Marci Willenborg Maymoona Abdi	Max Shannon Cyndi Roy
Absent:	Megan Borile, Reva Elmhurst, Allison Nichols, Cyndi Roy, Max Shannon	
Guests:	Gayle MacDonald	
Order	The December 3, 2024, Peace River Child Care Association Board Meeting was called to order by Alysia at 7:09 p.m.	
Agenda	Motion to accept the December 3, 2024, PRCCA Board Meeting Agenda. Accepted by Moymoona and seconded by Chase-CARRIED	
Minutes	November 2024 meeting was cancelled. Due to the cancellation there are no meeting minutes to accept.	
Financial Update	a. October 2024 Financials Chase gave a financial update. <ul style="list-style-type: none"> ● Aligned budget, child supplies were a bit higher ● Total expenses were lower than budgeted ● \$11,000 income for the month Accepted the financials by Marci, second by Janelle-CARRIED	
Old Business	a. Fundraising Subcommittee Update <ol style="list-style-type: none"> i. Chase the Ace Fundraiser <ul style="list-style-type: none"> ● Final amount 9,635.00 that went to the daycare fundraiser from Chase the Ace. ● The next one would be an online Chase the Ace ● Put a QR code at some of the local businesses so people can scan with their phone ● Alysia will complete the AGLC application and set the date for February 18th. Ticket sales will start and will have the draw on Wednesdays starting on February 26 - since there is no quorum Alysia will send out an email to the board to do a vote ● Printable QR codes to have at businesses ii. Bacon update 	

	<ul style="list-style-type: none"> Plan for may for next bacon/meat fundrai <p>b. Rental Space</p> <ul style="list-style-type: none"> A letter was sent in to the daycare from Kelly, she doesn't want to rent the space. However to contact all the parents and find intervention students then work with them in the daycare during the days. Essentially a kick off for recruiting clients. Alysa request for Kelly to come on January 7th to discuss her intentions with the board. <p>c. ATCO Light Pole</p> <ul style="list-style-type: none"> ATCO gave 3 options via email for options for lighting the parking lot. A new service from atco, or a wooden pole however an electrician would need to tie into the town, or tying into the towns power. Alysia will contact ATCO back regarding the additional cost to the town if we were to go that route. Chase will request a delegation to the town once we get confirmation back from ATCO
New Business	A. Reva is resigning, we will need a new board member. Would be good to get a community member.
Reports	<p>a. Daycare Report Gayle MacDonald presented the monthly daycare report to the board:</p> <p>B. Staff update:</p> <ul style="list-style-type: none"> 5 new staff have been hired, 1-level 3, 3-level 1's and one with no level as of yet. <p>C. Leaving:</p> <ul style="list-style-type: none"> 1 staff is leaving <p>D. Issues:</p> <ul style="list-style-type: none"> Coordinating with everyone's schedules and dealing with seasonal sickness New toilet in the 3's room, moving the one from the OSC 3 room, and getting a regular sized toilet for the OSC <p>E. Santa visit</p> <ul style="list-style-type: none"> coming on Dec 11th <ul style="list-style-type: none"> Motion to accept the December 2024 Daycare report as presented. MOVED by Chase and seconded by Marci – CARRIED.
Next Meeting	Regular monthly meeting scheduled for Tuesday, January 7, 2024, at 7:00 p.m. Board members are encouraged to attend in person. Zoom will be available.
Adjournment	Alysia adjourned the meeting at 8:08 p.m.
	Minutes Recorded by Janelle Trevena