



Peace River Child Care Association

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Fundraising & Volunteering Policy

Fund-raising is an essential function of the PRCCA as the fees we receive from parents and various grants are insufficient to cover our annual operating costs. The PRCCA is a not-for profit organization that strives to keep childcare costs reasonable to provide accessibility to parents of all income thresholds. Fundraising assists with facility maintenance and upgrades and purchase of equipment and supplies for the children.

FUNDRAISING

All families will be required to contribute to the fundraising efforts throughout the fiscal year (April 1 – March 31).

Parents' options:

1. Exemption from Fundraising

For each child attending the childcare program, provide 4 post-dated cheques (or credit card authorization) in the amount of \$100 per child attending the Daycare & OSC programs. Dates on the cheques will correspond with fiscal quarters for the Daycare. Specify that you wish to be exempted from fundraising and the cheques (or credit card authorizations) will be cashed at the end of each fiscal quarter. A charitable donation receipt will be provided within 1 week of payment.

2. Fundraising Commitment

Participate in Fundraising opportunities provided throughout the Fiscal Quarters. If your fundraising commitment(s) have been fulfilled, you will not be invoiced \$100/Child per quarter. A charitable donation receipt will be provided only if/when fundraising invoices have been paid-

- a. If the fundraising invoice has not been paid within 30 days, an additional \$50 service charge will be added.
- b. Payment(s) will be prorated for families who are registered for a partial calendar year (payment will be equal to \$34/month per child).
- c. Fund-raising efforts will be deemed fulfilled when families fundraise \$400/child per year with a minimum of \$100/child per quarter by participating in each fundraiser hosted by the PRCCA or completes volunteer hours as noted below.

VOLUNTEERING

Parents who are unable to provide a post-dated cheque, can assist the PRCCA in the following ways:

1. Assist the Fund-raising committee by coordinating booths at local markets, events, and businesses.
2. Volunteer to sit at a booth to sell tickets.
3. Volunteer for a Casino shift (once every three years – the next being 2026).
4. Supply donations in support of the Daycare (e.g. craft supplies, books, room supplies, bottles to the bottle depot, gravel, sand, etc.).
 - a. Donations will be tracked by monetary value and should equate to no less than \$100/child per fiscal quarter or \$400/child per fiscal year. Receipts will be required.
5. Volunteering on the Board of Directors or on a Daycare Sub-Committee.
6. Volunteer during our Chase the Ace Raffle
7. Apply for Grants on behalf of the Daycare

*Volunteer Hours will be calculated at a rate of \$20/hour

SCHEDULE A

Description	# of hours	Equivalency
Board of Directors	24 hrs. min.	\$480
Sub-Committee	12 hrs. min.	\$240
Coordinate a fundraiser (includes all planning and reporting)	12 hrs. min.	\$240
Casino – 1 shift	12 hrs. min.	\$240
Sitting at a booth selling tickets	Min. 4 hrs. (not necessarily in one sitting)	\$80
Assist with maintenance at the facility. (Electrical, plumbing, carpentry, or ground maintenance, etc.).	Min. 4 hrs. (not necessarily in one sitting)	\$80

SCHEDULE B

Planned FUNDRAISERS	DATE	Credit
Chase the Ace	February 21, 2024 - TBD	\$20/hour volunteer credit
Purdy's	March & December 2024	**
Bacon	April & October 2024	**
Bottle Drive	September 2024	**
Teddy Bear Picnic	June 2024	\$20/hour volunteer credit
Crooked Creek Donuts	TBD	**
Raffle box 50/50	When Chase the Ace is Finished	**
Mabels Labels	Ongoing	**

** Fundraising Credit will be given equal to the corresponding amount payed to the Daycare by the Fundraiser