



## Peace River Child Care Association

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### Monthly Board of Directors Meeting Minutes In Person & Via Zoom

March 5, 2024  
7:00 p.m.

<b>Meeting Attended by:</b>	Ashley Stone, President Alysia Young, Vice President Tina Tameta, Secretary	Reva Elmhurst Maymoona Abdi Janelle Trevena Allison Nichols Chase Milligen
<b>Absent:</b>	Sandra Doll, Treasurer	
<b>Guests:</b>	Gayle MacDonald	
<b>Order</b>	The March 5, 2024, Peace River Child Care Association Board Meeting was called to order by Ashley Stone at 7:02 p.m.	
<b>Agenda</b>	MOVED by Allison Nichols and seconded by Chase Milligen to accept the March 5, 2024, PRCCA Board Meeting Agenda. CARRIED.	
<b>Minutes</b>	MOVED by Reva Elmhurst and seconded by Chase Milligen to accept the February 6, 2024 PRCCA Board Meeting Minutes. CARRIED.	
<b>Financial Update</b>	<b>a. January 2024 Financials</b> i. Ashley Stone reviewed financial statements from January 2024. There was an increase in income compared to January 2023. Wage topups were lower because of the fewer amount of level threes. Daycare fees are more than covering wages. Compared to last year, utilities were lower at \$2000. There was a total of \$865 of fundraising fees. Overall, there were really good margins for the month.  MOVED by Allison Nichols and seconded by Tina Tameta to accept the January 2024 Financials as presented. CARRIED.	
<b>Old Business</b>	<b>a. Fundraising Subcommittee Update</b>  <b>Chase the Ace Fundraiser</b> Alysia Young gave an update on the fundraiser. She created a new marketing video to further engage the community to participate. She also created a spreadsheet that lays out the volunteer hours and the lead volunteer will get 3.5 hrs a night. The signup sheets are put up 2 weeks at a time. Gayle will send a reminder to parents to sign up share the event on Procure. The brewery will try to plan more events on the same days as the fundraiser to garner a larger crowd. There has a to be a reminder	

	<p>that this is a family friendly event and that children are welcome to come to continue to peak more interest.</p> <p><b>Purdy's</b> The fundraiser will end on the 10<sup>th</sup> of the month.</p> <p><b>Bacon</b> The bacon company reached out to the daycare if they wanted to do another fundraiser but there is an issue with the time of delivery and lack of storage. Maymoona will ask her workplace if the bacon can be kept in their cooler.</p> <p><b>Insurance Providers</b> Alysia got a hold of Cooperators and received a questionnaire to fill out, which has already been sent back. She also got a hold of Rogers in Red Deer who has a market for daycare insurance. She spoke with Janette and she still claims that daycares are difficult to cover.</p>
<b>New Business</b>	<p><b>a. Open Board Positions</b> Ashley will send a Procure message to let parents know there are board positions available. The board is will hoping for 1 volunteer from the community.</p> <p><b>b. Mortgage</b> Ashley would like to put another lump sum on the mortgage payment.</p>
<b>Reports</b>	<p><b>a. Daycare Report</b> Gayle MacDonald presented the daycare report to the board. The daycare has full numbers in all rooms except OSC. Children who turned 5 will be moved to OSC 3 in July. There have been parents who wanted to pay fees to hold spots for later in the year.</p> <p>The FRN came to do a behaviour presentation for the infants/toddlers/3sc groups and shared lots of techniques for educators to try. They will also do a presentation on "Kids Have Stress Too" as well as nutrition at another time.</p> <p>Gayle received a call from Brent at Freson's and let her know that their toys were 75% percent off before it was sold to the public. She spend \$500 on 2 cartloads of toys with a savings of over \$800.</p> <p>The FCSS grant has been applied for again, asking for \$10k. There was snow removal done at the building and there are issues with one dryer. Gayle spoke with Tanne appliance and they are discussing if it's worth the fix.</p> <p>There will be a career fair at Peace High Next week and Avery will go with Gayle. The sector meeting happened on the 29<sup>th</sup> with discussions on hot topics, critical incidents, program closures and new health regulations. There will also be a PD in Grand Prairie coming up.</p>

	<p>Tina Tameta inquired about the terminated staff member from the toddler room and Gayle explained the situation that occurred and the steps that followed. The camera was turned on at 7:57 pm and turned off at 8:17pm.</p> <p>MOVED by Chase Milligen and seconded by Maymoona Abdi to accept the Daycare Report as presented. CARRIED.</p>
<b>Next Meeting</b>	<p>Regular monthly meeting – Tuesday, April 2, 2024, at 7:00 p.m. Board members are encouraged to attend in person. Zoom will be available.</p>
<b>Adjournment</b>	<p>Ashley Stone adjourned the meeting at 8:18 p.m.</p>
	<p>Minutes Recorded by Tina Tameta</p>