



Peace River Child Care Association

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Monthly Board of Directors Meeting Minutes In Person & Via Zoom

November 2, 2023
 7:00 p.m.

Meeting Attended by:	Ashley Stone, President Alysia Young, Vice President Tina Tameta, Secretary	Reva Elmhurst Maymoona Abdi Janelle Trevena Allison Nichols Gaylene Whitehead
Absent:	Chase Milligen Sandra Doll, Treasurer	
Guests:	Gayle MacDonald	
Order	The October 10, 2023, Peace River Child Care Association Board Meeting was called to order by Ashley Stone at 7:02 p.m.	
Agenda	MOVED by Tina Tameta and seconded by Maymoona Abdi to accept the November 2, 2023, PRCCA Board Meeting Agenda as presented. CARRIED.	
Minutes	MOVED by Alysia Young and seconded by Janelle Trevena to accept the October 10, 2023, PRCCA Board Meeting Minutes as presented. CARRIED.	
Financial Update	<p>a. September 2023 Financials</p> <p>Ashley Stone reviewed financial statements from September 2023. The daycare brought in \$7000 in fundraising. The expenses were at \$2000, including Supercash raffle. There were higher wages for staff, though lower wage topups. The bank account made \$5.99 in interest. There was a mortgage payment of \$2274.55 towards the principal, with \$3762.61 in interest. There was an overall loss of \$6000 this month and a \$20,000 surplus in the quarter.</p> <p>MOVED by Alysia Young and seconded by Tina Tameta to accept the September 2023 Financials as presented. CARRIED.</p>	
Old Business	<p>a. Fundraising Subcommittee Update</p> <p>Bacon Fundraiser</p> <p>Pickup for bacon will be on Thursday, November 9 which will be announced on Procure.</p>	

	<p>Fundraising Ideas Bottle drive: door to door (new years, September), 50/50 (twice a year), Chase the Ace(potentially at Sharks/brewery/legion, can give volunteer opportunities for parents), cash calendar (possibly better to do it in the summer) , online silent auction, photography, cookie drive, community event (such as a yoga class), children’s dance, outdoor movie</p>
New Business	
Reports	<p>a. Daycare Report Gayle MacDonald presented the daycare report to the board.</p> <p>As of November 1st, the preschool started, along with the Infant 2 and OSC 3 rooms. Infant 2 will be full next month.</p> <p>There have been no new hires and McKenzie will be leaving at the end of December. Fatima will go on a month long holiday and Adel will be gone for 7 weeks starting the middle of February. She completed her level 3. Taylor has gone back to Grand Prairie and could possibly be back for the summer.</p> <p>First Aid training has been booked and it was a large expensive. Ten educators will participate and the training will be at the pool. There were a lot of materials bought for the new rooms. There has been discussion for new rules for funding and Gayle is looking into facility funding. The next educators meeting will be on the 20th and 21st of this month. There is currently a Town of Peace River grant for renovations which will be sent out by a parent who works for the Town, though pictures of the previous kitchen cannot be found.</p> <p>The daycare is still on the hunt for a shed. Instead of buying one, perhaps one would be built by one of the high school students or by a daycare family. Supplies would be purchased by the daycare and whomever its built by would be granted volunteers hours.</p> <p>MOVED by Janelle Trevena and seconded by Allison Nichols to accept the Daycare Report as presented. CARRIED.</p>
Next Meeting	<p>Regular monthly meeting – Tuesday, December 5, 2023, at 7:00 p.m. Board members are encouraged to attend in person. Zoom will be available.</p>
Adjournment	<p>Ashley Stone adjourned the meeting at 8:30 p.m.</p>
	<p>Minutes Recorded by Tina Tameta</p>