



SPENCER THEATER FOR THE PERFORMING ARTS Class Acts Order Form 2023-24

Ticket Sales Begin - Wednesday, September 20th at 9am

Performance	Time & Date	# Tickets	x \$5 each
ZEPHYR -one show ONLY	Tuesday, October 24, 2023 @ 12:30pm		\$
MISSION NUTRITION	Tuesday, March 5, 2024 @ 10:30am		\$
MISSION NUTRITION	Tuesday, March 5, 2024 @ 12:30pm		\$
SCIENCESPLOSION	Wednesday, April 3, 2024 @ 10:30am		\$
SCIENCESPLOSION	Wednesday, April 3, 2024 @ 12:30pm		\$
COPPELIA • BBC	Thursday, April, 25 2024 @ 10:30am		\$
COPPELIA • BBC	Thursday, April, 25 2024 @ 12:30pm		\$

Handicap or Special Seating Needs: _____

School: _____ Grade Level: _____

Mailing Address: _____

Phone: _____ Email: _____

Teacher's Name(s): _____

ORDERING PROCEDURES:

Please use this form to:
email boxoffice@spencertheater.com);
mail (108 Spencer Rd, Alto NM 88312);
 or order **in person**. No phone orders.

If ordering for several classes, please include a separate list of the teachers' names, grade level and number of students. If you need additional tickets, a second purchase order or a second order form with payment is required.

Every person entering the auditorium (students, teachers, drivers, parents, chaperones) must be included in your order total.

PAYMENTS:

Schools may submit a purchase order. Ticket orders will not be held unless payment or a school purchase order is received within 10 days of the order date.

Payment is required at time of order for home school students, family, and friends by check, cash, or credit card.

SEATING:

Seating is general admission. We will organize seats for the various grade/age levels of the students, keeping classes or schools together if possible.

ALL SALES ARE FINAL:

We are not able to give refunds. In case a school officially closes (due to weather, etc.) on the day you planned to attend, we will allow an exchange for another performance within the same season if space permits. Official notification in writing from the principal within 3 business days of the missed performance will be necessary before any adjustments can be made.

CONFIRMATION:

We will send an email confirmation of each ticket order.

TICKET VOUCHERS:

Prior to the performance, we will email a voucher noting the total number of students and adults on the order.

TRANSPORTATION:

The teacher or principal must arrange bus transport. Schools in the districts of Ruidoso, Capitan, Carrizozo, Corona, Hondo and Mesalero may be reimbursed for busing costs. Forward your invoice to the theater to the attention of the business office. All school districts assume full & sole liability for transportation services.

The performances begin on time, so please allow plenty of time for travel – the theater is located 30 minutes from central Ruidoso.

GRADE LEVELS:

We recommend appropriate grade levels for each performance. Teachers of other grade levels may consider bringing their students if they find the material suitable. Please be advised that students more than 3 grade levels from those recommended may experience some dissatisfaction.

