

# FULL WEDDING PLANNING



## What's Included:

- Budget development
- Vendor recommendations, communication, and hiring
  - Attendance at vendor appointments
  - Manage vendor contracts
- Time management planning checklists
- Personalized wedding design (linens, florals, lighting, invitations, etc.)
- Hotel accommodations as needed
- Transportation coordination
- Menu development
- Save the date, invitation, and program designing
- Bridal shower planning support
- Ceremony and reception floor plan design
- Wedding favor design
- Includes all items from Day of Coordination.

# PARTIAL WEDDING PLANNING



## What's Included:

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- Personalized wedding planning checklist
- 7 virtual pre-wedding meetings
- Wedding design support
- Access to recommended vendors list
- Vendor contract reviews
- Designing a venue diagram
- Constructing a detailed wedding day timeline
- Confirming all details with the appropriate vendors prior to the wedding
- Full Day of Coordination package included



# DAY OF COORDINATION

## What's Included:

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- Planning Meeting 4 weeks before event date
- Create wedding day itinerary
- Finalize seating chart, floor plan, menu & decor
- Decor set-up (arbor, aisle, seating chart, guest book, card box etc.)
- Confirmation with vendors- details & timelines
- Directing during ceremony & reception
- Final walk-through of ceremony and reception
- Full wedding day coverage
- End Time: end of reception



# HALF DAY COORDINATION

## What's Included:

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- Planning Meeting 4 weeks before event date
- Create wedding day itinerary
- Finalize seating chart, floor plan, menu & decor
- Decor set-up (arbor, aisle, seating chart, guest book, card box etc.)
- Confirmation with vendors- details & timelines
- Directing during ceremony & reception
- Final walk-through of ceremony and reception
- Partial wedding day coverage
- End Time: 2 hours after Ceremony start time





# SET UP COORDINATION

## What's Included:

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- Planning Meeting 4 weeks before event date
- Create wedding day itinerary
- Finalize seating chart, floor plan, menu & decor
- Decor set-up (arbor, aisle, seating chart, guest book, card box etc.)
- Confirmation with vendors- details & timelines
- Directing during ceremony
- Final walk-through of ceremony and reception
- Ceremony coverage
- End Time: end of ceremony

