

**QUALIFICATION FORM FOR DISTRICT OFFICE**  
**[ORIGINAL TO BE COMPLETED AND MAILED TO NOMINATING COMMITTEE CHAIR]**

Name of Nominee: \_\_\_\_\_

Nominee's Home Club/District: \_\_\_\_\_

Nominee's Address: \_\_\_\_\_

Nominated for Office of: \_\_\_\_\_

Nominee's Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**NOMINEE'S PILOT LEADERSHIP:**

Club/Elected Offices held:

\_\_\_\_\_

Appointments:

\_\_\_\_\_

District/Elected Offices held:

\_\_\_\_\_

District Appointments held:

\_\_\_\_\_

International Appointments held:

\_\_\_\_\_

Years in Pilot:

\_\_\_\_\_

Number of Conventions attended: \_\_\_\_\_

District: \_\_\_\_\_

International: \_\_\_\_\_

Profession or Business Affiliation:

\_\_\_\_\_

Title of present position: \_\_\_\_\_

How long? \_\_\_\_\_

Status and scope of main responsibilities:

\_\_\_\_\_

Previous business/professional experience:

\_\_\_\_\_  
\_\_\_\_\_

List no more than three (3) civic/professional organizations (**other than** Pilot and religious affiliations) you are actively serving or have actively served with the last five (5) years, with positions of responsibility held:

\_\_\_\_\_  
\_\_\_\_\_

**I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND  
CORRECT, TO THE BEST OF MY KNOWLEDGE.**

Date: \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_

#### **NOMINEE'S PLEDGE**

I understand the duties and responsibilities of District Officers as stated in the Bylaws and Policies of Pilot International; my obligations to Pilot International and the District; the time required to attend meetings; and the obligation Pilot International and the District accepts relative to my expense. I understand that failure to have performed the duties of prior elected offices may result in my disqualification from serving in any capacity on the District level. I pledge that:

I am an active member of a Pilot club.

At no time will I campaign or solicit votes for myself or any other nominees.

I will uphold and abide by the District Standing Rules, the Bylaws and Policies of Pilot International, the action of governing bodies, and be loyal to Pilot International.

I will carry out the duties and responsibilities of the office and conduct myself in a manner becoming a District officer in Pilot International.

Date: \_\_\_\_\_

Nominee's signature: \_\_\_\_\_

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### **REFERENCES**

I give the nominating committee permission to contact the following persons and any other Pilots in order to determine my qualification to see election to District office:

Name, Club, Phone Number: \_\_\_\_\_

Name, Club, Phone Number: \_\_\_\_\_

### **INSTRUCTIONS TO PROPOSED NOMINEE:**

Immediately upon receiving letter of nomination, nominee should send a letter of acknowledgment (acceptance or refusal) to the nominating club, with a copy to the chairman of the Nominating Committee and Governor.\* **Only one copy** of a response letter should be sent to the President of the nominee's home club.

A candidate for District office is required to state how he/she would contribute to Pilot International's mission and goals. The statement should be 300 words or less and sent to the Chairman of the Nominating Committee along with the completed qualification form. A copy of the statement should be sent to the Governor and ECR.\* Nominee **may not state** their qualifications in the statement. The salutary greeting and opening statement, "Hello or Good morning, I'm \_\_\_\_\_ and I am a nominee for the office of \_\_\_\_\_" **should not** be included in the vision statement (these words are not counted towards the total words.) (A, an, the, or, etc. are counted as words. A hyphenated word will count as one word.) **Candidates who submit statements in excess of 300 words will be disqualified.** This statement will be presented by the candidate to the convention body at the District Convention.

Please use 12 pt. font for your statement and do not double space. **The statement will be placed on this page below the signature line and reproduced as it was received.** Forward this completed original form to the chairman of the Nominating Committee along with two Pilot references (names and addresses). This form will be reproduced and sent to all Pilot clubs with the candidate's statement. **It is necessary to complete only ONE nomination/qualification form.**

**The qualification form, acceptance letter, references and statement must be postmarked no later than 60 days prior to convention.**

A letter will be sent to each candidate 45 days prior to convention notifying the nominee of the status of their candidacy for District office.

**\* Copy does not need to be sent to PI Headquarters.**