

**Snippet Summaries**  
**NEPOT Fall Workshop**  
11/2/2024

- **Membership Matters**
  - Membership Minute or Moment Topics at each club meeting
  - Ideas for topics were given out
  - Mentoring program
- **Membership Recruitment**
  - Obstacles for recruitment: costs of dues (solution: use fundraisers as a way to decrease dues amount), time commitment (solution: do what you can!), exhausted possible new members
  - Virtual options
  - Newsletter Ideas: Obtain email addresses and send newsletter to interested community members as well as members (with permission), Member Highlight
  - Board Meetings can be virtual, too instead of meeting in person
  - Meet with possible new members to share your passion behind Pilot!
  - Share Pilot: "Choose Your Cheese" idea
- **In the Know**
  - District Facebook Page: send Lori club pictures/snippets to share!
  - Facebook: Use @ symbol to tag District/Clubs' Pages, use # symbol for taglines
  - Member Clicks- need this to register for International Convention
    - Also how you can ensure you get emails from PI
      - If you are not getting emails, but you have Member Clicks set up, reach out to ECR or PI Headquarters!
  - \*Member Clicks will soon be "Donor Perfect"- wait for info from Pilot International
- **Procedures**
  - Quorum
  - Chair = Presiding officer of the meeting (President, President-Elect, Secretary)
    - Podium is never left unattended
    - Excuse self in order to comment during discussion
    - Treasurer cannot be the presiding officer (according to Roberts Rules)
  - Train newly elected officers to review duties
  - Repeat the motion
- **DAC- Officer Roles/Responsibilities**
  - Business meeting vs program meeting
  - Appropriate way to do minutes
  - Emeritus vs honorary member
  - November 15th deadline to file 9-90e
  - Officers having the "corporate packet" (listed in handout)
  - Elevator speech/ promote Pilot as a leader
  - Use PI Website resources
  - Consider being a Director on the Board of your club prior to becoming an officer