



EMPLOYMENT APPLICATION

Date of Application: _____

We are an Equal Opportunity Employer and fully subscribe to the principles of Equal Employment Opportunity. Applicants and/or employees are considered for hire, promotion and job status, without regard to race, color, religion, creed, sex, marital status, national origin, age, physical or mental disability.

Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

1. GENERAL INFORMATION:

Are you able to perform the essential job functions of the position for which you are applying with or without reasonable accommodation? Yes No

Have you been convicted of any felonies other than minor traffic violations during the past seven years? (A criminal record or a conviction will not automatically bar employment, but will be considered only as it reasonably relates to your fitness to perform in the position for which you are applying.) No Yes

If yes, please explain: _____

2. EDUCATION & TRAINING

Last High School Attended/Address: _____

Last Grade Completed: _____ Graduated or Degree (Y or N) _____ Average Grade: _____

College or University/Address: _____

Major Course Studied: _____ Graduated or Degree (Y or N) _____ Average Grade: _____

College or University, Other School (Technical, Vocational, Graduate, etc.)/Address: _____

Major Course Studied: _____ Graduated or Degree (Y or N) _____ Average Grade: _____

3. SKILLS

Please list any skills you have that are appropriate for the position you are applying for: _____

INTERESTS/ACCOMPLISHMENTS: You may wish to list significant experience interests and accomplishments gained while working as a volunteer or as a hobbyist that may be useful in the position(s) you are seeking. Names or organizations designating religion, race, etc. need not be mentioned.

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4. POSITION

Position applying for, be specific:

Salary Requirements: \$

<input type="text"/>	per hour
<input type="text"/>	per month

State fully why you believe you are qualified for this position:

Please state your availability:

If required, will you work:

Rotating shifts Yes No Saturdays Yes No
Overtime Yes No Sundays Yes No

Date you can start:

5. EMPLOYMENT HISTORY

Starting with your PRESENT or MOST RECENT EMPLOYER, list in consecutive order ALL EMPLOYMENT for at least the past **FOUR** employers. If currently employed, may we contact your employer? Yes No

FULL NAME OF COMPANY	SALARY	EMPLOYED FROM/TO	
STREET ADDRESS	CITY	STATE	ZIP
NAME & TITLE OF SUPERVISOR	TITLE OF YOUR POSITION	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LIST JOBS HELD, DUTIES PERFORMED, SKILLS USED & PROMOTIONS WHILE EMPLOYED AT THIS COMPANY:			
REASON FOR LEAVING:			

FULL NAME OF COMPANY	SALARY	EMPLOYED FROM/TO	
STREET ADDRESS	CITY	STATE	ZIP
NAME & TITLE OF SUPERVISOR	TITLE OF YOUR POSITION	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LIST JOBS HELD, DUTIES PERFORMED, SKILLS USED & PROMOTIONS WHILE EMPLOYED AT THIS COMPANY:			
REASON FOR LEAVING:			

FULL NAME OF COMPANY	SALARY	EMPLOYED FROM/TO	
STREET ADDRESS	CITY	STATE	ZIP
NAME & TITLE OF SUPERVISOR	TITLE OF YOUR POSITION	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LIST JOBS HELD, DUTIES PERFORMED, SKILLS USED & PROMOTIONS WHILE EMPLOYED AT THIS COMPANY:			
REASON FOR LEAVING:			

EMPLOYMENT APPLICATION

CONTINUED

5. EMPLOYMENT HISTORY - CONTINUED

FULL NAME OF COMPANY	SALARY	EMPLOYED FROM/TO	
STREET ADDRESS	CITY	STATE	ZIP
NAME & TITLE OF SUPERVISOR	TITLE OF YOUR POSITION	MAY WE CONTACT? <input type="checkbox"/> Yes <input type="checkbox"/> No	
LIST JOBS HELD, DUTIES PERFORMED, SKILLS USED & PROMOTIONS WHILE EMPLOYED AT THIS COMPANY:			
REASON FOR LEAVING:			

6. REFERENCES

List two personal references who are not relatives or former supervisors

Name	Address	Telephone	Years Known
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Name	Address	Telephone	Years Known
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READ CAREFULLY:

I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information may result in denial of employment or discharge. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

Signature

Date