



Candidate Application for Employment

It is our policy to comply with all applicable laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications.

Please carefully read and answer all questions.

| PERSONAL DATA | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------|-----------------------------------|
| Name (last, first, middle) | | | |
| Street Address | | City | Postcode |
| Home Telephone Number | Mobile Telephone Number | Method of commute to Work? | |
| What is your current Notice Period? | Salary Desired | Do you have a Degree or Higher? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| RIGHT TO WORK IN THE UK | | | |
| Check all and email the relevant documents to your Client Manager. | | | |
| Are you authorized to work in the UK on an unrestricted basis? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Have you sent a clear copy of your Passport or Birth Certificate? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Have you sent a clear copy of your RTW inc any share code and Visa you have (if applicable) Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Have you sent a copy of your Qualifications and/or diploma relevant to the Job you are applying? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Have you ever been convicted of a crime? (Convictions will not necessarily disqualify an applicant for employment) Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| If yes, please state: | | | |
| Have you been told the essential functions of the job or/and have you been viewed a copy of the job description/Job Advert by a representative of Ten Staffing Group Ltd? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Can you confidently perform the essential functions of the job on a day-to-day basis? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| QUALIFICATIONS | | | |
| Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training. | | | |
| | Education Institute | Course Taken | Result/Diploma/Certificate/Degree |
| School | | | |
| College | | | |
| University | | | |

SPECIAL SKILLS List any special skills or experience that you feel would help you in the position that you are applying for (leadership, licenses or qualifications, system exposure, working environment) etc.

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WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)

| | | |
|--------------------------|------------------------|----------------------|
| Current Job Title | Start Date (mo/day/yr) | End Date (mo/day/yr) |
| Company Name | Supervisor's Name | Phone Number |
| City | County | Postcode |
| Duties: | | |
| Reason for Leaving | Starting Salary | Ending Salary |

May we contact your present employer? Yes No

| | | |
|------------------------------|------------------------|----------------------|
| Previous Job Title #2 | Start Date (mo/day/yr) | End Date (mo/day/yr) |
| Company Name | Supervisor's Name | Phone Number |
| City | County | Postcode |
| Duties: | | |
| Reason for Leaving | Starting Salary | Ending Salary |

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application. The employer may contact any listed references on this application.

Applicant Signature

Date