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Expected April 2026

#### **EDUCATION**

#### DEPAUL UNIVERSITY, CHICAGO, IL

**Bachelor of Science in Business** 

Major in Accountancy

GPA 3.4/3.7

CPA Eligible: April 2026

Deans List: All quarters in attendance

**EXPERIENCE** 

# SAFER FOUNDATION | CHICAGO, IL

**Accounting Intern** 

April 2024 – September 2024

- Collaborated with accounting team and communicated findings effectively during budget preparation, aiding in timely financial reporting.
- Performed backdated bank reconciliations across 6+ accounts spanning 8+ year backlog of records in preparation for audit
- Detected dozens of fraudulent withdrawals and check duplications using forensic methods, allowing the fraudulent actors to be flagged and demonstrating strong attention to detail
- Presented findings on fraudulent activities to supervisors, demonstrating strong written and verbal communication skills

# CHILLTON SERVICES | CHICAGO, IL

Founder and Sole Operator, Trial Tech Consulting

September 2022 – April 2024

- Started a small business taking advantage of the resurrection of cases and trials backlogged during COVID to assist trial attorneys with their court room technology needs
- Maintained financial records for small service business using Excel and Xero accounting software to ensure compliance and accuracy
- Established and maintained website and internal controls and managed billing, budgeting and accounts payable to facilitate a smooth-running business and ensure efficiency
- Communicated service offerings and project status updates to clients, ensuring expectations were met and maintained client satisfaction

# NOLAN LAW GROUP | CHICAGO, IL

Administrative Assistant

October 2019 – October 2022

- Created and implemented SOPs and controls in security and data cataloging protocols to ensure consistency and safety throughout 180+ client digital records and record logs
- Conducted background checks and supervised paralegals doing 40+ background checks relevant to cases in order to provide attorneys with critical knowledge and perspective used during opening and closing arguments
- Designed, deployed, coordinated and maintained courtroom AV systems in collaboration with assigned attorneys for
  use during trials to display evidence and allow testimony from remote witnesses, demonstrating problem solving skills
  and quick thinking

### HOME DEPOT | NORTHBROOK, IL

Lot Associate Winter 2018

Maintained a safe and organized lot by clearing carts and restocking specialty equipment in designated aisles, assisted
customers with loading of large and heavy purchases, and earned Employee of the Month in both the penultimate
and final month for reliability and diligence

# **GREEN BAY CYCLES | WINNETKA, IL**

Bike Mechanic Intern Spring 2018

 Prepared bicycles for tune-ups by cleaning frames and drivetrains, assisted with tube replacements, gear alignment, and relubrication, and organized inventory and customer pickups to ensure an efficient, well-maintained shop environment

#### **PROJECTS**

#### MEDICAL CENTER REDEVELOPMENT

Aiden Medical Center

September 2025 - Present

- Led a full-scale asset inventory for a defunct medical facility acquired by a private investor, cataloging and valuing equipment and property to support accurate financial reporting and future planning
- Developed depreciation schedules and accounting records, establishing a foundation for long-term financial management as the facility transitions back into operation
- Conducted targeted internal audits and control reviews, identifying process gaps and ensuring compliance with accounting standards during the rebuild phase

## **INDUSTRY ENGAGEMENTS**

## **KPMG DEPAUL CASE COMPETITION 2025**

- Lead my team in analyzing weaknesses in corporate financials and strategy to prepare presentation explaining our findings and recommending a more optimal course of action
- Connected with fellow undergraduate and graduate students, alumni and accounting professionals during social and networking portions of the event expanding my network withing the accounting community

## **CERTIFICATIONS**

#### THE AI-DRIVEN ACCOUNTANT

LinkedIn Learning June 2025

Completed training course, learning how to effectively utilize AI tools within the accounting profession to streamline
tasks and increase operations efficiency in order to increase my value within the accounting field and continue to
learn and adapt as a professional

### **EXCEL ESSENTIAL TRAINING**

LinkedIn Learning January 2025

 Completed training course, gaining proficiency in formulas, functions, pivot tables, and data visualization tools to enhance data analysis and reporting capabilities

#### **PYTHON DATA STRUCTURES**

University of Michigan January 2025

 Completed training course, gaining a foundational understanding of fundamental programing principles with applications in data organization, automation, and accounting workflows, while laying groundwork for continued programming education

# COURSEWORK

# FINANCIAL REPORTING

- Collaborated with classmates in Excel to build depreciation schedules, adjust expenses, and analyze pension plans while learning to work in a team setting in accounting
- Developed Python scripts to automate calculations for depreciation, expense adjustments, and pension computations, reducing manual workload and applying concepts learned in other classes

## AUDIT

 Used Tableau to verify accurate accounts receivable balances and test internal controls, building a basic understanding of the application and auditing techniques

# **ACCOUNTING ANALYTICS**

• Cleaned large datasets in Alteryx and applied Excel forecasting models to project revenues and profits, learning to make effective data-driven decisions

## COST AND MANAGERIAL ACCOUNTING

 Acted as CFO in a class bake sale project, overseeing budgeting and pricing strategies to optimize profitability and resource allocation resulting in a 18% net profit margin

# **OPERATIONS MANAGEMENT**

• Applied process optimization techniques to evaluate supply chain efficiency and improve production scheduling

## **AFFILIATIONS**

#### **DEPAUL ACCOUNTING CLUB**

Student Member

Attended professional workshops, networking events, and career panels in connection with accounting alumni
network (Ledger and Quill) to expand industry knowledge, connect with professionals, and explore accounting career
paths

#### **AICPA**

Student Member

 Utilized learning tools and publications to deepen understanding of national accounting standards, ethics guidance, and CPA exam preparation resources

# **ILLINOIS CPA SOCIETY**

Student Member

 Participated in student programs to build professional connections and gain insight into local industry practices, career pathways, and emerging issues in accounting

**SKILLS** 

Technology Skills: Proficient with Word, Excel (PivotTables, VLOOKUP, etc.), PowerPoint