

Parent and Student Forms

Letter to Fencers and Parents:

The FIT Board of Directors pledges to provide you with a reasonably safe and healthful environment while at FIT, at Camp, and on team trips. We will do everything in our power to ensure you have a fun and safe fencing experience, and provide you an opportunity to fence to your full potential. We have a strict no harassment, no discrimination policy at FIT. If at any time you are uncomfortable at FIT or desire a meeting with the General Manager or a member of the Board of Directors, please let us know immediately. We can't fix what we don't know about, and it is much easier to correct a small mistake than fix a huge problem.

We have several resources available to you.

1. **Lauri Lewis** (Paul and John's mother) is one of our Office Staff and serves on the USA Fencing committee for SafeSport. The U.S. Center for SafeSport is an independent 501c(3) non-profit organization focused on ending all forms of abuse in sport. Authorized under the Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017 (which became Public Law No: 115-126 on February 14, 2018). Under this law, the organization develops resources and policies to safeguard athletes from bullying, harassment, hazing, physical abuse, emotional abuse, sexual abuse, and sexual misconduct. The law entrusts the Center as the exclusive authority to respond to reports of allegations of sexual abuse and sexual misconduct within the United States Olympic & Paralympic Committee and their recognized National Governing Bodies (NGBs). Anyone who desires to referee or work as other tournament staff, serve on our Board of Directors, or work at the Club in any volunteer or paid position must be SafeSport certified through USA Fencing and complete the free on-line SafeSport Training program. There is also a free training program for parents.
2. **Andrea Wilkinson** (James' mother) holds the Discrimination, Equality and Inclusion (DEI) position on the FIT Board of Directors. She also is the North Texas Division's liaison to the USA Fencing DEIB Resource Team. At FIT, we want to reinforce a robust **DEI** program that helps every student, staff member and our families to show up each day without fear of being their true selves. We believe this fosters higher degrees of engagement, productivity, and innovation allowing our fencers to excel in their training.

We request these forms be updated **at least every August 1st** to ensure we have current information; however, you may also download them in the PDF file on the Download page of our website. The file contains these forms:

1. **CODES OF CONDUCT: Fencers and parents of minor fencers must have these signed forms on file at FIT.** Please carefully read and sign the following Student Code of Conduct, and Parent Code of Conduct (as required). Your form will be kept in your Student File at FIT.
2. **RULES OF THE FIT SALLE**
3. **MEDICAL TREATMENT CONCENT FORMS:** Please update this form as necessary. Things that might trigger an update are: changes in medication, injury or illness, clinical diagnosis, etc..
4. **FIT COVID 19 QUESTIONNAIRE:** This form must be on file for anyone entering the FIT facility. Please update this form if your situation or symptoms change, you have/had the coronavirus, or you updated your coronavirus vaccinations.

Your understanding of these rules will help us ensure a safe and healthful fencing environment. You may download or access these forms in the future on the FIT website on the Download page.

**BOARD OF DIRECTORS
FENCING INSTITUTE OF TEXAS, INC.**
(Revised February 4, 2021)

STUDENT CODE OF CONDUCT

1. I understand that competing as a member of the Fencing Institute of Texas is a privilege and an opportunity for personal growth that carries with it many responsibilities to my family, my teammates, my coach, and myself. I understand my behavior as a FIT fencer reflects on my family and my team. **I pledge to represent my family, my team and myself with honor and conduct myself with dignity and good sportsmanship.**
2. I shall follow all the rules of the salle at all times. **I shall treat all coaches, fencers, families and visitors to FIT with respect.** I will personally welcome all visitors to FIT by introducing myself to them if I am not participating in instruction or fencing. Students are expected to acknowledge the Fencing Instructors upon arrival and departure to the salle. However, do not interrupt a lesson or class; in this case, a simple “hello” or “goodbye” or wave will do. **NEVER interrupt fencers on strips, nor interrupt the Fencing Instructors** during private lessons or classes unless it is an emergency.
3. I shall follow all the rules of USA Fencing. I understand there will be questionable calls during any given bout; however, I pledge to follow the protocol and rules of appeal with dignity and respect, and accept all rulings by Tournament Officials as the final decision.
4. Students may “free bout” *only* if an instructor, knowing their ability, has given permission. It is prohibited to engage in the exercise of arms in the fencing salle without a protective jacket, glove, and mask appropriate to the weapon in use.
5. Students are expected to be at the salle 30 minutes prior to their class or lesson and be properly clothed, warmed up and stretched out at the beginning of the class or lesson. **(COVID restrictions will take priority.)**
6. **I will conduct myself with dignity** at all times while on strip, in the venue, and at all team functions. I understand any Black Card given for misconduct at a fencing tournament is grounds for reprimand and removal from the FIT Competitive Team, the reprimand period of time to be determined by the Board of Directors.
7. I will follow all safety rules in the salle, during travel, at venues, and at lodging/accommodations. I will set a healthful example for my teammates to follow. **Minors:** I understand the use of tobacco products or alcoholic beverages is grounds for removal from the FIT Competitive Team. **All:** I understand use of any illegal substance is grounds for removal from the FIT Competitive Team.
8. **I agree that I am responsible for the logistics of my equipment and belongings** to and from the venue, to and from the hotel, and to and from the airport. At no time shall a FIT Coach or Team Representative be responsible for the logistics of my equipment or belongings.
9. **I pledge to treat all teammates, coaches, and chaperones with respect.** I understand harassing or demeaning remarks or gestures are grounds for reprimand and possible removal from the FIT Competitive Team. I will be impartial when my team mates are fencing each other and cheer for each equally.
10. As a student at FIT, I will report any suspected violations of **SafeSport to Mrs. Lauri Lewis**, the Regional Representative or the National Office; and, any violations **of Diversity, Equality and Inclusion (DEI) to Mrs. Andrea Wilkinson**, the North Texas Division Representation, or the National Office.
11. I understand and agree that a member or members of the FIT Board of Directors will arbitrate club conflicts. Serious breaches of conduct will be submitted to the Board of Directors for disciplinary action. I will be offered an opportunity to address the Board of Directors directly (personally or through written statement) concerning any breach of conduct involving me, whether caused by my actions or through actions of another. I also understand and agree that the Board of Directors’ recommendation of disciplinary action is the final decision.

Fencer’ Signature _____

Date _____

Print Name: _____

PARENT CODE OF CONDUCT

This document is specifically for PARENTS of FIT athletes under the age of 18.

1. I understand that competing as a member of the Fencing Institute of Texas is a privilege and an opportunity for my child(ren)'s personal growth. Further, my behavior as a member of the FIT Family reflects on my child, FIT Staff and our club. I pledge to represent myself, the FIT Coaches/Staff and our Club with honor, and conduct myself with dignity and good sportsmanship. I shall follow all the rules of the salle at all times. I shall treat all coaches, fencers, families and visitors to FIT with respect. I will personally welcome all visitors to FIT by introducing myself to them.
2. I shall follow all the rules of USA Fencing. I understand there will be questionable calls during any given bout; however, I pledge to accept all rulings by Tournament Officials as the final decision. I will conduct myself with dignity at all times while in the venue, and at all team functions. I understand any Black Card given for misconduct at a fencing tournament is grounds for withdrawal of my privilege to attend team practices and functions, the reprimand period of time to be determined by the Board of Directors. I will follow all safety rules in the salle, during travel, at venues, and at lodging/accommodations.
3. I understand that I **must remain in the designated parent area and shall not enter the fencing floor or have contact with fencers or coaches at any time practice is being conducted** with the exception of medical emergencies or by express permission of the coach. A warning will be given for the first offense; for the second offense the parent and child(ren) will be asked to leave for the day; subsequent offenses will be dealt with on a case by case basis.
4. I agree that I am engaging professional coaches to train my child at FIT. I understand that each coach has a plan for my child's development and I should not interfere with that. **At no time when a FIT Coach is working with my child, either during training or competition, shall I distract my child from listening to that coach by trying to offer fencing advice.** I shall not alter or change coaching advice given by a FIT coach to my child, nor shall I try to coach or teach my child when in the FIT Salle.
5. I shall follow the structure of the FIT programs. **It will be a decision of my child's current coach and the General Manager when to move my child into a new level, program or group.**
6. **I shall not encourage FIT fencers to change coaches, weapons, or programs within FIT.** Should my child(ren) want to try another weapon, **I will discuss this with their current coach** before approaching another coach or the office staff. I shall not solicit fencers from other clubs to **join** FIT. (You may invite others to periodically come *fence* at our club.)
7. I understand that I am responsible for the logistics of my child's equipment and belongings; at no time shall a FIT Coach or Team Representative be responsible for the logistics of my/my child's equipment or belongings.
8. I pledge to treat all teammates, coaches, and chaperones with respect. I understand harassing or demeaning remarks or gestures are grounds for reprimand and possible removal from participation at FIT.
9. I understand and agree that a member or members of the FIT Board of Directors will arbitrate club conflicts. Serious breaches of conduct will be submitted to the Board of Directors for disciplinary action. I will be offered an opportunity to address the Board of Directors directly (personally or through written statement) concerning any breach of conduct involving me/my child, whether caused by my/my child's actions or through actions of another. I also understand and agree that the Board of Directors' recommendation of disciplinary action is the final decision.
10. Failure to follow the Code of Conduct, Rules of the Salle, or directions given me by the FIT Staff or Board Member may result in disciplinary action for me and my child(ren) . A warning for the first offense will be given. Removal from practice for **my child(ren) and myself** for designated periods will be imposed for subsequent offenses, length of time designated by the General Manager or Board of Directors with recommendation of Coach, with **no reduction of fees.**

Signature of Parent or Guardian _____ Date: _____

Signature of Parent or Guardian _____ Date: _____

RULES OF THE FIT SALLE

All FIT fencers, parents, and visitors are responsible for reading, following, and enforcing these rules.

1. The salle is a place of work and training where there should be a healthy spirit of camaraderie and good sportsmanship!
2. Fencing Coaches and Instructors honor and assist each other. Students shall honor and assist all Fencing Coaches, Instructors, students, and visitors at the salle. Students not participating in training or fencing shall introduce themselves to visitors to FIT and welcome them.
3. All individuals occupying the fencing salle must behave in a civil and educated manner. Any action which would normally receive a “black card” at a fencing competition shall be grounds for your removal from the club that evening. Repeated offenses shall result in suspension for a specified period or expulsion.
4. Students are expected to shake hands with the Fencing Masters and Instructors upon arrival and departure to the salle. However, do not interrupt a lesson or class; in this case, a simple “hello” or “goodbye” will do.
5. **NEVER** interrupt fencers on strips, nor interrupt the Fencing Masters or instructors during private lessons or classes.
6. Students may “free bout” *only* if an instructor, knowing their ability, has given permission. It is prohibited to engage in the exercise of arms in the fencing salle without a protective jacket, glove, and mask appropriate to the weapon in use.
7. Students are expected to be at the salle 30 minutes prior to their class or lesson and be properly clothed, warmed up and stretched out at the beginning of the class or lesson.
8. Only fencers, instructors and armorers are allowed on the fencing strips when classes, lessons or free bouts are taking place. Persons not involved in fencing shall remain in the spectator areas. Small children are not allowed to play in the hallways at any time and shall be accompanied by an adult to/from the restroom area.
9. It is absolutely forbidden to touch an unmasked person with a weapon.
10. The complete fencing outfit and all safety equipment must be worn when fencing and as required by the instructor during lessons or classes. The complete fencing outfit shall be clean and free of odor.
11. During fencing, if one or more of the two fencers is disarmed and his/her weapon drops, the other, regardless of his rank, must pick it up and hand it to his adversary by the guard in order to avoid even the idea of haughtiness.
12. Fencers must salute prior to beginning, and upon completion of, any drills or bouts which involve multiple fencers.
13. At the end of a bout, the fencers are expected to remove their masks, disarm themselves, and safely acknowledge their opponent (shaking hands with gloves on, fist bump, elbow bump, bow, etc.).
14. All fencing equipment, clothing and personal belongings must be removed nightly or stored in a rented locker.
15. Students and visitors shall respect and take care of the salle’s property. Any equipment or property broken or damaged beyond repair by a student or visitor shall be replaced or paid for by that person.
16. Equipment will be graciously loaned to beginning fencers; however, as soon as possible, fencers should get their own equipment. All loaned equipment must be cleaned before and after use in accordance with salle rules.
17. No one shall be ignorant of the rules of the salle.

I am the parent of the fencer and have read these rules

I am the fencer and have read these rules

Parent/Guardian’s Signature for minor

Date

Fencer’s Signature

Date

CONSENT FOR MEDICAL TREATMENT

This form will be given to emergency medical personnel in the event the participant requires transportation to or evaluation at a hospital or clinic. The information shall be treated as confidential and only available to the student and the representative listed below.

ATHLETE'S NAME: _____ **AUTHORIZATION EFFECTIVE DATE:** _____

This is to certify that on this date I, _____, give my consent to the Fencing Institute of Texas and its representative to obtain medical care from any licensed physician, hospital or clinic for the above named athlete for any injury or illness that may arise during this activity now or in the future. In the event of sickness or accident, I will not hold the FIT Board of Directors, FIT Staff, or group sponsor responsible. In case of sickness or accident, I authorize the calling of a medical doctor and/or providing of other necessary medical services. I agree to pay for those medical services that are deemed necessary by medical authorities.

Signature of Person Responsible for Authorization/Payment PRINTED NAME

Relationship to Athlete: _____

Home Phone: _____ **Cell Phone:** _____ **Alt. Phone:** _____

1. Does the athlete have any unusual medical condition(s)/reaction(s) that would require immediate medical attention?

No

Yes Please explain: _____

2. Emergency Procedures to follow if necessary: _____

3. Has the student tested positive for the coronavirus? No Yes Date of positive test: _____

4. Has the student received the coronavirus immunization series? No Yes Date of 1st: _____ Date of 2nd: _____

5. Additional information for emergency or medical staff: _____

6. List any known allergies to food or medications: _____

7. Limiting physical conditions (e.g., prosthetic, joint replacement or repair, asthma, etc.): _____

8. Current medications and dose: _____

9. Medical Insurance information:

Policy Number: _____ Policy Holder Name: _____

Carrier Name: _____ Identification Number: _____

Enrollment Code/Group Number: _____ Phone: _____

ADDITIONAL EMERGENCY CONTACT INFORMATION:

Name: _____ Relationship: _____

Mobile Phone No. _____ Home Phone No. _____

FIT COVID-19 QUESTIONNAIRE

The safety of our staff, students, partners, families and visitors remain Fencing Institute of Texas' overriding priority. As the coronavirus disease (COVID-19) outbreak continues to evolve and spread globally, FIT Board and Staff are continuing to monitor the situation closely and will periodically update our policies and guidance based on current recommendations from the Centers of Disease Control and Prevention, the World Health Organization, the Federal and State Governments, and USA Fencing National Office. Currently, only business critical visitors are permitted within the FIT facility. Updates will be posted on our website at www.fenceintexas.org.

To prevent the spread of COVID-19 and reduce the potential risk of exposure to our staff, families and visitors, we are requiring a simple screening ***EACH TIME A VISITOR ENTERS OUR FACILITY***. FIT Families may maintain this questionnaire on file at our facility. Your participation is important to help us take precautionary measures to protect you and everyone within our facility. We appreciate your cooperation.

NAME(S) OF PERSON(S) ENTERING BLDG (PRINT) 1) _____ 2) _____	PHONE NUMBERS: Home _____ Mobile _____
VISITOR(S) COMPANY/ORGANIZATION <input type="checkbox"/> FIT Staff, Student, legal Guardian/Parent <input type="checkbox"/> Other (Print name(s)): _____	COMPANY/ORGANIZATION ADDRESS: Phone No: _____
PURPOSE OF VISIT: <input type="checkbox"/> Fencing (including class/lesson videography) <input type="checkbox"/> Coach/Staff Member meeting <input type="checkbox"/> Repairs/Maintenance (list below the parts of facility accessed) <input type="checkbox"/> Other (please describe in detail, including parts of facility accessed):	
Have you ever tested positive for the coronavirus? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Approximate date: _____	
Have you received two applications of the virus immunization? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Dates: 1 st : _____ 2 nd : _____	

SELF-DECLARATION BY VISITOR

1. Have you or anyone close to you been outside of the country within the last 14 days?	Yes	No
2. Have you or anyone close to you been to a high-risk state or city within the last 14 days?	Yes	No
3. Have you had close contact or cared for someone diagnosed with COVID-19 within the last 14 days?	Yes	No
4. Have you or anyone close to you had a fever, experienced any cold or flu-like symptoms (to include cough, fever, sore throat, respiratory illness, difficulty breathing), or been diagnosed with similar illness within the last 14 days?	Yes	No

A yes answer to any of the above (1-4) will result in the visitor being denied access to the building.

- I understand I may not enter the facility more than 15 minutes prior to my appointment and must leave immediately after.
- I understand that I must clean any hard-surfaced equipment or tools I use, before and after using, with disinfectant towels, or soap and water.
- I understand that any common areas I use must be wiped with disinfectant or soapy water before I leave (table, chairs, other hard surfaces).
- I understand that all water bottles and other personal belonging must be removed by me and taken home.
- I agree to sign in/out with date and time for each visit, and record my current body temperature on the sign in sheet.

Privacy Statement: The information contained on this document will be used by FIT Board of Directors and/or Staff only and will not be shared with third parties. FIT staff may make notes on the reverse side of this document.

Signature of Visitor: _____

Date: _____

Signature of Visitor: _____

Date: _____

This form may be completed and emailed to info@fenceintexas.org 24 hours prior to the visit.