

## TOURNAMENT COACHING FEES

(revised August 2023 BOD)

Coaches attend tournaments to see our fencers perform under pressure and understand the adjustments that need to be made in their club training. They may not be on strip with an athlete at all times, but they are watching. Each Coach will determine which tournaments they will attend. Coaching fees shall never be paid directly to a coach; this is in violation of their contract. Athletes are representatives of their Coach and our Club, and should only attend a tournament if their Coach approves.

### 1. COACHING FEES DEFINED:

- a. These fees are defined as **reimbursable fees** (transportation, lodging, per diem, and other approved expenses related to attending a tournament as a FIT Coach, and **strip fees**.
- b. If you attend a tournament where the FIT Team has a Coach Representative, you will be expected to pay coaching fees. Team athletes may not opt out of paying coaching fees. (Those with documented financial hardship should speak with the Coach or Office Staff.)

### 2. PROCEDURES FOR TOURNAMENT ATTENDANCE:

- a. Discuss with your Coach which tournament(s) to attend.
- b. If Coach approves your attendance, create a tournament waiver in Clubworx (this grants the office staff permission to charge your credit card on file, or a new credit card you provide). This waiver is due ***no later than the close of regular registration for the tournament***.
- c. The Office will make an initial determination of reimbursable expenses per family; strip fees are constant at \$55/event/fencer. An email will be sent to the athletes of the initial fees (reimbursable and strip fees).
- d. Ten days after the email has been sent, the Office Staff will process the waivers to collect all strip fees plus ½ the reimbursable expenses.

### 3. LATE ADDITIONS TO TEAM ROSTER:

- a. Those athletes who submit their Clubworx waiver to attend the event **after the initial email has been sent** will be assessed a **\$200 late fee**.
- b. The reimbursable expenses will be recalculated for all athletes attending the tournament **within 5 days of the coach's departure date**. An email will be sent to all attending athletes with the adjusted fees. There will be no additional adjustments made should an athlete register or withdraw after this date.
- c. The final amount due for each athlete will be charged to the credit card in the Clubworx tournament fee request waiver.

### 4. WITHDRAWALS AND NON-ATTENDANCE:

- a. Should an athlete who has already paid fees withdraw from an event prior to the coach's departure date in 3.b. due to **documented** emergency or medical reason approved by the General Manager, their coaching fees will be held in their account escrow for future events. No refunds will be given.
- b. Should an athlete withdraw after the coach's departure date in item 3.b., coaching fees will be forfeit. There will be no additional recalculation and there will be no refund.
- c. Athletes who decide not to attend an event for elective reasons will forfeit all coaching fees for that event.