



## NOTICE OF PONTIAC CITY COUNCIL MEETING

December 1, 2020

at 6:00 p.m.

### THE MEETING WILL BE HELD ELECTRONICALLY

The City Council of the City of Pontiac will hold a Study Session on December 1, 2020 at 6:00 p.m. This meeting will be held electronically as allowed by the amended Open Meetings Act. The agenda for the Study Session is attached. The Pontiac City Council gives notice of the following:

1. **Procedures.** The public may view the meeting electronically through the following method.  
<http://pontiac.mi.us/council/pontiactv/index.php>
2. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to [publiccomments@pontiac.mi.us](mailto:publiccomments@pontiac.mi.us). Additionally, you may submit your public comment in writing directly to the Office of the City Clerk during regular business hours. All public comments must be received no later than 5:30 p.m. on December 1, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
3. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or [clerk@pontiac.mi.us](mailto:clerk@pontiac.mi.us) at least 24 hours in advance of the meeting.

Dated 11-27-2020, 3:00 p.m.

Garland S. Doyle, Interim City Clerk

City of Pontiac

47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200

# PONTIAC CITY COUNCIL

Kermit Williams, District 7  
President  
Randy Carter, District 4  
President Pro Tem



Patrice Waterman, District 1  
Megan Shramski, District 2  
Mary Pietila, District 3  
Gloria Miller, District 5  
Dr. Doris Taylor Burks, District 6

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

Website: [http://pontiac.mi.us/council/meeting\\_agendas\\_and\\_minutes/index.php](http://pontiac.mi.us/council/meeting_agendas_and_minutes/index.php)

## STUDY SESSION

December 1, 2020

6:00 P.M.

203<sup>rd</sup> Session of the 10<sup>th</sup> Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

### Approval of the Minutes

1. November 21, 2020-Special Meeting (**The Clerk is requesting the minutes be deferred for one week due to the fact that he did not receive the agreement between the City and Dearborn Capital that was approved during the Special Meeting.**)
2. November 24, 2020 Formal Meeting

Public Comment

Agenda Items

### City Council

3. Status update requested on the City Council referral of an Emergency Ordinance to amend Ordinance 2363 to include Medical Marihuana Facility Uses in Designated Overlay Districts. The amendment allows the following: Medical Marihuana Grower uses are permitted outside the Cesar Chavez and Walton Blvd Medical Marihuana Overlay Districts. Medical Marihuana Processor uses are permitted outside the Cesar Chavez and Walton Blvd Medical Marihuana Overlay Districts. (**This ordinance amendment was referred to the Planning Commission as required by law. The amendment was referred to the Planning Commission in January 2020. The City Council has yet to receive a recommendation from the Planning Commission. The City Council must receive a recommendation prior to amending the ordinance. Councilwoman Waterman requested that this matter be referred to a subcommittee on November 24, 2020.**)
4. Status Update on Mayoral appointments to the Medical Marihuana Commission (**The Mayor is required to appoint four residents of the City to the Commission. During the August 25, 2020 City Council Meeting,**

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Garland S. Doyle, M.P.A., Interim City Clerk

Office of the City Clerk 47450 Woodward Pontiac, Michigan 48342 Phone (248) 758-3200

Website: <http://pontiaccityclerk.com>

**the Mayor shared the names of two of the individuals she appointed to the Medical Marihuana Commission. Professor Graham Cassano, Oakland University and JoAnn Green, District 2 resident. The Clerk has yet to receive a formal letter from the Mayor stating that Professor Cassano and Ms. Green have been appointed to the Commission. In addition, the Mayor must appoint two additional members as required by Ordinance 2357(B).)**

**City Clerk**

5. Resolution to approve Brian Stair, Global Alliance Protective Group, LLC as the Professional Expert-Security Consultant for Medical Marihuana

**Department of Public Works (DPW)**

6. Resolution to support utilization of South Blvd. Fire Station #2 to provide free COVID-19 Testing
7. Resolution to approve a one year extension of the janitorial contract with CleanNet of Greater Michigan

**Finance/Human Resources**

8. Resolution to hire T.J. Adams & Associates as Executive Search firm for Provision of Executive Recruiting Services to seek qualified candidates for the vacant Deputy Mayor position.

**Mayor's Office**

9. Resolution to approve the City Clerk's Medical Marihuana Obligations.

**Mayoral Monthly Reports**

10. Personnel Monthly Staff Report **(No report was received.)**
11. Monthly Check Register **(The check registers for October 30, 2020 and November 6, 2020 are attached. The check registers for November 13 and 20, 2020 have not been posted on the website.)**
12. City Credit Card Statement **(No report was received.)**

**Upcoming Special Presentation**

December 8, 2020

2012-2025 Parks and Recreation Master Plan

**Adjournment**

**#1**

**MINUTES**

**11-21-20**



November 21, 2020 Special

**Official Proceedings  
Pontiac City Council  
201<sup>th</sup> Session of the Tenth Council**

**Call to order**

A Special Meeting of the City Council of Pontiac, Michigan was called to order electronically, on Saturday, November 21, 2020 at 10:00 a.m. by Council President Kermit Williams.

**Roll Call**

Members Present: Pietila, Shramski, Taylor-Burks, Waterman and Williams.

Members Absent: Pro Tem Carter and Miller

Mayor Waterman was present.

Clerk announced a quorum.

**Excuse Councilmembers**

20-529        **Motion to excuse Pro Tem Carter and Councilperson Miller for personal reasons.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman, and Williams

No: None

**Motion Carried**

**Discussion on additional information on Dearborn Capital and with bond counsel on alternative mechanisms for financing on debt placement and potentially take action on these items.**

20-530        **Resolution to approve purchase and sale agreement incorporating the letter we received Nov 20<sup>th</sup> from Mr. Brian Wloch and authorize the Mayor to sign the agreement accepting the terms and conditions there in.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Pietila, Shramski, Taylor-Burks & Waterman

No: Williams

**Resolution Passed**

**Note: The Clerk has requested the agreement between Dearborn Capital and the City but has not received it. The Clerk did receive the letter from Mr Wloch that is to be incorporated into the agreement. The letter is attached as Exhibit B.**

**Public Comment - None**

**Adjournment**

Council President Kermit Williams adjourned the meeting at 10:26 a.m.

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GARLAND S DOYLE  
INTERIM CITY CLERK



**Dearborn Capital**  
Commercial Real Estate

November 20, 2020

Members of Council,

We are hopeful for your acceptance and approval of the Purchase and Sale Agreement at your November 21, 2020 meeting. It is important that our partnership move forward on Saturday as the time limits imposed by the Global Settlement Agreement are fast approaching. While we have worked to achieve several important pre-conditions, in order to meet the deadlines imposed in your approved settlement we do need a signed agreement to quickly move forward.

Several concepts and questions have come to us over the course of your present consideration and we want to assure council of certain aspects of our proposal. We are committed to working with the City in planning a dynamic vision for the Phoenix Center, one that will benefit the entire community. As part of the language in the Agreement that speaks to our Public Private Partnership, please know we are committed to the following:

- Exploring the feasibility of incorporating the library or a community themed resource center into the complex
- Enhancing the reach of educational and training resources to the community
- Collaborating in the development of other City owned assets like the Perdue School
- Assuring that the long-term parking commitments are tied to timely and quality development of the Center
- Adopting language that allows the City to compel progress if aspects of the redevelopment stall.

Upon execution of the agreement between us, we are ready too immediately work with the City, its staff and council, to finalize all the additional documents for this exciting partnership. As final assurance, we want the City to know that our company has a commitment to social justice and community empowerment. Dearborn Capital as an Exclusive Correspondent of T2 Capital Management has access to T2's dynamic Social Impact Fund, which focuses on providing workforce housing on a national basis. The fund, which was launched at the beginning of 2020 is currently completing two redevelopment workforce housing projects in Florida. We intend to deploy that same creativity and commitment in Pontiac. The T2 team is available to meet, in person, as the situation allows, or via Zoom at your convenience.

Further, as this moves forward our team will coordinate resources so that residents and businesses in Pontiac have an open opportunity to be involved in this project.

We look forward to working with you to move quickly to the next important step of this partnership.

Sincerely

Brien Wloch

**#2**

**MINUTES**

**11-24-20**



**Official Proceedings  
Pontiac City Council  
202<sup>th</sup> Session of the Tenth Council**

**Call to order**

A Formal Meeting of the City Council of Pontiac, Michigan was called to order electronically on Tuesday, November 24, 2020 at 12:11 p.m. by Council President Pro Tem Randy Carter.

**Invocation** – Councilmember Pietila

**Pledge of Allegiance**

**Roll Call**

Members Present: Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman

Members Absent: Williams

Mayor Waterman was present.

Clerk announced a quorum.

**Excuse Councilmembers**

20-531        **Excuse Council President Williams for personal reasons.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Miller, Pietila, Shramski, Taylor-Burks, Waterman and Carter

No: None

**Motion Carried**

20-532        **Motion to remove closed session from agenda.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman, Carter and Miller

No: None

**Motion Carried**

**Amendments to and Approval of the Agenda**

20-533        **Motion to approve the amended agenda.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Shramski, Taylor-Burks, Waterman, Carter, Miller and Pietila

No: None

**Motion Carried**

**Approval of the Minutes**

20-534        **Approval of minutes for November 16, 2020.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Pietila and Shramski

No: Miller

Abstain: Carter

**Motion Carried.**



20-535            **Approval of minutes for November 17, 2020.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Waterman, Pietila, Shramski and Taylor-Burks

No: None

Abstain: Carter and Miller

**Motion Carried**

### **Subcommittee Report**

Public Safety

### **Special Presentations**

Medical Marihuana Application Review Process Update

Presentation Presenter: Garland Doyle, Interim City Clerk

DPW Sidewalk Repair

Presentation Presenter: Mayor Deirdre Waterman; Dan Ringo, Interim DPW Director; Abdul Siddiqui, City Engineer and John Balint

Michigan Department of Transportation (MDOT) Crash Study for Perry Street

Presentation Presenter: Mayor Deirdre Waterman; Dan Ringo, Interim DPW Director; Abdul Siddiqui, City Engineer and John Balint

**Recognition of Elected Officials – None**

**Agenda Address - None**

### **Resolution**

#### **City Council**

20-536            **City of Pontiac Resolution for the Honorable Preston G. Thomas.** Moved by Councilperson Pietila and second by Councilperson Waterman.

WHEREAS, it is the sense of this legislative body to pay proper tribute to individuals of remarkable character whose lives have been dedicated to uplifting, inspiring and empowering the community; and;

WHEREAS, it is feelings of the deepest regret that the Pontiac City Council mourns the passing of the Honorable Preston G. Thomas, a devoted and loyal member of this community; and,

WHEREAS, the Honorable Preston G. Thomas graduated from Wayne State University Law School in 1982 after which, he served as Deputy City Attorney for the City of Pontiac and Legislative Auditor for the Pontiac City Council; and,

WHEREAS, the Honorable Preston G. Thomas was elected to the bench of the 50<sup>th</sup> District Court in November of 1998 as Chief Judge, Pro-Tempore; and;

WHEREAS, the Hon Preston G. Thomas was a selfless leader whose unwavering commitment to helping others and dedication to upholding social justice and equality has left an incessant and everlasting impression on the community; and,

WHEREAS, guided by strong values and the belief that staying connected and educating the community are of paramount importance, the Honorable Preston G. Thomas raised his children in the Pontiac area and continued to actively educate and engage students about our justice system in order to provide a better understanding and respect for the law; and,

WHEREAS, the Honorable Preston G. Thomas was a member of numerous organizations including, the National Bar Association, American Bar Association, American Judges Association, Wolverine Bar Association, Associated Trial Lawyers of America, Omega Psi Phi Fraternity and Phi Alpha Theta Fraternity.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council and members of this great community will greatly miss the Honorable Preston G. Thomas as his life was a portrait of service, a legacy that will long endure the passage of time and will remain as a comforting memory to all those whose lives he touched; we give our sincerest condolences to the family and friends of the Honorable Preston G. Thomas.

Ayes: Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman

No: None

**Resolution Passed**

**Department of Public Works (DPW)**

20-537      **Resolution to authorize the Interim City Clerk to publish a notice of a budget amendment for fiscal year 2020/2021 to reallocate \$190,000.00 of the Council adopted budgeted expenditures from the General Fund.** Moved by Councilperson Pietila and second by Councilperson Waterman.

WHEREAS, as of October 27<sup>th</sup>, 2020 the City of Pontiac's DPW Director requested that the City Council approve a budget amendment for reallocating fiscal year 2020/2021 Council adopted budgeted expenditures to be used to pay for Contractual Mowing Services; and

WHEREAS, current budgeted funds in the Contractual Mowing Services accounts within the General Fund; and

WHEREAS, the reallocation of these funds ensures that the City of Pontiac will have enough budgeted expenditure amounts within the Contractual Mowing Services accounts to properly pay vendors for mowing services throughout fiscal year 2020/2021.

NOW THEREFORE BE RESOLVED that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment for fiscal year 2020/2021 to reallocate \$190,000.00 of the Council adopted budgeted expenditures from the General Fund. The total funds amount of \$190,000.00 are to be used to pay for Pontiac's Contractual Mowing Services during fiscal year 2020/2021.

Ayes: Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman

No: None

**Resolution Passed**

**Finance**

20-538      **Resolution to accept a \$629,000 reimbursement from Oakland County for eligible Regular and Overtime Payroll Amounts received from the State of Michigan for the Public Safety Health Payroll Reimbursement Program (PSPHPR) and approve budget amendment.** Moved by Councilperson Waterman and second by Councilperson Pietila.

WHEREAS, the City of Pontiac was awarded a \$629,000 reimbursement from Oakland County;

WHEREAS, reimbursement is for regular and overtime payroll for the public safety and public health

reimbursement program or other Coronavirus Aid Relief, and Economic Security (CARES) Act funding;

WHEREAS, the Oakland County sheriff's department has a law enforcement services agreement with the City of Pontiac for the year's 2019-2021;

WHEREAS, a budget amendment is required to the current Oakland County sheriff department's services agreement with the City of Pontiac to accept eligible regular and overtime payroll amounts that have been reimbursed by the State of Michigan to Oakland County;



WHEREAS, the funds will increase the budgeted revenue for the current fiscal year 2020-2021 in the amount of \$629,000 for federal grant income;

NOW THEREFORE, be it resolved that the City Council hereby accepts the \$629,000 reimbursement from Oakland County and approves the budget amendment to increase budgeted revenues in the amount of \$629,000 to the General Fund in account 101-000-532.000 – Grant Income.

Ayes: Miller, Pietila, Shramski, Taylor-Burks, Waterman and Carter

No: None

**Resolution Passed**

**Public Comment**

No public comments

**Mayor, Clerk and Council Closing Comments**

Mayor Waterman, Interim Clerk Doyle, Councilwoman Waterman, Councilwoman Shramski, Councilwoman Pietila, Councilwoman Taylor-Burks and Councilwoman Miller made closing comments.

**Adjournment**

Councilperson Gloria Miller adjourned the meeting at 2:10 p.m.

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GARLAND S DOYLE  
INTERIM CITY CLERK

**#5**

# **RESOLUTION**





## PROPOSAL



November 27, 2020

Mr. Garland Doyle, M.P.A., CNP, Interim County Clerk  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, Michigan 48342  
[gdoyle@pontiac.mi.us](mailto:gdoyle@pontiac.mi.us)

Dear Mr. Doyle:

Global Alliance Protective Group, LLC is pleased to provide this proposal to the City of Pontiac for Security Consulting and the review and analysis of security plans submitted by prospective marihuana facilities.

As a vendor-neutral security consultant, we focus on the best fit and best practices for our client. Global Alliance Protective Group, LLC certifies that we have no personal or professional relationships with any persons applying to conduct business in the City of Pontiac.

With more than thirty years of law enforcement and security related experience, we offer security guard services, crime prevention classes, site security assessments and planning, emergency management planning and response training, suspicious indicators and other security staff training, evaluation of security departments, training, and SOPs, audio/visual systems; multimedia; safety surveillance, access control, and intrusion; wired and wireless networking technologies; network security; server and tabletop virtualization exercises.

We have submitted our response electronically via email, as requested. We look forward to the opportunity to work with you. If you have any questions or if we can be of assistance in any way, please feel free to give Brian Stair a call at 248-311-2111.

Best wishes,

A handwritten signature in black ink, reading "Brian R. Stair". The signature is fluid and cursive, with the first name "Brian" being more prominent than the last name "Stair".

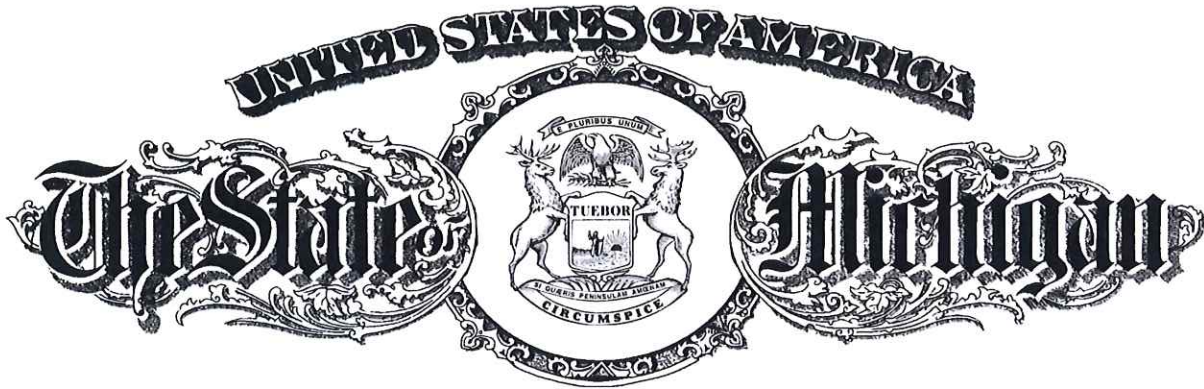
Brian R. Stair, Managing Partner

# PROPOSAL – CITY OF PONTIAC

## SCOPE OF SERVICE

Conduct a thorough review and evaluation of each individual plan submitted to the City of Pontiac for consideration of licensing. Ensure that the plans comply with the State of Michigan Marihuana Regulatory Agency, Rule 27 and all applicable state and local rules and regulations. Provide to the City of Pontiac detailed written justification for each approval and denial.

<u>Security Type</u>	<u>Bill Rate</u>	<u>Site Surveys</u>	<u>Total</u>
Security Plan Consultation	\$100.00	109	\$10,900.00
Total			\$10,900.00



Department of Licensing and Regulatory Affairs

Lansing, Michigan

*This is to Certify That*

*GLOBAL ALLIANCE PROTECTIVE GROUP, L.L.C.*

*was validly authorized on December 20 , 2017, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY.  
and said limited liability company is validly in existence under the laws of this state and has satisfied its  
annual filing obligations.*

*This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the company is  
in good standing in Michigan as of this date.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit  
given it in every court and office within the United States.*



*Sent by electronic transmission*

Certificate Number: 20115156401

*In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 27th day of November , 2020.*

*Linda Clegg*

Linda Clegg, Interim Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.



POLICY NUMBER: CICIP020355

COMMERCIAL GENERAL LIABILITY

## COMMERCIAL GENERAL LIABILITY DECLARATION

Conifer Insurance 550 W. Merrill Street Suite 200 Birmingham, MI 48009 Phone 248-559-0840 / Fax 248-559-0870 underwriting@coniferinsurance.com	Venture Agency Holdings, Inc. 30555 Southfield Rd. Suite 305 Southfield, MI 48076-7742 (248) 760-8294
Named Insured: Global Alliance Protective Group LLC	
DBA:	
Mailing Address:	1833 Jason Circle Rochester Hills, MI 48306
Policy Period:	2/6/2020 to 2/6/2021 at 12:01 A.M. Standard Time at your mailing address above.

**IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.**

### LIMITS OF INSURANCE

Each Occurrence Limit \$1,000,000  
General Aggregate Limit \$2,000,000  
Personal & Advertising Injury Limit \$1,000,000 Any one person or organization  
Damage to Premises \$100,000 Any one premises  
Products/Completed Operations Aggregate Limit \$1,000,000  
Medical Expense Limit \$5,000 Any one person

### DESCRIPTION OF BUSINESS

FORM OF BUSINESS:

☐ Individual ☐ Partnership ☐ Corporation ☒ LLC ☐ Joint Venture ☐ Other

### ALL PREMISES YOU OWN, RENT OR OCCUPY

Loc #	DBA	Address
1		1833 Jason Circle Rochester Hills, MI 48306

### CLASSIFICATION AND PREMIUM

## BRIAN R. STAIR

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### PROFESSIONAL LAW ENFORCEMENT EXPERIENCE

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#### Profile

- More than 30 years of experience in law enforcement and private security with recognized strengths in executive management, internal investigations, labor relations, contract negotiations, arbitrations, recruitment, training, promotional examination processes, and the planning and implementation of proactive departmental policy and procedures
- Self-motivated with strong organizational skills and the ability to effectively train, motivate and supervise employees while managing multiple processes
- Developed effective working relationships with local, state and federal law enforcement agencies and other city departments
- Possess solid computer skills

#### Synopsis of Achievements

- Detroit Police Department Officer in Charge of the Joint Investigative Public Corruption Taskforce partnering with F.B.I., M.S.P. and other federal law enforcement agencies to combat corruption
- Instructed Zambian Governmental officials on internal investigations and methods to reduce corruption and graft in conjunction with the U.S. Department of Justice
- Working in conjunction with the U.S. Secret Service successfully credentialed over 500 public safety employees for Super Bowl XL
- Working in conjunction with F.B.I. and M.S.P., oversaw the Intelligence Teams deployed for the M.L.B. All Star Game and Super Bowl XL
- Ensured the fair and impartial investigation of all criminal allegations lodged against all city employees in the performance of their duties as well as all uses of force committed by members of the Detroit Police Department
- Developed departmental policies and procedures related to conduct, use of force and disciplinary guidelines
- Developed the successful security plan and oversaw the operation of the 2000, 2004 and 2008 Detroit Police Promotional Examination Process
- Working in partnership with union leadership reduced employee grievances by 75% YTD in calendar year 2014 from 2013
- Developed and conducted random audits of departmental fiscal accounts
- Officer in Charge of the Force Investigation Section; Instrumental in the success of the department's strategy to bring an end to the federal Consent Judgment related to the department's Use of Force
- Evaluated and devised the operational plan for the Meza, Arizona Police Department's Internal Affairs Section
- Negotiated the collective bargaining agreements between the City of Detroit and the Detroit Police Officer's Association and the Detroit Police Lieutenants and Sergeants Association, 2013
- High Scholastic Achiever – D.M.P.A. Class 89-D

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#### Employment

***Olympia Entertainment Inc., Detroit, MI***  
***Venue Security Director – August 2017 - present***  
Little Caesars Arena - Home of the Detroit Red Wings and the Detroit Pistons

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**Michigan Attorney General's Office, Detroit, MI**  
**Special Agent** – February 2016 - August 2017  
Flint Water Crisis Investigation

**City of Detroit Police Department, Detroit, MI.**  
**Police Commander (Promoted September 2005)**  
25 Year Service Retirement (June 2014)

**POLICE COMMANDER** – September 2005  
C.O. - Labor Relations, October 2013 – June 2014  
C.O. - Internal Controls Div., September 2005 – October 2013  
**POLICE LIEUTENANT** – December 1999  
C.O. Internal Affairs Section, August 2004 – September 2005  
Office of the Personnel Director – December 1999 to August 2004  
**POLICE SERGEANT** – August 1996  
Internal Affairs Section  
Harbormaster Unit  
Eighth Precinct Patrol Operations Section  
**POLICE OFFICER** – April 1989  
Second Precinct Patrol Operations Section  
Tenth Precinct Patrol Operations Section

**Northland Security Police Department, Southfield, MI**  
**Certified Officer II** - August 1987 April 1989  
• Public Act 330 Certified  
• Public Safety cross trained in Fire Suppression and Basic Law Enforcement

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**Education**

**University of Michigan Dearborn, Dearborn, MI.** B.A., Behavioral Science  
**Wayne County Community College, Associate of Science Degree**  
- Detroit, MI  
**Wayne State University, Detroit, MI**  
**Graduate of the Northwestern University School of Police Staff and Command, Evanston, IL.**  
**Graduate of the Senior Management Institute for Policing, Boston, MA.**  
**L.A.P.D Use of Force Investigation School, Los Angeles, CA**  
**State Certified, Basic Crime Prevention, Executive Protection**

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**Awards**

**Detroit City Council Testimonial Resolution**  
**Board of Police Commissioners Resolution**  
**Chief's Citation and Medal (2)**  
**Citations (2)**  
**Chief's Unit Award**  
**Chief's Merit Award**  
**Perfect Attendance Award (3)**  
**Safe Driving Award**  
**Rosa Parks Award**  
**MLB All-Star Game Award**  
**Super Bowl XL Award**  
**Police Officer of the Month**  
**Police Officer of the Quarter**  
**Commendations (3)**  
**Numerous Plaques, Certificates and Letters of Appreciation**

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## **REFERENCES**

James Craig, Chief of Police – Detroit Police Department, 1301 Third Avenue,  
Detroit, Michigan 48201, Office 313-596-1801,

John Hall, Senior Pastor Rehoboth International Ministries, 31731 Schoenherr  
Rd, Warren, MI 48088,

James White, Executive Director – Michigan Department of Civil Rights, 3054  
W. Grand Boulevard, Suite 3-600, Detroit, MI 48202, Office 313-456-3700,



**#6**

**RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

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**TO:** Honorable Mayor, Council President and City Council Members

**FROM:** Dan Ringo, Interim Director of Public Works

**DATE:** December 1<sup>st</sup> 2020

**RE:** **Resolution to Support Utilization of S. Blvd. Fire Station #2 to provide free Covid-19 Testing**

Oakland County is seeking to enter into an inter-local agreement to use Fire Station #2 on South Boulevard to provide COVID-19 testing. The Department of Public Works has taken the steps to ensure the facility is ready and can be used for testing immediately. Currently the station was not in use and sat dormant. Use of this facility will not reduce or restrict services to the surrounding community in any manner.

**WHEREAS,**

Fire Station #2 provides ample space and design with its two drive thru bays for increased testing for the community it is idea for this initiative to increase access testing for those in the area.

**NOW, THEREFORE, BE  
IT RESOLVED,**

The Pontiac City Council supports the Mayor signing the inter-local agreement between Oakland County and the City of Pontiac to provide COVID-19 testing at Fire Station #2 on South Boulevard.

dr

Attachments.

## Facility Use Interlocal Agreement

This Facility Use Interlocal Agreement ("Agreement") is made effective as of \_\_\_\_\_ between the \_\_\_\_\_, a Michigan Municipal Corporation of \_\_\_\_\_, Michigan ("Owner") and the **County of Oakland**, a Michigan Municipal Corporation of 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereinafter "County").

**County Contact Person: Robert Seeley**

**Telephone Number: 248-858-5080**

**E-Mail Address: seeleyr@oakgov.com**

**Owner Contact Person:**

**Telephone Number:**

**E-Mail Address:**

For and in consideration of the issuance of this license, the Parties agree to the following terms and conditions:

1. **Use of Owner Property** Owner hereby grants a license for use of its property as described herein to County. The Property may only be used as described below for the purposes set forth in this Agreement.
  - 1.1. **Property.** Owner's building with parking lot, one day a week for testing, up to seven days per week for vaccinations, eight hours per day, located at \_\_\_\_\_ Michigan ("**Property**").
  - 1.2. **Use.** The Property shall be used for a temporary drive through covid-19 testing site / vaccination site.
  - 1.3. **Term of Agreement.** This Agreement shall begin on December 2, 2020 ("**Effective Date**"), and notwithstanding a license generally being terminable at the will of the licensor, and presuming no default by the County in performance of any of the terms and conditions of this Agreement, which may cause the license to be immediately revoked, it shall end on December 2, 2021 unless the Parties agree to extend the Agreement for an additional thirty (30) days. ("**Termination Date**").
  - 1.4. **Condition of Property/Cleaning of Facility.** During this Agreement County shall keep the Property in good order, in a clean and safe condition, and free of trash. Except for normal wear and tear, County's use of the Property shall not cause damage or waste to the Property and shall not disrupt Owner's operations outside of the Property. County is responsible for putting all trash and debris into the appropriate receptacles.
  - 1.5. **Condition of Property upon end of Agreement.** Except for normal wear and tear, at the expiration or termination of this Agreement, County shall leave the Property in the same condition that County found it. The Property must be clean and free of all trash and debris after each day of utilization. County shall remove of all its personal

property when they are no longer utilizing the Property after each day of utilization such that it is turned back to Owner for its normal operations.

- 1.6. **Compliance with Law.** The County shall require anyone it invites on the Property to comply with all applicable federal, state, and local laws, regulations, rules, ordinances, and the provisions of this Agreement.
- 1.7. **Signs.** County may place temporary, non-permanent signs on or around the Property. All signage must be approved by the Owner Facility Manager prior to placement at the Facility.
- 1.8. **Alterations, Additions, Changes to Property.** County may bring in portable tents, Porta-Johns, a portable handwashing station, storage units, parking cones, testing supplies, desks and chairs as needed. County shall not make any other alterations, additions, or changes to the Property, without the prior written approval of Owner. None of the fixtures or other items owned by Owner may be removed from the Property.
- 1.9. **No Smoking.** Smoking is prohibited on the Property.
2. **County Responsibilities.**
  - 2.1. The County Contact Person listed on the first page of this Agreement shall keep the Owner Facility Manager informed about the activities and daily use of the Facility.
  - 2.2. County personnel shall always display County ID badges, so Owner is aware of their identity.
3. **Owner Responsibilities.**
  - 3.1. Owner shall ensure the public has access to the Property during the times County is conducting covid-19 testing on the Property.
  - 3.2. Owner shall provide a minimum of fifteen (15) dedicated parking spaces for County.
4. **Liability/Assurances.**
  - 4.1. **Damage to Owner.** County shall be responsible for any damage to the Property that it may cause.
  - 4.2. **Damage to County's Property.** County shall be solely and entirely liable and responsible for any loss or damage resulting from fire, theft or other means to its personal property located, kept, or stored on the Property.
  - 4.3. **Limitation of Liability, Immunities.** In no event will either Party be liable to the other Party for any consequential, incidental, indirect, special and punitive or other damages arising out of this Agreement. The Parties acknowledge that they have immunities and protections provided by federal and state law. This Agreement does not impair, divest, delegate or contravene and constitutional, statutory, or other legal right, privilege, power, duty or immunity of either Party.



- 4.4. **Insurance.** If requested by Owner, County shall provide Owner with evidence of governmental self-insurance and excess liability insurance. Owner is expected to maintain their current insurance coverage for the Facility during the term of the Agreement
- 4.5. **Responsibility for Claims.** Except as provided by law or Section 4.3, each Party shall be responsible for any Claims made against that Party by a third-party. "Claim" means any loss; complaint; demand for relief or damages; lawsuit; cause of action; proceeding; judgment; penalty; costs or other liability of any kind which is imposed on, incurred by, or asserted against a Party or for which a Party may become legally or contractually obligated to pay or defend against, whether commenced or threatened, including, but not limited to, reimbursement for reasonable attorney fees, mediation, facilitation, arbitration fees, witness fees, court costs, investigation expenses, litigation expenses, or amounts paid in settlement.
- 4.6. **Responsibility for Attorney Fees and Costs.** Each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees, for any Claim that may arise from the performance of this Agreement.
- 4.7. **No Indemnification.** Owner shall have no right under this Agreement or under any other legal principle to be indemnified or reimbursed by the County or any of its agents.
5. **Termination.** Either Party may terminate this Agreement upon ten (10) days written notice to the other Party for any reason.
6. **No Interest in Property.** County, by virtue of this Agreement, shall have not have any title to or interest in the Property or any portion thereof. County has not, does not, and will not claim any such title, interest, or any easement over the Property. This Agreement and/or any related affidavit or instrument shall not be recorded with the Oakland County Register of Deeds. Owner shall consider any such recording to be a slander of title.
7. **Force Majeure.** Notwithstanding any other term or condition of this Contract, neither Party shall be liable for failure to perform contractual duties or obligations caused by events beyond their reasonable control, including but not limited to: (a) acts of public enemies; (b) natural disasters; (c) terrorism; (d) war; (e) insurrection or riot; (f) natural disasters; (g) strikes, lockouts, work stoppages, or other labor difficulties; or (h) compliance with law. Reasonable notice shall be given to the affected Party of such event.
8. **Waiver.** Waiver of any term or condition under this Agreement must be in writing. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

9. **Cumulative Remedies.** A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.
10. **Amendments.** This Agreement cannot be modified unless reduced to writing and signed by both Parties.
11. **Severability.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
12. **Governing Law.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.
14. **Entire Agreement.** This Agreement sets forth all covenants, promises, agreements, conditions and understandings between the Parties concerning the use of the Property and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Parties other than are herein set forth.
15. **Authorization.** The Parties represent that their respective signatories have the requisite authority to execute and bind them to the duties and responsibilities contained herein.

**APPROVED AND AUTHORIZED BY OWNER:**

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

**APPROVED AND AUTHORIZED BY COUNTY:**

NAME: David T. Woodward

TITLE: Chairman, Board of Commissioners

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

**#7**

# **RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

---

**TO:** Honorable Mayor, Council President and City Council Members

**FROM:** Dan Ringo, Interim Director of Public Works

**DATE:** December 1<sup>st</sup> 2020

**RE:** **Resolution to approve a one-year extension of the CleanNet janitorial contract**

The Department of Public Works is requesting that the City Council approve a one-year extension of the janitorial services provided by CleanNet of Greater Michigan for four city buildings (PYREC, 50<sup>TH</sup> Courthouse, Ruth Peterson and Bowens Center). CleanNet has performed strongly over the past year and their performance scorecard demonstrates their ability to continue to meet our expectations. CleanNet has also been very responsive in their handling and addressing of COVID-19 and deep cleaning services as it relates to the city's needs.

**WHEREAS,**

CleanNet of Greater Michigan service over the last twelve months warrants a one year extension of the initial agreement approved 12/1/2019.

**NOW, THEREFORE, BE  
IT RESOLVED,**

The Pontiac City Council authorized the Mayor to extend the current janitorial contract agreement with CleanNet of Greater Michigan for 12 months beginning 1/1/2021 until 12/31/2021.

dr

Attachments.





**November 10, 2020**

CleanNet of Greater Michigan

Attention: Mr. Benjamin Deaton

30685 Northwestern Hwy, Ste. 203

Farmington Hills, MI. 48334

Dear Mr. Deaton,

The City of Pontiac and CleanNet of Greater Michigan hereby mutually agree to extend the contract for **"Janitorial and Custodial Services"** between the City of Pontiac and CleanNet of Greater Michigan originally dated 12-1-2020, along with subsequent changes, if any, with an effective date of 12-1-2020. This agreed upon contract extension shall terminate at midnight 12-1-2021.

The contract extension is created in accordance with Article Six (6) of the agreement within the contract documents. This correspondence will serve as our contractual agreement to extend the above-mentioned contract based on the terms and conditions along with subsequent modifications, if any, as outlines in our agreement dated 12-1-2019. We look forward to working with you and your team this contract year.

If you have any questions, or concerns, please feel free to contact me at 248-758-3614.

With Gratitude,

**City of Pontiac**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Dan Ringo, Interim Director, DPW, City of Pontiac**

Agreed: \_\_\_\_\_

Date: \_\_\_\_\_

**CleanNet of Greater Michigan**

I concur: \_\_\_\_\_

Date: \_\_\_\_\_

**Deirdre Waterman, Mayor, City of Pontiac**



## DPW DEEP CleanNet Area Sign Off

<b>Building: City Hall</b>	<b>Completed</b>
Executive and Council Offices, and Conference Room:	Yes
Buildings and Safety:	Yes
Planning:	Yes
DPW:	Yes
Treasury:	Yes
Clerk:	Yes
IT:	Yes

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## DPW CONTRACTOR SCORECARD

Topic:	Score	Targeted Score
<b>Attendance:</b>		
• Employees meet scheduled work hours	8	10
<b>Work Place Accidents:</b>		
• # of incidents	0/10	10
• Cost of Incidents:	0/10	10
<b>Facility Supervisor Satisfaction:</b>		
• Direct Program	8	10
• Building Superintendent	8	10
• DPW Director	8	10
<b>Emergency Response Rating:</b>		
• COVID Response	8	10
<b>Overall Communication and Response:</b>		
• Sr. Management	8	10
• Frontline Management	8	10
<b>Proposed Program Enhancements:</b>		
• Discounts/cost savings initiatives	7	10
<b>Other Considerations:</b>		
Supplies/Materials/Equipment	9	10
Total Score:	92	110
<b>0-84</b>	<b>RED</b>	<b>Unsatisfactory</b>
<b>85-90</b>	<b>YELLOW</b>	<b>Satisfactory</b>
<b>91-100</b>	<b>GREEN</b>	<b>Goal Met</b>



**#8**

# **RESOLUTION**



# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

*Executive Branch*

---

**TO:** Honorable City Council President Williams and City Council Members

**FROM:** Mayor Dierdre Waterman

**DATE:** November 12, 2020

**RE:** **Resolution to hire T.J. Adams & Associates as Executive Search firm for Provision of Executive Recruiting Services to seek qualified candidates for the vacant Deputy Mayor position.**

---

The purpose of this memorandum is to formally request the approval of T. J. Adams & Associates for the provision of executive recruiting services for the position of Deputy Mayor for the City of Pontiac.

With more than 20+ years in service, T. J. Adams & Associates is a privately held corporation specializing in executive placements, corporate training, and management consulting. As an executive search firm, they understand the importance of a professional and efficient search process for their clients. For your information, a copy of their proposed contract is attached for your information and review.

As such, the following resolution is recommended for your consideration:

*Whereas, as required by Article IV (Executive Branch), Section 4.103 of the City Charter: "The Mayor shall appoint, with the approval of the Council, a Deputy Mayor who serves at the pleasure of the Mayor and performs the duties of the office during the absence, or temporary disability of the Mayor;" and*

*Whereas, T.J. Adams & Associates, with more than 20+ years of experience, specializes in executive placements, corporate training, and management consulting.*

*Now therefore, the City Council approves and authorizes the Mayor to sign and execute the attached agreement with T. J. Adams for the provision of executive recruiting services for the vacant Deputy Mayor position at a cost not to exceed \$29,085.00. Payments to be paid as follows: the first payment of \$9,695.00 will be paid at the signing of the agreement, the second payment of \$9,695.00 will be paid in thirty-(30) days, and the final adjusted payment is due when the candidate is hired.*

KKD

Attachment

## TJA STAFFING

Thomas J. Adams, President & CEO



## SERVICES, INC.

Jessica Taylor, Executive Director

**Management Consultants  
Executive Recruiters**

---

### Search Agreement

#### Between

#### TJA Staffing Services and City of Pontiac, Michigan


TJA Staffing Services (TJA), a retained executive search firm, hereby enters into a Search Agreement with the City of Pontiac, MI, to fill the position of **Deputy Mayor**. The Search fee for this position is billed at 25% of the first year's estimated starting salary of \$116,338.75. The estimated fee is \$29,085.00 and billed in three installments. The first payment of \$9,695.00 due at the signing of the agreement, the second payment of \$9,695.00 is due in thirty-(30) days, and a final adjusted payment is due when the candidate is hired.

TJA will begin the search process immediately following the signing of the contract and receiving the initial payment. The entire search process will take approximately 90 days or less to complete. TJA will process all candidates including internal candidates. All resumes received by the City of Pontiac, MI will be forwarded to TJA for processing. All resumes submitted to the City of Pontiac by TJA for the above-mentioned position will remain the property of TJA for twelve (12) months. If a candidate is hired by the City of Pontiac within 12-months of the date that candidate's resume was submitted (to TJA or City of Pontiac), the City of Pontiac will be subject to the fees stated in this agreement.

All out-of-pocket expenses will be **pre-approved** and reimbursed to TJA (i.e. advertisement, and other search related expenses including travel, hotel, food, etc.). *TJA does not charge for telephone calls or local mileage relative to the search.*

TJA will guarantee this placement for a period of 90-days. If within the 90-day period the City of Pontiac is not satisfied with the candidate placed, or the candidate leaves their employment voluntarily or for cause, TJA will locate and place another qualified applicant at no cost to the City of Pontiac.

\_\_\_\_\_/Date\_\_\_\_\_  
Deirdre Waterman, Mayor, City of Pontiac

\_\_\_\_\_/Date\_\_\_\_\_  
Thomas J. Adams, President, TJA Staffing

TJA Executive Staffing Services, Inc.  
2000 Town Center, Suite 1140  
Southfield, MI 48075  
O: 313.638.1396 / F: 313.784.4696





## **TJA Staffing Services**

2000 Towne Center  
Suite 1140  
Southfield, Michigan 48075  
O: 313.638.1396



## About Us

*"We will remain on your project until you are completely satisfied."*

For more than 33 years, TJA Staffing Services has provided excellence in executive search, management consulting and training. As a full-service human resources firm, we understand the importance of confidentiality and long-term trust.

TJA Staffing Services is a 100% retained firm. all fees are assumed by our clients, the hiring organizations. To meet our clients needs, we utilize a thorough, timely, and proven search process of locating and screening potential candidates. You can always expect the highest in ethical and quality standards. This disciplined and systematic approach is further distinguished by a commitment to service, which is not only promised, but also guaranteed.

Our organization is honored with requests to handle high-level searches for HMO's and health systems of all sizes, hospitals, medical group practices, banks, and various other business entities. Our executive search component boasts a client list that includes blue-chip organizations with whom we maintain long-standing relationships.

In addition, TJA Staffing Services offers Management Consulting, and complete training programs that are specifically tailored and customized to meet the needs of our clients.

Utilizing unique and innovative tools to approach training topics, we can design and Implement programs that vary from half-day seminars to a five-day training program.

We offer a variety of instrumented learning Profiles that provide a practical, personal, and nonjudgmental framework for exploring critical performance issues.





# Our Leads

TJA Staffing Services



**Tom Adams** is a native Detroit and graduate of Tuskegee University and has more than thirty years senior management experience. He is the President and Founder of TJA Staffing Services (TJA), a full service Human Resources and Management Consulting firm that specializes in executive search, and corporate training on both a local and national level. Other areas of expertise include: Charter School management, coaching, political positioning, and relationship building, especially within the faith-based and non-profit sectors.

Tom is affiliated with more than twenty (20) community, civic and business organizations. In 2011, he was recognized by the Michigan Chronicle as one of the City's "Men of Excellence". He is the

President of the Chance for Life Organization, a prison-based transformational program that earned him the 2009 Dahlberg Peace Award for the incomparable services him and his team has provided to the Michigan Department of Corrections for more than 20 years. In 2014, he was appointed to the Board of Directors of Crime Stoppers. He served as Director of the Detroit Operations for both of Governor Rick Snyder's Campaigns. *On January 11, 2013, Governor Snyder appointed him to the Michigan Appellate Defender Office Commission and he was re-appointed in 2016.* In 2014, he was appointed to the Substance Use Disorder Oversight Policy Board by the Wayne County Commission. In 2017, he was appointed as a Board Member to the Michigan Commission on Law Enforcement Standards (MCOLES) to serve as the Community Liaison.

Tom has worked for many years on various projects that deal with the problems facing the Detroit community. He has consistently demonstrated leadership, and a vision of the future that encourages people to get involved. Tom is a champion of just causes with the personal skills, intelligence and connections to make a difference.



**Jessica Taylor** plans, directs, and coordinates the training and development activities for TJA. With more than twenty (20) years' experience as an Executive Recruiter, she manages the search process from screening to the selection of candidates. Jessica also administers the personality profiles to the final candidates.

*As the past Assistant to the Director of Training at Wayne State University's Center for Peace and Conflict Studies, she was directly involved in the implementation of Peer Mediation Programs in the Detroit Public School System. She later served as the Mediation Coordinator and Volunteer Recruiter*

*for the Catholic Youth Organization (CYO), where she implemented Mediation Centers in the 7<sup>th</sup>, 9<sup>th</sup>, 11<sup>th</sup> precincts, and the city of Highland Park. Her job included recruiting and training community volunteers to effectively manage the day-to-day operations of a Mediation Center within the community, which lessened the burden of the court.*

Civically, she has served on the Detroit Board of Police Commissioners (BOPC) from 2011-2015. Jessica was appointed by Governor Rick Snyder to the Michigan Commission on Community Action and Economic Community for a third term and is currently serving as the Vice Chairperson of the Commission. In 2020, Governor Gretchen Whitmer appointed Jessica to the Mental Health Diversion Council to represent community prisoner or jail reentry for a term of four years.

Jessica has a *Master of Business Administration (MBA)* and a *Bachelor of Science Degree*.





## Our Process

*"When you retain TJA Staffing Services, you are engaging the time and talents of a highly skilled team of professional recruiters."*

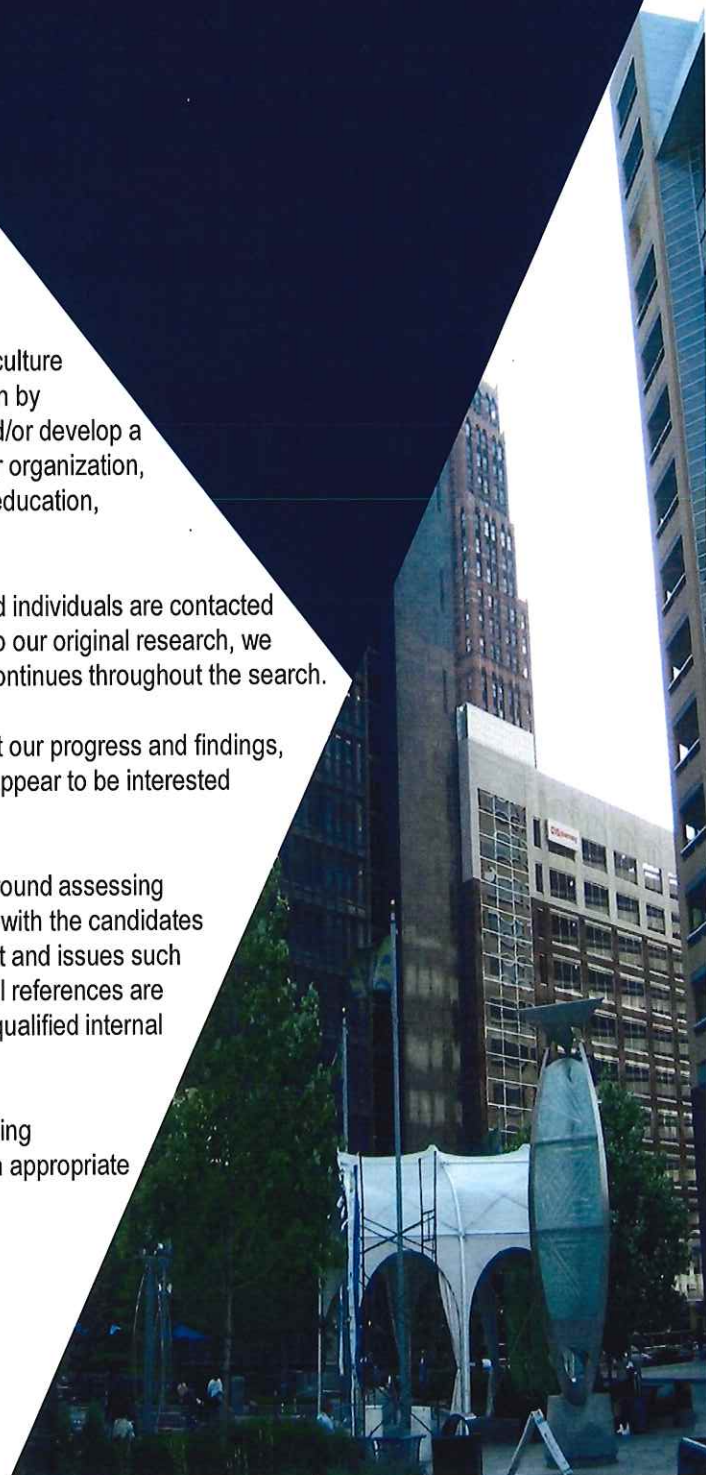
**Position Profile.** A thorough understanding of the needs and culture of your organization is critical to a successful search. We begin by meeting with the human resources representative to obtain and/or develop a Position Profile, which outlines background information on your organization, working relationships and responsibilities, as well as required education, work abilities and experience.

**Custom Research And Sourcing.** During this phase, qualified individuals are contacted as either potential candidates or referral sources. In addition to our original research, we bring to bear our extensive resume databank. This process continues throughout the search.

**Progress Reports/Meeting.** Throughout the search, we report our progress and findings, which include discussions on those potential candidates who appear to be interested in and/or qualified for the position.

**TJA Interviews.** We carefully review each candidate's background assessing strengths, weaknesses, motivations, and style. We then meet with the candidates for an interview; identifying critical factors for continued interest and issues such as compensation, relocation, and personal expectations. Initial references are conducted at this time. This process is also completed for all qualified internal employees who wish to apply.

**Client Interviews.** We are prepared to assist you in coordinating arrangements, including helping you develop questions and an appropriate interview format, as well as compilation of results.





## Our Process 2

*"Our process is designed to identify and attract the best-suited candidate for your unique position."*

**Reference Checking/Credential Verification.** Throughout our interviews we conduct in-depth reference checks on the most promising candidates. We focus on issues cited in the Position Profile, along with any which may have surfaced throughout the interview process. If requested, we will also conduct a specialized background check.

**Reference Checking/Credential Verification** Throughout our interviews we conduct in-depth reference checks on the most promising candidates. We focus on issues cited in the Position Profile, along with any which may have surfaced throughout the interview process. If requested, we will also conduct a specialized background check.

**Candidate Personal Profile System.** To help plant new seeds for greater organizational success, understanding ourselves and others, then adapting our behavior to meet diverse needs is essential. For more than 20 years, the Personal Profile System, has helped more than 30 million people worldwide, unlock the door to productive communication, positive relationships, and increased performance. This behavioral learning instrument is administered free of charge to the final selected candidates.

**Offer/Transition.** You make the selection of the candidate who will receive an offer. We are prepared to offer insights and assist you in the selection, but the final decision is yours to make. We will help in the development and negotiations of the offer whenever appropriate.





## Our Clients

Executive Search Division

AMERICAN HEART ASSOCIATION  
AURORA HEALTH SYSTEM  
CHILDREN'S HOSPITAL  
CITY OF ALLEN PARK  
CITY OF DETROIT  
CITY OF HAMTRAMCK  
CITY OF INKSTER  
CITY OF LINCOLN PARK  
CITY OF PONTIAC  
COCA-COLA, INC.  
COMERICA BANK  
COMPREHENSIVE HEALTH SERVICES  
DELTA DENTAL PLAN OF MICHIGAN  
DETROIT ADVANTAGE ACADEMY  
DETROIT AREA AGENCY ON AGING  
DETROIT COMMUNITY HEALTH  
DETROIT MEDICAL CENTER  
DETROIT POLICE DEPARTMENT  
DETROIT PUBLIC SCHOOLS  
DETROIT RECEIVING HOSPITAL  
DETROIT-WAYNE COUNTY HEALTH AUTHORITY  
DETROIT WAYNE COUNTY PORT AUTHORITY  
DETROIT ZOOLOGICAL SOCIETY  
DTE ENERGY

FIRST CHILDREN'S FINANCE  
GREATER DETROIT AREA HEALTH COUNCIL  
HENRY FORD HEALTH SYSTEM HENRY FORD HOSPITAL  
MERCY HEALTH SYSTEM  
NATIONAL COUNCIL ON ALCOHOL & DRUG DEPENDENCY  
NORTH MILWAUKEE STATE BANK HENRY FORD  
OMNI CARE  
PARKVIEW HEALTH  
PLANNED PARENTHOOD  
PROCARE HEALTHCARE  
PRECISE INCOME TAX SERVICES  
REGAL PLASTICS  
ROSS-HILL ACADEMY  
SECOND EBENEZER CHURCH  
SINAI-GRACE HOSPITAL  
SPECTRUM HEALTH SYSTEM  
ST. JOHN HEALTH SYSTEM  
ST. LUKE'S HOSPITAL  
TRINITY HEALTH  
UNITED AMERICAN HEALTH CARE CORP.  
WARNER NORCROSS & JUDD  
WELLNESS PLAN





# Our Record

Executive Search Division



ASSISTANT GENERAL COUNSEL (DMC)  
CHIEF OF POLICE (Detroit MI & Inkster, MI)  
CITY MANAGER (Allen Park, MI & Lincoln Park, MI)  
DEPUTY MAYOR (Pontiac, MI)  
DEPUTY CHIEF OF RECRUITMENT (Detroit Police Department)  
LEGAL COUNSEL TO DETROIT BOARD OF POLICE COMMISSION  
LITIGATION ATTORNEY

PRESIDENT/CHIEF EXECUTIVE OFFICER  
EXECUTIVE VICE PRESIDENT & CHIEF OPERATING OFFICER  
VICE PRESIDENT & CHIEF OPERATING OFFICER  
SENIOR VICE PRESIDENT, PERFORMANCE MANAGEMENT  
VICE PRESIDENT, HUMAN RESOURCES  
FIRST VICE PRESIDENT, CIVIC AFFAIRS  
VICE PRESIDENT, COMMUNITY AFFAIRS  
VICE PRESIDENT COMMUNITY & GOVERNMENT AFFAIRS  
COORDINATOR, COMMUNITY AFFAIRS  
EXECUTIVE DIRECTOR, CHILD HEALTH & SAFETY  
DIRECTOR OF EDUCATION

CHIEF FINANCIAL OFFICER (Detroit Public Schools)  
VICE PRESIDENT, FINANCE-TREASURER  
DIRECTOR OF FINANCE  
MANAGER, FINANCIAL ANALYST  
DIRECTOR OF REIMBURSEMENT  
SENIOR ACCOUNTANT  
DISBURSEMENT MANAGER  
VICE PRESIDENT, FUND DEVELOPMENT  
DIRECTOR, SALES & MARKETING

VP, ORGANIZATIONAL DEVELOPMENT & WORK FORCE PLANNING  
ASSOCIATE GENERAL COUNSEL  
DIRECTOR, HEALTH INFORMATION MANAGEMENT  
DIRECTOR, PHARMACY SERVICES  
VICE PRESIDENT, COMMUNITY HEALTH  
VICE PRESIDENT, QUALITY ASSURANCE/UTILIZATION REVIEW  
VICE PRESIDENT, HOSPITAL ADMINISTRATION

VICE PRESIDENT, PEDIATRICS PATIENT CARE SERVICES  
VICE PRESIDENT/CHIEF NURSING OFFICER, PATIENT CARE SERVICES  
VICE PRESIDENT, NURSING SERVICES  
REGIONAL DIRECTOR, EMERGENCY ROOM SERVICES (RN)  
DIRECTOR, OPERATING ROOM SERVICES (RN)  
NURSE ADMINISTRATIVE MANAGER, CARDIOLOGY  
NURSE ADMINISTRATIVE MANAGER, NEPHROLOGY

*Note: These searches were done on a national level*



## Our FAQs

Executive Search Division

### **When was your firm founded?**

TJA Staffing Services was founded in 1985.

**What is the focus of your firm?** Executive Search, Corporate & Diversity Training, Management Consulting and Staffing.

### **What percent of placements are at the following compensation level?**

Up to \$100,000: 25%

\$100,000 and above - 75%

### **What percent of placements are diverse (women and minorities) candidates?**

60% of our candidates are diverse candidates.

### **Does your firm have a code of ethics?**

YES. Our code of ethics is to service the Client above and beyond their expectations. We provide the highest quality of service that meets the specifications identified by the Client. To be honest, always showing integrity; being thorough and expedient in completing an assignment.

### **Describe the selection process used by your firm.**

The vast majority of our applicants are recruited from Fortune 500 companies or referred to us by people who are knowledgeable experts in the field from which we are recruiting. They are usually employed and on a good career path. We entice them to your company by offering better career opportunities, more money and/or a better work environment. Our firm also maintains a solid file of applicants from a variety of employment backgrounds.





## Our FAQs 2

Executive Search Division

### **Do you conduct face to face interviews with the candidates?**

YES. Every applicant receives at least a one (1) hour face to face interview.

### **Does your firm conduct background checks on it's candidates?**

TJA Staffing Services conduct personal, local and national police and FBI background Checks.

### **What quality techniques are used to ensure successful placement of candidates?**

The most popular technique is our national personal referral sources, resume bank, and partnerships. After selecting qualified applicants, we use telephone screening, skype as well as an in-depth face to face interview with each candidate. During the interview process, the applicant is asked to respond to a series of questions specifically designed by TJA Staffing Services. We also gather information from Human Resources to help us understand the job specifications and any additional criteria. The job specifications are then carefully matched against the qualifications of the candidate. We also communicate with the hiring authority to ascertain information regarding the company's corporate culture and any special needs or desires of the company. We use the DiSC Personal Profile Test to ascertain behavioral tendencies. After gathering all of this information, we are then confident that our applicant not only meets the job specifications but will successfully adapt to your company's cultural environment. If an applicant is relocating, we provide them with assistance regarding viable neighborhood schools and assist them in fully integrating into their new community.



## Fee Structure

Executive Search Division

The search fee is 30% of the first year's gross salary plus signing bonus, if applicable.

Our services are billed in three (3) installments. The first installment of (1/3) is due at the signing of the contract. The second installment of (1/3) is due in thirty (30) days. The remaining payment is an adjusted balance and is due when the candidate is hired.

## Our Promise

TJA will guarantee this placement for a period of six (6) months.

If within the six month period the client is not satisfied with the applicant placed, or the applicant leaves their employment voluntarily or for cause, TJA will locate and place another qualified applicant at no cost to the client.



## Our References

Executive Search Division



### Richard Baird

Board of Regents  
Eastern Michigan University  
207 Welch Hall  
Ypsilanti, MI 48197  
bairdr@michigan.gov  
(847) 312-6225

### James Craig

Chief of Police  
Detroit Police Department  
1301 3<sup>rd</sup> Avenue  
Detroit, MI 48226

### Dr. Deirdre Waterman

Mayor  
City of Pontiac  
47450 Woodward Avenue  
Pontiac, MI 48342  
dwaterman@pontiac.mi.us  
(248) 758-3133



# **TJA Staffing Services**

*Corporate Training Division*





## Services Scope

*Corporate Training Division*

TJA Staffing Services offers training, consultation, seminars, workshops and complete training programs that are specifically tailored and customized to meet the needs of our clients.

Utilizing unique and innovative training tools to approach training topics, we can design and Implement training opportunities that vary from half-day seminars to a five-day training program.

We offer a variety of *Instrumented Learning Profiles* that provide a practical, personal, and nonjudgmental framework for exploring critical performance issues.

***We also offer a variety of other creative service delivery options, including:***

- Flexible training to match the fluctuations in your personnel requirements;
- Training and management of start-up operations and divisions;
- Re-engineering skill-sets to match the needs of a changing workplace;
- Transitional training, coping with stress, etc. and management during major business changes such as mergers, acquisitions and layoffs.



## Services Scope 2

Corporate Training Division

Wiley has developed *The Five Behaviors of a Cohesive Team*, based on Patrick Lencioni's best selling *The Five Dysfunctions of a Team*.

The Five Behaviors is an assessment-based learning experience that helps individuals and organizations reveal what it takes to build a truly cohesive and effective team in the most approachable, competent, and effective way possible. Powered by the online Everything DiSC®, the profile helps each participant understand their own DiSC style, their team members' styles and how their style contributes to the team's overall success. The program helps teams understand how, as a team, they score on the key components of The Five Behaviors model.

### Inscape Publishing/Wiley

TRAINING SOLUTIONS is a provider of training programs that are published by John Wiley & Sons, Inc. and is a top 20 authorized partner for Everything DiSC, The Five Behaviors and PXT Select. Training Solutions is consistently in the top 1% of the authorized partner network for the 3 programs mentioned above. Wiley acquired Inscape Publishing February 2012 and then acquired Profiles International a few years later.

Inscape Publishing, Inc. was a leading developer of DiSC®-based corporate training and assessment solutions. Inscape launched Everything DiSC®, its third-generation applications that combine online assessment, classroom facilitation, and post-training follow-up reports to create powerful, personalized workplace development experiences





## About PPS

Corporate Training Division

For nearly 30 years, millions of people around the world have improved performance and increased job satisfaction with the *Personal Profile System*. Today, the PPS continues to set the standard for research-based DiSC assessments.

### Understanding self and others...

- Discover behavioral strengths
- Value the strengths of others
- Manage effectively
- Foster teamwork
- Improve communication skills
- Reduce conflict and stress
- Identify individual strengths and approaches to teamwork
- Clarify team members' roles
- Reinforce the contributions of every team member
- Reduce project cycle time and increase productivity
- Foster mutual support
- Enhance performance



## Coping/Stress

*An approach to understanding  
and developing effective  
leaders*

- Discover personal leadership characteristics
- Define primary qualities needed by leaders
- Develop an understanding of the leader-follower relationship
- Encourage acceptance of different approaches to leadership
- Match leadership approaches to organizational needs
- Meet the challenge of today's team-oriented workplace
- Recognize the strengths in shared leadership

***Discover new leadership potential at all levels  
of the organization and gain insight into  
creating committed followers.***





# Listening Profile

*Communication skills  
development*

- Discover natural approaches to listening
- Capitalize on listening strengths
- Discover the impact of five listening approaches
- Learn how listening approaches impact listening effectiveness
- Improve ability to understand the purpose of different communications
- Overcome listening barriers and reduce conflict
- Enhance individual and team performance







# Mediation Scope

Corporate Training Division

## ***Training in Alternative Dispute Resolution & Mediation by providing Mediation Services in cases involving:***

- Employment discrimination
- Labor Grievances
- Employee / Management
- Employee / Employee

## ***Allowing you to run your entity more effectively and profitably...***

- Discover behavioral styles
- Value the strengths of others
- Manage effectively
- Foster teamwork
- Improve communication skills
- Reduce conflict and stress
- Time Mastery Profile
- Clarify team members' roles
- Reinforce the contributions of every team member
- Reduce project cycle time and increase productivity
- Foster mutual support
- Enhance performance

# Thank You!

*"We will remain on your project  
until you are completely satisfied."*

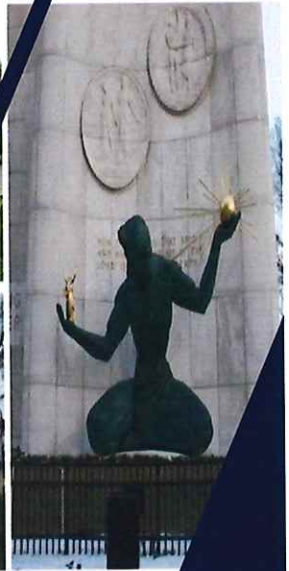
Our mission is to be a world class full-service human resource firm distinguished by strong client relationships, extraordinary quality, and enhanced personalized service. Always providing applicants as exceptional as the companies we represent. To fulfill this mission we commit to focus on our customers, focus on our applicants, support our communities, and to take personal responsibility for the success of TJA Staffing Services.

For further information or questions about our services, please contact us.

**TJA Staffing Services**  
2000 Towne Center  
Suite 1140  
Southfield, Michigan 48075

O: 313.638.1396  
F: 313.638.2746

[www.tj-adams.com](http://www.tj-adams.com)



**#9**

# **RESOLUTION**





# CITY OF PONTIAC

## OFFICIAL MEMORANDUM

Executive Branch

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**TO:** Honorable City Council President Williams and City Council Members  
**FROM:** Mayor Deirdre Waterman, City Attorney Anthony Chubb, Legal Counsel Matthew Gibb  
**DATE:** November 25, 2020  
**RE:** **Resolution Regarding the City Clerk's Medical Marihuana Obligations.**

---

The purpose of this memorandum is to formally request the enforcement of the City Clerk's Medical Marihuana Obligations.

As such, the following resolution is recommended for your consideration:

*Whereas, the residents of the City of Pontiac passed a voter-initiated Ordinance in August of 2018 to authorize medical marihuana facilities within the City; and*

*Whereas, that Ordinance makes the City Clerk responsible for the review, grading, and approval /denial of medical marihuana facility applications including both provisioning center and growth/transport applications; and*

*Whereas, the applications have been in the possession of the City Clerk for over a year without any application being either fully processed or receiving any form of decision; and*

*Whereas, the City's internal staff is not receiving complete applications, such that the application may be fully reviewed; and*

*Whereas, the City Clerk has rejected the opinion and direction of the City Attorney, indicating his intent to withhold the grant of licensure of certain applications in direct violation of the advice and direction of the City Attorney; and*

*Whereas, pursuant to Charter Section 3.111, the City Clerk is appointed and subject to over-sight of performance by the City Council; and*

*Whereas, the City Administration hereby requests that the City Council exercise its authority and enforce proper performance of duties by the City Clerk pursuant to Ordinance and Charter and further acknowledge and adhere to opinion and direction provided by the City Attorney.*

*Now, Therefore Be It Resolved, that the City Council directs the City Clerk to:*

- (1) Review all medical marihuana facility applications in a manner consistent with the advice of the City Attorney;*
- (2) Provide City staff and legal counsel complete applications for review;*
- (3) Complete review of all pending medical marihuana grow and processing applications by December 18, 2020; and*
- (4) Complete review of all medical marihuana dispensary applications not later than January 29, 2020.*

**#11**

**Mayoral  
Monthly  
Report**

# 10-30-20

## Check Register





CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/26/2020	784(E)	00010539	ATA National Title Insurance Company	10-26-20 PhoenixCtr	7,000,000.00	Open
10/27/2020	785(E)	10004293	North Bay Drywall, Inc	11-1-2020 Release	700,000.00	Open
10/28/2020	786(E)	10003750	WMHIP-W Michigan Health	November 2020	35,454.80	Open
10/30/2020	787(E)	00000603	Oakland County Treasurer	2020-1030County	258,659.91	Open
10/30/2020	788(E)	00012890	Pontiac Schools	2020-1015MESSA	1,842.82	Open
Total EFT Transfer:					7,995,957.53	
Check Type: Paper Check						
10/27/2020	528792	10003740	Oakland Strategies Group	365	12,040.00	Open
10/30/2020	528793	10004313	ADT Commercial LLC	136753257	49.95	Open
10/30/2020	528794	10003843	Advanced Disposal Services	PT0000029383	695.62	Open
				PT0000029384	574.69	Open
					1,270.31	
10/30/2020	528795	10001957	Ajax Materials Corporation	251483	224.00	Open
				251728	132.30	Open
				252912	515.90	Open
				252975	365.40	Open
				253109	550.20	Open
				253172	497.70	Open
				254487	263.20	Open
				254569	420.00	Open
				254766	269.50	Open
				254836	149.10	Open
				254904	213.50	Open
				254967	238.00	Open
				255071	152.60	Open
					3,991.40	
10/30/2020	528796	10004050	Alfred Benesch & Company	167710	57,427.88	Open
10/30/2020	528797	10003879	Amazon.com LLC	1G7C-FQFT-6HLH	1,650.00	Open
10/30/2020	528798	10004305	Ameena Razia Sheikh	6-18-20 190462SM	50.00	Open
				8-25-20 200837SM	150.00	Open
				7-20-20 200852SM	100.00	Open
				8-4-20 200886SD	50.00	Open
				8-18-20 1364694SM	17.00	Open
				10-1-20 1364696SM	133.00	Open
					500.00	
10/30/2020	528799	10001187	Ant Doctor Pest Control	19-0125	225.00	Open
10/30/2020	528800	REFUND DEP	Audrik, Inc.DBA Roto-RooterPlumbing	R219298	7,820.00	Open
10/30/2020	528801	10004207	Belem Morales Law Office	9-9-20 120S14190A	75.00	Open
				9-9-20 200S12697A	60.00	Open
				9-9-20 200776SM	58.00	Open
				9-9-20 X2915251B	58.00	Open
					251.00	
10/30/2020	528802	10003919	Brittany Anne Costello	3-20-20 200319SM	75.00	Open
				5-20-20 200655SM	17.00	Open
				7-28-20 190S24452A	20.00	Open
				7-28-20 200435OM	87.00	Open
				8-13-20 200S09419A	20.00	Open

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528803	10003781	Bruce E. Crossman	8-17-20 2005670M	75.00	Open
				8-19-20 AM	100.00	Open
				8-21-20 200S05307	22.00	Open
				8-21-20 2001800M	45.00	Open
				8-25-20 200S11126A	8.00	Open
				8-25-20 AM	257.00	Open
				8-26-20 2004350M	50.00	Open
				8-26-20 AM	100.00	Open
				9-17-20 AM	207.00	Open
				9-21-20 200S09419A	50.00	Open
					<u>1,133.00</u>	
10/30/2020	528803	10003781	Bruce E. Crossman	3-9-20 2001920M	17.00	Open
				3-9-20 181482150M	17.00	Open
				6-9-20 1771938ST	83.00	Open
				6-19-20 191455SM	20.00	Open
				6-25-20 2004470M	22.00	Open
				7-1-20 2001920M	100.00	Open
				5-29-20 1771938ST	45.00	Open
				7-2-20 200S11473A	13.00	Open
				7-2-20 191731& Other	20.00	Open
				7-2-20 2004810M	28.00	Open
				7-3-20 200S1053B	20.00	Open
				7-6-20 2004800M	18.00	Open
				7-10-20 150S22982OT	22.00	Open
				7-12-20 1917310M	33.00	Open
				7-14-20 150S22982	25.00	Open
				7-16-20 1917160M	20.00	Open
				7-16-20 2003040M	23.00	Open
				7-18-20 1917160M	13.00	Open
				7-19-20 2003040M	18.00	Open
				7-26-20 180S4022A	20.00	Open
				7-29-20 190S23203B	20.00	Open
				7-26-20 190S90923A	20.00	Open
				7-29-20 200S08482B	15.00	Open
				7-29-20 1910620M	174.00	Open
				8-2-20 190S09954A	20.00	Open
				8-3-20 190S36529A	18.00	Open
				8-3-20 200S08482B	12.00	Open
				8-4-20 190S33965A	20.00	Open
				8-7-20 B220402X	10.00	Open
				6-9-20 1873248SM	20.00	Open
				9-22-20 190S09954A	40.00	Open
				9-22-20 190S90923A	38.00	Open
				9-22-20 2005030M	172.00	Open
				9-22-20 2005470M	72.00	Open
				9-23-20 190S33965A	63.00	Open
				9-23-20 190S23203B	8.00	Open
				9-23-20 200S08182B	20.00	Open
				9-23-20 200S11473	28.00	Open
				9-23-20 1911950M	197.00	Open
				9-23-20 2004470M	37.00	Open
				9-23-20 200480	38.00	Open
				9-23-20 2004810M	118.00	Open
				9-23-20 1873248SM	50.00	Open
					<u>1,787.00</u>	
10/30/2020	528804	10003781	VOID			Open
10/30/2020	528805	00010720	Carasoft Technology Corporation	222181179INV	7,000.00	Open



CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528806	00010597	Charesa D. Johnson	7-13-20 19009700M 9-4-20 19-18090T 9-4-20 20-04620M 9-8-20 18-1476340M 9-16-20 20-0234SM 9-28-20 20-1243SM 9-28-20 20-1136SM 9-29-20 AM	255.00 260.00 120.00 305.00 343.00 33.00 17.00 200.00 <u>1,533.00</u>	Open Open Open Open Open Open Open Open
10/30/2020	528807	10004457	Charter Course Legal, P.C.	1001923	9,235.43	Open
10/30/2020	528808	00001244	Comcast Cablevision	825-903542484-0920B	173.84	Open
10/30/2020	528809	00001244	Comcast Cablevision	52-812853-1120 110-679435-1120 6180-214665-1020	283.34 10.72 10.06 <u>304.12</u>	Open Open Open
10/30/2020	528810	00000206	Consumers Energy	216-97012165-1020 216-97012719-1020	31.67 179.61 <u>211.28</u>	Open Open
10/30/2020	528811	10004348	Cory Westmoreland	7-27-20 2000500M 8-18-20 KS Walker 9-1-20 1772451SM 9-23-20 2006730M 9-28-20 190828198A 9/29/20 200S13971B 9-28-20 1900790M 9-28-20 1904660M 9-28-20 2002380M 9-28-20 2001940M	300.00 203.00 70.00 80.00 28.00 20.00 30.00 27.00 43.00 48.00 <u>849.00</u>	Open Open Open Open Open Open Open Open Open Open
10/30/2020	528812	10004156	Covenant Cemetery Services, Inc.	60354-R 51068-R	2,500.00 1,000.00 <u>3,500.00</u>	Open Open
10/30/2020	528813	10003307	Dave's Electric Services, Inc.	15252 15253	267.09 882.50 <u>1,149.59</u>	Open Open
10/30/2020	528814	10000127	Delta Dental of Michigan	RIS0003132390	1,094.18	Open
10/30/2020	528815	00010679	DLZ Michigan, Inc -Johnson&Andersor	143909	873.25	Open
10/30/2020	528816	10004309	Dover & Company, LLC	19163	874.00	Open
10/30/2020	528817	10004332	Edith Blakney Law Firm, PLLC	8-25-20 156929SM 6-23-20 1771216SD 9-24-20 19SL0236 9-15-20 200270SM 9-17-20 200479SM 9-30-20 19SL0199 9-30-20 19SL0268	225.00 200.00 175.00 483.00 250.00 117.00 75.00	Open Open Open Open Open Open Open

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528818	00000284	Elam Service Group	101920 CityClerk 101920 62521 Credit	250.00 1,775.00	Open
10/30/2020	528819	EMP. REIMB	Eric Brimm	10-15&20-20	219.06	Open
10/30/2020	528820	10004306	Erika D. Morgan Law, PLLC	8-25-20 191431SM 9-29-20 200803363B 9-29-20 200966SM	50.00 42.00 150.00	Open Open Open
10/30/2020	528821	10003736	General Code, CMS, LLC	CMS0022475	242.00	Open
10/30/2020	528822	10002659	George W. Auch Company	36742	9,356.00 82,606.00	Open Open
10/30/2020	528823	00013036	Giarmarco, Mullins & Horton, P.C.	93194-000B-110 93194-016B-109 93194-032B-97 93194-057B-72 93194-069B-15 93194-067B-19 93194-070B-15 93194-076B-6 93194-079B-3 93194-080B-3 93194-077B-2 93194-068B-10 93194-078B-3 93194-023B-94	15,930.00 29,955.00 6,015.00 7,820.50 1,815.00 4,695.00 255.00 645.00 987.07 1,710.00 802.00 987.07 214.57 72,818.28	Open Open Open Open Open Open Open Open Open Open Open Open Open
10/30/2020	528824	00001554	Goldner Walsh, Inc.	19070-0001	5,920.50	Open
10/30/2020	528825	00000357	Golling Buick GMC Inc.	703830 704615	40.60 75.78 116.38	Open Open Open
10/30/2020	528826	00001563	Government Finance Officers Associ	2020 Application	575.00	Open
10/30/2020	528827	00000436	Gracey Law Firm, PLLC	9-25-20 190S28093A 9-25-20 190111SM 9-25-20 191131SM 9-25-20 191132SM 9-25-20 200026SM	100.00 50.00 100.00 50.00 50.00 350.00	Open Open Open Open Open Open
10/30/2020	528828	10000009	Great Lakes Auto Superstore LLC	November 2020 Sept. Util pd Nov 20	5,833.33 758.84 6,592.17	Open Open Open
10/30/2020	528829	10004462	Grewal Law PLLC	2348	100.00	Open
10/30/2020	528830	10003261	Hillarie F. Boettger, PLLC	7-28-20 1873238SM	75.00	Open

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528831	00001649	Home Depot/Comm. Credit	9-30-20 1873238SM 9-30-20 1614217OM 10-4-20 20-0989SM	325.00 40.00 162.00 <u>602.00</u>	Open Open Open
10/30/2020	528832	REFUND DEP	HTH Communications	0022683 0022719 1022506 2343257 2343260 2343260 4010561 4010562 4010601 4023401 4023402 5020634 5020639 8010224 8010518 9031085 9031086	426.70 226.74 47.52 179.94 73.56 183.27 10.47 114.90 114.24 27.46 9.32 99.97 35.94 99.52 57.97 74.91 <u>1,782.43</u>	Open Open Open Open Open Open Open Open Open Open Open Open Open Open Open Open Open
10/30/2020	528833	10001885	Hubbell, Roth & Clark, Inc.	R222996 182368 182369 182370 182373 182374 182375 182376	8,380.34 203.85 8,266.73 504.90 15,070.50 6,226.30 49,394.26 402.36 <u>80,068.90</u>	Open Open Open Open Open Open Open Open
10/30/2020	528834	10004337	Idumesaro Law Firm, PLLC	10-6-20 200404SM	162.00	Open
10/30/2020	528835	REFUND DEP	JED Property Management	R220942	5,500.00	Open
10/30/2020	528836	10004427	Joshua D West PLC	7-15-20 AM 7-20-20 AM 9-29-20 200629SM 9-29-20 180S3617-02 9-29-20 20-0058SM	200.00 200.00 200.00 250.00 300.00 <u>1,150.00</u>	Open Open Open Open Open
10/30/2020	528837	10003866	K and Q Law, PC	9-21-20 18-1477500M 9-23-20 20-06430M 10-2-20 20-0752SM	50.00 75.00 233.00 <u>358.00</u>	Open Open Open
10/30/2020	528838	REFUND DEP	KanaanComm-East	R208534	1,934.47	Open
10/30/2020	528839	EMP. REIMB	Larry Robinson	R10-20&21-20	21.38	Open
10/30/2020	528840	10003942	Law Office of D Ann Parker, PC	7-1-20 200609SM	500.00	Open
10/30/2020	528841	10004388	Law Office of Christophen R Shemke	9-28-20 200S1181B 9-28-20 200S17711A	42.00 25.00 <u>67.00</u>	Open Open



Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528842	10002474	Law offices of Moneka L. Sanford	P19-20-20 200S04885A	500.00	Open
10/30/2020	528843	00012690	Law Offices of Paulette Michel, PLLC	10-7-20 AM 10-12-20 2007070M 10-12-20 AM	100.00 100.00 125.00 200.00 <u>525.00</u>	Open Open Open Open
10/30/2020	528844	00012978	Meadowbrook, Inc.	5746	3,799.50	Open
10/30/2020	528845	00002068	Miller Canfield Paddock & Stone, PLLC	1483048 1485499 1495060	15,400.00 19,729.97 34,853.00 <u>69,982.97</u>	Open Open Open
10/30/2020	528846	10004385	Munetrix LLC	3084	8,734.00	Open
10/30/2020	528847	00010549	Mutual of Omaha Insurance Company	1134119964	8,577.94	Open
10/30/2020	528848	10001088	Nelco Supply Co.	10107593 10107594 10107245 10107246 10107646 10107669	180.00 180.00 638.10 658.10 24.80 94.60 <u>1,795.60</u>	Open Open Open Open Open Open
10/30/2020	528849	REFUND DEP	Newman AME Church	R182023	8,935.00	Open
10/30/2020	528850	00002197	Nowak & Fraus, PLLC	103960	15,886.00	Open
10/30/2020	528851	00000596	NTH Consultants, Ltd	623999 624082	1,280.00 8,506.51 <u>9,786.51</u>	Open Open
10/30/2020	528852	00000598	Oakland County	SHF0006306 SHF0006306 OT	1,031,509.20 34,102.91 <u>1,065,612.11</u>	Open Open
10/30/2020	528853	00002221	Oakland County Executive Office	2020-1015Brownsfield	158,874.90	Open
10/30/2020	528854	00002229	Oakland County Road Commission	842 959	15,285.96 11,740.00 <u>27,025.96</u>	Open Open
10/30/2020	528855	10003740	Oakland Strategies Group	366	10,890.54	Open
10/30/2020	528856	10004426	Pauline J. Woll	8-19-20 201128SM 8-25-20 2000417SD 8-26-20 201129SM 9-8-20 201128SM 9-8-20 201129SM 9-22-20 AM	17.00 308.00 33.00 208.00 183.00 200.00 <u>949.00</u>	Open Open Open Open Open Open
10/30/2020	528857	10004333	Pipeline Management Company, Inc.	2020-098	28,528.00	Open
10/30/2020	528858	00002317	Plante & Moran, PLLC	1893733 1893736	15,063.00 24,800.00 <u></u>	Open Open

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
10/30/2020	528859	00013315	Rapid Shred, LLC	135821	39,863.00	Open
10/30/2020	528860	00001682	Ricoh USA, Inc/IKON Office Solution	5060495204	55.27	Open
10/30/2020	528861	100004453	RNA Facilities Management	585983	1,839.37	Open
				586461	84,315.00	Open
				586076	84,714.00	Open
					3,750.00	Open
					172,779.00	
10/30/2020	528862	REFUND DEP	Saturn Electric, Inc	R239608	20.00	Open
10/30/2020	528863	00013067	Scott C. Kozak, Attorney at Law	9-14-20 200359SM	142.00	Open
				9-22-20 200368SM	75.00	Open
				9-22-20 190895SM	92.00	Open
				9-23-20 200581OM	92.00	Open
				9-28-20 200053SM	92.00	Open
				9-28-20 200339SM	67.00	Open
					560.00	
10/30/2020	528864	10004464	Sherman J Taylor & Associates PLLC	1002395	480.00	Open
10/30/2020	528865	00013050	Stacy A. Drouillard	8-5-20 190S35915B	20.00	Open
				9-8-20 200324SM	495.00	Open
				9-8-20 200394SM	420.00	Open
				9-30-20 200733OM	20.00	Open
				9-14-20 191193OM	182.00	Open
				9-22-20 200626SM	625.00	Open
				9-28-20 190S33965A	25.00	Open
				9-28-20 200651OM	25.00	Open
				9-28-20 200653OM	33.00	Open
				9-28-20 18146831OM	25.00	Open
				9-29-20 190S13665B	142.00	Open
				9-30-20 110S17448B	33.00	Open
				9-30-20 200S1766SB	25.00	Open
				9-30-20 201786OM	50.00	Open
				9-30-20 AM	125.00	Open
					2,245.00	
10/30/2020	528866	00002630	State of Michigan	2020-1015 SET	407.02	Open
10/30/2020	528867	00002682	TestAmerica Laboratories, Inc.	1900006056	1,511.50	Open
				2400034449	6,334.00	Open
				2400034450	254.00	Open
					8,099.50	
10/30/2020	528868	REFUND DEP	Tiffany Willingham	R#81800-225678	100.00	Open
10/30/2020	528869	00000851	Wade-Trim/Associates	2019254	65,473.00	Open
10/30/2020	528870	10004330	Wilkerson Law, PLLC	9-8-20 20-0893SM	250.00	Open
				9-10-20 200996SM	150.00	Open
				9-10-20 201014SM	100.00	Open
				9-10-20 201014SM	150.00	Open
				9-10-20 201056SM	250.00	Open
					900.00	
10/30/2020	528871	00002895	Young Supply Co.	20199169-00	68.55	Open
				20199742-00	76.80	Open

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CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 10/24/2020 - 10/30/2020

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11-6-20

Check Register

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
Bank BOND FIFTH THIRD BOND ACCOUNT						
Check Type: Paper Check						
11/06/2020	13069	10002889	50th District Court	190S01608A A 200S02677C A 200811SM 10% 1916860M A 1873294SM A 200719SM 10% 201261SM 10%	2.00 45.00 20.00 101.10 1,034.00 25.00 10.00 <u>1,237.10</u>	Open Open Open Open Open Open Open
11/06/2020	13070	BOND	ADAM LEE RAITT	200719SM R	225.00	Open
11/06/2020	13071	BOND	AMEISHA MOYSHEA STURDIVANT	200097SM R	550.00	Open
11/06/2020	13072	BOND	DARLENE BRAXTON	130S30457A R	45.00	Open
11/06/2020	13073	BOND	JOSEPH JEFFERSON	200811SM R	180.00	Open
11/06/2020	13074	BOND	LEBARON JACOBS	201261SM R	90.00	Open
11/06/2020	13075	BOND	MARATHON GAS STATION	201121SMR	50.00	Open
11/06/2020	13076	00002208	OAKLAND COUNTY CLERK	201225FY C 191063FY C 201142FY C	1,000.00 2,000.00 500.00 <u>3,500.00</u>	Open Open Open
11/06/2020	13077	BOND	RAYMOND CORKINS	191050SMR	100.00	Open
11/06/2020	13078	BOND	SHEILA SANDEFUR	200S08441A R	35.00	Open
11/06/2020	13079	BOND	STEPHANIE MARIE NEGRON	1873294SM R	466.00	Open
11/06/2020	13080	BOND	STORAGE ONE	1263442SMR	30.00	Open
Total Paper Check:					<u>6,508.10</u>	
BOND TOTALS:						
Total of 12 Checks:					6,508.10	
Less 0 Void Checks:					0.00	
Total of 12 Disbursements:					<u>6,508.10</u>	
Bank CONS CONSOLIDATED						
Check Type: EFT Transfer						
11/06/2020	789(E)	10004293	North Bay Drywall, Inc	Nov. 2020Electric	4,374.00	Open
Total EFT Transfer:					<u>4,374.00</u>	
Check Type: Paper Check						
11/02/2020	528872	00012516	Estwo Promotions, Inc.	11863	3,395.47	Open
11/02/2020	528873	10004077	Unique Food Management. Inc.	113 114	2,500.00 1,000.00 <u>3,500.00</u>	Open Open

CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 11/01/2020 - 11/06/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
11/06/2020	528874	10003843	Advanced Disposal Services	PT0000029423 PT0000029424	208.60 38.05 <u>246.65</u>	Open Open
11/06/2020	528875	10001957	Ajax Materials Corporation	253989	212.10	Open
11/06/2020	528876	REFUND TAX	Alejandra Martinez	14-28-484-026-110520	333.43	Open
11/06/2020	528877	10003879	Amazon.com LLC	583572585	166.47	Open
11/06/2020	528878	10003879	Amazon.com LLC	IRNI-XR7D-F4H6	410.69	Open
11/06/2020	528879	00000050	AT & T	8310005335294-1020 8310005335298-1020-	2,231.30 1,847.68 <u>4,078.98</u>	Open Open
11/06/2020	528880	REFUND TAX	ATA National Tilt Group LLC	14-28-482-030-110520	20.80	Open
11/06/2020	528881	00001101	Blue Care Network Of SE Michigan	286401-0001-1120	5,177.29	Open
11/06/2020	528882	00001103	Blue Cross Blue Shield of Michigan	60418-600-1120 60418-601-1120 60418-602-1120 60418-604-1120 60418-605-1120	0.00 0.00 964.08 0.00 0.00 <u>964.08</u>	Open Open Open Open Open
11/06/2020	528883	00010759	BS&A Software	132307	3,797.00	Open
11/06/2020	528884	00001244	Comcast Cablevision	825-903542484-1020	337.10	Open
11/06/2020	528885	00001244	Comcast Cablevision	990-878763-1120 52-1022718-1120	354.04 425.70 <u>779.74</u>	Open Open
11/06/2020	528886	00013029	CompOne Administrators, Inc.	174688 174776 174799	11,340.21 8,585.00 9,090.00 <u>29,015.21</u>	Open Open Open
11/06/2020	528887	00000206	Consumers Energy	6180-96321407-1020	38.09	Open
11/06/2020	528888	REFUND TAX	Corelogic	14-10-426-062-110520 14-22-457-021-110520	1,466.94 765.20 <u>2,232.14</u>	Open Open
11/06/2020	528889	REFUND TAX	CoreLogic Centralized Refunds	14-32-429-015-110520	192.15	Open
11/06/2020	528890	10004156	Covenant Cemetery Services, Inc.	60355-R 51069-R	2,500.00 1,000.00 <u>3,500.00</u>	Open Open
11/06/2020	528891	00000247	DTE Energy	60-910040233652-1020	10,459.50	Open
11/06/2020	528892	10004088	Fidelity Security Life Insurance	Cx164547156 164547179 164547773	378.20 151.08 186.90 <u>716.18</u>	Open Open Open
11/06/2020	528893	REFUND TAX	Fulbright, Stephanie	14-32-156-016-110520	17.19	Open
11/06/2020	528894	REFUND TAX	Gonzalez, Manuel Elias	14-18-428-023-110520	305.74	Open



CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 11/01/2020 - 11/06/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
11/06/2020	528895	00001591	Guardian Alarm Company of Michigan	21205886	140.96	Open
11/06/2020	528896	10001885	Hubbell, Roth & Clark, Inc.	180473 180471	613.35 1,155.15	Open Open
					1,768.50	
11/06/2020	528897	REFUND TAX	Lerta LLC	14-08-452-004-110520 14-22-276-017-110520	870.83 441.41	Open Open
					1,312.24	
11/06/2020	528898	REFUND TAX	Lerta, LLC	14-31-130-007-110520 14-22-128-031-110520 14-19-284-005-110520	2,397.45 274.15 95.48	Open Open Open
					2,767.08	
11/06/2020	528899	00000534	Michigan Municipal Treasurers Assoc	3244	150.00	Open
11/06/2020	528900	00002217	Oakland County Legal News	1721905 1721907	95.15 95.15	Open Open
					190.30	
11/06/2020	528901	10004420	OCBOA for MADCAD	11/06/20	700.00	Open
11/06/2020	528902	10000078	Occupational HealthCenters of MI	P713428900	941.50	Open
11/06/2020	528903	00002317	Plante & Moran, PLLC	1901417	15,063.00	Open
11/06/2020	528904	00002317	Plante & Moran, PLLC	1901397	24,800.00	Open
11/06/2020	528905	00011236	Precise MRM LLC	200-1027996	85.17	Open
11/06/2020	528906	10004007	QRS Court Reporting, LLC	90724	870.00	Open
11/06/2020	528907	10001111	R. J. Hoffman Mgmt. Inc.	102115Balance 102163 103187	650.00 4,436.00 125.00	Open Open Open
					5,211.00	
11/06/2020	528908	REFUND TAX	Rosas Murga, Antonio	14-17-383-028-110520	366.33	Open
11/06/2020	528909	REFUND DEP	SAS Home Improvement	R#239457	1,495.00	Open
11/06/2020	528910	REFUND DEP	Southside Pontiac 7th Day Adventist	R#217351	300.00	Open
11/06/2020	528911	REFUND TAX	Taplin, Charles E	14-22-477-031-110520	11.73	Open
11/06/2020	528912	10004140	Techniserve Inc.	39890	540.75	Open
11/06/2020	528913	REFUND DEP	The Art Center DBA	R224357	3,600.00	Open
11/06/2020	528914	REFUND TAX	Thomas II, Eddie	19-04-182-022-110520	200.00	Open
11/06/2020	528915	10004376	Thomson Reuters Applications, Inc.	843260796-1020	124.69	Open
11/06/2020	528916	REFUND TAX	Title Re Source Agency	14-17-408-013-110520	7.49	Open
11/06/2020	528917	00002749	TruGreen-ChemLawn	126749701Revised	474.82	Open
11/06/2020	528918	00013076	Turner Sanitation	A-52287 MurphyPark A-52288MurphyCricket A-52289 Jayceepark A-52290 OaklandPark A-52291BeaudettePk A-52292 Galloway Pk A-52293 HawthornePk A-52294 AaronPerryPk A-52307 NorthsideBas A-52308NorthsideSocc A-52324 OakHill	90.00 180.00 180.00 180.00 180.00 90.00 180.00 395.00 90.00 90.00 90.00 90.00 90.00	Open Open Open Open Open Open Open Open Open Open Open Open Open
					1,745.00	

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
11/06/2020	528919	10003813	Water Resource Commissioner	10-80898-00-1020 52-69413-00-1020 70-81022-00-1020 70-81023-00-1020 110-81011-00-1020 216-80906-08-1020 216-80908-00-1020 216-80909-03-1020 216-80907-01-1020 435-80905-11-1020 786-80882-09-1020 825-80806-02-1020 47450-81007-00-1020	42.64 283.75 731.63 42.64 1,169.03 233.40 106.60 23.02 19.80 416.12 341.12 2,124.25 1,806.79 7,340.79	Open Open Open Open Open Open Open Open Open Open Open Open Open Open
Total Paper Check:					140,102.35	
CONS TOTALS:						
Total of 49 Checks:					144,476.35	
Less 0 Void Checks:					0.00	
Total of 49 Disbursements:					144,476.35	
Bank COURT FIFTH THIRD-COURT OPERATING						
Check Type: Paper Check						
11/06/2020	8321	BOND	AWA SARR	CARPET SUPPLIES GARN2020 MAILING	158.94 65.60 224.54	Open Open
11/06/2020	8322	00001244	Comcast Cablevision	8529101461030042	104.85	Open
11/06/2020	8323	10004110	Eric Adam Nissan	201184LT I	70.00	Open
11/06/2020	8324	10000960	Iron Mountain Incorporated	DBLH258	674.71	Open
11/06/2020	8325	BOND	LYNETTE M. WARD	ITEM#23354424211	185.50	Open
11/06/2020	8326	10003909	Maria Fabiana Vally Gialdi	1873238SM I	83.80	Open
11/06/2020	8327	00000776	MICHIGAN DEPARTMENT OF TREASURY	OCTOBER 2020	63,572.63	Open
11/06/2020	8328	00000603	Oakland County Treasurer	INF0002655 OCTOBER 2020	500.00 10,786.30 11,286.30	Open Open
11/06/2020	8329	00002316	Pitney Bowes Inc	8000909006502145	2,762.97	Open
11/06/2020	8330	10004418	Susan M Moiseev	MOISEEV 2020	637.95	Open
Total Paper Check:					79,603.25	
COURT TOTALS:						
Total of 10 Checks:					79,603.25	
Less 0 Void Checks:					0.00	
Total of 10 Disbursements:					79,603.25	

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CHECK REGISTER FOR CITY OF PONTIAC  
CHECK DATE FROM 11/01/2020 - 11/06/2020

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
REPORT TOTALS:						
Total of 71 Checks:					230,587.70	
Less 0 Void Checks:					0.00	
Total of 71 Disbursements:					<u>230,587.70</u>	