

GARLAND S. DOYLE, M.P.A.

*Interim City Clerk
FOIA Coordinator*

SHEILA GRANDISON
Deputy City Clerk



OFFICE OF THE CITY CLERK

47450 Woodward Avenue
Pontiac, Michigan 48342
Phone: (248) 758-3200
Fax: (248) 758-3160

NOTICE OF PONTIAC CITY COUNCIL MEETING

May 19, 2020

at 6:00 p.m.

THE MEETING WILL BE HELD ELECTRONICALLY

The City Council of the City of Pontiac will hold a study session on May 19, 2020 at 6:00 p.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-76. The agenda of the study session is attached Pursuant to Executive Order 2020-76, the Pontiac City Council gives notice of the following:

1. **Reason for Electronic Meeting.** The Pontiac City Council is meeting electronically because Executive Order 2020-76 requires that City Hall be closed to the public on the date of the meeting. Therefore, the public cannot be physically present and provide comment in City Hall.
2. **Procedures.** The public may view the meeting electronically through the following method.
<http://pontiac.mi.us/council/pontiactv/index.php>
3. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to publiccomments@pontiac.mi.us no later than 5:30 p.m. on May 19, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or clerk@pontiac.mi.us at least 24 hours in advance of the meeting.

Dated 5-15-2020, 6:00 p.m.

Garland S. Doyle, Interim City Clerk
City of Pontiac
47450 Woodward Ave.
Pontiac, MI 48342
Phone: (248) 758-3200

PONTIAC CITY COUNCIL

Kermit Williams, District 7
President
Randy Carter, District 4
President Pro Tem



Patrice Waterman, District 1
Megan Shramski, District 2
Mary Pietila, District 3
Gloria Miller, District 5
Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Website: http://pontiac.mi.us/council/meeting_agendas_and_minutes/index.php

STUDY SESSION

May 19, 2020

6:00 P.M.

156th Session of the 10th Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

Approval of the Minutes

1. May 12, 2020

Public Comment

Discussion

2. Status Update on the Hiring of the Assistant City Clerk

Agenda Items

City Council

3. Resolution to approve Budget Hearings Schedule
4. Resolution to schedule Special Meeting on the Budget for Thursday, May 21, 2020 at 9:30 a.m.
5. Resolution to schedule Special Meeting on the Budget for Wednesday, May 27, 2020 at 9:30 a.m.
6. Resolution to schedule Special Meeting on the Budget for Thursday, May 28, 2020 at 10:00 a.m.
7. Resolution to schedule Special Meeting on the Budget for Wednesday, June 3, 2020 at 9:30 a.m.
8. Resolution to schedule Special Meeting on the Budget for Thursday, June 4, 2020 at 10:00 a.m.
9. Resolution to schedule Public Hearing on the Budget for Tuesday, June 9, 2020 at 5:00 p.m.

Garland S. Doyle, M.P.A., Interim City Clerk

Office of the City Clerk 47450 Woodward Pontiac, Michigan 48342 Phone (248) 758-3200

Website: <http://pontiaccityclerk.com>

10. Resolution to schedule Special Meeting on the Budget for Wednesday, June 10, 2020 at 10:00 a.m.

11. Resolution to schedule Special Meeting on the Budget for Thursday, June 11, 2020 at 10 a.m.

Department of Public Works (DPW)

12. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to increase account 445-458-977.002 for Vehicles in the Capital Improvement Fund in the amount of \$712,000. This increase is due to ordinance passed by Pontiac City Council in May 2020 to increase the snow removal frequency from six inches to three inches.

Economic/Community Development:

13. Resolution to schedule a Special City Council meeting for the purpose of discussion, council input, and potential action on the scope of work and funding for the Phoenix Center Settlement Agreement obligations, such meeting to be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-59; on Thursday, May 21, 2020, at 9:00 AM.

Finance

14. Resolution to approve Tuesday, May 26, 2020 at 6:00 PM during the regular City Council meeting as the date, time, and place to hold a Public Hearing for the City's proposed City Tax rate to support the proposed annual budget for FY 2020-2021. Furthermore, that the City Clerk publish this notice in a newspaper of general circulation at least six days before matter is considered by the City Council.

Proclamation

15. Proclamation of Mayor and City Council to honor and recognize KJ Hamler, one of Pontiac's most promising and remarkable athletes, for his outstanding athleticism and sportsmanship. **(This item was deferred for one week at the May 12, 2020 Council Meeting.)**

Adjournment

#1

MINUTES

May 12, 2020 Formal

**Official Proceedings
Pontiac City Council
152nd Session of the Tenth Council**

Call to order

A Formal Meeting of the City Council of Pontiac, Michigan was called to order electronically on Tuesday, May 12, 2020 at 6:10 p.m. by Council President Kermit Williams.

Invocation

Deputy Mayor Jane Bais-DiSessa

Roll Call

Members Present: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams.

Mayor Waterman was present.

Clerk announced a quorum.

Amendments to the Agenda

20-185 **Motion to approve resolution for salary change to Assistant City Clerk. (Agenda add-on)** Moved by Councilperson Pietila and second by Councilperson Carter.

Ayes: Miller, Pietila, Taylor-Burks, Waterman, Williams and Carter

No: None

Motion Carried.

20-186 **Motion to add Resolution to schedule a Special Meeting on Thursday, May 14, 2020 at Noon to discuss CDBG Cares Act with Oakland County, schedule a public hearing for the CDBG Corona Virus Application on Monday, May 18, 2020 at 10:00 am and schedule a Special Meeting on Monday, May 18, 2020 at 11:00 am for the CDBG Corona Virus Application. (Agenda add-on)** Moved by Councilperson Pietila and second by Councilperson Miller.

Ayes: Pietila, Taylor-Burks, Waterman, Williams, Carter and Miller

No: None

Motion Carried.

Approval of the Agenda

20-187 **Approve agenda as amended.** Moved by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

No: None

Motion Carried.

Approval of the Minutes

20-188 **Approve meeting minutes of May 5, 2020 with correction to the spelling of Carter under roll call.** Moved by Councilperson Pietila and second by Councilperson Carter.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

Motion Carried.

Proclamations

20-189 **Proclamation of the Mayor and City Council to hereby recognize May 2020 as Mental Health Month, and that all citizens, government agencies, public and private intuitions, businesses and schools recommit our state to increase awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness to promote recovery.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Whereas, mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses and

Whereas, at least 8.4 million Americans provide care to an adult with an emotional or mental illness; and

Whereas, 17% of youth (6-17 years) experience a mental health disorder that, if untreated, can lead to school failure, physical illness, substance use, jail and even suicide; and

Whereas, May 7th has been designated the National Children’s Mental Health Awareness Day; and

Whereas, one in eight of all visits to U.S. emergency departments are related to mental health and substance use disorders; and

Whereas, mental illness is biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and

Whereas, mental health recovery is as journey of healing and transformation, enabling people with a mental illness to live in a community of his or her choice while striving to achieve his or her full potential; and

Whereas, mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and

Whereas, the Oakland County Community Health Network (OCHN), and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that, I, Dr. Deirdre Waterman, Mayor of the City of Pontiac, in conjunction with the Pontiac City Council, on behalf of the entire community, by this Proclamation, recognizes May 2020 as Mental Health Month and join in OCHN’s call to our citizens, government agencies, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks and Waterman

No: None

Proclamation Passed.

May 12, 2020 Formal

20-190 **Defer for one week Item #3 (Proclamation of Mayor and City Council to honor and recognize KJ Hamler, one of Pontiac's most promising and remarkable athletes, for his outstanding athleticism and sportsmanship) .** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks and Waterman

No: None

Motion Carried.

Communication from the Mayor

Mayor's Budget Message for Proposed Fiscal Years 2021-2025

Discussion

Budget Hearing Schedule for the Proposed Fiscal Year 2021 Budget

Announcement of the City Council District 2 Vacancy Selection

The Clerk announced how each Council Member voted.

Council President Pro Tem Carter voted for Megan Shramski

Council Member Miller voted for Megan Shramski

Council Member Pieila voted for Brenda Causey-Mitchell

Council Member Taylor-Burks voted for Megan Shramski

Council Member Waterman voted for Megan Shramski

Council President Williams voted for Coleman Yoakum

Each Council Member confirmed their vote. The Clerk announced that Megan Shramski had received the required four votes per the Charter to be appointed to fill the vacancy.

Suspend the Rules

20-191 **Suspend the rules.** Move by Councilperson Carter and second by Councilperson Miller.

Ayes: Carter, Miller, Pietila, Taylor-Burks, Waterman and Williams

No: None

Motion Carried.

City Council

20-192 **Resolution to appoint Megan Shramski to the City Council for District 2.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Now, Therefore Be It Resolved, that the Pontiac City Council appoints Megan Shramski to the Pontiac City Council to represent District 2 for the term ending December 31, 2021.

Ayes: Miller, Pietila, Tylor-Burks, Waterman, Williams and Carter

No: None

Resolution Passed.

Special Presentations

Medical Marihuana Application Review Process and Introduction of Professional Experts and Hearing Officer

Presentation Presenters: Garland Doyle, Interim City Clerk; Financial Advisor: Sherman J. Taylor, JD, CPA, SRT Consulting, LLC; Legal Advisor: Robert S. Huth, Jr., Esq., Kirk, Huth, Lange Badalamenti, PLC; Planning Advisor: Jill Bahm, AICP, Giffels Webster and Hearing Officer: John W. Fraser, Esq., Grewal Law, PLLC.

AUCH/IDS Report – Cost Estimate and Phasing of Phoenix Center Settlement Improvements

Presentation Presenters: Vince DeLeonardis, CEO, AUCH, Gerald McClellan, IDS and Matt Gibb, Special Legal Counsel/Economic Development for the City of Pontiac.

Ordinance

20-193 **Adoption of an Ordinance to Amend City Ordinance, Chapter 114, Traffic and Vehicles, Article VI, Snow Emergencies Routes. (Second Reading)** Moved by Councilperson Miller and second by Councilperson Waterman.

Ayes: Taylor-Burks, Waterman, Williams, Carter and Miller

No: Pietila

Ordinance Passed.

****Ordinance Attached as Exhibit A****

Resolutions

Economic/Community Development

20-194 **Resolution to authorize the Mayor to enter into an agreement with the McMillian Group Inc. for Home Demolition, Batch 16 at a cost not to exceed \$140,780.00.** Moved by Councilperson Miller and second by Councilperson Carter.

Whereas, the City of Pontiac advertised and received responses to a request for proposals for Home Demolition for Batch 16 on April 20, 2020 and publicly opened bids via Zoom; and,

Whereas, a bid tabulation was prepared and reviewed by the purchasing agent of the city, and the project construction manager; and,

Whereas, the most experienced and responsible bidder is being recommended for the contract; and,

Whereas, the contract will be granted to the McMillian Group Inc. The funding for all work performed under this contract will come from CDBG.

Now, Therefore, Be It Resolved, that the Pontiac City Council authorize the Mayor to enter into a contract with the McMillian Group Inc. for Home Demolition for Batch 16 as budgeted.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

No: None

Resolution Passed.

May 12, 2020 Formal

20-195 **Resolution to authorize the Mayor to enter into an agreement with Rightway Remediation for Asbestos Abatement, Batch 16 at a cost not to exceed \$49, 850.00.** Moved by Councilperson Miller and second by Councilperson Pietila.

Whereas, the City of Pontiac advertised and received responses to a request for proposals for Asbestos Abatement on April 20, 2020 and publicly opened bids via Zoom; and,
Whereas, a bid tabulation was prepared and reviewed by the purchasing agent of the city, and the project construction manager; and,

Whereas, the most experienced and responsible bidder is being recommended for the contract; and,
Whereas, the contract will be granted to Rightway Remediation. The funding for all work performed under this contract will come from CDBG.

Now, Therefore, Be It Resolved, that the Pontiac City Council authorize the Mayor to enter into a contract with the Rightway Remediation for Asbestos Abatement as budgeted.

Ayes: Waterman, Williams, Carter, Miller, Pietila and Taylor-Burks

No: None

Resolution Passed.

City Clerk

20-196 **Resolution to approve the salary change of the Assistant City Clerk. (Agenda-add-on)** Moved by Councilperson Pietila and second by Councilperson Carter.

Whereas, the Home Rule Charter of the City of Pontiac Section 3.120 Control of the City Payroll requires that the City Council approve the salary of all appointees and employees.

Now, Therefore, Be It Resolved, that the City Council for the City of Pontiac approve the salary of \$65,000 for the position of Assistant City Clerk.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks and Waterman

No: None

Resolution Passed.

City Council

20-197 **Resolution to schedule a Special Meeting on Thursday, May 14, 2020 at Noon to discuss CDBG Cares Act with Oakland County, schedule a public hearing for the CDBG Corona Virus Application on Monday, May 18, 2020 at 10:00 am and schedule a Special Meeting on Monday, May 18, 2020 at 11:00 am for the CDBG Corona Virus Application. (Agenda add-on)** Moved by Councilperson Miller and second by Councilperson Pietila.

Now, Therefore, Be It Resolved, that the Pontiac City Council schedule a Special Meeting on Thursday, May 14, 2020 at Noon to discuss CDBG Cares Act with Oakland County, schedule a public hearing for the CDBG Corona Virus Application on Monday, May 18, 2020 at 10:00 am and schedule a Special Meeting on Monday, May 18, 2020 at 11:00 am for the CDBG Corona Virus Application.

Ayes: Williams, Carter, Miller, Pietila, Taylor-Burks, and Waterman

May 12, 2020 Formal

No: None

Resolution Passed.

Public Comment

Four (4) individuals submitted a public comment that was read by the City Clerk.

Mayor, Clerk and City Council Closing Comments

Mayor Waterman, Legislative Counsel Monique Sharpe, Interim City Clerk Garland Doyle, Councilwoman Mary Pietila, Councilwoman Doris Taylor-Burks, Councilwoman Gloria Miller, Council President Pro-Tem Randy Carter and Council President Kermit Williams made closing comments.

Adjournment

Council President Kermit Williams adjourned the meeting at 8:11 p.m.

GARLAND S DOYLE
INTERIM CITY CLERK

CITY OF PONTIAC
ORDINANCE NO. .

AN AMENDMENT TO ORDINANCE CHAPTER 114, *TRAFFIC AND VEHICLES*,
ARTICLE VI, *SNOW EMERGENCY ROUTES*, AS FOLLOWS.

THE CITY OF PONTIAC ORDAINS:

114-186 Definitions.

As used in this article:

Director means the person or in his absence, his duly designated and acting representative, designated by the Mayor as the Director of Public Works.

Second priority streets means all streets not designated snow emergency routes.

Snow Emergency means any occurrence of 3 inches of snowfall or more within a 24-hour period, as recorded by the U.S. Weather Bureau.

Snow emergency routes means those streets designated by the public works and services department and marked as such. These streets will be considered first priority streets for the purpose of this article.

114-187 Declaration of Snow Emergency

(a) A Snow Emergency shall be declared by the Director of Public Works as set forth herein by posting on the City website and in the City Clerk's office.

(b) Upon the declaration of a snow emergency, the Director of Public Works shall direct that all City local streets be plowed within a reasonable amount of time.

(c) If appropriate weather conditions exist, the Director of Public Works shall direct that all City local streets be salted within a reasonable amount of time.

114-1878 Parking on snow emergency routes restricted.

(a) Parking on snow emergency routes shall be prohibited under the following conditions: Whenever the director finds, on the basis of falling snow, sleet, or freezing rain, or on the basis of a forecast the U.S. Weather Bureau or other weather service of snow, sleet or freezing rain, that weather conditions will make it necessary that parking on city streets be prohibited or restricted for snowplowing or other purposes, the director shall cause to be put in effect a parking prohibition on parts of or all snow emergency routes as necessary by declaring it in a manner prescribed by this article.

(b) Once in effect, a prohibition under this section shall remain in effect until terminated by announcement of the director in accordance with this article, except that any street area which has

become clear of snow and ice from curb to curb for a length thereof lying between two successive street intersections shall be automatically excluded therefrom. While the prohibition is in effect, no person shall park or allow to remain parked any vehicle on any portion of a snow emergency route to which it applies.

(c) Nothing in this section shall be construed to permit parking at any time or place where it is forbidden by any other provision of law.

114-1889 Parking on second priority streets.

(a) Whenever the director finds, on the basis of falling snow, sleet, freezing rain, or on the basis of a forecast by the U.S. Weather Bureau or other weather service of snow, sleet, or freezing rain, that weather conditions will make it necessary that parking on city streets be prohibited or restricted for snow plowing and other purposes, the director shall cause to be put into effect a parking prohibition on parts of or all second priority streets between the hours of 12:01 a.m. and 8:00 a.m. in a manner prescribed below:

(1) On days having uneven dates vehicles are prohibited from parking on the side of the street having uneven street numbers.

(2) On days having even dates, vehicles are prohibited from parking on the side of the street having even street numbers.

(b) The prohibition shall remain in effect until terminated by announcement of the director in accordance with this article or until any street area has been substantially clear of snow and ice from curb or median line for the length thereof lying between two successive street intersections on any street to which it applies.

114-1890 Announcement of parking prohibition.

(a) The director shall cause each declaration made by him pursuant to this article to be publicly announced by means of broadcasts and/or telecasts from station(s) with a normal operating range covering the city. He may cause such declaration to be further announced in newspapers of general circulation when feasible. Each announcement shall describe the action taken by the director including the time it became or will become effective, and shall specify the streets or areas affected, except as otherwise provided in section 114-1878 (b).

(b) The director shall make or cause to be made a record of each time and date when any declaration is announced to the public in accordance with this section.

114-1901 Termination of parking restrictions.

Whenever the director shall find that some or all of the conditions which give rise to a parking prohibition in effect pursuant to this article no longer exist, he may declare this prohibition terminated.

114-1912 Erection of signs on snow emergency routes.

On each street designated as a snow emergency route, the public works and services department shall erect signs plainly marking such routes and sufficient in number to apprise the ordinarily observant person that such street or highway is a snow emergency route.

114-1923 Removal of disabled vehicle.

(a) Whenever a vehicle becomes disabled for any reason on any part of a snow emergency route on which there is a covering of snow, sleet or ice or on which there is a parking prohibition in effect, the person operating such vehicle shall take immediate action to have the vehicle towed or pushed off the roadway of such snow emergency route.

(b) No person shall abandon or leave a vehicle in the roadway of a snow emergency route, regardless of whether indicated by a raised hood or otherwise, that the vehicle is disabled, except for the purpose of securing assistance during the actual time necessary to go to a nearby telephone or to a nearby garage, gasoline station, or other place of assistance and return without delay.

114-1934 Removal, impounding and return of vehicles.

(a) Members of the police department are authorized to remove or have removed a vehicle from a street to the nearest garage or other place of safety (including but not limited to another place on a street), or to a garage designated or maintained by the police department, or otherwise maintained by this city, when:

(1) The vehicle is parked on a part of a snow emergency route on which a parking prohibition is in effect.

(2) The vehicle is stalled on a part of a snow emergency route on which there is a covering of snow, sleet, or ice or on which there is a parking prohibition in effect and the person who was operating such vehicle does not appear to be removing it in accordance with the provisions of this article.

(3) The vehicle is parked in violation of any parking ordinance or provision of law and is interfering or about to interfere with snow removal operations.

(b) No person shall recover any vehicle impounded in accordance with this section except as provided herein. Before the owner or person in charge of such vehicle shall be allowed to recover it from the place where it has been impounded, he shall present to a member of the police department evidence of his identity and right to possession of the vehicle, shall sign a receipt for its return, shall pay the cost of removal and storage.

(c) It shall be the duty of the police department to keep a record of each vehicle impounded in accordance with this section. The record shall include a description of the vehicle, its license number, the date and time of its removal, where it was removed from, its location, the name and address of its owner and last operator, if known, its final disposition, and the parking violation involved.

(d) This section shall be supplemented to any other provision of law granting members of the police department authority to remove vehicles.

114-1945 Citation of vehicle parked or left in violation of article.

Whenever any motor vehicle without a driver is found parked or left in violation of any provision of this article, and is not removed and impounded as provided for in section 114-1934, the officer finding such vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a traffic citation for the driver to answer to the charge against him within the time limit and during the hours and at a place specified in the citation.

114-1956 Failure to respond to citation.

If such owner or operator does not appear in response to a traffic citation affixed to such motor vehicle in accordance with section 114-1945, the parking violations bureau shall send the owner of the motor vehicle to which the traffic citation was affixed a letter informing him of the violation and warning him that in the event such letter is disregarded for a period of ten days a warrant of arrest will be issued.

114-1967 Responsibility of owner for violations.

In any prosecution with regard to a vehicle parked or left in a place or in a condition of any provision of this article, proof that the particular vehicle described in the complaint was parked or left in violation of a provision of this article, together with proof that the defendant named in the complaint was at the time the registered owner of such vehicle, shall constitute prima facie evidence that the defendant was the person who parked or left the vehicle in violation of this article.

114-1978 Precedence over conflicting laws.

Any provision of this article, while temporarily in effect, shall take precedence over other conflicting provisions of law normally in effect, except that it shall not take precedence over other provisions of law relating to traffic accidents, emergency travel of authorized vehicles, or emergency traffic directions by a police officer.

114-1989—114-210 Reserved.

I hereby certify this ordinance amendment was brought for a first reading at a meeting of the City Council of the City of Pontiac on the ___ day of _____, 2020.

Garland Doyle, Interim City Clerk

I further hereby certify this ordinance amendment was adopted at a second reading of the ordinance by the City Council of the City of Pontiac on the _____ day of _____, 2020.

Garland Doyle, Interim City Clerk

I further hereby certify that the foregoing is a true copy of this Ordinance amendment as passed by the City Council and was published verbatim in a publication of general circulation on the _____ day of _____, 2020.

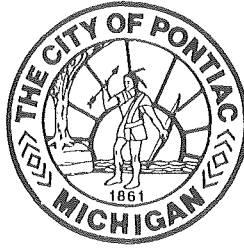
Garland Doyle, Interim City Clerk

#3

RESOLUTION

GARLAND S. DOYLE, M.P.A.
Interim City Clerk
FOIA Coordinator

SHEILA GRANDISON
Deputy City Clerk



OFFICE OF THE CITY CLERK
 47450 Woodward Avenue
 Pontiac, Michigan 48342
 Phone: (248) 758-3200
 Fax: (248) 758-3160

MEMORANDUM

TO: Honorable City Council

FR: Garland S. Doyle, Interim City Clerk

DA: May 15, 2020

RE: Proposed 2020-21 Fiscal Year Budget Hearings, Public Hearing and Discussion Schedule

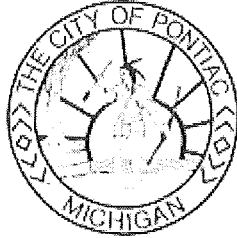
Thursday, May 21, 2020	
Departments	Start Time
Fire (Waterford Regional)	9:30 a.m.
Public Safety (Oakland County Sheriff)	10:00 a.m.
50 th District Court	10:30 a.m.
Department of Public Works (DPW)	11:00 a.m.
Wednesday, May 27, 2020	
Departments	Start Time
Building (Wade Trim)	9:30 a.m.
Planning/Code Enforcement	10:30 a.m.
Law (Giarmarco, Mullins and Horton)	11:30 a.m.
Thursday, May 28, 2020	
Departments	Start Time
Clerk, Elections and Medical Marihuana	10:00 a.m.
Youth Recreation	11:00 a.m.
Senior Citizens	11:30 a.m.
Wednesday, June 3, 2020	
Departments	Start Time
Finance	10:00 a.m.
Human Resources	
Information Technology (I.T.)	
Income Tax	
Treasury	
Economic/Community Development	11:00 a.m.
Cable	11:30 a.m.

Thursday, June 4, 2020	
Departments	Start Time
Mayor	10:00 a.m.
City Council	10:30 a.m.
Tuesday, June 9, 2020	
Public Hearing on the Budget	Start Time
	5:00 p.m.
Wednesday, June 10, 2020	
City Council Budget Discussion (Proposed Adjustments to the Budget)	Start Time
	10:00 a.m.
Thursday, June 11, 2020	
City Council Budget Discussion (Proposed Adjustments to the Budget)	Start Time
	10:00 a.m.

Now Therefore Be It Resolved that the City Council of the City of Pontiac approves the 2020-21 Fiscal Year Budget Schedule.

#4

RESOLUTION

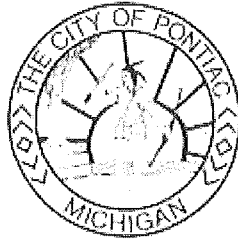


RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR MAY 21, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for May 21, 2020 at 9:30 a.m.

#5

RESOLUTION



RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR MAY 27, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for May 27, 2020 at 9:30 a.m.

#6

RESOLUTION

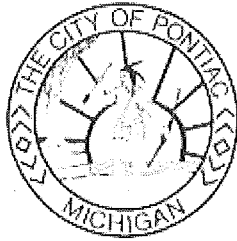


RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR MAY 28, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for May 28, 2020 at 10:00 a.m.

#7

RESOLUTION

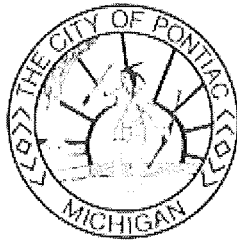


RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR JUNE 3, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for June 3, 2020 at 9:30 a.m.

#8

RESOLUTION

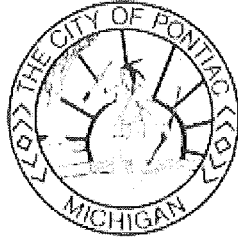


RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR JUNE 4, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for June 4, 2020 at 10:00 a.m.

#9

RESOLUTION



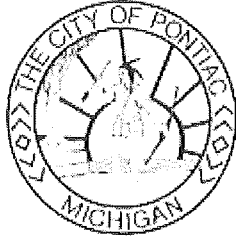
RESOLUTION TO SCHEDULE A PUBLIC HEARING ON THE BUDGET FOR JUNE 9, 2020

Whereas, pursuant to MCL 141.412 and 141.413, the City of Pontiac is required to publish a public hearing notice for the City's proposed City Tax Rate;

Now therefore, be it resolved that the City Council sets Tuesday, June 9, 2020 at 5:00 PM during the regular City Council meeting as the date, time, and place to hold a public hearing for the City's proposed City Tax rate to support the proposed annual budget for FY 2020-2021.

#10

RESOLUTION

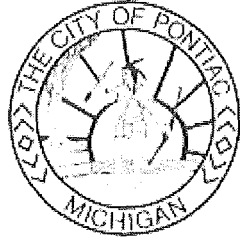


RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR JUNE 10, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for June 10, 2020 at 10:00 a.m.

#11

RESOLUTION



RESOLUTION TO SCHEDULE A SPECIAL MEETING ON THE BUDGET FOR JUNE 11, 2020

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac schedules a Special Meeting on the Budget for June 11, 2020 at 10:00 a.m.

#12

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Interim Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa, John Balint, Dan Ringo

DATE: May 14, 2020

RE: **Resolution to approve a budget amendment for fiscal year 2019/2020 to allocate a total of \$712,000 for the purchase of two vehicles for 2020-2021 snow removal in the Capital Improvement Fund.**

In May 2020, the City Council passed an ordinance changing the snow removal policy from six inches to three inches. Accordingly, the City will have to purchase two vehicles to accommodate the additional snow removal. Bidding practices require that there be adequate appropriations have been authorized by Council before bids can be requested to purchase these vehicles. The vehicles will not be in the City's possession until after 6/30/20. Given the timing of this amendment being close to the end of the fiscal year, this resolution is presented with the understanding that this expense will be recognized in FY 21 and will require a rollover amendment from FY 20 to FY 21. As such, the following resolution is recommended for your consideration:

Whereas, on the city council has expressed the desire to increase snow removal frequency from six inches to three inches;

Whereas, the city will have to purchase two vehicles to meet the requirements of the ordinance;

Whereas bidding practices require that there are adequate appropriations budgeted before bids are requested;

Whereas, the City Council will authorize a budget amendment in fiscal year 2020 for \$712,000, with the understanding that this appropriation will need to be rolled over to fiscal year 2021, as that is the period in which the vehicles will be delivered, and the expense recognized.

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to increase account 445-458-977.002 for Vehicles in the Capital Improvement Fund in the amount of \$712,000. This increase is due to ordinance passed by Pontiac City Council in May 2020 to increase the snow removal frequency from six inches to three inches.

#13

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Jane Bais-DiSessa, Deputy Mayor
Matthew Gibb, Special Counsel for Economic Development

DATE: MAY 14, 2020

RE: SCHEDULE SPECIAL MEETING

**Cost and Phasing of Phoenix Center Settlement Improvements AND
Funding Options and Commitment**

Background

At the regular session of City Council on May 12, 2020 the IDS Cost Estimate Report was delivered to the City pursuant to the contract for architectural and engineering services approved by City Council. The report to Council provided cost estimate numbers based on detailed schematics and engineering services which are now available for the Council to use when determining action necessary to resolve matters involving the Phoenix Center.

PURPOSE OF SPECIAL MEETING

Several members of Council suggested that a special meeting was necessary to review in greater detail the estimates being used to create bid packages to phase the necessary work for the Phoenix Center. The administration agreed with this approach, as the best possible means of providing information and detail to enable Council to make decisions on funding, including sources of funding, and the scope of the four categories of work; Critical, Necessary, Recommended and Plaza.

The Special Meeting will include information, discussion, and potential action, including, but not limited to the following;

1. Breakdown of Four Categories that Define the scope of Work
2. Status of Bid Packages
3. Funding Options
 - a. Use of Fund Balance
 - i. Scaling fund Balance to initial work.
 - ii. Finance implications
 - b. Use of Bonds
 - i. Timing
 - ii. Debt service costs and effect on budget

RESOLUTION

Whereas, the City Council has questions and interest in discussing the Cost Estimate Report, schematics, and scope of work analysis as contained with the report of IDS and AUCH, as presented on May 12, 2020, to determine and potentially act upon funding to support the completion of and release bid packages for work on the Phoenix Center.

Now Therefore be it RESOLVED that the Pontiac City Council schedules a special City Council meeting for the purpose of discussion, council input, and potential action on the scope of work and funding for the Phoenix Center Settlement Agreement obligations, such meeting to be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-59; on Thursday, May 21, 2020, at 9 am.

#14

RESOLUTION

City of Pontiac, Michigan

Department of Finance



Mayor Deirdre Waterman

To: Council President Williams and members of the City Council

From: Mayor Waterman, Deputy Mayor Bais-DiSessa, and Irwin Williams, Interim City Finance Director (Plante Moran)

Date: May 13, 2020

Re: Request to Schedule a Public Hearing for Proposed City Tax Rate for Fiscal Year 2021

Honorable Council President and City Council:

In accordance with MCL 141.412 and 141.413, it is respectfully requested that the following resolution be considered at the City Council meeting scheduled for May 19, 2020, in order to schedule a public hearing for the City of Pontiac proposed City Tax Rate for Fiscal Year 2021. Below is the proposed authorization of millages. There is no change from FY 2020:

The City Council for the City of Pontiac shall authorize the following millages to be levied and collected on the general property tax of all real and personal property within the City upon the current tax roll an allocated millage of ~~11.16992694~~ operating; ~~1.4994-4862~~ youth center; ~~1.43961085~~ capital improvement; ~~2.8174-7923~~ sanitation; ~~0.4998-4954~~ senior services. The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, ~~a~~And a late penalty charge when applicable, in conformance with Section 44 of Public Act 206 of 1893.

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Whereas, pursuant to MCL 141.412 and 141.413, the City of Pontiac is required to publish a public hearing notice for the City's proposed City Tax Rate;

Now therefore, be it resolved that the City Council sets Tuesday, May 26, 2020 at 6:00 PM during the regular City Council meeting as the date, time, and place to hold a public hearing for the City's proposed City Tax rate to support the proposed annual budget for FY 2020-2021.

TO: Sekar Bawa, Treasurer, City of Pontiac
 FROM: Shannon Moore, Required Reports, Standards
 DATE: 4/23/2020
 RE: 2020 Tax Rate Request

2020 Headlee Maximum Allowable Millage

Charter	Operating	11.1699
Charter	Cap Imp	1.3961
State Law	Sanitation	2.7923
Voted	Senior Services	0.4954
Voted	Youth Center	1.4862
Voted	Library	0.9908
Total maximum allowable levy		18.3307

Truth in Taxation Formula:

BTRF x 2019 Levy = Maximum levy possible without hearing.

2020 Base Tax Rate Fraction (BTRF) 0.9816

		2019 TAX LEVY		2020 BTRF	=	MAXIMUM LEVY WITHOUT HEARING
Charter	Operating	11.1699	X	0.9816	=	10.9643
Charter	Cap Imp	1.3961	X	0.9816	=	1.3704
State Law	Sanitation	2.7923	X	0.9816	=	2.7409
Voted	Senior Services	0.4954	X	0.9816	=	0.4862
Voted	Youth Center	1.4862	X	0.9816	=	1.4588
Voted	Library	0.9908	X	0.9816	=	0.9725
Total Levy Possible w/out hearing						17.9931

NOTE: YOU WILL NOT HAVE TO HAVE A HEARING IF YOUR BASE TAX RATE IS HIGHER THAN YOUR HEADLEE MAXIMUM BUT YOU CANNOT EXCEED THE HEADLEE MAXIMUM.

2020 Possibilities:

Levy at 2020 recalculated Truth in Taxation Rate	17.9931	no hearing required
Levy at 2020 maximum allowable	18.3307	hearing required *

Any levy between these rates would require a hearing.

Also, you will find enclosed, two partially completed copies of the L-4029.

You will need to complete column 10 or 11 with your millage to be levied.

Return the L-4029 before September 30, 2020 or before you levy any taxes. If you are levying any additional specials, please send the appropriate resolutions certifying the levy with the signed L-4029 form.

Hopefully, I have addressed all of your concerns. If I can be of any further assistance, please contact me at (248) 858-0752 or mooresh@oakgov.com.

* Under Section 16 of the Uniform Budgeting & Accounting Act (MCL 141.436), this may be incorporated with the budget hearing.

#15

PROCLAMATION

City of Pontiac

PROCLAMATION

In Recognition of the Pontiac's Native Son & National Football League Draftee

KJ HAMLER

May 12, 2020

WHEREAS, the people of Pontiac are proud to honor Pontiac's Native Son KJ Hamler, a standout athlete in Pontiac Youth Recreation where he participated and showed promise in youth sports; and

WHEREAS, KJ Hamler continued his stellar journey at Orchard Lake St. Mary's Preparatory School where he led the team in capturing back-to-back Michigan state football championship titles in 2014 and 2015, before moving on to finish his high school career at IMG Academy in Florida; and

WHEREAS, KJ Hamler excelled on the gridiron as a collegiate football player, quickly establishing himself as one of the best all-purpose players in the country, breaking speed records and gaining notoriety as an All-Big Ten selection while playing wide receiver at Penn State; and

WHEREAS, KJ Hamler also excelled in the classroom at Penn and continues to be a role model for fellow students on and off the field; and

WHEREAS, it is a pleasure to grant this expression of the City's esteem to KJ Hamler upon his selection by the Denver Broncos in the 2020 National Football League Draft.

NOW, THEREFORE, BE IT RESOLVED, I, Dr. Deirdre Waterman, Mayor of the City of Pontiac, in conjunction with the Pontiac City Council, on behalf of the entire community, by this Proclamation, do hereby honor and recognize KJ Hamler, one of Pontiac's most promising and remarkable athletes, for his outstanding athleticism and sportsmanship and extend our best wishes to him for many years of success in his career.



Mayor Deirdre Waterman

Council President Kermit Williams

Council Pro Tem Randy Carter

Councilwoman Patrice Waterman

Councilwoman Mary Pietila

Councilwoman Gloria Miller

Councilwoman Doris Taylor Burks