

NOTICE OF PONTIAC CITY COUNCIL MEETING

June 2, 2020

at 6:00 p.m.

THE MEETING WILL BE HELD ELECTRONICALLY

The City Council of the City of Pontiac will hold a Study Session on June 2, 2020 at 6:00 p.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-75. The agenda of the Study Session is attached. Pursuant to Executive Order 2020-75, the Pontiac City Council gives notice of the following:

1. **Reason for Electronic Meeting.** The Pontiac City Council is meeting electronically because Executive Order 2020-75 requires that City Hall be closed to the public on the date of the meeting. Therefore, the public cannot be physically present and provide comment in City Hall.
2. **Procedures.** The public may view the meeting electronically through the following method.
<http://pontiac.mi.us/council/pontiactv/index.php>
3. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to publiccomments@pontiac.mi.us no later than 5:30 p.m. on June 2, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or clerk@pontiac.mi.us at least 24 hours in advance of the meeting.

Dated 5-29-2020, 4:00 p.m.

Garland S. Doyle, Interim City Clerk

City of Pontiac

47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200

PONTIAC CITY COUNCIL

Kermit Williams, District 7
President
Randy Carter, District 4
President Pro Tem



Patrice Waterman, District 1
Megan Shramski, District 2
Mary Pietila, District 3
Gloria Miller, District 5
Dr. Doris Taylor Burks, District 6

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

Website: http://pontiac.mi.us/council/meeting_agendas_and_minutes/index.php

STUDY SESSION

June 2, 2020

6:00 P.M.

162nd Session of the 10th Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

Approval of the Minutes

1. May 21, 2020 Special Meeting on the Budget
2. May 26, 2020 Formal Meeting
3. May 27, 2020 Special Meeting on the Budget

Public Comment

Discussion

4. Status Update on COVID 19 Personal Protection Equipment at City Hall

Agenda Items

Resolutions

City Clerk

5. Resolution to approve title change for the position of Assistant City Clerk to Assistant City Clerk/Elections Administrator

Department of Public Works (DPW)

6. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to increase account 445-458-977.002 for Vehicles in the Capital Improvement Fund in the amount of \$712,000. This increase is due to ordinance passed by Pontiac City Council in May 2020 to increase the snow removal frequency from six inches to three inches.

Garland S. Doyle, M.P.A., Interim City Clerk

Office of the City Clerk 47450 Woodward Pontiac, Michigan 48342 Phone (248) 758-3200

Website: <http://pontiaccityclerk.com>

7. Resolution to authorize the Mayor to enter into an Agreement to extend that Agreement with North Bay Drywall, Inc., Profit Sharing Plan & Trust for the period of time from June 1, 2020, through November 1, 2020, at a cost of \$9,810 per month.

Economic/Community Development:

8. Resolution to opt into the Oakland County Urban County program for program years 2021-2023, and remain through automatic renewals in successive three-year qualification periods, or until such time that it is in the best interest of the City to terminate the Joint Agreement.
9. Resolution to request access to and cooperation of services from Oakland County, including economic development, community affairs and the Oakland County Brownfield Authority, to analyze all possible incentives that may affect and support the redevelopment of the Phoenix center or the necessary funding of improvements thereto.
10. Resolution Proposed by the Administration for the City Council to pledge to citizens that they will decide on Funding Mechanism for the Phoenix Center Settlement Agreement that will not cause the City to default on this obligation.

Finance

11. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$249,615 to the Major Street Fund in account 202-463-978.000 – Joslyn: Perry to Walton.
12. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$79,450 to the Capital Improvement Fund in account 445-336-976.001 – Building Additions & Improvements.
13. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$422,990 to the General Fund in accounts 101-266-804.018 – Legal Services – Giarmarco Mullins for \$111,270, 101-266-804.021 – Legal Services Prosecutions for \$272,355, 101-266-804.022 – Legal Services MTT for \$1,040, 101-266-804.023 – Legal Services Code Enforcement for \$5,630, 101-266-804.024 – Legal Services Lawsuits for \$8,850, and 101-266-804.025 Legal Services Medical Marijuana for \$23,845.
14. Resolution to authorize the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$505,230 to the Local Street Fund in account 203-463-986.000 – Irwin: Sanford to MLK.

Mayor's Office

15. Resolution to authorize the Mayor to enter into an agreement with the School District for 2020 Police School Liaison Program.

Planning

16. Resolution to approve the Redevelopment 'Bistro' Liquor License, for Marimar, LLC 31 N. Saginaw doing business as the Alley Cat and recommend that the Michigan Liquor Control Commission grant a Class C license issued under MCL 436.1521a(1)(b) and outdoor service area on city sidewalk. **(The City Council approved a resolution for the Alley Cat on March 24, 2020 but another resolution needs to be approved with their correct legal name.)**

Communication from the Mayor

17. Update on Pontiac Youth Recreation and Enrichment Center (PYREC) Virtual Programing.

Mayoral Monthly Reports

18. Personnel Monthly Staff Report

19. Monthly Check Register (The check registers for April 24, 2020; May 1, 8 and 15, 2020 are attached.)

20. City Credit Card Statement (Per the Mayor's Office, the PNC May credit card statement was sent to City Council via email.)

Upcoming Special Presentation

June 9, 2020

Election 2020 Advisory Committee

Adjournment

#1

MINUTES

5-21-20

May 21, 2020 Special

**Official Proceedings
Pontiac City Council
157th Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order electronically on Thursday, May 21, 2020 at 9:30 a.m. by Council President Kermit Williams.

Roll Call

Members Present: Pietila, Shramski, Taylor-Burks, Waterman and Williams.

Members Absent: Carter and Miller.

Mayor Waterman was present.

Clerk announced a quorum.

Excuse Councilmembers

20-216 **Excuse Councilperson Randy Carter and Gloria Miller for personal reasons. Moved**
by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Pietila, Shramski, Taylor-Burks, Waterman and Williams

No: None

Motion Carried.

Department Hearings

Fire Services (Waterford Regional Fire Department)

50th District Court

Public Safety (Oakland County Sheriff)

****Council recess at 10:15 a.m. until 11:00 a.m. ****

Councilwoman Doris Taylor-Burks did not return after recess.

Department Hearings Cont.

Department of Public Works (DPW)

Public Comment

None

Adjournment

Council President Kermit Williams adjourned the meeting at 11:42 a.m.

GARLAND S DOYLE
INTERIM CITY CLERK

DRAFT

#2

MINUTES

5-26-20

May 26, 2020 Formal

**Official Proceedings
Pontiac City Council
158th Session of the Tenth Council**

Call to order

A Formal Meeting of the City Council of Pontiac, Michigan was called to order electronically on Tuesday, May 26, 2020 at 6:05 p.m. by Council President Kermit Williams.

Invocation

Mayor Waterman

Pledge of Allegiance

Roll Call

Members Present: Carter, Miller, Pietila, Shramski, Taylor-Burks, Waterman and Williams.

Mayor Waterman was present.

Clerk announced a quorum.

Amendments to the Agenda

20-217 **Motion to move item #8 (special presentation) before item #6 (Closed Session.)**

Moved by Councilperson Carter and second by Councilperson Taylor-Burks.

Ayes: Miller, Shramski, Taylor-Burks, Williams and Carter

No: Pietila and Waterman

Motion Carried.

Approval of the Agenda

20-218 **Approve agenda as amended.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Shramski, Taylor-Burks, Williams, Carter and Miller

No: Pietila and Waterman

Motion Carried.

Approval of Minutes

20-219 **Approve special meeting minutes of May 14, 2020.** Move by Councilperson Carter and second by Councilperson Miller.

Ayes: Shramski, Taylor-Burks, Waterman, Williams, Carter, Miller and Pietila

No: None

Motion Carried.

May 26, 2020 Formal

20-220 **Approve special meeting public hearing minutes of May 18, 2020.** Move by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Taylor-Burks, Waterman, Williams, Carter, Miller, Pietila and Shramski

No: None

Motion Carried.

20-221 **Approve special meeting minutes of May 18, 2020.** Move by Councilperson Pietila and second by Councilperson Waterman.

Ayes: Waterman, Williams, Carter, Miller, Pietila, Shramski and Taylor-Burks

No: None

Motion Carried.

20-222 **Approve meeting minutes of May 19, 2020.** Move by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Williams, Carter, Miller, Pietila, Shramski, Taylor-Burks and Waterman

No: None

Motion Carried.

Subcommittee Report

Received Public Safety – April 2020

Special Presentation

Park Place Little City

Presentation Presenter: Larry Jasper, CEO, Omega Investments Ltd.

Closed Session

20-223 **Resolution to go into Closed Session.** Moved by Councilperson Waterman and second by Councilperson Pietila.

Whereas, Michigan Open Meetings Act Section 8 {h}, MCL 15.268 {h}, allows a public body to go into closed session to consider material exempt from discussion or disclosure by state or federal statute; and Whereas, Michigan Freedom of information Act Section 13 {g} exempts from disclosure records subject to the attorney-client privilege.

Now, Therefore, Be It Resolved by the Pontiac City Council that it recess into closed session to discuss an attorney-client privileged memorandum regarding the Settlement Agreement for the Phoenix Center, information exempt from disclosure by statute, specially an attorney-client privileged memorandum exempt from disclosure pursuant to MCL 15.243 {1} (g).

Ayes: Pietila and Waterman

No: Carter, Miller, Shramski, Taylor-Burks and Williams

Resolution Failed.

May 26, 2020 Formal

Councilwoman Patrice Waterman left the meeting.

Suspend the Rules

20-224 **Suspend the rules.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Miller, Pietila, Shramski, Taylor-Burks, Williams, Carter

No: None

Motion Carried.

20-225 **Resolution to schedule special meeting for Closed Session on May 29, 2020 at 10:00 a.m.** Moved by Councilperson Pietila and second by Councilperson Taylor-Burks.

Ayes: Pietila, Shramski, Taylor-Burks, Williams, Carter and Miller

No: None

Resolution Passed.

Public Comment

One (1) individual submitted a public comment read by the City Clerk.

Councilwoman Mary Pietila left the meeting.

Mayor, Clerk and Council Closing Comments

Mayor Waterman, Councilwoman Miller, Councilwoman Shramski, Councilwoman Taylor-Burks, Council President Pro-Tem Randy Carter and President Kermit Williams made closing comments.

Adjournment

Council President Kermit Williams adjourned the meeting at 8:30 p.m.

GARLAND S DOYLE
INTERIM CITY CLERK

#3

MINUTES

5-27-20

May 27, 2020 Special

**Official Proceedings
Pontiac City Council
159th Session of the Tenth Council**

Call to order

A Special Meeting on the Budget of the City Council of Pontiac, Michigan was called to order electronically on Wednesday, May 27, 2020 at 9:40 a.m. by Council President Kermit Williams.

Roll Call

Members Present: Miller, Pietila, Shramski, Waterman and Williams.

Members Absent: Carter and Taylor-Burks.

Mayor Waterman was present.

Clerk announced a quorum.

Excuse Councilmembers

20-226 **Excuse Councilperson Randy Carter and Doris Taylor-Burks for personal reasons.**

Moved by Councilperson Waterman and second by Councilperson Pietila.

Ayes: Miller, Pietila, Shramski, Waterman and Williams

No: None

Motion Carried.

Department Hearings

Building (Wade Trim)

Planning/Code Enforcement

Law (Giarmarco, Mullins and Horton)

Public Comment

None

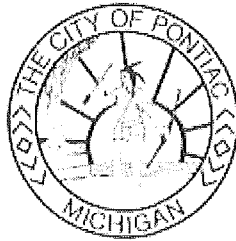
Adjournment

Council President Kermit Williams adjourned the meeting at 12:03 p.m.

GARLAND S DOYLE
INTERIM CITY CLERK

#5

RESOLUTION



RESOLUTION TO APPROVE THE TITLE CHANGE OF THE ASSISTANT CITY CLERK TO ASSISTANT CITY CLERK/ELECTIONS ADMINISTRATOR

WHEREAS, the Home Rule Charter of the City of Pontiac Section 3.120 gives the City Council Control of the City Payroll.

NOW, THEREFORE IT BE RESOLVED, that the City Council for the City of Pontiac approves the title change for the position of Assistant City Clerk to Assistant City Clerk/Elections Administrator. The salary will remain up to \$65,000.

#6

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Interim Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa, John Balint, Dan Ringo

DATE: May 14, 2020

RE: **Resolution to approve a budget amendment for fiscal year 2019/2020 to allocate a total of \$712,000 for the purchase of two vehicles for 2020-2021 snow removal in the Capital Improvement Fund.**

In May 2020, the City Council passed an ordinance changing the snow removal policy from six inches to three inches. Accordingly, the City will have to purchase two vehicles to accommodate the additional snow removal. Bidding practices require that there be adequate appropriations have been authorized by Council before bids can be requested to purchase these vehicles. The vehicles will not be in the City's possession until after 6/30/20. Given the timing of this amendment being close to the end of the fiscal year, this resolution is presented with the understanding that this expense will be recognized in FY 21 and will require a rollover amendment from FY 20 to FY 21. As such, the following resolution is recommended for your consideration:

Whereas, on the city council has expressed the desire to increase snow removal frequency from six inches to three inches;

Whereas, the city will have to purchase two vehicles to meet the requirements of the ordinance;

Whereas bidding practices require that there are adequate appropriations budgeted before bids are requested;

Whereas, the City Council will authorize a budget amendment in fiscal year 2020 for \$712,000, with the understanding that this appropriation will need to be rolled over to fiscal year 2021, as that is the period in which the vehicles will be delivered, and the expense recognized.

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to increase account 445-458-977.002 for Vehicles in the Capital Improvement Fund in the amount of \$712,000. This increase is due to ordinance passed by Pontiac City Council in May 2020 to increase the snow removal frequency from six inches to three inches.

Winter Operations Plan

Present and Future

March 12, 2019

Revised 3/20/19

Revised 5/14/20

Past Status

Winter operations on major roads and local streets in the City of Pontiac has changed multiple times over the past 20 years. Most, if not all of these changes reflect changes in the City's budget.

Going back to the 1990's and early 2000's, the City had a complete Department of Public Works, including a fully staffed garage with mechanics and all the requisite support staff. The Department had over 85 employees for public works alone, 16 who were dedicated to road maintenance. We had the ability to run operations 24 hours straight and pull staff from other divisions to assist. Specifically for winter operations, the Department had:

	1990's & 2000's
Staff	16
Trucks	8
Other	3 (One Ton Dumps and P/U)

With this amount of staff and equipment, the City operated under an operations plan very similar to the current plan, where we did not plow local streets until there was a snowfall of 6-inches or more. On an average, it took approximately 10 hours after the snow had stopped to complete clearing major roads, and 72 hours after that to finish clearing local streets.

Under Emergency Management, all of the City staff was laid off and contractors were hired to perform DPW work. The Road Commission for Oakland County was contracted to perform winter maintenance of major roads, and TDE was contracted for local streets.

The RCOC used 2 of our trucks for City major roads, and the contractor had small dump trucks and pick-ups for local streets. The operations plan remained the same through this entire timeframe. We do not have data as to what time it took to clear the roads and streets.

Current Status

This season, the City took back the responsibility of maintaining the major roads. The contract with the RCOC was not extended. The City hired adequate staff to man our equipment. Our current staff and equipment is:

	Current
Staff	7
Trucks	6
Other	1 (P/U with plow and salter)
Contractor	4 (staff and vehicles-average)

With the current staff, contractor and equipment, we can adequately maintain the major roads and local streets under the current snow operations plan. Our goals are to continuously maintain the major roads during a snow event and to complete operations on the local streets in the event of a snowfall of 6-inches or more within 48 hours of the end of the snow event.

5-Year Plan for Equipment and Staff

The following is a 5-year plan for DPW to ramp up equipment and services in order to provide better services to the residents. This plan is budget dependent and all numbers are estimates. This is by no means a comprehensive plan for DPW, it reflects needs for snow operations only. The current ACT 51 funds will not be adequate to pay for the additional equipment required not be able to maintain the proposed staff and equipment on an annual basis.

		2020-2021	New	Cost
Staff	9		2	\$170,000
Trucks	6		2	\$460,000
Retrofitting			2	\$252,000
Contractor	1	Current contract assuming 5 plows		\$385,000
			Total	\$1,267,000
		2021-2022	New	Cost
Staff	11		2	\$240,000
Trucks	8	Retire 2 existing trucks	2	\$430,000
Other	0	(Medium Duty w/ plow and salter)	2	\$180,000
Contractor	1	Current contract assuming 5 plows		\$385,000
Expanded DPW	1			\$120,000
			Total	\$1,355,000
		2022-2023	New	Cost
Staff	13		2	\$240,000
Trucks	8	Retire 2 existing trucks	2	\$430,000
Other	2	(Medium Duty w/ plow and salter)	2	\$180,000
Contractor	1	Current contract assuming 5 plows		\$110,000
Loader			1	\$120,000
Salt Barn	1			\$500,000
			Total	\$1,580,000

2023-2024		New	Cost
Staff	15	2	\$240,000
Trucks	8		
Other	4 (Medium Duty w/ plow and salter)	2	\$180,000
Contractor	1		
Loader	1		
Salt Barn	1		
		Total	\$420,000
2024-2025		New	Cost
Staff	17		
Trucks	8		
Other	6 (Medium Duty w/ plow and salter)		
Contractor			
		Total	\$0

With this plan, the Department has staff that can perform a variety of work when we are not performing winter operations such as full time park staff, full time mowing staff, etc.

Prior to the construction of a salt barn or a DPW garage, the Department will have a “needs assessment” completed. This will identify the Departments current space needs and equipment, pair that with future needs and equipment to determine the best initial and future space needs of the department. We plan to begin this process at the beginning of the upcoming budget year.

As a Department, our goal in the past couple of years has been incremental expansion, taking on a little work every year so as to not over tax the system or the employees.

#7

RESOLUTION



CITY OF

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Jane Bais-DiSessa, Deputy Mayor, at the request of
Dan Ringo, Interim Director DPW

DATE: May 26, 2020

RE: Ottawa Towers Contract Extension for Phoenix Center Maintenance

On March 24th, City Council expressed strong sentiment to deny the Mayor entering into an agreement with the DRCFA to manage the Phoenix Center garage. As such, the City has requested that Ottawa Towers enter the attached agreement to resume operations and maintenance of the Phoenix Center Garage until November 1, 2020. Renewal of this agreement will assist the City in providing consistent operations until such time as options for operations and maintenance can be fully verified as well as correct infrastructure installed to run the garage efficiently and effectively. The cost for this contract extension does not change from the original settlement agreement signed in November of 2018. Because of the legal obligation the city owes under the Consent Agreement, the Mayor requests approval to extend the current agreement with North Bay Dry Wall LLC for the following time frame: May 1, 2020 to November 1, 2020. Please note that this agreement expired March 31st 2020.

The Department of Public Works and the City Attorney have the reviewed and approved the attached contract extension and recommend that the City sign the extension. The following resolution is recommended for your consideration:

RESOLUTION TO EXTEND MAINTENANCE AGREEMENT FOR PHOENIX CENTER

Whereas, North Bay Drywall, Inc. Profit Sharing Plan & Trust, currently performs certain day-to-day maintenance on the Phoenix Center; and

Whereas, the City is obligated to perform these functions as part of the Settlement Agreement entered into between the City and Ottawa Tower II, LLC; and

Whereas, This agreement expired on April 1, 2020.

Now Therefore, Be it Resolved, That the City of Pontiac City Council authorizes the Mayor to enter into an Agreement to extend that Agreement with North Bay Drywall, Inc., Profit Sharing Plan & Trust for the period of time from May 1, 2020, through November 1, 2020, at a cost of \$9,810 per month.

dr

Attachment

LETTER OF AGREEMENT

This Letter of Agreement ("AGREEMENT") is made this 30th day of March, 2020, by and between the CITY OF PONTIAC (the "CITY"), located at 47450 Woodward Ave., Pontiac, Michigan 48342, and NORTH BAY DRYWALL, INC. PROFIT SHARING PLAN & TRUST, a California Pension and Profit Sharing Trust ("NORTH BAY") (hereinafter collectively "the PARTIES");

RECITALS

WHEREAS, the parties entered into a Settlement Agreement dated November 1, 2018 ("SETTLEMENT AGREEMENT"), which in pertinent part provided that representatives of NORTH BAY would continue to provide general maintenance to the Phoenix Center for a monthly amount of \$9,810.00;

WHEREAS, the obligation to provide maintenance was for a period of six (6) months, which commenced on November 1, 2018;

WHEREAS, the PARTIES, pursuant to this AGREEMENT, seek to extend the obligation that NORTH BAY will provide maintenance to include the period of May 1, 2020 through and including October 31, 2020, under the terms and conditions set forth below;

NOW, THEREFORE, in consideration of the above recitals and the mutual promises and conditions contained within this AGREEMENT, the PARTIES agree as follows:

1. NORTH BAY agrees to continue current maintenance on the southern portion Phoenix Center Garage for the period of May 1, 2020 through and including October 31, 2020. Current maintenance consists of:

- Clean decks with blowers up to two times per month;
- Empty trash and pick up trash daily;
- Pressure wash three levels of the South Garage, however, the pressure washing of the winter's salt removal will be subcontracted, and will be the responsibility of the City.
- Basic landscaping: cut grass and trim.
- Sweep water from low areas to drains, as needed; and
- Pick up trash on the South side of the tunnel; as needed.

2. Additional items will be sent to the CITY to either address or approve to be completed by NORTH BAY. These items will be added to the monthly invoice;

3. NORTH BAY will bill the CITY the agreed upon amount (\$9,810.00) each month, plus additional items as agreed;

4. This AGREEMENT is not intended to in any way modify the PARTY's Settlement Agreement dated November 1, 2018, except for the terms and conditions set forth above.

[Remainder of page intentionally left blank]

IN WITNESS **WHEREOF**, the Parties acknowledge and agree that each is acting of their own free will to cause the execution of this Letter of Agreement as of the date first written above.

WITNESSED:

SIGNED:

NORTH BAY DRYWALL, INC. PROFIT
SHARING PLAN & TRUST

By: Charles R. Stephens
Its: Authorized Trustee

CITY OF PONTIAC

By: Deirdre Waterman
Its: Mayor

#8

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President and City Council Members

FROM: Jane Bais DiSessa, Deputy Mayor

CC: Mayor Deirdre Waterman, and Irwin Williams, Interim Finance Director.

DATE: May 19, 2020

RE: **Resolution to opt into the Oakland County Urban County program for program years 2021-2023, and remain through automatic renewals in successive three-year qualification periods, or until such time that it is in the best interest of the City to terminate the Joint Agreement.**

As a current participant, a Joint Agreement between the City of Pontiac and Oakland County on file for 2028-2020. A copy of this agreement is attached. Please note that this is a three-year Joint Agreement and is automatically renewed for each three-year cycle unless an amendment is required by HUD.

In order to continue to participate in the urban county Community Development Block Grant (CDBG) program the City must respond via email to spradlinc@oakgov.com by Monday, June 1, 2020.

As such, the following resolution is recommended for your consideration:

Whereas, in the spirit of Oakland County working together, the City of Pontiac is invited to continue to participate in the Oakland County urban county Community Development Block Grant (CDBG) program for program years 2021-2023; and

Whereas, the City of Pontiac has participated in the past three years. During this period, approximately \$2,400,882.00 was allocated to programs serving the needs of low-income residents; and

Whereas, the U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Joint Agreement with participating communities every three years; and

Whereas participation in the urban county requires a three-year commitment, and must remain in the program for the three-year duration; and

Whereas, the City of Pontiac is ineligible to apply for grants under the State CDBG program while a part of the urban county; and

Whereas, besides an annual CDBG allocation, the City of Pontiac will also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs; and

Now therefore, the City of Pontiac agrees to opt into the Oakland County urban county program for program years 2021-2023 and will remain through automatic renewals in successive three-year qualification periods, or until such time that it is in the best interest of the City to terminate the Joint Agreement.



OAKLAND COUNTY EXECUTIVE DAVID COULTER

COMMUNITY &
HOME IMPROVEMENT

Karry Rieth, Manager

Office: (248) 858-5403 | riethk@oakgov.com

April 16, 2020

The Honorable Deidre Waterman, Mayor
City of Pontiac
47450 Woodward Ave
Pontiac MI 48342

RE: 2021-2023 Joint Agreement

Dear Mayor McDaniel:

In the spirit of Oakland County working together, we invite the City of Pontiac to continue to participate in the Oakland County urban county Community Development Block Grant (CDBG) program for program years 2021-2023. The City has participated in the past three years. During this period, approximately \$2,400,882 was allocated to programs serving the needs of low-income residents.

The U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Joint Agreement with participating communities every three years. Your participation is essential to the County and the other cities, townships and villages that combine demographics each year to achieve the highest level of federal funding for local projects. Participation in the urban county requires a three-year commitment, and your community must remain in the program for the three-year duration. If your community chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while a part of the urban county.

Besides an annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs. HOME and CDBG funds are combined each year to improve local housing stock through our Home Improvement Program. HOME funds are also used to develop affordable rental and owner housing. ESG funds are used to meet the needs of the homeless through emergency shelters, rapid re-housing and homeless prevention activities.

As a current participant, there is a Joint Agreement between the City and Oakland County on file. This three-year Joint Agreement is automatically renewed for each three-year cycle unless an amendment is required by HUD. Your CDBG primary contact was previously provided a copy of the most current Joint Agreement.

In order to continue to participate in the urban county Community Development Block Grant (CDBG) program the City must respond via email to spadlinc@oakgov.com by Monday, June 1, 2020. The email should indicate that the City intends to opt into the Oakland County urban county program for program years 2021-2023 and will remain through automatic renewals in successive three-year qualification periods, or until such time that it is in the best interest of the City to terminate the Joint Agreement. The City should maintain a copy of the email with its CDBG records.

If the City decides to opt out of the urban county program, a letter signed by the chief executive officer is required. The letter should state that the community intends to opt out of the Oakland County urban county program for program years 2021-2023. Due to federal requirements, you must submit this letter to the County and to HUD. Please mail HUD's copy of the letter to Keith E. Hernandez, AICP, Director, Office of Community Planning and Development, U.S. Dept of Housing and Urban Development, Patrick V. McNamara Federal Building, 477 Michigan Ave., Ste. 1600, Detroit MI 48226 by **Monday, June 1, 2020**. Please mail the County's copy of the letter to Carla Spradlin, Grant Compliance & Program Coordinator, by **Monday, June 1, 2020**.

If you have questions, please contact Carla at (248) 860-4517.

We look forward to three more years of working together to benefit your low-income residents.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karry L. Rieth".

Karry L. Rieth, Manager

cc: Jane Bais DiSessa, Deputy Mayor

1

CDBG Administrative Fee paid to Oakland County Grant Years 2012 - 2019									
Award Year		2012	2013	2014	2015	2016	2017	2018	2019
CDBG Funding Awarded	\$	1,424,999.00	\$ 1,420,670.00	\$ 1,424,639.00	\$ 747,355.00	\$ 1,371,610.00	\$ 1,089,580.00	\$ 802,368.00	\$ 1,498,604.00
Administrative Fee Allowed		20%	20%	20%	20%	20%	20%	20%	20%
Administrative Fee paid to Oakland County	\$	284,999.80	\$ 284,134.00	\$ 284,927.80	\$ 149,471.00	\$ 274,322.00	\$ 217,916.00	\$ 160,473.60	\$ 299,720.80

2

Overall Feasibility Analysis FY 21 Pontiac Costs plus Oakland County Costs for Grant Year 2019 vs Hypothetical FY 21 Pontiac costs In-House Administration plus 2019 Grant Year Program Costs									
Position	CDBG Duties	Total Costs (Salary + Fringes) FY 21 budget	Estimated Pontiac CDBG time	2019 Grant Year Estimated CDBG Pontiac Internal payroll costs	2019 Grant Year Oakland County costs	Total 2019 Grant Year CDBG Costs (Pontiac plus Oakland County)	Hypothetical City of Pontiac CDBG Administration Costs		
Deputy Mayor - Jane DiSessa	Administration, oversight, site observation	\$ 138,104.00	35%	48,336		48,336	-		
Community Development CSR - Miriam Cox	Attend CDBG meetings, take minutes, clerical	\$ 48,716.00	20%	9,743		9,743	-		
Purchasing - Adrienne Zielger (Jessica Massey/Michelle in prior years)	Review contracts & purchase orders	\$ 91,287.00	15%	13,693		13,693	13,693		
Finance Director	Assistance with CDBG financial reports, oversight of purchasing agent, accounts payable, and single audit	\$ 170,264.00	5%	-		-	8,513		
Controller's Office	Preparation of SEFA, accumulation of documentation needed for single audit, reconciliation of CDBG payments and drawdowns in general ledger	\$ 297,600.00	5%	-		-	14,880		
Accounts Payable - Janet	Make payments to vendors directly, ensure all documentation is collected for check support	\$ 73,685.00	5%	-		-	3,684		
Wade Trim - Mike Wilson	Attend CDBG meetings, inspect work sites, board of review	\$ 147,825.00	10%	14,783		14,783	-		D
City Clerk - Garland Doyle	Post hearings and minutes	\$ 122,624.00	2%	2,452		2,452	2,452		
DPW Director - Dan Ringo (surveys, sidewalk repairs, environmental, monitoring consultants)	Surveys, sidewalk repairs, environmental, monitoring consultants as needed	\$ 129,376.00	10%	12,938		12,938	-		D
Grant Administration	Site Observation, Compliance, applications, annual action plans, analysis of impediments, CAFER, section 3 reporting, housing counselors, Home improvement technicians		0%	-	299,720	299,720	319,894		B
Total Payroll Costs				101,945	299,720	401,665	363,117		
Supplies & Equipment						-	5,000		
Telephone & Internet						-	4,000		
Travel						-	400		
Training						-	5,000		
Single Audit Cost - Rehmann						-	10,000		
General & Liability Insurance						-	27,000		
Additional Start up and operational costs						-	51,400		
Total Grant Administration Costs				101,945	299,720	401,665	414,517		
Administrative Revenue (20% of Grant Awarded) based on 2019 Grant Year						(299,721)	(299,721)		
Additional Administrative costs to City						101,944	114,796		
Clearance and Demolition - Dwight Bellvue - part of demolition funds to pay his contract (\$75,000)					645,483	645,483	645,483		
Housekeeping Services					50,000	50,000	50,000		

Housing Rehabilitation		399,627	399,627	399,627
Sidewalks		100,000	100,000	100,000
Youth Services		3,774	3,774	3,774
Total Grant Program Costs		1,198,884	1,198,884	1,198,884
Total Grant Costs (Administration and Program costs)	101,945	1,498,604	1,600,549	1,613,401
Total 2019 Grant Award (Includes 20% administrative fee)			1,498,604	1,498,604
Overall additional costs to City	101,945	1,698,604	101,945	114,797
Spending Performance Ratio		1.58 C		

3 Conclusion

1. Additional cost to the City to in-source CDBG administration based on the 2019 Grant Year Award would be \$12,852.
2. Over the last 8 years (2012 - 2019) Oakland County has taken in the City's 20% administrative fee on these grants for a total of \$1,955,965.
3. Using the same cost increase of \$12,852 over 8 years would have cost the city an additional \$102,816 in administrative costs.

A - Pontiac payroll costs consists of 5 FTEs specifically for Grant Administration (see tickmark B below). Per conversation with Oakland County (Mike Puchar, Rudy Hobbs, Kerry Rieth) on 5/12/20, the amount of FTEs utilized by Oakland County on Pontiac's CDBG program specifically is a difficult number to ascertain. It is not reflected in the figure of \$299,720 above, as that is the maximum 20% administrative fee allowable. Per Oakland County, their staff for the CDBG program overall consists of Finance Officers and Accountants who review and approve payments to vendors directly, Planning staff who prepare all applications, annual action plans, analysis of impediments, CAFER, section 3 reporting, etc., Housing Counselors, and Home improvement technicians who are well versed in environmental issues and compliance. This team does not work exclusively on Pontiac, but on 53 communities within Oakland County. Additionally, the Home Improvement technicians are already providing services that Pontiac can access now. If the City were to form their own administration for the CDBG funds, these services would have to be suspended while a new program is designed by the City.

B									
Position	Salary	Medical	Dental	Workers Comp	MERS	Life, ADD, STD	FICA	Total Costs	
Grant Administration Specialist (lead)	41,600.00	18,596.96	885.84	87.36	2,912.00	583.52	3,182.40	67,848.08	
Grant Administration Specialist 2	37,440.00	18,596.96	885.84	78.62	2,620.80	525.17	2,864.16	63,011.55	
Grant Administration Specialist 3	37,440.00	18,596.96	885.84	78.62	2,620.80	525.17	2,864.16	63,011.55	
Grant Administration Specialist 4	37,440.00	18,596.96	885.84	78.62	2,620.80	525.17	2,864.16	63,011.55	
Grant Administration Specialist 5	37,440.00	18,596.96	885.84	78.62	2,620.80	525.17	2,864.16	63,011.55	
	191,360.00	92,984.80	4,429.20	401.86	13,396.20	2,684.20	14,639.04	319,894.30	

Considerations:

Grant administration is highly specialized and most experienced people are already working for other governmental agencies.
Is the City's wage scale above sufficient to attract experienced grant people away from present employers?
Having inexperienced workers managing grants poses a risk that the various compliance aspects of the grants will not be adhered to and the City could lose funding. This happened once before which is why HUD suggested that Oakland County take over Pontiac's CDBG program, or Pontiac's funding would have to be taken away.

Community	Federal Awards	FTEs	FTE per million in funding
Pontiac (CDBG)	\$ 1,498,604.00	5.00	3.33
Flint (CDBG)	\$ 3,889,542.00	8.00	2.11 *

*Flint supports CDBG using 4 Community Development Grant Coordinators, 2 Program Managers, an Accountant and an Accounting Supervisor to manage contract compliance to subrecipients. Flint's CDBG program also utilizes employees from the Planning department (not included in FTE count above) and their hours are properly documented and charged to CDBG. CDBG is ultimately overseen by the Director of Planning and Development, but that person's time is not recorded towards CDBG dollars.

C - Per Mike Puchar, Oakland County, the total grant has to be at a 1.5 ratio, which is funds open vs what has been expended. This equates to 1.5 years of grant funding open at a time. HUD holds Oakland County accountable each year for this ratio to be 1.5 or less by May 1. He noted that the 1.58 ratio was as of 2/29/20 and the County did achieve less than 1.5 by May 1, 2020 as required. If the City were to take over grant administration, this ratio would need to be monitored frequently for compliance.

D - If the City focuses funding on more construction based projects, both Building and Safety and DPW would have to be involved, increasing the internal costs of administering the grant.

Consideration of HOME grant in overall analysis

Per discussion with Oakland County (Mike Puchar, Rudy Hobbs, Kerry Rieth) on 5/12/20, Pontiac does not receive an individual HOME grant as they do with CDBG. Pontiac is included in the Oakland County HOME Consortium, which includes communities such as Waterford Township, Farmington, Royal Oak, Southfield, etc. All HOME funding for these communities initially went to the State of Michigan because these communities did not qualify on their own to receive HOME grants. In order to release the funding from the State and provide it to these communities, Oakland County created the consortium, which allowed these communities to qualify for HOME funding together since they could not qualify individually. Therefore, HOME will be excluded from this feasibility analysis, as a Grant Department at the City would not be administering HOME funds.

Position Description	Director	Deputy Director	Specialist (Lead)	Specialist 2	Specialist 3	Specialist 4	Specialist 5
Employment Type	Full-Time	Full-Time	Full-Time	Full-Time	Full-Time	Full-Time	Full-Time
Job Class	EXEMPT	EXEMPT	HOURLY FT	HOURLY FT	HOURLY FT	HOURLY FT	HOURLY FT
Proposed Hourly Rate			\$ 20.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00
Proposed Salary	\$ 85,000.00	\$ 73,892.00	\$ 41,600.00	\$ 37,440.00	\$ 37,440.00	\$ 37,440.00	\$ 37,440.00
Longevity							
Overtime							
SS 6.2%	\$ 5,270.00	\$ 4,581.30	\$ 2,579.20	\$ 2,321.28	\$ 2,321.28	\$ 2,321.28	\$ 2,321.28
MA 1.45%	\$ 1,232.50	\$ 1,071.43	\$ 603.20	\$ 542.88	\$ 542.88	\$ 542.88	\$ 542.88
Medical Opt Out							
Medical	\$ 18,596.96	\$ 18,596.96	\$ 18,596.96	\$ 18,596.96	\$ 18,596.96	\$ 18,596.96	\$ 18,596.96
Cell Phone	\$ 600.00	\$ 600.00					
Dental	\$ 885.84	\$ 885.84	\$ 885.84	\$ 885.84	\$ 885.84	\$ 885.84	\$ 885.84
EyeMed Exp.							
MERS	\$ 5,950.00	\$ 5,172.44	\$ 2,912.00	\$ 2,620.80	\$ 2,620.80	\$ 2,620.80	\$ 2,620.80
Life Ins Value	\$ 170,000.00	\$ 147,784.00	\$ 83,200.00	\$ 74,880.00	\$ 74,880.00	\$ 74,880.00	\$ 74,880.00
Life & ADD	\$ 632.39	\$ 549.75	\$ 309.50	\$ 278.55	\$ 278.55	\$ 278.55	\$ 278.55
STD	\$ 559.90	\$ 486.73	\$ 274.02	\$ 246.62	\$ 246.62	\$ 246.62	\$ 246.62
WC Class	8810	8810	8810	8810	8810	8810	8810
Calc	0.21	0.21	0.21	0.21	0.21	0.21	0.21
WC	\$ 178.50	\$ 155.17	\$ 87.36	\$ 78.62	\$ 78.62	\$ 78.62	\$ 78.62
Total	\$ 118,906.09	\$ 105,991.63	\$ 67,848.08	\$ 63,011.55	\$ 63,011.55	\$ 63,011.55	\$ 63,011.55
		\$ 224,897.72	\$ 292,745.80	\$ 355,757.35	\$ 292,745.80	\$ 224,897.72	\$ 292,745.80
Full Personnel Total	\$ 544,792.01						
Department Total +2	\$ 355,757.35						
SPECIALIST ONLY	\$ 319,894.29						

OAKCDBG100b
Fund: 29701
BLOCK GRANT - COMMUNITIES

Oakland County Community and Home Improvement Division Report
Financial Report
As of Date: February 29, 2020

			Reprogram or Reallocate 20% admin				
40420 City of Pontiac			Original Award				
PYr	Account	Description	Original Appropriation	Appropriation Adjustments	Total Appropriations	Current Month Expenditures	Total Expenditures
2008	Detail						
2008	Detail	Summary	0.00	0.00	0.00	0.00	0.00
2009	Detail						
2009	Detail	Summary	0.00	0.00	0.00	0.00	0.00
2010	Detail						
2010	Detail	Summary	0.00	0.00	0.00	0.00	0.00
2011	Detail						
2011	Detail	Summary	0.00	0.00	0.00	0.00	0.00
2012	Detail						
	702010	Salaries Regular	170,999.00	(170,999.00)	0.00	0.00	0.00
	722740	Fringe Benefits	114,000.00	(114,000.00)	0.00	0.00	0.00
	730310	Code Enforcement	250,801.00	(250,801.00)	0.00	0.00	0.00
	730345	Clearance and Demolition	509,203.00	250,801.00	760,004.00	0.00	760,004.00
	730898	Housing Rehabilitation	379,996.00	(379,996.00)	0.00	0.00	0.00
2012	Detail	Summary	1,424,999.00	(664,995.00)	760,004.00	0.00	760,004.00
2013	Detail						
	702010	Salaries Regular	170,480.00	(170,480.00)	0.00	0.00	0.00
	722740	Fringe Benefits	113,654.00	(113,654.00)	0.00	0.00	0.00
	730345	Clearance and Demolition	757,729.00	0.00	757,729.00	0.00	757,729.00
	730898	Housing Rehabilitation	378,807.00	(378,807.00)	0.00	0.00	0.00
2013	Detail	Summary	1,420,670.00	(662,941.00)	757,729.00	0.00	757,729.00
2014	Detail						
	702010	Salaries Regular	284,927.00	(284,927.00)	0.00	0.00	0.00
	730345	Clearance and Demolition	759,809.00	0.00	759,809.00	0.00	759,809.00
	730898	Housing Rehabilitation	379,903.00	(379,903.00)	0.00	0.00	0.00

OAKCDBG100b
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BLOCK GRANT - COMMUNITIES

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Financial Report
As of Date: February 29, 2020

			Reprogram or Reallocate 20% admin				
40420 City of Pontiac			Original Award				
PYr	Account	Description	Original Appropriation	Appropriation Adjustments	Total Appropriations	Current Month Expenditures	Total Expenditures
2014	Detail	Summary	1,424,639.00	(664,830.00)	759,809.00	0.00	759,809.00
2015	Detail						
	730345	Clearance and Demolition	747,355.00	0.00	747,355.00	0.00	747,355.00
2015	Detail	Summary	747,355.00	0.00	747,355.00	0.00	747,355.00
2016	Detail						
	702010	Salaries Regular	274,322.00	(274,322.00)	0.00	0.00	0.00
	730345	Clearance and Demolition	581,526.00	0.00	581,526.00	0.00	581,526.00
	730373	Contracted Services	0.00	0.00	0.00	0.00	0.00
	730898	Housing Rehabilitation	365,762.00	(365,762.00)	0.00	0.00	0.00
	731696	Senior Centers	75,000.00	0.00	75,000.00	0.00	65,774.42
	731941	Training	75,000.00	(75,000.00)	0.00	0.00	0.00
	732088	Vocational Training	0.00	0.00	0.00	0.00	0.00
	732170	Yard Services	0.00	75,000.00	75,000.00	11,770.80	23,884.57
2016	Detail	Summary	1,371,610.00	(640,084.00)	731,526.00	11,770.80	671,184.99
2017	Detail						
	730345	Clearance and Demolition	431,526.00	0.00	431,526.00	0.00	431,526.00
	731745	Sidewalks	658,054.00	0.00	658,054.00	55,330.89	658,054.00
2017	Detail	Summary	1,089,580.00	0.00	1,089,580.00	55,330.89	1,089,580.00
2018	Detail						
	730345	Clearance and Demolition	802,368.00	0.00	802,368.00	35,356.00	395,866.63
2018	Detail	Summary	802,368.00	0.00	802,368.00	35,356.00	395,866.63
2019	Detail						
	702010	Salaries Regular	299,720.00	(299,720.00)	0.00	0.00	0.00
	730345	Clearance and Demolition	645,483.00	0.00	645,483.00	0.00	0.00
	730880	Housekeeping Services	50,000.00	0.00	50,000.00	0.00	0.00
	730898	Housing Rehabilitation	399,627.00	(399,627.00)	0.00	0.00	0.00
	731745	Sidewalks	100,000.00	0.00	100,000.00	0.00	0.00

OAKCDBG100b
Fund: 29701
BLOCK GRANT - COMMUNITIES

Oakland County Community and Home Improvement Division Report
Financial Report
As of Date: February 29, 2020

			Original Award	Reprogram or Reallocate 20% admin			
40420	City of Pontiac						
PYr	Account	Description	Original Appropriation	Appropriation Adjustments	Total Appropriations	Current Month Expenditures	Total Expenditures
	732185	Youth Services	3,774.00	0.00	3,774.00	0.00	0.00
2019	Detail	Summary	1,498,604.00	(699,347.00)	799,257.00	0.00	0.00
ALL Years Summary			9,779,825.00	(3,332,197.00)	6,447,628.00	102,457.69	5,181,528.62

Spending Performance Ratio = 1.58

Total Grant has to be at a 1.5 ratio (years open on books) funds open vs what has been expended - HUD holds Oakland County accountable for by May 1

Notes from Meeting with Oakland County - 5-12-20

This report only shows CDBG funding. A similar report is not available for HOME due to the Consortium agreement.
Consortium - 5 other communities. HOME funds from State to the County, then distributed out.

Oakland County HOME consortium

Waterford Township

Farmington

Royal Oak

Southfield

All HOME dollars went to State of Michigan since communities did not qualify

Pontiac's number is included under Oakland County

Plus Oakland County

Not an individual grant to Pontiac

HOME consortium agreement is outside of CDBG agreement that Oakland County is asking City to consider

Team that is needed to operate

Housing Counselors

HOME Improvement Technicians

Services community can access now, without program having to be designed

Finance Officer

Accountant

Planning

Not full time to Pontiac, but all 53 communities.

Compliance experier Well versed in environmental issues

review and approve | Oakland County pays all vendors directly

review and approve payments

prepares all applications, annual action plans, analysis of impediments, CAFER, section 3 reporting, financ

OAKCDBG100b
Fund: 29701
BLOCK GRANT - COMMUNITIES

Oakland County Community and Home Improvement Division Report
Financial Report
As of Date: February 29, 2020

			Original Award		Reprogram or Reallocate 20% admin			
PYr	Account	Description	Original Appropriation	Appropriation Adjustments	Total Appropriations	Current Month Expenditures	Total Expenditures	
40420	City of Pontiac	HUD could give the City some information Operating as a municipality is different than County Contact other communities Hard to say how many FTEs Pukar - program activity development						

#9

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable Mayor, Council President and City Council Members

FROM: Jane Bais-DiSessa, Deputy Mayor
Matthew Gibb, Special Counsel for Economic Development

DATE: MAY 28, 2020

RE: **Resolution requesting economic development and other services from Oakland County.**

At the regular session of City Council on May 26, 2020 the City Council directed Matthew Gibb, Special Counsel for Economic Development to determine the viability of using alternate economic development incentive tools and practices as a means of supporting funding options for the work obligated in the Settlement Agreement for the Phoenix Center. That effort on behalf of the city requires the assistance and support of the county, particularly in the analysis of a transformational brownfield and TIF based incentives. Inquiry was made immediately in the morning of May 27, and the following response was received:

Mr. Gibb,

County Executive Coulter has let Mayor Waterman and the Pontiac City Council know on multiple occasions that we are supportive of assisting Pontiac regarding government services, which includes economic development support. That being said it is important for the Mayor's office and the City Council to directly request that support. All requests and in the future for government services, including economic development, need to be directed to the Executive Office and should come with the support of the Mayor and the City Council. Respectfully request that you do not engage Economic Development personnel without authorization from the Executive Office.

Sean L. Carlson
Deputy County Executive
Oakland County

Therefore it is respectfully requested that Council adopt the following:

Whereas, the City of Pontiac is exhausting all options to fund required improvements to the Phoenix Center; and

Whereas, certain funding options require the analysis and possible use of economic development tools which involve Oakland County through its staff, authorities and board of commissioners;

Now therefore, the City of Pontiac, through its Council and Mayor, does hereby request access to and cooperation of services from Oakland County, including economic development, community affairs and the Oakland County Brownfield Authority, to analyze all possible incentives that may affect and support the redevelopment of the Phoenix center or the necessary funding of improvements thereto.

#10

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Council President and City Council Members

FROM: Mayor Waterman, and Jane Bais-DiSessa, Deputy Mayor

DATE: MAY 28, 2020

RE: Resolution of City Council to Pledge to Citizens that they will Decide on Funding Mechanism for the Phoenix Center Settlement Agreement that will not Cause the city to Default on this Obligation.

The following resolution is recommended:

Whereas City Council signed the Settlement agreement for resolution of Phoenix Center Litigation

Whereas City Council understands it's obligations to act Financially prudently

Whereas the city has suffered through aa period of economic downtown resulting in 3 emergency managers and wants to protect it's citizens from another such fiscal crisis

Where the city lost valuable assets due to failure to act in a timely manner.
The loss of the Silverdome to a private owner is one such asset loss to the city

Where the City Council has obligations to the city to find a solution for their responsibility to fiscally enable the terms of Settlement agreement

Now therefore, the Pontiac City Council Pledges to Citizens that they will decide on Funding Mechanism for the Phoenix Center Settlement Agreement that will not Cause the city to Default on this Obligation.

#11

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Acting Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa, Dan Ringo, John Balint

DATE: May 20, 2020

RE: **Resolution to authorize the Interim City Clerk to publish a notice for the proposed budget amendment for rehabilitation work done to Joslyn Ave between Perry Street and Walton Boulevard.**

The City received an invoice from the Michigan Department of Transportation for rehabilitation work related to Joslyn Ave between Perry and Walton in March of 2020 for the amount of \$249,615. This project was originally budgeted in FY 2019 for \$2,650,273. Of this total appropriation, \$1,469,486 was spent as of 6/30/2019, leaving unspent balances in the Major Street Fund Balance of \$646,466.71. The Finance Office is requesting a budget amendment of \$249,615 to account 202-463-978.000 – Joslyn: Perry to Walton.

As such, the following resolution is recommended for your consideration:

Whereas, the City of Pontiac timely approved the 2019-2020 budget on June 9, 2019 and;

Whereas, the Mayor has reviewed the department of public works requests for rollover of unused appropriations in the previous fiscal year, 2018-2019, and;

Whereas, the Mayor is proposing to the City Council to increase the appropriations for the current year 2019-2020 for the rehabilitation of Joslyn Ave between Perry Street and Walton Boulevard for the amount of \$249,615 to account 202-463-978.000 as necessary to complete the projects that the City Council had fully funded and approved in the last fiscal year but were not timely expended.

Whereas, the increased appropriations will not cause the fund balance in the Major Street fund to go below the policy mandated thresholds and;

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$249,615 to the Major Street Fund in account 202-463-978.000 – Joslyn: Perry to Walton.

#12

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Acting Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa, Dan Ringo, John Balint

DATE: May 20, 2020

RE: **Resolution to authorize the Interim City Clerk to publish a notice for the proposed budget amendment to replace boilers and driveway repair at Fire Station #9 and replace the boiler at Fire Station #6**

The City was required to perform emergency repairs to Fire Stations 6 and 9, specifically to fix the drive way and replace the boiler at Fire Station 9 and replace the boiler at Fire Station 6. These expenditures were not originally budgeted for, but repairs were required to be done due to the boilers breaking down during the Winter season. The Finance Office is requesting a budget amendment of \$79,450 to account 445-336-976.001 – Building Additions & Improvements.

As such, the following resolution is recommended for your consideration:

Whereas, the City of Pontiac timely approved the 2019-2020 budget on June 9, 2019 and;

Whereas, emergency repairs to Fire Station #6 and Fire Station #9 were required that were not originally appropriated for;

Whereas, the Mayor is proposing to the City Council to increase the appropriations for the current year 2019-2020 for the repairs to the Capital Improvement Fund for the amount of \$79,450 to account 445-336-976.001 – Building Additions & Improvements.

Whereas, the increased appropriations will not cause the fund balance in the Capital Improvement fund to go below the policy mandated thresholds and;

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$79,450 to the Capital Improvement Fund in account 445-336-976.001 – Building Additions & Improvements.

#13

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Acting Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa

DATE: May 20, 2020

RE: **Resolution to authorize the Interim City Clerk to publish a notice for the proposed budget amendment for services paid to Giarmarco Mullins for general legal services**

The original budget adopted by City Council for fiscal year 2020 for all Giarmarco Mullins legal services, such as general legal, Michigan tax tribunal, lawsuits, code enforcement, prosecutions and medical marijuana for \$200,000. Based on past and current activity, this appropriation was deficient. As such, the following resolution is recommended for your consideration:

Whereas, on the city council originally adopted an appropriation for account 101-266-804.018 of \$200,000;

Whereas, this original appropriation was not sufficient to cover the ongoing legal costs for general services provided by the City Attorney, Giarmarco Mullins;

Whereas, the City Council will be required to authorize a budget amendment in fiscal year 2020 for \$422,990.

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$422,990 to the General Fund in accounts 101-266-804.018 – Legal Services – Giarmarco Mullins for \$111,270, 101-266-804.021 – Legal Services Prosecutions for \$272,355, 101-266-804.022 – Legal Services MTT for \$1,040, 101-266-804.023 – Legal Services Code Enforcement for \$5,630, 101-266-804.024 – Legal Services Lawsuits for \$8,850, and 101-266-804.025 Legal Services Medical Marijuana for \$23,845.

#14

RESOLUTION



CITY OF

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Irwin Williams, CPA, Acting Finance Director

CC: Honorable Mayor Deirdre Waterman, Jane Bais-DiSessa, Dan Ringo, John Balint

DATE: May 20, 2020

RE: **Resolution to authorize the Interim City Clerk to publish a notice for the proposed budget amendment for rehabilitation work done to Irwin Ave from Sanford St to Martin Luther King Jr. Boulevard**

The City received an invoice related to the Local Street Improvement Project with Pamar Enterprises for work done on Irwin Ave from Sanford St to Martin Luther King Jr. Boulevard in January 2020 for the amount of \$505,230. This project was originally budgeted in FY 2019 for \$610,000. Of this total appropriation, \$0 was spent as of 6/30/2019, leaving unspent balances in the Local Street Fund Balance of \$610,000. The Finance Office is requesting a budget amendment of \$505,230 to account 203-463-986.000 – Irwin: Sanford to MLK.

As such, the following resolution is recommended for your consideration:

Whereas, the City of Pontiac timely approved the 2019-2020 budget on June 9, 2019 and;

Whereas, the Mayor has reviewed the department of public works requests for rollover of unused appropriations in the previous fiscal year, 2018-2019, and;

Whereas, the Mayor is proposing to the City Council to increase the appropriations for the current year 2019-2020 for the local street improvement project for Irwin Ave from Sanford St to Martin Luther King Jr. Boulevard for the amount of \$505,230 to account 203-463-986.000 as necessary to complete the projects that the City Council had fully funded and approved in the last fiscal year but were not timely expended.

Whereas, the increased appropriations will not cause the fund balance in the Major Street fund to go below the policy mandated thresholds and;

NOW THEREFORE be resolved that the City Council hereby authorizes the Interim City Clerk to publish a notice in a newspaper of general circulation at least one week before consideration of the proposed budget amendment to allocate a total of \$505,230 to the Local Street Fund in account 203-463-986.000 – Irwin: Sanford to MLK.

#15

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President Kermit Williams, and City Council Members

FROM: Jane Bais-DiSessa, Deputy Mayor

CC: Mayor Deirdre Waterman, and Anthony Chubb, City Attorney

DATE: May 27, 2020

RE: Resolution to approve the Police School Liaison Officer Program Agreement between the School District of the City of Pontiac and the City of Pontiac and authorizes the Mayor to sign agreement as presented.

For the past several years, the City of Pontiac and the Pontiac School District have entered into a contract agreement to provide additional law enforcement support for schools via the School Liaison Program. This year's contract expires on June 30, 2020. The City and the District have negotiated the terms of the original agreement, and they are consistent with the newly amended dates and cost figures.

As such, the following resolution is recommended for your consideration:

Whereas, the School District of the City of Pontiac desires to have an law enforcement presence within the District and as approved an agreement with the City of Pontiac; and

Whereas, the City of Pontiac sees a benefit in having an official law enforcement presence in the District; and

Whereas, the Oakland County Sheriff's Office finds the school liaison officer program as a benefits to all parties involved; and

Whereas, the City Attorney has reviewed and approved agreement as to form.

Now therefore, be it resolved that the Pontiac City Council approves the Police School Liaison Officer Program Agreement between the Pontiac School District and the City of Pontiac and authorizes the Mayor to sign agreement as presented.

JBD

Attachment

POLICE-SCHOOL LIAISON PROGRAM

This Agreement is made this 31st day of May 2019~~2020~~, with an effective date of July 1, 2019~~2020~~, by and between the SCHOOL DISTRICT OF THE CITY OF PONTIAC, a Michigan School District, whose address is 47200 Woodward Avenue, Pontiac, Michigan 48342, the CITY OF PONTIAC, a Michigan municipal corporation, whose address is 47450 Woodward Avenue, Pontiac, Michigan 48342.

WHEREAS, the City of Pontiac is municipal government located in the County of Oakland and the State of Michigan, and School District of the City of Pontiac is a public school district educating students residing within the boundaries of the unit of government which is a party to this Agreement.

WHEREAS, the parties are joining together to finance and provide for a police-school liaison educational program by entering into this Inter-Governmental Agreement pursuant to, and under the authority of Act 35 of the Public Acts of 1951 of the State of Michigan, as amended (MCL 124.1 et seq.).

WHEREAS, the parties hereto believe the involvement of police in the educational program of the community's elementary and secondary schools would be of great public benefit by building respect for law enforcement and preventing present and future crime, among other reasons, and that the various units of government should share the cost and responsibility for a police-school liaison education program.

NOW THEREFORE, the parties hereto agree:

1. To establish, on a year to year basis, beginning each July 1 and ending each June 30, a police education program to be carried on in the elementary and secondary schools for children attending the School District of the City of Pontiac.
2. The Police-School Liaison Officer will be assigned to the program by the Oakland County Sheriff's Office (OSCO). Staffing levels will be determined by the School District of the City of Pontiac and through budget allocations of the School District of the City of Pontiac. The Liaison Officers' responsibilities shall be to:
 - a. Provide eighty (80) hours of law enforcement services by an Oakland County Sheriff's Deputy for any bi-weekly period.
 - b. Conduct education programs.

- c. Enforce state law and local ordinances on school premises.
 - d. Report to and take direction from the Management Team.
3. Whereas, the officers are contracting to serve as school liaison officers, and whereas, the officers are housed and work on a daily basis within the confines of the School District of the City of Pontiac, and whereas, the supervision of the program will be as unique as the program itself, there are three (3) major areas which will require supervision:
- a. Routine Performance and Special Duties.
 - b. Criminal Complaints.
 - c. Policy, Procedures and Finance.
4. A two-member Management Team comprised of the commanding officer of the O.C.S.O., and a School District of the City of Pontiac designee appointed by the Superintendent, shall be responsible for overseeing the liaison officers' routine performance and special duties, and specifically to:
- a. Manage, on a daily basis, the liaison officers' activities and duties.
 - b. Implement program objectives and measurement methods.
 - c. Balance the education and law enforcement roles of the liaison officers.
 - d. Provide feedback and reports.
 - e. Provide an annual report by June 15 of each year, for distribution to the School District of the City of Pontiac Superintendent and to the City Administrator for the City of Pontiac. Upon the elimination of the position of City Administrator, such annual report shall be provided to the Mayor.
 - f. Maintaining the program's philosophy of crime prevention through education and appropriate law enforcement practices.
 - g. Oversight and administration of the police-school liaison program.
 - h. Establishment and implementation of the goals and objectives for the program.

- i. Resolution of conflicts concerning program direction or content.
 - j. Submitting a proposed annual budget to the School District by the City of Pontiac no later than February 15 of each calendar year.
 - k. Recommending any changes to the Police-School Liaison Agreement.
5. Whereas, the liaison officers are police officers first and whereas, they must work with many law enforcement agents, as well as school and community organizations:
- a. The officers will, from time to time, be involved with incidents which occur on school premises and shall be responsible for preparing any appropriate reports and assist with law enforcement incidents as needed.
6. The total cost of the program shall be as follows:
- a. The total cost of the program, including any overtime, shall be the lesser of City of Pontiac's cost for a Sheriff's Deputy under the Law Enforcement Services Agreement (attached hereto as Exhibit A) that the City has with the Oakland County Sheriff's Department or \$133,347 , on an annualized basis, except the City's responsibility for overtime shall be limited to \$5,125.
 - b. The cost of materials and any other cost agreed to by the parties hereto, provided that the aggregate cost does not exceed the amounts set forth in Section 6a, above.
 - c. The City shall invoice the School District monthly for total costs incurred by the City the previous month. The School District shall pay the City within 30 days of the date of the invoice. Failure of the School District to pay the City within 60 days of receiving the service shall allow the City to cancel this Agreement and stop the provision of services herein described.
7. The City of Pontiac shall be responsible for administering the moneys for carrying on the police-school education program. The City of Pontiac shall pay Oakland County Sheriff's Office at such intervals as are required by the Law Enforcement Services Agreement for Sheriff's deputies.
8. The officers involved in the program shall continue to be the employees of the Oakland County Sheriff's Department, and shall not be employees of the City or the District. The parties expect that the officers involved shall cooperate in respect to the carrying on of the program, the content of the

program and all related details. In the event the designated liaison from the Oakland County Sheriff's Office is unable to be physically present in the District due to vacation or training, the Oakland County Sheriff's Office and the City will ensure that there will still be a physical presence by another deputy in the District for the duration of the designated liaison's absence.

9. The School District of the City of Pontiac shall provide space, a desk, a phone, and other related equipment for the officers, and shall cooperate in the program so that the officers may be involved in the educational process for the benefit of as many students as possible.
10. Acknowledgement is hereby given by the School District of the City of Pontiac for providing space, phone and related equipment, and services are provided above the financial commitment required by this Agreement.
11. Subject to the following Paragraph, this Agreement shall become effective at 12:01 A.M., July 1, ~~2019~~2020, and shall remain in effect continuously until it expires, without any further act or notice being required by either party, at 11:59 P.M. on June 30, ~~2020~~2021. In addition, any party may terminate this Agreement by giving written notification to all others at least ninety (90) days prior to the proposed termination date, which date shall be clearly stated in the written notice. Upon the expiration or termination of this Agreement, all further obligations to provide LAW ENFORCEMENT SERVICES to the DISTRICT under this Agreement shall end.
12. In the event that the DISTRICT wishes to enter into a new agreement for LAW ENFORCEMENT SERVICES upon the expiration of this Agreement, it will notify the City of Pontiac, in writing, of this intent no later than December 31, ~~2019~~2020. If the DISTRICT, as above, notifies the City of Pontiac of its intent to enter into a new agreement, and the City of Pontiac has a similar interest, the City of Pontiac shall present the DISTRICT with a new proposed agreement for continued LAW ENFORCEMENT SERVICES on, or before, January 31, ~~2020~~2021. In no event shall this paragraph be interpreted to obligate the City of Pontiac or the DISTRICT to continue any Agreement for any LAW ENFORCEMENT SERVICES beyond the expiration of this Agreement unless a new fully executed contract is executed by the parties. In the event that the DISTRICT terminates this Agreement or elects not to enter into a subsequent agreement because it decides to establish its own police department, the DISTRICT shall not be obligated to hire anybody who worked with the City of Pontiac or the O.C.S.O. pursuant to this agreement.

13. After it is determined to proceed with the upcoming year's program, the City of Pontiac shall make arrangements with the Oakland County Sheriff's Department for the availability of the deputies for a like period.
14. Neither the School District of the City of Pontiac nor the City of Pontiac shall be responsible for any officer(s) in the program. Each of the parties hereto shall carry liability insurance to protect themselves for any liability or cost which may occur as a result of this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto. Subject to Paragraph 15, each Party shall be responsible for any CLAIMS made against that Party and for the acts of its Employees or AGENTS.
15. To the extent the City of Pontiac is entitled to indemnification from the OCSO pursuant to its Law Enforcement Services Agreement with OCSO, as a result of OSCO services contemplated herein, the City of Pontiac shall indemnify, defend and hold harmless the School District, its Board of Education, its Board Members, in their official and individual capacities, its administrators, employees, agents, contractors, successors, and assignees, from and against any and all claims, counterclaims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, and liabilities, including actual attorney's fees and actual expert witness fees arising out of or in connection with The City of Pontiac performance of the Services pursuant to this Contract and/or from The City of Pontiac's violation of any of the terms of the Contract, including, but not limited to: (i) the negligent acts or willful misconduct of The City of Pontiac, its officers, directors, employees, successors, assignees, contractors, agents; (ii) any breach of the terms of this Contract by The City of Pontiac, its officers, directors, employees, successors, assignees, contractors, and agents; (iii) any violation or breach by The City of Pontiac, its officers, directors or employees, successors and assignees of any applicable Federal, State or local law, rule, regulation, ordinance, policy and/or licensing and permitting requirements applicable to providing the Services; or (iv) any breach of any representation or warranty by The City of Pontiac, its officers, directors, employees, successors, and assignees, under this Contract. The City of Pontiac shall notify the School District by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the School District may be entitled to indemnification under this Contract. This paragraph shall survive the expiration or earlier termination of this Contract.

16. This Amended Agreement is intended to, and hereby does, supersede and replace any and all prior agreements among the parties relative to the police-school liaison program.
17. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not construed strictly for or against any party. As used in this Agreement, the singular or plural number, the possessive or nonpossessive, shall be deemed to include the other whenever the context so indicates or requires.
18. Absent an expressly written waiver, the failure of any party to pursue any right granted under this Agreement shall not be deemed a waiver of that right with regard to any existing or subsequent breach or default under this Agreement. No failure or delay by any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.
19. This Agreement shall be binding upon each party to the extent permitted by law, upon their successors and assigns, and all persons acting by, through, under, or in concert with any of them.

City of Pontiac

By: _____
Deirdre Waterman

Its: Mayor _____

Date: _____

School District of the City of Pontiac

By: _____
Kelley Williams

Its: Superintendent _____

Date: _____

#16

RESOLUTION

Resolution of the Pontiac City Council



Resolution to approve the Redevelopment 'Bistro' Liquor License, for Marimar, LLC doing business as Alley Cat Café, 31 N. Saginaw

WHEREAS, Marimar, LLC, Parcel 64-14-29-433-015, 31 N. Saginaw St., has made petition for a Class C license issued under MCL 436.1521 a (1)(b) and outdoor service area on city sidewalk. The petitioner meets the eligibility requirements for licensure issuance under the MCL 436.1521a(1)(b), and;

WHEREAS, The City of Pontiac Planning Commission unanimously approved a Special Exception Permit at the March 4, 2020 meeting, that the Bistro Liquor License for The Alley Cat Cafe, at 31 N. Saginaw, be approved for license issuance, and;

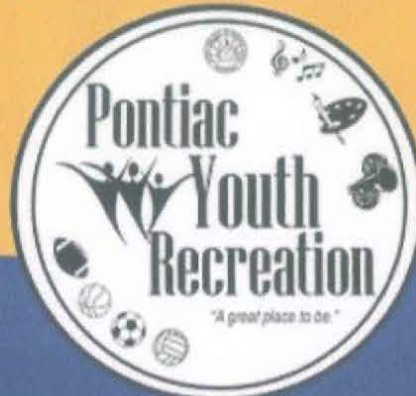
WHEREAS, Marimar, LLC, 31 N Saginaw St, shall comply with the City of Pontiac Ordinance 2366 to Allow for Redevelopment Liquor Licenses and Conditions for Issuance and Operations of the petitioned Specially Designated Merchant (SDM) 'Bistro' License and the MCL 1a(1)(b), and;

THEREFORE, BE IT RESOLVED, the Pontiac City Council approves the recommendation for Marimar, LLC request for a Class C license issued under MCL 436.1521 a (1)(b) and outdoor service area on city sidewalk and Specially Designated Merchant (SDM) 'Bistro' License for Parcel No. 64-14-29-433-015 and further recommends their application be considered for approval by the Michigan Liquor Control Commission.

#17

**COMMUNICATION
FROM THE
MAYOR**

LAUNCH ANNOUNCEMENT!



Pontiac Youth Recreation & Enrichment Center is pleased to announce a new partnership with Boys & Girls Clubs of Southeast Michigan.

PYREC registrants are invited to join BGSM's Virtual Club Experience (VCX) via Zoom Video Conferencing!

VCX offers Pontiac Youth fun and engaging programs through meaningful activities, without leaving their homes, every Monday - Friday, 3pm-5pm.

From live DJ's to special guest instructors, VCX is fast-paced, entertaining, and full of learning opportunities for youth of all ages!

REGISTRATION INFO:

VCX is free for all Pontiac Youth Recreation registered participants!

Not registered?
Contact Youth Recreation at
(248) 758-3400 or email
youthcenter@pontiac.mi.us.

To participate, you can join
Zoom Video Conferencing
via computer or cell phone.

<https://zoom.us/>
Meeting ID: 419 790 900
Password: 090745

**VCX launches
Monday, May 18th!**

Pontiac Youth Recreation & Enrichment Center

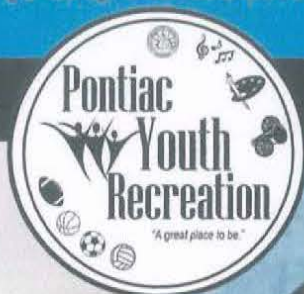
**Announcing a virtual partnership with
Boys & Girls Clubs Southeast Michigan.**

**VCX offers Pontiac Youth fun programs and meaningful activities, without
leaving their homes on the **PYREC Facebook Page**.**

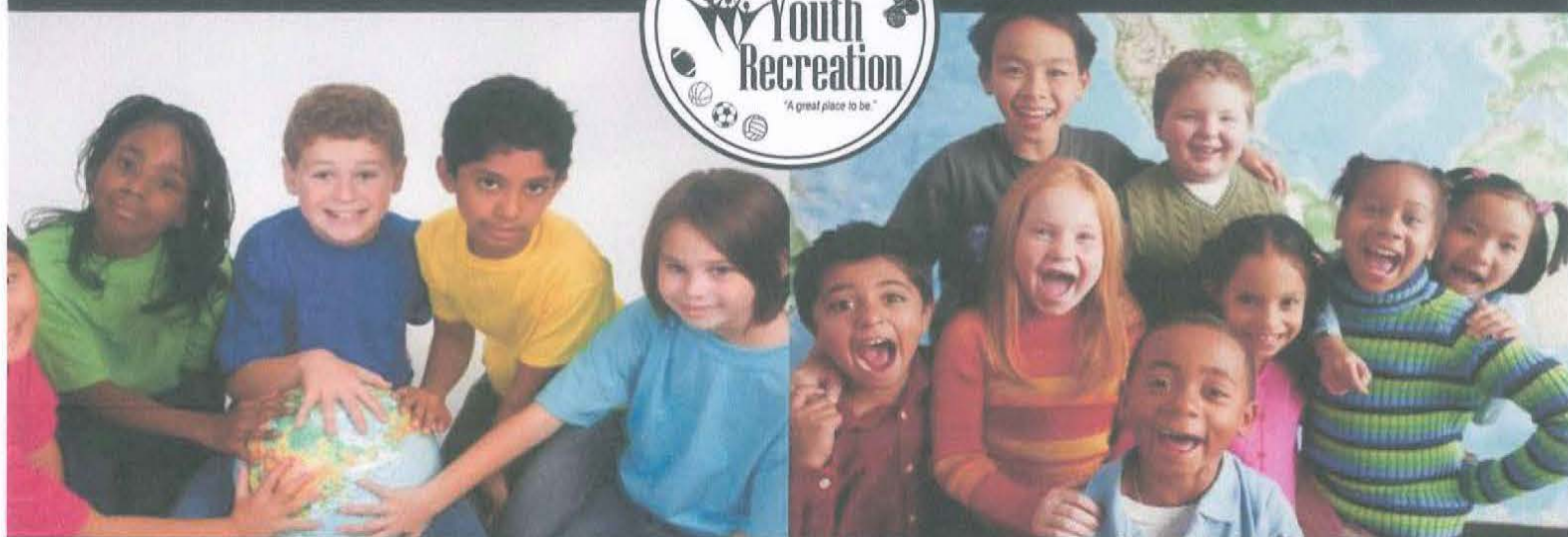
**From live DJ's to special guest instructors, the VCX is fast-paced, fun,
and full of learning opportunities**

**PYREC registrants can Join BGSM's Virtual Club Experience
ABSOLUTELY FREE! (VCX) via Zoom Video Conferencing.**

Weekdays every Mon.- Fri.



Wow! Fun from 3 until 5pm



INTERACTIVE GAMES, TALENT SHOWS, PRIZES

And More!

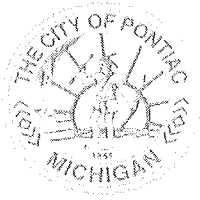
Visit PYREC's FB Page: <https://www.facebook.com/PontiacYouth/>

Save The Date! Starts Monday, May 18



#18

**Monthly
Report**



**EXECUTIVE OFFICE
CITY OF PONTIAC**

47450 Woodward Ave | PONTIAC, MICHIGAN 48342-5009

Mayor Deirdre Waterman

TO: HONORABLE COUNCIL PRESIDENT WILLIAMS AND CITY COUNCIL MEMBERS

FROM: MAYOR WATERMAN

**CC: MAYOR DEIRDRE WATEMAN; ANTHONY CHUBB, CITY ATTORNEY; AND
IRWIN WILLIAMS, INTERIM FINANCE DIRECTOR**

SUBJECT: MAYORAL REPORT

DATE: MAY 27, 2020

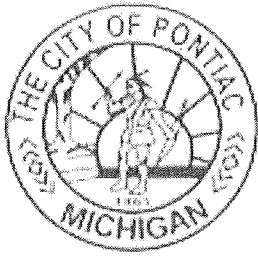
As requested by the City Council, the following items have been addressed and/or provided:

- a copy of the May 2020 Personnel Report is attached;
- the latest Check Register reports have been posted and may be found on the City's website;
and
- a copy of the April Credit Card statement has been sent to the City Council directly via email.

Let me know if any questions arise.

JBD

Attachment



**CITY OF PONTIAC
FINANCE DEPARTMENT
HUMAN RESOURCES DIVISION**
47450 Woodward Avenue
Pontiac, Michigan 48342

TO: Honorable Mayor, Council President, and City Council Members
FROM: Kiearha Davidson, Human Resources
THRU: Office of Deputy Mayor, Jane Bais-DiSessa
DATE: May 28, 2020
RE: May Staff Changes Report

Staff Changes

- There were no new hires in May.
- Promotions:
 - A Maintenance Superintendent who has served the city for two years and nine months was promoted to Deputy DPW Director on May 4th.
 - A Customer Service Representative who has served the city for eight months was promoted to the Special Assistant to the City Clerk position on May 25th.

#19

**Monthly
Report**

4-24-2020

Check Register

05/07/2020 01:16 PM
User: JPETERS
DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
CHECK DATE FROM 04/18/2020 - 04/24/2020

Page: 1/3

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
Bank CONS CONSOLIDATED						
Check Type: EFT Transfer						
04/21/2020	709(E)	10004301	PNC Bank	4126-066861-200308	16.96	Open
				06330	400.00	Open
				#000273	708.70	Open
				T-0432 / A-0541174	381.54	Open
				1652590584	144.00	Open
				3-9-20	74.49	Open
				13760826	19.95	Open
				#T144715	60.00	Open
				211823	59.00	Open
					<u>1,864.64</u>	
				Total EFT Transfer:	<u>1,864.64</u>	
Check Type: Paper Check						
04/24/2020	527470	10001957	Ajax Materials Corporation	246752	1,681.90	Open
				246846	222.20	Open
				246852	935.00	Open
				246906	682.00	Open
					<u>3,521.10</u>	
04/24/2020	527471	10004305	Ameena Razia Sheikh	20-01-09 191536SM	160.00	Open
04/24/2020	527472	00000050	AT & T	8310007501007-0420	1,294.90	Open
				8310007527298-0420	221.00	Open
					<u>1,515.90</u>	
04/24/2020	527473	00000050	AT & T	250472140-04082020	82.94	Open
04/24/2020	527474	00000050	AT & T	287269014755x4172020	1,076.02	Open
04/24/2020	527475	00010597	Charesa D. Johnson	20-03-06 20-0173SM	120.00	Open
04/24/2020	527476	10003968	City of Rochester Hills	39598 & 39608	2,290.08	Open
04/24/2020	527477	10004429	Cleannet of Greater Michigan	DET0085789	3,679.73	Open
				DET0086083	4,030.18	Open
					<u>7,709.91</u>	
04/24/2020	527478	00001244	Comcast Cablevision	110-1037575-0420	174.24	Open
				825-946958-0420	322.56	Open
				6180-0214665-0420	310.14	Open
				47450-0862478-0420	125.79	Open
					<u>932.73</u>	
04/24/2020	527479	00000206	Consumers Energy	216-97012719-0420	243.79	Open
04/24/2020	527480	10004348	Cory Westmoreland	20-02-11 18148309 OM	120.00	Open
				20-03-26 2000500M	50.00	Open
					<u>170.00</u>	
04/24/2020	527481	10004243	Creative Schools Management, LLC	May 2020	26,000.00	Open

05/07/2020 01:16 PM
 User: JPETERS
 DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
 CHECK DATE FROM 04/18/2020 - 04/24/2020

Page: 2/3

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
04/24/2020	527482	10004332	Edith Blakney Law Firm, PLLC	20-01-28 191883OM 20-02-12 191921OM 20-03-12 191456SM 20-03-20 17146019OM 20-03-20 17-146019OM	440.00 480.00 360.00 40.00 100.00 <u>1,420.00</u>	Open Open Open Open Open
04/24/2020	527483	00001591	Guardian Alarm Company of Michigan	20833736Treasurer 20833736 IT 20833736	280.65 157.50 516.00 <u>954.15</u>	Open Open Open
04/24/2020	527484	10004337	Idumesaro Law Firm, PLLC	20-03-03 19-1560SM 20-03-03 20-0122SM 20-03-03 20-0153SM 20-03-26 200366SM	240.00 56.00 256.00 20.00 <u>572.00</u>	Open Open Open Open
04/24/2020	527485	10003866	K and Q Law, PC	20-03-12 14-67050SM 20-03-17 19-1659SM 20-03-17 20-0174OM 20-03-17 20-0175OM	75.00 75.00 75.00 75.00 <u>300.00</u>	Open Open Open Open
04/24/2020	527486	10004388	Law Office of Christopher R Shemke	20-02-20 191614SM 20-03-05 191610SM 20-03-10 200199SM	20.00 260.00 200.00 <u>480.00</u>	Open Open Open
04/24/2020	527487	10002474	Law offices of Moneka L. Sanford	PI19-12-18 19-1911OM 20-03-21 20-0219OM 20-03-21 09-125216-C 20-03-21 16-143077-O 20-03-21 18-7268SM 20-03-21 19-0685-SM 20-03-21 20-0101-OM 20-03-21 20-0108-SM 20-03-21 20-0027SM	60.00 75.00 160.00 75.00 75.00 160.00 120.00 75.00 240.00 <u>1,040.00</u>	Open Open Open Open Open Open Open Open Open
04/24/2020	527488	00012690	Law Offices of Paulette Michel, PLI	20-02-10 19-0343SM 20-02-20 19-432SM 2172 - Feb 2020 2173 March 2020 20-04-01 200331SM	340.00 220.00 3,750.00 3,750.00 50.00 <u>8,110.00</u>	Open Open Open Open Open
04/24/2020	527489	00010223	Lisa C Watkins Law Office	20-03-03 14-67642SM	24.00	Open
04/24/2020	527490	00012978	Meadowbrook, Inc.	4383	3,757.00	Open
04/24/2020	527491	10004381	North American Construction Ent.LLC	Application #8	122,969.15	Open

05/07/2020 01:16 PM
User: JPETERS
DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
CHECK DATE FROM 04/18/2020 - 04/24/2020

Page: 3/3

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
				Application #9	28,086.39	Open
					151,055.54	
04/24/2020	527492	00011236	PreCise MRM LLC	200-1025250	150.00	Open
04/24/2020	527493	10004454	Restoration 1 of E Oakland County	238	2,060.00	Open
				239	4,606.00	Open
					6,666.00	
04/24/2020	527494	00013067	Scott C. Kozak, Attorney at Law	20-03-17 140S12341	93.60	Open
04/24/2020	527495	00011704	Spencer Oil Company	2006001	8,492.14	Open
04/24/2020	527496	00013050	Stacy A. Drouillard	20-03-12 181473040M	75.00	Open
04/24/2020	527497	10004376	Thomson Reuters Applications, Inc.	842081226	120.00	Open
04/24/2020	527498	10003496	United Lawnscape, Inc.	279730-279752	3,409.00	Open
04/24/2020	527499	10004115	Vimeo, Inc. a.k.a. Livestream	387888	2,388.00	Open
04/24/2020	527500	00000851	Wade-Trim/Associates	2017711	5,885.00	Open
				Total Paper Check:	238,813.90	

CONS TOTALS:

Total of 32 Checks:	240,678.54
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	240,678.54

5-1-2020

Check Register

05/07/2020 01:34 PM
 User: JPETERS
 DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
 CHECK DATE FROM 04/25/2020 - 05/01/2020

Page: 1/4

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
------------	-------	--------	-------------	----------------	--------	--------

Bank BOND FIFTH THIRD BOND ACCOUNT

Check Type: Paper Check

04/30/2020	12799	BOND	CHINA JUNENA ROBERTS	161416210M R	342.00	Open
04/30/2020	12800	BOND	DEJUAN JAMIESON BLAND	170S11487Y R	147.00	Open
04/30/2020	12801	BOND	EMMA GOODE	191573SMR	150.00	Open
04/30/2020	12802	BOND	KEMYRIS DAEKWON HARDIMAN	150S06486A R	228.00	Open
04/30/2020	12803	BOND	KORI DANIELLE APPLEWHITE	180S35091B R	175.00	Open
04/30/2020	12804	BOND	LAKIA CHARMAINE EALY	190S04386A R	288.00	Open

Total Paper Check: 1,330.00

BOND TOTALS:

Total of 6 Checks:	1,330.00
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	1,330.00

Bank CONS CONSOLIDATED

Check Type: EFT Transfer

04/28/2020	710(E)	10003750	WMHIP-W Michigan Health 8890	May 2020	30,980.75	Open
Total EFT Transfer:					30,980.75	

Check Type: Paper Check

04/27/2020	527501	00002776	United States Postal Service	4-27-2020Postage	4,018.00	Open
05/01/2020	527502	10004066	Action Traffic Maintenance, Inc.	1242657 1243085	3,525.50 2,039.00	Open Open
					5,564.50	
05/01/2020	527503	10004313	ADT-Protection One Alarm Monitoring	133915045	49.95	Open
05/01/2020	527504	10003843	Advanced Disposal Services	V20002314865	212,956.46	Open
05/01/2020	527505	REFUND DEP	Angela Powell	R#81826-230409	140.00	Open
05/01/2020	527506	10001187	Ant Doctor Pest Control	19-0125	175.00	Open
05/01/2020	527507	10004022	Arbor Oakland Group	108319	97.94	Open
05/01/2020	527508	00000050	AT & T	8310005335294-0420 8310005335298-0420	2,231.30 1,722.86	Open Open
					3,954.16	
05/01/2020	527509	10002333	Auto Value - APC Store	313-652241 313-652622	118.29 111.19	Open Open
					229.48	
05/01/2020	527510	00000097	Bell Equipment Company	168304	19,000.00	Open
05/01/2020	527511	REFUND TAX	Belle Title Agency of Macomb-Shelby	14-29-303-001-0429	7.97	Open
05/01/2020	527512	REFUND TAX	Best Homes Title Agency	14-08-376-008-0429	13.95	Open
05/01/2020	527513	REFUND TAX	Brown, Kamili LaChristian	14-28-327-011-0429	249.85	Open
05/01/2020	527514	REFUND TAX	Butler, Gregory	14-33-231-046-0429	105.60	Open

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
05/01/2020	527515	REFUND TAX	C Lane Malley LLC	14-29-402-003-0429	11.92	Open
05/01/2020	527516	REFUND TAX	C Lane Malley LLC	14-29-402-002-0429	73.15	Open
05/01/2020	527517	REFUND TAX	C Lane Malley LLC	14-29-402-004-0429	90.77	Open
05/01/2020	527518	REFUND TAX	Clyne, Dawn	14-22-177-008-0429	9.00	Open
05/01/2020	527519	00001244	Comcast Cablevision	825-903542484-0420	653.81	Open
05/01/2020	527520	00001244	Comcast Cablevision	52-812853-0420	285.17	Open
05/01/2020	527521	00013029	CompOne Administrators, Inc.	173947	15,150.00	Open
05/01/2020	527522	00000206	Consumers Energy	6180-96321407-0420	200.64	Open
05/01/2020	527523	REFUND TAX	Corelogic	14-32-205-027-0429	113.99	Open
05/01/2020	527524	REFUND TAX	Corelogic	14-33-137-041-0430	26.54	Open
				14-33-303-002-0429	13.34	Open
				14-33-210-003-0429	58.84	Open
				19-04-182-017-0429	59.95	Open
					158.67	
05/01/2020	527525	REFUND TAX	Corelogic	14-17-151-009-0429	64.28	Open
05/01/2020	527526	REFUND TAX	Corelogic	14-30-328-034-0429	72.60	Open
05/01/2020	527527	REFUND TAX	Corelogic	19-05-226-022-0429	56.65	Open
05/01/2020	527528	REFUND TAX	Corelogic	14-17-407-011-0429	6.57	Open
				14-21-452-013-0429	7.32	Open
					13.89	
05/01/2020	527529	10004156	Covenant Cemetery Services, Inc.	50990-R	1,000.00	Open
				60312-R	2,500.00	Open
				50991-R	1,000.00	Open
				60313-R	2,500.00	Open
					7,000.00	
05/01/2020	527530	REFUND TAX	Craft Jr, Walter L	14-30-332-008-0429	216.82	Open
05/01/2020	527531	REFUND TAX	Cruz, Enrique	14-29-309-004-0429	41.00	Open
05/01/2020	527532	10003084	Curbco, Inc.	52482	55,763.99	Open
05/01/2020	527533	REFUND DEP	Debra Nichols	R#81830-230607	225.00	Open
05/01/2020	527534	10000127	Delta Dental of Michigan	RIS0002755730	882.06	Open
05/01/2020	527535	REFUND TAX	Devon Title	14-19-129-003-0429	10.18	Open
05/01/2020	527536	REFUND TAX	Devon Title Agency	14-19-206-043-0429	160.10	Open
05/01/2020	527537	REFUND TAX	Devon Title Agency	14-19-129-004-0429	64.07	Open
05/01/2020	527538	REFUND TAX	Devon Title Agency	14-19-129-005-0429	6.84	Open
05/01/2020	527539	00010679	DLZ Michigan, Inc	142697	171.25	Open
05/01/2020	527540	EMP. REIMB	Eric Brimm	R#3-26-2020	5.00	Open
05/01/2020	527541	10004088	Fidelity Security Life Insurance Co	164316846	156.05	Open
				164318089	437.43	Open
				164317509	138.49	Open
					731.97	
05/01/2020	527542	REFUND TAX	Fitzgerald, Theodore	14-33-178-005-0429	529.47	Open
05/01/2020	527543	REFUND TAX	Gamet, Maria	14-17-304-023-0429	72.31	Open
05/01/2020	527544	10000009	Great Lakes Auto Superstore LLC	May 2020	5,833.33	Open
				Mar 2020 pd May 20	525.32	Open
					6,358.65	
05/01/2020	527545	REFUND TAX	Gregory Butler	14-33-231-046-0429	71.93	Open
05/01/2020	527546	00001591	Guardian Alarm Company of Michigan	20871403	140.96	Open
05/01/2020	527547	REFUND TAX	Horizon Trust Co.	14-21-460-006-0429	94.92	Open
05/01/2020	527548	10001885	Hubbell, Roth & Clark, Inc.	177921	271.80	Open

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05/01/2020	527549	REFUND TAX	Jones, Elizabeth P	19-05-229-017-0429	47.13	Open
05/01/2020	527550	EMP. REIMB	Kiearha K. Davidosn	4/27/20	51.98	Open
05/01/2020	527551	EMP. REIMB	Larry A. Kosofsky	04-24-20	116.60	Open
05/01/2020	527552	REFUND TAX	Lereta, llc	14-31-403-001-0429	112.12	Open
05/01/2020	527553	REFUND TAX	Lisseth Chacon, Karla	14-34-155-016-0429	62.69	Open
05/01/2020	527554	REFUND TAX	Madison Settlement Services LLC	14-17-452-019-0429	43.37	Open
05/01/2020	527555	REFUND TAX	McDougal, Jettie B	14-15-202-012-0429	67.96	Open
05/01/2020	527556	REFUND TAX	Monarch Wings	14-30-454-017-0430	159.95	Open
				14-30-454-017-0429	79.71	Open
				14-30-476-035-0429	1,349.44	Open
				14-30-476-035-0429	42.80	Open
				14-30-476-036-0429	128.02	Open
				14-30-476-036-0429	4.04	Open
				14-30-476-038-0429	138.45	Open
				14-30-476-038-0429	4.37	Open
					<u>1,906.78</u>	
05/01/2020	527557	10001088	Nelco Supply Co.	10101505	170.60	Open
				10101138	105.60	Open
					<u>276.20</u>	
05/01/2020	527558	REFUND TAX	PHH Mortgage Services	14-15-202-012-0429	5.63	Open
05/01/2020	527559	REFUND TAX	Preacher, Patricia	14-33-478-016-0429	120.89	Open
05/01/2020	527560	REFUND TAX	Property Providers	14-18-281-010-0429	68.30	Open
05/01/2020	527561	10004453	RNA Facilities Management	585172	4,509.00	Open
05/01/2020	527562	REFUND TAX	Sank, Woodrow Wilson	14-07-351-030-0429	41.00	Open
05/01/2020	527563	10003760	Scott's Lock & Key Shop	1194	140.00	Open
05/01/2020	527564	REFUND TAX	State Bank	14-33-303-016-0429	345.89	Open
05/01/2020	527565	10000084	State of MI - Unemployment Ins. Ag	Acct804645 000 12/19	50.00	Open
05/01/2020	527566	REFUND TAX	Tadikamalla, Bhaskara	14-30-254-059-0429	5.71	Open
05/01/2020	527567	REFUND TAX	Team Jonna LLC	14-33-305-087-0429	2,949.07	Open
				14-33-305-087-0429	93.61	Open
					<u>3,042.68</u>	
05/01/2020	527568	REFUND TAX	Timios Inc	14-16-253-026-0429	45.35	Open
05/01/2020	527569	REFUND TAX	Trademark Realty & Management	14-22-107-007-0429	58.34	Open
05/01/2020	527570	REFUND TAX	Turner, Jaclyn Nicole	14-33-210-005-0429	75.00	Open
05/01/2020	527571	REFUND TAX	Walker, Jeanee	14-20-133-022-0429	27.30	Open
05/01/2020	527572	REFUND TAX	Wellman, Daniel	14-08-302-006-0429	100.00	Open
05/01/2020	527573	REFUND TAX	Wells Fargo	14-07-327-025-0429	104.96	Open
05/01/2020	527574	REFUND TAX	White, Janet	14-17-302-043-0429	71.75	Open
05/01/2020	527575	REFUND TAX	Williams, Rhoda	14-27-353-017-0429	6.22	Open
					<u>Total Paper Check:</u>	<u>347,838.57</u>

CONS TOTALS:

Total of 76 Checks:	378,819.32
Less 0 Void Checks:	0.00
Total of 76 Disbursements:	<u>378,819.32</u>

Bank COURT FIFTH THIRD-COURT OPERATING

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
04/30/2020	8062	10002889	50th District Court	041720	403.00	V Open
04/30/2020	8063	10002889	50th District Court	04172020	403.00	Open
04/30/2020	8064	10002889	50th District Court	04202020	452.00	Open
04/30/2020	8065	10002889	50th District Court	04222020	385.00	Open
04/30/2020	8066	00000050	AT & T	248857950104	31.47	Open
04/30/2020	8067	00001353	Detroit Elevator Co.	186683	285.00	Open
04/30/2020	8068	00000603	Oakland County Treasurer	MARCH 2020	17,147.92	Open
04/30/2020	8069	00000603	Oakland County Treasurer	INF0002584	500.00	Open
04/30/2020	8070	00002244	OFFICE DEPOT	476935113001	47.99	Open
04/30/2020	8071	00002244	OFFICE DEPOT	474103513001	216.78	Open
04/30/2020	8072	00002244	OFFICE DEPOT	476935704001	105.54	Open
04/30/2020	8073	00000641	Pitney Bowes Global Financial	3311073700	400.05	Open
04/30/2020	8074	10003896	PMP Investments, LLC	2365	150.00	Open
04/30/2020	8075	00012362	STAPLES CREDIT PLAN	2464625921	604.86	Open
04/30/2020	8076	00000776	State Of Mich/Treasury	MARCH 2020	78,352.85	Open
04/30/2020	8077	00000776	State Of Mich/Treasury	MARCH 2020	78,352.85	V Open
05/01/2020	8078	10002889	50th District Court	04/30/2020	210.00	Open
05/01/2020	8079	BOND	BETHANY ANN WALKER	01/31/20202	933.83	Open
				02/29/2020	933.83	Open
				03/31/2020	933.83	Open
					<u>2,801.49</u>	
05/01/2020	8080	00000603	Oakland County Treasurer	APRIL 2020	4,947.00	Open
05/01/2020	8081	00000776	State Of Mich/Treasury	APRIL 2020	17,363.81	Open
				Total Paper Check:	<u>203,160.61</u>	

COURT TOTALS:

Total of 20 Checks:	203,160.61
Less 2 Void Checks:	<u>78,755.85</u>
Total of 18 Disbursements:	<u>124,404.76</u>

REPORT TOTALS:

Total of 102 Checks:	583,309.93
Less 2 Void Checks:	<u>78,755.85</u>
Total of 100 Disbursements:	<u>504,554.08</u>

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Check Register

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CHECK REGISTER FOR CITY OF PONTIAC
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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
Bank BOND FIFTH THIRD BOND ACCOUNT						
Check Type: Paper Check						
05/07/2020	12805	BOND	DOMINIQUE KEISHA CONYERS	160S10724B R	262.00	Open
05/07/2020	12806	BOND	LATEYIA JOHNSON	1916800T R	1,100.00	Open
05/07/2020	12807	BOND	ROBERT KOLODIN	1669437SMR	100.00	Open
05/07/2020	12808	BOND	ROBERT LEE CRABLE	200S08432B R	35.00	Open
05/07/2020	12809	BOND	WILLIAM THOMAS JOYSEY	170S28977B R	37.00	Open
Total Paper Check:					1,534.00	
BOND TOTALS:						
Total of 5 Checks:					1,534.00	
Less 0 Void Checks:					0.00	
Total of 5 Disbursements:					1,534.00	
Bank CONS CONSOLIDATED						
Check Type: Paper Check						
05/08/2020	527576	10003879	Amazon.com LLC	11P4-T96P-FDRD	402.15	Open
				1H6J-N6JP-CVMF	2.08	Open
				11P4-T96P-FDRD CR	(22.77)	Open
				1H6J-N6JP-CVMF	(2.08)	Open
					379.38	
05/08/2020	527577	10003879	Amazon.com LLC	450234801	161.86	Open
05/08/2020	527578	10003346	City of Auburn Hills	71000518575-0420	19,634.21	Open
05/08/2020	527579	10000582	Clark Hill, PLC	978333	1,597.50	Open
05/08/2020	527580	00001244	Comcast Cablevision	52-1022718-0520	260.90	Open
				990-0878763-0520	355.50	Open
					616.40	
05/08/2020	527581	00000263	Doors of Pontiac	154281	213.60	Open
05/08/2020	527582	00000247	DTE Energy	60-8830604-0420	9,670.18	Open
				910040679979-0420	75,492.07	Open
					85,162.25	
05/08/2020	527583	10001630	Elite Cleaning Team LLC	000019	420.00	Open
				000020	420.00	Open
					840.00	
05/08/2020	527584	10004397	Empyrean Benefit Solutions, Inc.	SINV10009980	6,099.50	Open
05/08/2020	527585	10004308	Forster Vine Rochester Auto Wash	202	60.00	Open
05/08/2020	527586	00000357	Golling Buick GMC Inc.	PNCQ435752	58.30	Open
				PNCQ435332	47.50	Open
					105.80	

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
05/08/2020	527587	10003904	GreatLakes ContractingSolutions, LLC	20-07-01 20-07-02	24,430.85 6,296.00 <u>30,726.85</u>	Open Open
05/08/2020	527588	10004085	Harlan Electric Company	1110524 1110808	3,043.20 1,616.70 <u>4,659.90</u>	Open Open
05/08/2020	527589	00001649	Home Depot/Comm. Credit	0023090 4022600 1024936 5311823 7023415 8023269 8121952	8.91 169.00 112.52 230.50 12.42 165.46 38.96 <u>737.77</u>	Open Open Open Open Open Open Open
05/08/2020	527590	00012982	Insight Public Sector - PCM Sales	1030022973-March2020 1100726085 1100727699	25,750.00 4,216.83 1,606.25 <u>31,573.08</u>	Open Open Open
05/08/2020	527591	10004365	KGM Distributors, Inc.	39916 39889 39830	205.00 179.00 166.00 <u>550.00</u>	Open Open Open
05/08/2020	527592	00000598	Oakland County	SHF00060770T SHF0006077	92,895.71 1,023,078.45 <u>1,115,974.16</u>	Open Open
05/08/2020	527593	00000603	Oakland County Treasurer	2019TrailerFees10,11 2020TrailerFees1,2&3	3,015.00 3,017.50 <u>6,032.50</u>	Open Open
05/08/2020	527594	00000622	Oxford Overhead Door Sales	13242	119.00	Open
05/08/2020	527595	00002317	Plante & Moran, PLLC	1825484 1825482	24,100.00 15,063.00 <u>39,163.00</u>	Open Open
05/08/2020	527596	10003596	PM Technologies, LLC	137117 137172	158.27 1,020.00 <u>1,178.27</u>	Open Open
05/08/2020	527597	10004007	QRS Court Reporting, LLC	90632	620.00	Open
05/08/2020	527598	00012896	Rehmann Group, LLC	RR579380	12,500.00	Open
05/08/2020	527599	10003769	Service Heating & Plumbing Corp	1906061	2,440.00	Open
05/08/2020	527600	00002181	Sprint Communications	712336515-219	16.72	Open

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
05/08/2020	527601	10003813	Water Resource Commissioner	.52-69413-00-0420	216.00	Open
				825-80806-02-0420	1,486.56	Open
				47450-81007-00-0420	1,168.10	Open
				10-80898-00-0427	43.20	Open
				70-81022-00-0420	711.54	Open
				70-81023-00-0420	43.20	Open
				110-81011-00-0420	975.79	Open
				216-80908-00-0420	108.01	Open
					<u>4,752.40</u>	
				Total Paper Check:	<u>1,365,914.15</u>	

CONS TOTALS:

Total of 26 Checks:	1,365,914.15
Less 1 Void Checks:	<u>1,597.50</u>
Total of 25 Disbursements:	<u>1,364,316.65</u>

Bank COURT FIFTH THIRD-COURT OPERATING

Check Type: Paper Check

05/07/2020	8082	10002889	50th District Court	05012020	251.00	Open
05/07/2020	8083	BOND	BETHANY ANN WALKER	01/31/2020	<u>1,601.49</u>	Open
				Total Paper Check:	<u>1,852.49</u>	

COURT TOTALS:

Total of 2 Checks:	1,852.49
Less 0 Void Checks:	<u>0.00</u>
Total of 2 Disbursements:	<u>1,852.49</u>

REPORT TOTALS:

Total of 33 Checks:	1,369,300.64
Less 1 Void Checks:	<u>1,597.50</u>
Total of 32 Disbursements:	<u>1,367,703.14</u>

5-15-2020

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
Bank BOND FIFTH THIRD BOND ACCOUNT						

Check Type: Paper Check

05/14/2020	12810	10002889	50th District Court	180S40353C A	195.00	Open
05/14/2020	12811	BOND	ANTHONY JOSEPH BUCKLEY	18001212 R	282.00	Open
05/14/2020	12812	BOND	CHARLES EDWARD ONELL	B214499X R	131.20	Open
05/14/2020	12813	BOND	DAVID CURTIS SCRIBNER	200S06884A R	45.00	Open
05/14/2020	12814	BOND	DERRICK ANDREW BROOKS	190S15731A R	127.00	Open
05/14/2020	12815	BOND	DERRICK JONES	190172SD R	10.00	Open
05/14/2020	12816	BOND	FRANNY RENEE TERRY	180S33962A R	147.00	Open
05/14/2020	12817	BOND	JALEN ANTHONY MUNSON	160S36557C R	310.00	Open
05/14/2020	12818	BOND	JANICE WEITZMAN LOVCHUK	17000187 R	251.00	Open
05/14/2020	12819	BOND	JEFFERY SCOTT GIEGLOR	B187097X R	8.00	Open
05/14/2020	12820	BOND	MACAULEY GRANT HARRIS	200S08341A R	35.00	Open
05/14/2020	12821	BOND	STORAGE ONE	1263442SMR	15.00	Open
05/14/2020	12822	BOND	TETIANA QUINTA ROBINSON	170S24098A R	348.00	Open
05/14/2020	12823	BOND	TONY FREDRICK LIVINGSTON	B181710X R	96.00	Open
05/14/2020	12824	BOND	TRAVIS SPENCER	200S01952C R	45.00	Open

Total Paper Check: 2,045.20

BOND TOTALS:

Total of 15 Checks:	2,045.20
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	2,045.20

Bank CONS CONSOLIDATED

Check Type: Paper Check

05/15/2020	527602	10003843	Advanced Disposal Services	V20002356539	212,792.01	Open
05/15/2020	527603	10001957	Ajax Materials Corporation	246485	702.90	Open
				246596	1,586.20	Open
					2,289.10	
05/15/2020	527604	10003879	Amazon.com LLC	427748873	166.47	Open
05/15/2020	527605	00000050	AT & T	80025874118-0520	1,703.91	Open
05/15/2020	527606	00000050	AT & T	248253002605-20	594.14	Open
05/15/2020	527607	10003274	AT & T Long Distance	821555420-050420	21.05	Open
05/15/2020	527608	10002333	Auto Value - APC Store	653061-313	23.37	Open
				653522-313	42.00	Open
				642782-313 Credit	(49.35)	Open
					16.02	
05/15/2020	527609	00000097	Bell Equipment Company	168621	660.00	Open
05/15/2020	527610	00001103	Blue Cross Blue Shield of Michigan	7036880-0004-0620	11,828.93	Open
				7036880-0005-0620	5,737.86	Open
				7036880-0006-0620	172,261.69	Open
				7036880-0007-0620	14,275.29	Open
				7045068-0000-0620	13,291.85	Open
				7045068-0002-0620	1,917.62	Open

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
					219,313.24	
05/15/2020	527611	00001244	Comcast Cablevision	990-1024326-0520	261.03	Open
05/15/2020	527612	00013029	CompOne Administrators, Inc.	213939	2,100.00	Open
05/15/2020	527613	10004156	Covenant Cemetery Services, Inc.	50998-R 60316-R	1,000.00 2,500.00	Open Open
					3,500.00	
05/15/2020	527614	00000247	DTE Energy	52-7080527-0420 786-2776558-0420 6180-5436439-0420 6180-5436464-0420 70-4941404-0420 216-7484267-0420 435-7849547-0420 440-2777841-0420 990-7078596-0420 827-5543457-0420 827-7082417-0420	382.51 26.05 207.26 526.12 2,263.83 44.02 66.85 33.27 423.86 96.41 1,098.20	Open Open Open Open Open Open Open Open Open Open Open
					5,168.38	
05/15/2020	527615	00001649	Home Depot/Comm. Credit	1020650 2034093 2360156 4022027 1024051 2023915 2023936 less tax0.48	98.79 45.78 429.00 37.54 34.86 159.00 7.94	Open Open Open Open Open Open Open
					812.91	
05/15/2020	527616	10000960	Iron Mountain Incorporated	202116612 CPVJ622 CPVJ627 CPVJ619	319.16 224.93 313.57 293.08	Open Open Open Open
					1,150.74	
05/15/2020	527617	00002024	Michigan Dept. of Transportation	MDOT00279-4/5/20	1,408.44	Open
05/15/2020	527618	00002044	Michigan Municipal League	21203 21197	95.04 64.08	Open Open
					159.12	
05/15/2020	527619	10004048	Nation Home Improvement	0015	1,600.00	Open
05/15/2020	527620	10001088	Nelco Supply Co.	10101828 10102008 10102009 10102175 10102219 10102220 10102221 1012222	56.60 61.70 37.80 58.80 139.00 17.20 17.20 2.62	Open Open Open Open Open Open Open Open
					390.92	
05/15/2020	527621	00000596	NTH Consultants, Ltd	621143	2,042.15	Open

05/15/2020 04:32 PM
User: JPETERS
DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
CHECK DATE FROM 05/09/2020 - 05/15/2020

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
05/15/2020	527622	10003870	Oakland County Animal Control	1/1-3/31/20	132.25	Open
05/15/2020	527623	10003760	Scott's Lock & Key Shop	1152	31.25	Open
05/15/2020	527624	00011704	Spencer Oil Company	2009101-012300 605923	3,210.33 463.30	Open Open
					<u>3,673.63</u>	
05/15/2020	527625	00012256	Staples Business Advantage	8058240907-445741236	49.45	Open
05/15/2020	527626	10004376	Thomson Reuters Applications, Inc.	842252093-April 2016	120.00	Open
05/15/2020	527627	00013076	Turner Sanitation	A-49933 A-50029	90.00 90.00	Open Open
					<u>180.00</u>	
05/15/2020	527628	00000851	Wade-Trim/Associates	2017969	140,975.00	Open
05/15/2020	527629	10003813	Water Resource Commissioner	440-80918-08-0420 990-78699-00-0420	345.60 345.60	Open Open
					<u>691.20</u>	
			Total Paper Check:		602,002.41	

CONS TOTALS:

Total of 28 Checks:	602,002.41
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	<u>602,002.41</u>

Bank COURT FIFTH THIRD-COURT OPERATING

Check Type: Paper Check

05/14/2020	8084	00000968	AMERI-TIME LLC	61871	100.00	Open
05/14/2020	8085	00001244	Comcast BUSINESS	MAY 01, 2020	104.85	Open
05/14/2020	8086	10004223	Court Innovations Incorporated	INV12806	325.00	Open
05/14/2020	8087	00012982	Insight Public Sector - PCM Sales	1100724592	2,917.78	Open
05/14/2020	8088	10001025	JOHNSON CONTROLS SECURITY SOLUTIONS	34269725	1,577.94	Open
05/14/2020	8089	10004065	LEXISNEXIS RISK SOLUTIONS	1532762-20200430	213.84	Open
05/14/2020	8090	10003909	Maria Fabiana Valy Gialdi	200394SM I	70.00	Open
05/14/2020	8091	10003909	Maria Fabiana Valy Gialdi	200608FY I	70.00	Open
05/14/2020	8092	10003461	Michigan Supreme Court Finance	JIS - APR, MAY, JUNE	11,366.38	Open
05/14/2020	8093	00000601	Oakland County Bar Assn	P52855	160.00	Open
05/14/2020	8094	00000601	Oakland County Bar Assn	P44500	160.00	Open
05/14/2020	8095	00002244	OFFICE DEPOT	476935705099	180.89	Open
05/14/2020	8096	00002244	OFFICE DEPOT	457170806001	98.58	Open
05/14/2020	8097	00000641	Pitney Bowes Global Financial	1015576505	282.60	Open
05/14/2020	8098	00002316	Pitney Bowes Inc	04212020	2,107.84	Open
05/14/2020	8099	00012689	Smart Business Source, LLC	WO-72668-01	454.06	Open
			Total Paper Check:		<u>20,189.76</u>	

COURT TOTALS:

Total of 16 Checks:	20,189.76
Less 0 Void Checks:	0.00

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User: JPETERS

DB: Pontiac

CHECK REGISTER FOR CITY OF PONTIAC
CHECK DATE FROM 05/09/2020 - 05/15/2020

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Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount	Status
Total of 16 Disbursements:					20,189.76	

REPORT TOTALS:

Total of 59 Checks:	624,237.37
Less 0 Void Checks:	0.00
Total of 59 Disbursements:	624,237.37