



**NOTICE OF PONTIAC CITY COUNCIL MEETING**  
**June 3, 2020**  
**at 10:00 a.m.**

**THE MEETING WILL BE HELD ELECTRONICALLY**

The City Council of the City of Pontiac will hold a Special Meeting on the Budget on June 3, 2020 at 10:00 a.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-75. The agenda of the Special Meeting on the Budget is attached Pursuant to Executive Order 2020-75, the Pontiac City Council gives notice of the following:

1. **Reason for Electronic Meeting.** The Pontiac City Council is meeting electronically because Executive Order 2020-75 requires that City Hall be closed to the public on the date of the meeting. Therefore, the public cannot be physically present and provide comment in City Hall.
2. **Procedures.** The public may view the meeting electronically through the following method.  
<http://pontiac.mi.us/council/pontiactv/index.php>
3. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to [publiccomments@pontiac.mi.us](mailto:publiccomments@pontiac.mi.us) no later than 9:30 a.m. on June 3, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or [clerk@pontiac.mi.us](mailto:clerk@pontiac.mi.us) at least 24 hours in advance of the meeting.

Dated 6-1-2020, 6:00 p.m.  
Garland S. Doyle, Interim City Clerk  
City of Pontiac  
47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200

# PONTIAC CITY COUNCIL

Kermit Williams, District 7  
President  
Randy Carter, District 4  
President Pro Tem



Patrice Waterman, District 1  
Megan Shramski, District 2  
Mary Pietila, District 3  
Gloria Miller, District 5  
Dr. Doris Taylor Burks, District 6

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

Website: [http://pontiac.mi.us/council/meeting\\_agendas\\_and\\_minutes/index.php](http://pontiac.mi.us/council/meeting_agendas_and_minutes/index.php)

## SPECIAL MEETING on the BUDGET

June 3, 2020

10:00 A.M.

163<sup>rd</sup> Session of the 10<sup>th</sup> Council

Call to order

Roll Call

Authorization to Excuse Councilmembers

Amendments to and Approval of the Agenda

### Department Hearings

- |                                   |            |
|-----------------------------------|------------|
| 1. Finance                        | 10:00 a.m. |
| Human Resources                   |            |
| Information Technology (I.T.)     |            |
| Income Tax                        |            |
| Treasury                          |            |
| 2. Economic/Community Development | 11:00 a.m. |
| 3. Cable                          | 11:30 a.m. |

Public Comment

Adjournment

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Garland S. Doyle, M.P.A., Interim City Clerk

Office of the City Clerk 47450 Woodward Pontiac, Michigan 48342 Phone (248) 758-3200

Website: <http://pontiaccityclerk.com>

# Finance

BUDGET REPORT FOR CITY OF PONTIAC  
 Calculations as of 03/31/2020

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Finance

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED DEPARTMENT ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET	2020-21 MAYOR REC. BUDGET
101-206-702.000	Salaries & Wages	298,771	198,897	286,815	396,508	396,508	391,250
101-206-702.004	Overtime Wages		64	64			
101-206-707.003	CELL PHONE STIPEND	769		769			
101-206-715.000	F.I.C.A. - City Contribution	23,677	15,712	22,726	30,548	30,548	30,146
101-206-716.000	MEDICAL INSURANCE	43,150	9,317	12,934	50,822	50,822	50,822
101-206-717.000	Life Insurance	4,740	467	867	5,462	5,462	5,462
101-206-718.500	MERS EMPLOYER CONTRIBUTIONS	18,514	3,795	5,171	18,174	18,174	17,964
101-206-719.000	Workers Compensation Insurance	871	525	865	1,395	1,395	1,395
101-206-719.001	Dental Insurance	2,119	178	2,119	2,170	2,170	2,170
101-206-721.010	Health Care Waiver	9,967	6,483	10,156	2,809	2,809	2,809
101-206-727.000	Office Supplies	3,000	3,278	4,502	4,500	4,500	4,500
101-206-728.000	Postage	1,600	1,205	1,600	1,500	1,500	1,500
101-206-731.001	COMPUTER SUPPLIES		752	752	800	800	800
101-206-731.003	COMPUTER EQUIPMENT	1,000		1,000	1,000	1,000	1,000
101-206-807.000	Services - Membership Dues	1,350	575	1,350	1,350	1,350	1,350
101-206-818.000	Other Professional Services	36,700	94,897	140,086	107,078	107,078	16,700
101-206-818.065	Prof. Serv- P&M - Budget	15,400	7,000	15,400	15,900	15,900	15,900
101-206-818.080	PROF. SERV - BS&A	20,310	20,222	20,222	20,690	20,690	20,690
101-206-818.090	PROF. SERV.-SHREDDING	500	90	120	250	250	250
101-206-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	385	949	1,159	980	980	980
101-206-852.010	SERVICES - CABLE TV/INTERNET	2,924	688	957	1,490	1,490	1,490
101-206-861.004	Services - Travel-Mileage	500			500	500	500
101-206-876.010	REFUNDS OVER/UNDER PAYMENTS		187	187			
101-206-901.000	Printing and Bindery Service	5,500			1,000	1,000	1,000
101-206-914.000	Insurance Property Coverage	23,906	16,993	23,906	27,253	27,253	27,253
101-206-942.000	Services - Equipment Rentl Non-City	150	46	150	150	150	150
101-206-942.002	COPIER SUPPLES	1,200	685	1,200	1,000	1,000	1,000
101-206-957.002	Training Expense	5,500	20	5,500	5,500	5,500	3,000
101-206-959.000	Miscellaneous Expenses	500		500	500	500	500
NET OF REVENUES/APPROPRIATIONS - FUND 101		(523,003)	(383,025)	(561,077)	(699,329)	(699,329)	(600,581)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,029,955	18,029,955	18,029,955
ENDING FUND BALANCE		18,068,029	18,208,007	18,029,955	17,330,626	17,330,626	17,429,374

# FY 21 Positions

	FY 21 Department Request	FY 21 Mayor's Recommended
<b>Finance</b>		
Contract Compliance/Grant Writer	64,258.29	64,258.29
Payables and Receivables Manager	60,000.00	60,191.04
Senior Financial Analyst	77,250.00	75,000.00
Purchasing Specialist	65,000.00	61,800.21
<b>Finance Director 1</b>	<b>130,000.00</b>	<b>130,000.00</b>

04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
Function: Unclassified								
Dept 000								
<b>PROPERTY TAXES</b>								
101-000-403.000	Current Property taxes	7,471,482	7,446,511	7,522,391	7,599,044	7,676,478	7,754,701	7,833,722
101-000-403.002	Property Tax Chargebacks				(150,000)	(150,000)	(150,000)	(150,000)
101-000-404.001	Property tax aid in lieu of tax	63,766	220,000	221,100	222,206	223,317	224,433	225,555
101-000-405.000	Property Tax-PY Refunds	29,006	26,398	1,000	1,000	1,000	1,000	1,000
101-000-425.000	Mobile home taxes	1,919	1,800	1,800	1,800	1,800	1,800	1,800
101-000-445.000	INTEREST ON TAXES	78,199	352,480	356,072	359,700	363,366	367,068	370,809
101-000-445.004	TRANSFER AFFIDAVIT PENALTIES	104,640	150,000	150,000	150,000	150,000	151,529	153,073
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	361,683	372,773	376,572	380,409	384,286	388,202	392,157
NET OF REVENUES/APPROPRIATIONS - PROPERTY TAXES		8,069,052	8,419,962	8,478,935	8,564,159	8,650,247	8,738,733	8,828,116
<b>INCOME TAXES</b>								
101-000-438.000	City income taxes	11,788,606	14,520,692	14,254,500	17,300,000	17,525,000	17,675,000	17,850,000
101-000-438.001	City income taxes refunds				(805,000)	(876,250)	(888,750)	(892,500)
NET OF REVENUES/APPROPRIATIONS - INCOME TAXES		11,468,599	13,649,450	13,541,775	16,435,000	16,648,750	16,791,250	16,957,500
LICENSES AND PERMITS								
101-000-451.000	BUSINESS LICENSES	83,280	90,000	83,000	83,000	85,490	88,055	90,696
101-000-452.000	PLAN REVIEW CHARGES	33,171	36,000	24,900	24,900	25,647	26,416	27,209
101-000-456.010	VACANT PROPERTY REGISTRATION	16,500	50,000	50,000	50,000	51,500	53,045	54,636
101-000-478.001	MEDICAL MARIHUANA LICENSE FEE	540,000	540,000					
101-000-478.449	ROW PERMIT	13,720	23,000	21,000	21,000	21,630	22,279	22,947
NET OF REVENUES/APPROPRIATIONS - LICENSES AND PERMITS		686,671	739,000	178,900	178,900	184,267	189,795	195,488

04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
<b>CHARGES FOR SERVICES</b>								
101-000-464.001	Comcast Franchise Fees	214,289	430,069	425,300	433,806	442,482	451,332	460,358
101-000-464.002	AT&T Franchise Fees	70,372	94,883	95,000	96,900	98,838	100,815	102,831
101-000-609.004	NSF FEES	902	1,566	1,000	1,020	1,040	1,061	1,082
101-000-610.270	FEES FOR GARNISHMENTS	140	105	100	102	104	106	108
101-000-612.000	Zoning Board Of Appeal	6,600	13,000	13,100	13,362	13,629	13,902	14,180
101-000-613.000	HISTORIC DISTRICT COMMISSION	5,700	7,000	7,000	7,140	7,283	7,428	7,577
101-000-614.005	PLANNING REVIEW FEES	12,700	20,000	20,600	21,012	21,432	21,861	22,298
101-000-615.000	Engineering Inspection	183,248	150,000	116,400	118,728	121,103	123,525	125,995
101-000-617.001	Site Plan Review	46,218	47,000	51,100	52,122	53,164	54,228	55,312
101-000-617.003	Special Exception Permit	16,825	17,000	16,000	16,320	16,646	16,979	17,319
101-000-617.004	Zoning Application	26,535	30,000	27,100	27,642	28,195	28,759	29,334
101-000-617.005	Vacation/Dedication	1,500	1,500	1,500	1,530	1,561	1,592	1,624
101-000-617.006	LAND DIVISION PLAT/LOT SPLIT COMBO FEES	8,750	11,000	10,000	10,200	10,404	10,612	10,824
101-000-617.751	PARK RENTAL PERMIT	835	2,300	2,800	2,856	2,913	2,971	3,031
101-000-626.300	FALSE SECURITY ALARM CHARGES	150	200	200	204	208	212	216
101-000-626.371	CHARGES FOR SERVICES - BUILDING		800	800	816	832	849	866
101-000-632.371	NUISANCE ABATEMENT - CITY	48,731	50,000	50,000	51,000	52,020	53,060	54,122
101-000-632.372	NUISANCE ABATEMENT-COURT ORDERED		20,000	12,500	12,750	13,005	13,265	13,530
101-000-636.041	Reimb.-Oakland County Sheriff OT	167,065	229,714	180,000	183,600	187,272	191,017	194,838
101-000-636.215	NOTARY SERVICES	195	500	600	612	624	637	649
101-000-636.266	FOIA RESPONSES	797	850	600	612	624	637	649
101-000-636.751	MISCELLANEOUS SERVICES - PARKS	1,245	2,000	2,200	2,244	2,289	2,335	2,381
101-000-641.020	Chemical Breath Test Fees	10,510	13,000	14,500	14,790	15,086	15,388	15,695
101-000-642.000	Charges for Services - Sales	12	100	100	102	104	106	108
101-000-643.253	DUPLICATE TAX BILLS	351	400	400	408	416	424	433
NET OF REVENUES/APPROPRIATIONS - CHARGES FOR SERVICES		823,670	1,142,987	1,048,900	1,069,878	1,091,274	1,113,101	1,135,360
<b>FEDERAL GRANTS</b>								
101-000-532.000	Federal grants others	1,687	20,000	20,000	20,000	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FEDERAL GRANTS		1,687	20,000	20,000	20,000	20,000	20,000	20,000
<b>STATE GRANTS</b>								
101-000-539.000	State grants		225,000	220,000				
101-000-542.000	ATPA STATE GRANT		65,000	75,000	76,875	78,797	80,767	82,786
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	177,001	260,016	260,016				
101-000-574.000	STATE SHARED REVENUE	5,267,983	10,071,214	10,031,269	10,282,051	10,539,102	10,802,580	11,072,644
101-000-578.000	State liquor licenses	43,464	43,500	44,500	45,390	46,986	48,395	
NET OF REVENUES/APPROPRIATIONS - STATE GRANTS		5,509,946	10,664,730	10,630,785	10,404,316	10,664,885	10,931,742	11,155,430

## Budget Ordinance (Continued)

<b>General Fund - 101</b>	
<b>ESTIMATED REVENUES</b>	
Property Taxes	8,478,935
Income Taxes	13,541,775
Licenses and Permits	178,900
Federal Grants	20,000
State Grants	10,630,785
Charges for Services	1,048,900
Fines and Forfeits	8,000
Interest and Rents	751,800
Other Revenue	1,837,482
Transfers In and Other Uses	62,725
<b>TOTAL ESTIMATED REVENUES</b>	<b>36,559,302</b>
<b>APPROPRIATIONS</b>	
General Government	6,547,791
Public Safety	21,821,812
Public Works	2,629,021
Community and Economic Development	1,971,747
Recreation and Culture	3,704,861
Other Functions	2,258,844
Transfers Out and Other Uses	2,919,503
<b>TOTAL APPROPRIATIONS</b>	<b>41,853,579</b>
<b>General Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(5,294,277)</b>
Estimated Beginning Fund Balance	20,924,754
Estimated Ending Fund Balance	15,630,477



## Budget Ordinance (Continued)

With revenue and expenditures categorized by function as herein provided:

<u>Fund Number</u>	<u>Appropriation Line Item</u>		<u>Revenues</u>		<u>Expenditures</u>
101	General	\$	36,559,302	\$	41,853,579
202	Major Streets	\$	5,848,359	\$	6,789,748
203	Local Streets	\$	1,902,161	\$	4,332,209
208	Youth Recreation Millage	\$	1,165,575	\$	1,306,614
209	Cemetery Care Fund	\$	687,491	\$	687,491
212	Senior Activities Millage	\$	366,592	\$	534,542
226	Sanitation Fund	\$	4,354,210	\$	4,354,210
231	Cable Fund	\$	157,000	\$	255,771
239	TIFA District 2	\$	376,338	\$	653,343
240	TIFA District 3	\$	1,965,063	\$	2,328,138
243	Brownfield Redeveloping Auth	\$	4,150	\$	5,150
249	Building Department	\$	2,820,830	\$	2,842,328
252	CDBG FY2012 Fund	\$	-	\$	30,335
263	Home Buyers Assistance Fund	\$	-	\$	3,638
265	Drug Enforcement	\$	40,900	\$	58,033
276	District Court	\$	3,748,709	\$	3,748,709
277	MIDC Fund	\$	736,491	\$	736,491
280	Public Act 48	\$	-	\$	7,750
445	Capital Improvement	\$	1,002,637	\$	2,854,333
585	Parking	\$	17,155,362	\$	17,995,404
659	Insurance	\$	7,131,223	\$	7,601,136
677	Self-Insurance Wk Comp	\$	373,919	\$	658,919

City of Pontiac  
Contract List  
June 30, 2020

Agreement Type	Name	Counter Party	Award Amount	Expiration Date
CONTRACTS	Alfred Benesch - Prof Eng Svcs Letter of Extension 02 24 2020	Alfred Benesch & Company	\$ 271,232	2/24/2020
CONTRACTS	Alliance Lockbox Agreement 05 24 17 exp 05 24 2020	Alliance Payment Solutions	\$ 3,000	5/24/2020
CONTRACTS	AEW - Prof Eng Svcs	Anderson, Eckstein, and Westrick, Inc.	\$ 9,176	2/10/2020
CONTRACTS	AT&T Telephone and Internet service	AT&T	\$ 105,607	10/31/2020
CONTRACTS	City of Pontiac AVPN PS Countersigned FINAL 081517	AT&T	\$ 3,600	8/10/2020
CONTRACTS	CLEANNET Contract	CleanNet	\$ 127,812	11/30/2020
CONTRACTS	Covenant Proposal for Mngmnt of Oak Hill and Ottawa Park	Covenant Cemetery Services	\$ 112,487	1/1/2022
CONTRACTS	Cranbrook Institute of Science.Pontiac.contract 19/20	Cranbrook Institute of Science	\$ 49,680	6/26/2020
CONTRACTS	Lease LEASE - 825 Golf Drive Creative Schools Mngmnt Youth Recreation S	Creative Schools Management	\$ 312,000	7/1/2021
CONTRACTS	825 Golf Purchase Agreement with Exhibits	Creative Schools Management LLC	\$ 3,150,000	No Expiration Date
CONTRACTS	Curbco - Street Patching Amendment to the Contract expires 10 01 2021	Curbco, Inc.	\$ 110,000	10/1/2021
CONTRACTS	DCR Services - Project Mngmnt - Amendment to Contract 2018	DCR Services & Construction, Inc.	\$ 55,000	6/15/2020
CONTRACTS	Giarmarco, Mullins Horton PC	Giarmarco, Mullins, & Horton, P.C.	\$ 156,974	No Expiration Date
CONTRACTS	Lease LEASE - 1399 Joslyn Great Lakes Auto Superstore DPW yard	Great Lakes Auto Superstore	\$ 70,000	5/8/2023
CONTRACTS	Great Lakes Contracting-Roadway Maintenance	Great Lakes Contracting Solutions, LLC	\$ 1,204,756	6/30/2020
CONTRACTS	Great lakes power and lighting extension	Great Lakes Power & Lighting	\$ 187,510	6/30/2020
CONTRACTS	Guardian Alarm-IT Server Room and Treasurer office	Guardian Alarm	\$ 4,200	No Expiration Date
CONTRACTS	Guardian Alarm Oak Hill Chapel- Agreement 06 13 2017	Guardian Alarm Company of Michigan	\$ 6,441	No Expiration Date
CONTRACTS	Hubbell Roth Clark Prof Eng Svcs Letter of Extension 02 24 2020	Hubbell, Roth, & Clark, Inc.	\$ 185,452	2/24/2020
CONTRACTS	Innovative Software Solutions Contract 2010 - Income Tax Office	Innovative Software Services, Inc.	\$ 215,326	No Expiration Date
CONTRACTS	Iron Mt Records Mngmnt Svcs 2018 updated rates	Iron Mountain	\$ 12,313	No Expiration Date
CONTRACTS	Johnson & Anderson Geospatial Amendment exp 12 31 2019	Johnson & Anderson, Inc.	\$ 166,434	12/31/2019
CONTRACTS	JWA Event Consulting	JWA Event Consulting	\$ 9,000	10/21/2019
CONTRACTS	General Code Authorization and Agreement - Laserfiche	Laserfiche	\$ 15,078	No Expiration Date
CONTRACTS	Loomis Armored Truck - signed by Pontiac	Loomis Armored US, LLC	\$ 8,797	6/11/2020
CONTRACTS	Meadowbrook Consulting Agreement 08 01 2018 SIGNED both signatures	Meadowbrook, Inc.	\$ 46,384	8/1/2021
CONTRACTS	MDOT University Drive	Michigan Department of Transportation	\$ 2,770,273	No Expiration Date
CONTRACTS	Michigan Joint Sealing Contract	Michigan Joint Sealing	\$ 96,741	11/30/2019
CONTRACTS	<b>MMRMA contract</b>	<b>MMRMA</b>	<b>\$ 671,941</b>	<b>No Expiration Date</b>
CONTRACTS	Contract - Rapid Shred - MiDeal Vendor Service information	MTMB	\$ 60	6/30/2020
CONTRACTS	Munetrix Subscription Agreement	Munetrix	\$ 9,934	7/31/2022
CONTRACTS	NF Nowak Fraus Eng Svcs Letter of Extension 02 10 2020	Nowak & Fraus Engineers	\$ 390,582	2/10/2020
CONTRACTS	NTH Consultants Eng Svcs Letter of Extension 02 10 2020	NTH Consultants, Ltd.	\$ 122,910	2/10/2020
CONTRACTS	Oakland County Sheriffs Office 2018-2021 Emergency Medical Dispatch Srv	Oakland County	\$ 205,429	3/31/2021
CONTRACTS	Oakland County Appointments of Arrangement Contract	Oakland County	\$ 109,471	9/30/2021
CONTRACTS	Oakland Co Assessing Services Renewal Extension	Oakland County Equalization Division	\$ 165,786	6/30/2022
CONTRACTS	OLHSA for Yard Services for Senior Citizens SIGNED	Oakland Livingston Human Service Age	\$ 75,000	12/31/2019
CONTRACTS	PCM - Information Services Managemnet-Operations Extension	PCM	\$ 309,000	6/30/2023
CONTRACTS	Pipeline Management - Storm Sewer Mntnc	Pipeline Management Company	\$ 45,644	5/31/2020
CONTRACTS	<b>Pitney Bowes Postage Meter Lease Agreement</b>	<b>Pitney Bowes</b>	<b>\$ 20,900</b>	<b>10/24/2018</b>
CONTRACTS	PK Contracting Letter of Extension	PK Contracting	\$ 1,720,600	10/31/2018
CONTRACTS	<b>Plante Moran Acct Svc 2019 - 2021 Agreement</b>	<b>Plante Moran</b>	<b>\$ 289,200</b>	<b>6/30/2021</b>
CONTRACTS	<b>Plante-Moran- Finance Director Contract</b>	<b>Plante Moran</b>	<b>\$ 180,756</b>	<b>No Expiration Date</b>
CONTRACTS	Rapid Shred - Confidential Document Destruction & Paper and Optional Rec	RapidShred	\$ 896,820	6/30/2020
CONTRACTS	<b>Rehmann Robson Auditing Services</b>	<b>Rehmann Robson</b>	<b>\$ 52,600</b>	<b>6/30/2020</b>
CONTRACTS	Police-School Liaison - Fully Executed FY 19-20	School District of the City of Pontiac	\$ 138,472	6/30/2020
CONTRACTS	Seasonal Prop Mntnc - Tree Trimming Letter of Extension 12 31 2019	Seasonal Property Maintenance	\$ 20,890	12/31/2019
CONTRACTS	Oakland County Sheriff Dept 2019-2021 Law Enforcement Serives Agreeem	Sheriffs Office	\$ 11,314,497	12/31/2021
CONTRACTS	TestAmerica Collier Rd Landfill testing	TestAmerica Laboratories, Inc	\$ 38,817	12/31/2017
CONTRACTS	JWA Event Consulting	TJ Adams	\$ 67,967	1/16/2019
CONTRACTS	True Green	True Green	\$ 14,007	No Expiration Date
CONTRACTS	Wade Trim -contract extension	Wade Trim	\$ 1,691,700	12/31/2020
INTER-LOCAL	Waterford Fire Services Agreement 2012	Waterford Township	\$ 7,356,707	1/17/2022
CONTRACTS	Asset Management	City Works	\$ 11,400	3/1/2021
CONTRACTS	GIS Software Subscription	ESRI	\$ 9,000	No Expiration Date
CONTRACTS	Waste Disposal	Advanced Disposal	\$ 1,300,000	6/30/2023
CONTRACTS	Janitorial	CleanNet	\$ 128,065	1/1/2021
CONTRACTS	Landscaping Contract	RNA	\$ 469,000	4/1/2021

# Accounting

BUDGET REPORT FOR CITY OF PONTIAC

Calculations as of 03/31/2020

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Accounting

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-201-818.000	Other Professional Services	289,200	216,900	289,200	297,600	297,600	297,600
101-201-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	154	371	466	390	390	390
101-201-852.010	SERVICES - CABLE TV/INTERNET	1,097	413	574	560	560	560
NET OF REVENUES/APPROPRIATIONS - FUND 101		(290,451)	(217,684)	(290,240)	(298,550)	(298,550)	(298,550)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,300,792	18,300,792	18,300,792
ENDING FUND BALANCE		18,300,581	18,373,348	18,300,792	18,002,242	18,002,242	18,002,242

# **Human Resources**

BUDGET REPORT FOR CITY OF PONTIAC  
 Calculations as of 03/31/2020

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Personnel Services

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET THRU	2019-20 ACTIVITY 03/31/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET	2020-21 MAYOR REC. BUDGET
101-270-702.000	Salaries & Wages	114,047	80,699	111,189	124,886	124,886	121,488
101-270-702.004	Overtime Wages		95				
101-270-715.000	F.I.C.A. - City Contribution	8,900	6,311	8,714	10,140	10,140	9,880
101-270-716.000	MEDICAL INSURANCE	6,486	4,715	6,493	6,819	6,819	6,819
101-270-717.000	Life Insurance	1,379	830	1,105	1,720	1,720	1,719
101-270-718.500	MERS EMPLOYER CONTRIBUTIONS	4,434	2,171	3,023	3,402	3,402	3,266
101-270-719.000	Workers Compensation Insurance	375	209	344	258	258	258
101-270-719.001	Dental Insurance	1,190	427	1,190	1,297	1,297	1,297
101-270-721.010	Health Care Waiver	7,293	5,363	7,418	7,662	7,662	7,662
101-270-727.000	Office Supplies	500	295	416	1,000	1,000	1,000
101-270-728.000	Postage	500	408	511	500	500	500
101-270-730.000	Publications & Maps	500	150	500	350	350	350
101-270-731.003	COMPUTER EQUIPMENT	2,000	214	2,000	1,500	1,500	1,500
101-270-807.000	Services - Membership Dues				1,000	1,000	1,000
101-270-818.000	Other Professional Services	5,000	4,918	5,000	50,000	50,000	5,000
101-270-818.080	PROF. SERV - BS&A	4,290	4,263	4,263	4,370	4,370	4,370
101-270-835.001	Services - Physicals	6,000	4,125	6,000	10,000	10,000	10,000
101-270-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	192	269	400	490	490	490
101-270-852.010	SERVICES - CABLE TV/INTERNET	731	397	383	380	380	380
101-270-861.004	Services - Travel-Mileage	500			100	100	100
101-270-901.000	Printing and Bindery Service				3,000	3,000	3,000
101-270-902.001	Recruitment Advertising	6,500	5,809	6,500	10,000	10,000	10,000
101-270-914.000	Insurance Property Coverage	10,119	7,098	10,119	10,901	10,901	10,901
101-270-942.000	Services - Equipment Rentl Non-City	100	39	100			
101-270-942.002	COPIER SUPPLES	100		100			
101-270-957.002	Training Expense	5,000	5,466	5,466	9,000	9,000	9,000
101-270-957.004	Employment & Promotion Test	500		500	1,000	1,000	1,000
101-270-959.000	Miscellaneous Expenses	750	550	750	500	500	500
NET OF REVENUES/APPROPRIATIONS - FUND 101		(187,386)	(134,821)	(182,484)	(260,275)	(260,275)	(211,480)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,408,548	18,408,548	18,408,548
ENDING FUND BALANCE		18,403,646	18,456,211	18,408,548	18,148,273	18,148,273	18,197,068

# FY 21 Positions

## Human Resources

HR Assistant / CSR HR  
Human Resource Manager

FY 21 Department Request    FY 21 Mayor's Recommended

47,487.50

47,487.50

77,398.00

74,000.00

## Budget Ordinance (Continued)

With revenue and expenditures categorized by function as herein provided:

<u>Fund Number</u>	<u>Appropriation Line Item</u>		<u>Revenues</u>		<u>Expenditures</u>
101	General	\$	36,559,302	\$	41,853,579
202	Major Streets	\$	5,848,359	\$	6,789,748
203	Local Streets	\$	1,902,161	\$	4,332,209
208	Youth Recreation Millage	\$	1,165,575	\$	1,306,614
209	Cemetery Care Fund	\$	687,491	\$	687,491
212	Senior Activities Millage	\$	366,592	\$	534,542
226	Sanitation Fund	\$	4,354,210	\$	4,354,210
231	Cable Fund	\$	157,000	\$	255,771
239	TIFA District 2	\$	376,338	\$	653,343
240	TIFA District 3	\$	1,965,063	\$	2,328,138
243	Brownfield Redeveloping Auth	\$	4,150	\$	5,150
249	Building Department	\$	2,820,830	\$	2,842,328
252	CDBG FY2012 Fund	\$	-	\$	30,335
263	Home Buyers Assistance Fund	\$	-	\$	3,638
265	Drug Enforcement	\$	40,900	\$	58,033
276	District Court	\$	3,748,709	\$	3,748,709
277	MIDC Fund	\$	736,491	\$	736,491
280	Public Act 48	\$	-	\$	7,750
445	Capital Improvement	\$	1,002,637	\$	2,854,333
585	Parking	\$	17,155,362	\$	17,995,404
659	Insurance	\$	7,131,223	\$	7,601,136
<b>677</b>	<b>Self-Insurance Wk Comp</b>	<b>\$</b>	<b>373,919</b>	<b>\$</b>	<b>658,919</b>



## Budget Ordinance (Continued)

<b>Insurance Fund - 659</b>	
ESTIMATED REVENUES	
Charges for Services	6,394,809
Other Revenue	736,414
TOTAL ESTIMATED REVENUES	7,131,223
APPROPRIATIONS	
Other Functions	7,601,136
TOTAL APPROPRIATIONS	7,601,136
Insurance Fund	
NET OF REVENUES/APPROPRIATIONS	(469,913)
Estimated Beginning Fund Balance	2,157,833
Estimated Ending Fund Balance	1,687,920

<b>Workers' Compensation Fund - 677</b>	
ESTIMATED REVENUES	
Charges for Services	358,919
Interest and Rents	15,000
TOTAL ESTIMATED REVENUES	373,919
APPROPRIATIONS	
Other Functions	658,919
TOTAL APPROPRIATIONS	658,919
Workers' Compensation Fund	
NET OF REVENUES/APPROPRIATIONS	(285,000)
Estimated Beginning Fund Balance	924,936
Estimated Ending Fund Balance	639,936

# Proposed City of Pontiac Fees for FY 2020/2021

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## General/Administration

### City Clerk

Notary Service:		
City Residence	\$5.00	Per Page
Non-city residence	\$10.00	Per page
Code of Ordinances:		
Per book		\$250.00
Per supplement service copy of voter files		\$75.00
Copy of Voter files:		
Per disk email option available		\$35.00
Per name (list)		\$0.02
Per name (list) Xerox copies		\$0.04
Per page		\$1.00

### Human Resources

Copies of files	\$0.13	Per page
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### Income Tax

NSF	\$35.00	Per item
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## Planning Department

### General

Land division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map	\$35.00
Map only (colored map w/cd)	\$5.00

### Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

## Planning Department (Continued)

### Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

### Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

### Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

### Building Permits

Building	\$75.00	Minimum fee
Estimated Cost of Construction:		
\$200.00 to \$1,000.00	\$75.00	
\$1,001.00 to \$500,000.00	\$75.00	
		Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00
\$500,001.00 to \$1,500,000.00	\$10,055.00	
		Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00
If more than \$1,500,000.00	\$25,040.00	
		Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit
Special Inspections:		
Inspections, for determining code compliance	\$50.00	
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice	\$50.00	
Overtime Inspections -		
Fee for inspection outside or regular business hours shall be at 1.5 times the hourly rate of the personnel involved, with minimum charge to three hours		

# **Information Technology (I.T.)**

BUDGET REPORT FOR CITY OF PONTIAC  
 Calculations as of 03/31/2020

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GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-228-727.000	Office Supplies	400	628	886	1,000	1,000	1,000
101-228-728.000	Postage		16	16	25	25	25
101-228-731.001	COMPUTER SUPPLIES	4,380	68	4,380	10,000	10,000	10,000
101-228-731.003	COMPUTER EQUIPMENT	3,000	2,178	3,000	3,000	3,000	3,000
101-228-818.000	Other Professional Services	15,000	2,931	4,331	15,000	15,000	10,000
101-228-818.063	Prof. Serv-Sarcom	310,000	206,000	310,000	310,000	310,000	310,000
101-228-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	543	2,332	2,672	1,570	1,570	1,570
101-228-851.003	SERVICES - OPTEMAN CHARGES				21,630	21,630	21,630
101-228-852.010	SERVICES - CABLE TV/INTERNET	1,462	522	574	750	750	750
101-228-914.000	Insurance Property Coverage		1,056				
101-228-932.012	Services - Maintenance-Comptr Equip	25,300	18,053	25,300	25,450	25,450	25,450
101-228-942.002	COPIER SUPPLES	50	94	125	100	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 101		(360,135)	(233,878)	(351,284)	(388,525)	(388,525)	(383,525)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,239,748	18,239,748	18,239,748
ENDING FUND BALANCE		18,230,897	18,357,154	18,239,748	17,851,223	17,851,223	17,856,223

04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
CHARGES FOR SERVICES								
101-000-464.001	Comcast Franchise Fees	214,289	430,069	425,300	433,806	442,482	451,332	460,358
101-000-464.002	AT&T Franchise Fees	70,372	94,883	95,000	96,900	98,838	100,815	102,831
101-000-609.004	NSF FEES	902	1,566	1,000	1,020	1,040	1,061	1,082
101-000-610.270	FEES FOR GARNISHMENTS	140	105	100	102	104	106	108
101-000-612.000	Zoning Board Of Appeal	6,600	13,000	13,100	13,362	13,629	13,902	14,180
101-000-613.000	HISTORIC DISTRICT COMMISSION	5,700	7,000	7,000	7,140	7,283	7,428	7,577
101-000-614.005	PLANNING REVIEW FEES	12,700	20,000	20,600	21,012	21,432	21,861	22,298
101-000-615.000	Engineering Inspection	183,248	150,000	116,400	118,728	121,103	123,525	125,995
101-000-617.001	Site Plan Review	46,218	47,000	51,100	52,122	53,164	54,228	55,312
101-000-617.003	Special Exception Permit	16,825	17,000	16,000	16,320	16,646	16,979	17,319
101-000-617.004	Zoning Application	26,535	30,000	27,100	27,642	28,195	28,759	29,334
101-000-617.005	Vacation/Dedication	1,500	1,500	1,500	1,530	1,561	1,592	1,624
101-000-617.006	LAND DIVISION PLAT/LOT SPLIT COMBO FEES	8,750	11,000	10,000	10,200	10,404	10,612	10,824
101-000-617.751	PARK RENTAL PERMIT	835	2,300	2,800	2,856	2,913	2,971	3,031
101-000-626.300	FALSE SECURITY ALARM CHARGES	150	200	200	204	208	212	216
101-000-626.371	CHARGES FOR SERVICES - BUILDING		800	800	816	832	849	866
101-000-632.371	NUISANCE ABATEMENT - CITY	48,731	50,000	50,000	51,000	52,020	53,060	54,122
101-000-632.372	NUISANCE ABATEMENT-COURT ORDERED		20,000	12,500	12,750	13,005	13,265	13,530
101-000-636.041	Reimb.-Oakland County Sheriff OT	167,065	229,714	180,000	183,600	187,272	191,017	194,838
101-000-636.215	NOTARY SERVICES	195	500	600	612	624	637	649
101-000-636.266	FOIA RESPONSES	797	850	600	612	624	637	649
101-000-636.751	MISCELLANEOUS SERVICES - PARKS	1,245	2,000	2,200	2,244	2,289	2,335	2,381
101-000-641.020	Chemical Breath Test Fees	10,510	13,000	14,500	14,790	15,086	15,388	15,695
101-000-642.000	Charges for Services - Sales	12	100	100	102	104	106	108
101-000-643.253	DUPLICATE TAX BILLS	351	400	400	408	416	424	433
NET OF REVENUES/APPROPRIATIONS - CHARGES FOR SERVICES		823,670	1,142,987	1,048,900	1,069,878	1,091,274	1,113,101	1,135,360
FEDERAL GRANTS								
101-000-532.000	Federal grants others	1,687	20,000	20,000	20,000	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FEDERAL GRANTS		1,687	20,000	20,000	20,000	20,000	20,000	20,000
STATE GRANTS								
101-000-539.000	State grants		225,000	220,000				
101-000-542.000	ATPA STATE GRANT	21,498	65,000	75,000	76,875	78,797	80,767	82,786
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX.	177,001	260,016	260,016				
101-000-574.000	STATE SHARED REVENUE	5,267,983	10,071,214	10,031,269	10,282,051	10,539,102	10,802,580	11,072,644
101-000-578.000	State liquor licenses	43,464	43,500	44,500	45,390	46,986	48,395	
NET OF REVENUES/APPROPRIATIONS - STATE GRANTS		5,509,946	10,664,730	10,630,785	10,404,316	10,664,885	10,931,742	11,155,430

## Budget Ordinance (Continued)

<b>District Court - 276</b>	
<b>ESTIMATED REVENUES</b>	
Charges for Services	742,800
State Grants	182,900
Fines and Forfeits	971,000
Interest and Rents	1,800
Transfers In and Other Uses	1,850,209
<b>TOTAL ESTIMATED REVENUES</b>	<b>3,748,709</b>
<b>APPROPRIATIONS</b>	
General Government	3,689,472
Transfers Out and Other Uses	59,237
<b>TOTAL APPROPRIATIONS</b>	<b>3,748,709</b>
<b>District Court</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
Estimated Beginning Fund Balance	1,487
Estimated Ending Fund Balance	1,487

<b>MIDC Fund - 277</b>	
<b>ESTIMATED REVENUES</b>	
State Grants	698,254
Transfers In and Other Uses	38,237
<b>TOTAL ESTIMATED REVENUES</b>	<b>736,491</b>
<b>APPROPRIATIONS</b>	
General Government	736,491
<b>TOTAL APPROPRIATIONS</b>	<b>736,491</b>
<b>MIDC Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>-</b>
Estimated Beginning Fund Balance	-
Estimated Ending Fund Balance	-

<b>PA 48 - Telecommunications Fund - 280</b>	
<b>ESTIMATED REVENUES</b>	
State Grants	-
<b>TOTAL ESTIMATED REVENUES</b>	<b>-</b>
<b>APPROPRIATIONS</b>	
Transfers Out and Other Uses	7,750
<b>TOTAL APPROPRIATIONS</b>	<b>7,750</b>
<b>PA 48 - Telecommunications Fund</b>	
<b>NET OF REVENUES/APPROPRIATIONS</b>	<b>(7,750)</b>
Estimated Beginning Fund Balance	7,750
Estimated Ending Fund Balance	-

City of Pontiac  
Contract List  
June 30, 2020

Agreement Type	Name	Counter Party	Award Amount	Expiration Date
CONTRACTS	Alfred Benesch - Prof Eng Svcs Letter of Extension 02 24 2020	Alfred Benesch & Company	\$ 271,232	2/24/2020
CONTRACTS	Alliance Lockbox Agreement 05 24 17 exp 05 24 2020	Alliance Payment Solutions	\$ 3,000	5/24/2020
CONTRACTS	AEW - Prof Eng Svcs	Anderson, Eckstein, and Westrick, Inc.	\$ 9,176	2/10/2020
CONTRACTS	AT&T Telephone and Internet service	AT&T	\$ 105,607	10/31/2020
CONTRACTS	City of Pontiac AVPN PS Countersigned FINAL 081517	AT&T	\$ 3,600	8/10/2020
CONTRACTS	CLEANNET Contract	CleanNet	\$ 127,812	11/30/2020
CONTRACTS	Covenant Proposal for Mngmnt of Oak Hill and Ottawa Park	Covenant Cemetery Services	\$ 112,487	1/1/2022
CONTRACTS	Cranbrook Institute of Science.Pontiac.contract 19/20	Cranbrook Institute of Science	\$ 49,680	6/26/2020
CONTRACTS	Lease LEASE - 825 Golf Drive Creative Schools Mngmnt Youth Recreation S	Creative Schools Management	\$ 312,000	7/1/2021
CONTRACTS	825 Golf Purchase Agreement with Exhibits	Creative Schools Management LLC	\$ 3,150,000	No Expiration Date
CONTRACTS	Curbco - Street Patching Amendment to the Contract expires 10 01 2021	Curbco, Inc.	\$ 110,000	10/1/2021
CONTRACTS	DCR Services - Project Mngmnt - Amendment to Contract 2018	DCR Services & Construction, Inc.	\$ 55,000	6/15/2020
CONTRACTS	Giarmarco, Mullins Horton PC	Giarmarco, Mullins, & Horton, P.C.	\$ 156,974	No Expiration Date
CONTRACTS	Lease LEASE - 1399 Joslyn Great Lakes Auto Superstore DPW yard	Great Lakes Auto Superstore	\$ 70,000	5/8/2023
CONTRACTS	Great Lakes Contracting-Roadway Maintenance	Great Lakes Contracting Solutions, LLC	\$ 1,204,756	6/30/2020
CONTRACTS	Great lakes power and lighting extension	Great Lakes Power & Lighting	\$ 187,510	6/30/2020
CONTRACTS	Guardian Alarm-IT Server Room and Treasurer office	Guardian Alarm	\$ 4,200	No Expiration Date
CONTRACTS	Guardian Alarm Oak Hill Chapel- Agreement 06 13 2017	Guardian Alarm Company of Michigan	\$ 6,441	No Expiration Date
CONTRACTS	Hubbell Roth Clark Prof Eng Svcs Letter of Extension 02 24 2020	Hubbell, Roth, & Clark, inc.	\$ 185,452	2/24/2020
CONTRACTS	Innovative Software Solutions Contract 2010 - Income Tax Office	Innovative Software Services, Inc.	\$ 215,326	No Expiration Date
CONTRACTS	Iron Mt Records Mngmnt Svcs 2018 updated rates	Iron Mountain	\$ 12,313	No Expiration Date
CONTRACTS	Johnson & Anderson Geospatial Amendment exp 12 31 2019	Johnson & Anderson, Inc.	\$ 166,434	12/31/2019
CONTRACTS	JWA Event Consulting	JWA Event Consulting	\$ 9,000	10/21/2019
CONTRACTS	General Code Authorization and Agreement - Laserfiche	Laserfiche	\$ 15,078	No Expiration Date
CONTRACTS	Loomis Armored Truck - signed by Pontiac	Loomis Armored US, LLC	\$ 8,797	6/11/2020
CONTRACTS	Meadowbrook Consulting Agreement 08 01 2018 SIGNED both signatures	Meadowbrook, Inc.	\$ 46,384	8/1/2021
CONTRACTS	MDOT University Drive	Michigan Department of Transportation	\$ 2,770,273	No Expiration Date
CONTRACTS	Michigan Joint Sealing Contract	Michigan Joint Sealing	\$ 96,741	11/30/2019
CONTRACTS	MMRMA contract	MMRMA	\$ 671,941	No Expiration Date
CONTRACTS	Contract - Rapid Shred - MiDeal Vendor Service information	MTMB	\$ 60	6/30/2020
CONTRACTS	Munetrix Subscription Agreement	Munetrix	\$ 9,934	7/31/2022
CONTRACTS	NF Nowak Fraus Eng Svcs Letter of Extension 02 10 2020	Nowak & Fraus Engineers	\$ 390,582	2/10/2020
CONTRACTS	NTH Consultants Eng Svcs Letter of Extension 02 10 2020	NTH Consultants, Ltd.	\$ 122,910	2/10/2020
CONTRACTS	Oakland County Sheriffs Office 2018-2021 Emergency Medical Dispatch Svcs	Oakland County	\$ 205,429	3/31/2021
CONTRACTS	Oakland County Appointments of Arrangement Contract	Oakland County	\$ 109,471	9/30/2021
CONTRACTS	Oakland Co Assessing Services Renewal Extension	Oakland County Equalization Division	\$ 165,786	6/30/2022
CONTRACTS	OLHSA for Yard Services for Senior Citizens SIGNED	Oakland Livingston Human Service Age	\$ 75,000	12/31/2019
CONTRACTS	PCM - Information Services Managemnet-Operations Extension	PCM	\$ 309,000	6/30/2023
CONTRACTS	Pipeline Management - Storm Sewer Mntnc	Pipeline Management Company	\$ 45,644	5/31/2020
CONTRACTS	Pitney Bowes Postage Meter Lease Agreement	Pitney Bowes	\$ 20,900	10/24/2018
CONTRACTS	PK Contracting Letter of Extension	PK Contracting	\$ 1,720,600	10/31/2018
CONTRACTS	Plante Moran Acct Srvc 2019 - 2021 Agreement	Plante Moran	\$ 289,200	6/30/2021
CONTRACTS	Plante-Moran- Finance Director Contract	Plante Moran	\$ 180,756	No Expiration Date
CONTRACTS	Rapid Shred - Confidential Document Destruction & Paper and Optional Rec	RapidShred	\$ 896,820	6/30/2020
CONTRACTS	Rehmann Robson Auditing Services	Rehmann Robson	\$ 52,600	6/30/2020
CONTRACTS	Police-School Liaison - Fully Executed FY 19-20	School District of the City of Pontiac	\$ 138,472	6/30/2020
CONTRACTS	Seasonal Prop Mntnc - Tree Trimming Letter of Extension 12 31 2019	Seasonal Property Maintenance	\$ 20,890	12/31/2019
CONTRACTS	Oakland County Sheriff Dept 2019-2021 Law Enforcement Serives Agreeme	Sheriffs Office	\$ 11,314,497	12/31/2021
CONTRACTS	TestAmerica Collier Rd Landfill testing	TestAmerica Laboratories, Inc	\$ 38,817	12/31/2017
CONTRACTS	JWA Event Consulting	TJ Adams	\$ 67,967	1/16/2019
CONTRACTS	True Green	True Green	\$ 14,007	No Expiration Date
CONTRACTS	Wade Trim -contract extension	Wade Trim	\$ 1,691,700	12/31/2020
INTER-LOCAL	Waterford Fire Services Agreement 2012	Waterford Township	\$ 7,356,707	1/17/2022
CONTRACTS	Asset Management	City Works	\$ 11,400	3/1/2021
CONTRACTS	GIS Software Subscription	ESRI	\$ 9,000	No Expiration Date
CONTRACTS	Waste Disposal	Advanced Disposal	\$ 1,300,000	6/30/2023
CONTRACTS	Janitorial	CleanNet	\$ 128,065	1/1/2021
CONTRACTS	Landscaping Contract	RNA	\$ 469,000	4/1/2021

# **Income Tax**



BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

Income Tax

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-202-702.000	Salaries & Wages	113,141	49,795	69,047	133,185	133,185	127,229
101-202-715.000	F.I.C.A. - City Contribution	9,083	4,043	5,604	10,638	10,638	10,183
101-202-716.000	MEDICAL INSURANCE	18,017			18,597	18,597	18,597
101-202-717.000	Life Insurance	1,396	267	467	1,774	1,774	1,774
101-202-718.500	MERS EMPLOYER CONTRIBUTIONS	3,150			3,850	3,850	3,850
101-202-719.000	Workers Compensation Insurance	450	132	217	365	365	365
101-202-719.001	Dental Insurance	867	201	867	1,410	1,410	1,410
101-202-721.010	Health Care Waiver	5,593	4,113	5,688	5,875	5,875	5,875
101-202-727.000	Office Supplies	750	222	313	750	750	750
101-202-728.001	Postage - Large Mailing	37,500	12,119	18,171	37,500	37,500	30,000
101-202-731.003	COMPUTER EQUIPMENT	700		700	700	700	700
101-202-740.000	Operating Supplies	3,000		3,000	3,000	3,000	3,000
101-202-807.000	Services - Membership Dues	2,000	480	2,000	1,500	1,500	1,500
101-202-818.061	Prof. Serv-Innovative Software Serv	290,000	156,822	237,592	295,000	290,000	290,000
101-202-818.601	PROF. SERV-INNOV SOFT - DELINQ COLLECTION	15,000			10,000	10,000	10,000
101-202-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	115	185	233	300	300	300
101-202-852.010	SERVICES - CABLE TV/INTERNET	731	138	191	380	380	380
101-202-861.000	Travel Expenses	400		400	400	400	400
101-202-901.000	Printing and Bindery Service	57,500	23,381	30,554	45,000	45,000	35,000
101-202-914.000	Insurance Property Coverage	5,059	3,725	5,059	10,901	10,901	10,901
101-202-957.002	Training Expense	3,000		3,000	1,500	1,500	1,500
101-202-977.005	Furniture & Fixtures	1,800		1,800	1,800	1,800	1,800
NET OF REVENUES/APPROPRIATIONS - FUND 101		-569,252	-255,623	-384,903	-584,425	-579,425	-555,514
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,206,129	18,206,129	18,206,129
ENDING FUND BALANCE		18,021,780	18,335,409	18,206,129	17,621,704	17,626,704	17,650,615

# FY 21 Positions

FY 21 Department Request    FY 21 Mayor's Recommended

## Income Tax

Income Tax Administrator

78,185.02

72,229.25

Assistant to Income Tax Administrator 1

55,000.00

55,000.00

City of Pontiac  
Contract List  
June 30, 2020

Agreement Type	Name	Counter Party	Award Amount	Expiration Date
CONTRACTS	Alfred Benesch - Prof Eng Svcs Letter of Extension 02 24 2020	Alfred Benesch & Company	\$ 271,232	2/24/2020
CONTRACTS	Alliance Lockbox Agreement 05 24 17 exp 05 24 2020	Alliance Payment Solutions	\$ 3,000	5/24/2020
CONTRACTS	AEW - Prof Eng Svcs	Anderson, Eckstein, and Westrick, Inc.	\$ 9,176	2/10/2020
CONTRACTS	AT&T Telephone and Internet service	AT&T	\$ 105,607	10/31/2020
CONTRACTS	City of Pontiac AVPN PS Countersigned FINAL 081517	AT&T	\$ 3,600	8/10/2020
CONTRACTS	CLEANNET Contract	CleanNet	\$ 127,812	11/30/2020
CONTRACTS	Covenant Proposal for Mngmnt of Oak Hill and Ottawa Park	Covenant Cemetery Services	\$ 112,487	1/1/2022
CONTRACTS	Cranbrook Institute of Science.Pontiac.contract 19/20	Cranbrook Institute of Science	\$ 49,680	6/26/2020
CONTRACTS	Lease LEASE - 825 Golf Drive Creative Schools Mngmnt Youth Recreation S	Creative Schools Management	\$ 312,000	7/1/2021
CONTRACTS	825 Golf Purchase Agreement with Exhibits	Creative Schools Management LLC	\$ 3,150,000	No Expiration Date
CONTRACTS	Curbc0 - Street Patching Amendment to the Contract expires 10 01 2021	Curbc0, Inc.	\$ 110,000	10/1/2021
CONTRACTS	DCR Services - Project Mngmnt - Amendment to Contract 2018	DCR Services & Construction, Inc.	\$ 55,000	6/15/2020
CONTRACTS	Giarmarco, Mullins Horton PC	Giarmarco, Mullins, & Horton, P.C.	\$ 156,974	No Expiration Date
CONTRACTS	Lease LEASE - 1399 Joslyn Great Lakes Auto Superstore DPW yard	Great Lakes Auto Superstore	\$ 70,000	5/8/2023
CONTRACTS	Great Lakes Contracting-Roadway Maintenance	Great Lakes Contracting Solutions, LLC	\$ 1,204,756	6/30/2020
CONTRACTS	Great lakes power and lighting extension	Great Lakes Power & Lighting	\$ 187,510	6/30/2020
CONTRACTS	Guardian Alarm-IT Server Room and Treasurer office	Guardian Alarm	\$ 4,200	No Expiration Date
CONTRACTS	Guardian Alarm Oak Hill Chapel- Agreement 06 13 2017	Guardian Alarm Company of Michigan	\$ 6,441	No Expiration Date
CONTRACTS	Hubbell Roth Clark Prof Eng Svcs Letter of Extension 02 24 2020	Hubbell, Roth, & Clark, Inc.	\$ 185,452	2/24/2020
CONTRACTS	<b>Innovative Software Solutions Contract 2010 - Income Tax Office</b>	<b>Innovative Software Services, Inc.</b>	<b>\$ 215,326</b>	<b>No Expiration Date</b>
CONTRACTS	Iron Mt Records Mngmnt Svcs 2018 updated rates	Iron Mountain	\$ 12,313	No Expiration Date
CONTRACTS	Johnson & Anderson Geospatial Amendment exp 12 31 2019	Johnson & Anderson, Inc.	\$ 166,434	12/31/2019
CONTRACTS	JWA Event Consulting	JWA Event Consulting	\$ 9,000	10/21/2019
CONTRACTS	General Code Authorization and Agreement - Laserfiche	Laserfiche	\$ 15,078	No Expiration Date
CONTRACTS	Loomis Armored Truck - signed by Pontiac	Loomis Armored US, LLC	\$ 8,797	6/11/2020
CONTRACTS	Meadowbrook Consulting Agreement 08 01 2018 SIGNED both signatures	Meadowbrook, Inc.	\$ 46,384	8/1/2021
CONTRACTS	MDOT University Drive	Michigan Department of Transportation	\$ 2,770,273	No Expiration Date
CONTRACTS	Michigan Joint Sealing Contract	Michigan Joint Sealing	\$ 96,741	11/30/2019
CONTRACTS	MMRMA contract	MMRMA	\$ 671,941	No Expiration Date
CONTRACTS	Contract - Rapid Shred - MiDeal Vendor Service information	MTMB	\$ 60	6/30/2020
CONTRACTS	Munetrix Subscription Agreement	Munetrix	\$ 9,934	7/31/2022
CONTRACTS	NF Nowak: Fraus Eng Svcs Letter of Extension 02 10 2020	Nowak & Fraus Engineers	\$ 390,582	2/10/2020
CONTRACTS	NTH Consultants Eng Svcs Letter of Extension 02 10 2020	NTH Consultants, Ltd.	\$ 122,910	2/10/2020
CONTRACTS	Oakland County Sheriffs Office 2018-2021 Emergency Medical Dispatch Svcs	Oakland County	\$ 205,429	3/31/2021
CONTRACTS	Oakland County Appointments of Arrangement Contract	Oakland County	\$ 109,471	9/30/2021
CONTRACTS	Oakland Co Assessing Services Renewal Extension	Oakland County Equalization Division	\$ 165,786	6/30/2022
CONTRACTS	OLHSA for Yard Services for Senior Citizens SIGNED	Oakland Livingston Human Service Age	\$ 75,000	12/31/2019
CONTRACTS	PCM - Information Services Managemnet-Operations Extension	PCM	\$ 309,000	6/30/2023
CONTRACTS	Pipeline Management - Storm Sewer Mntnc	Pipeline Management Company	\$ 45,644	5/31/2020
CONTRACTS	Pitney Bowes Postage Meter Lease Agreement	Pitney Bowes	\$ 20,900	10/24/2018
CONTRACTS	PK Contracting Letter of Extension	PK Contracting	\$ 1,720,600	10/31/2018
CONTRACTS	Plante Moran Acct Srvc 2019 - 2021 Agreement	Plante Moran	\$ 289,200	6/30/2021
CONTRACTS	Plante-Moran- Finance Director Contract	Plante Moran	\$ 180,756	No Expiration Date
CONTRACTS	Rapid Shred - Confidential Document Destruction & Paper and Optional Ret	RapidShred	\$ 896,820	6/30/2020
CONTRACTS	Rehmann Robson Auditing Services	Rehmann Robson	\$ 52,600	6/30/2020
CONTRACTS	Police-School Liaison - Fully Executed FY 19-20	School District of the City of Pontiac	\$ 138,472	6/30/2020
CONTRACTS	Seasonal Prop Mntnc - Tree Trimming Letter of Extension 12 31 2019	Seasonal Property Maintenance	\$ 20,890	12/31/2019
CONTRACTS	Oakland County Sheriff Dept 2019-2021 Law Enforcement Serives Agreeeme	Sheriffs Office	\$ 11,314,497	12/31/2021
CONTRACTS	TestAmerica Collier Rd Landfill testing	TestAmerica Laboratories, Inc	\$ 38,817	12/31/2017
CONTRACTS	JWA Event Consulting	TJ Adams	\$ 67,967	1/16/2019
CONTRACTS	True Green	True Green	\$ 14,007	No Expiration Date
CONTRACTS	Wade Trim -contract extension	Wade Trim	\$ 1,691,700	12/31/2020
INTER-LOCAL	Waterford Fire Services Agreement 2012	Waterford Township	\$ 7,356,707	1/17/2022
CONTRACTS	Asset Management	City Works	\$ 11,400	3/1/2021
CONTRACTS	GIS Software Subscription	ESRI	\$ 9,000	No Expiration Date
CONTRACTS	Waste Disposal	Advanced Disposal	\$ 1,300,000	6/30/2023
CONTRACTS	Janitorial	CleanNet	\$ 128,065	1/1/2021
CONTRACTS	Landscaping Contract	RNA	\$ 469,000	4/1/2021

# Proposed City of Pontiac Fees for FY 2020/2021

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## General/Administration

### City Clerk

Notary Service:		
City Residence	\$5.00	Per Page
Non-city residence	\$10.00	Per page
Code of Ordinances:		
Per book		\$250.00
Per supplement service copy of voter files		\$75.00
Copy of Voter files:		
Per disk email option available		\$35.00
Per name (list)		\$0.02
Per name (list) Xerox copies		\$0.04
Per page		\$1.00

### Human Resources

Copies of files	\$0.13	Per page
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### Income Tax

NSF	\$35.00	Per item
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## Planning Department

### General

Land division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map	\$35.00
Map only (colored map w/cd)	\$5.00

### Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

## Planning Department (Continued)

### Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

### Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

### Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

### Building Permits

Building	\$75.00	Minimum fee
Estimated Cost of Construction:		
\$200.00 to \$1,000.00	\$75.00	
\$1,001.00 to \$500,000.00	\$75.00	
		Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00
\$500,001.00 to \$1,500,000.00	\$10,055.00	
		Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00
If more than \$1,500,000.00	\$25,040.00	
		Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit
Special Inspections:		
Inspections, for determining code compliance	\$50.00	
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice	\$50.00	
Overtime Inspections -		
Fee for inspection outside or regular business hours shall be at 1.5 times the hourly rate of the personnel involved, with minimum charge to three hours		

# Treasury

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

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Treasury

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	THRU 03/31/20 ACTIVITY	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-253-702.000	Salaries & Wages	209,227	101,819	143,945	264,273	264,273	231,556
101-253-702.004	Overtime Wages	439	1,989	1,708	1,780	1,780	1,780
101-253-715.000	F.I.C.A. - City Contribution	17,025	10,229	14,374	21,372	21,372	18,886
101-253-716.000	MEDICAL INSURANCE	13,981	2,113	3,479	37,194	37,194	37,194
101-253-717.000	Life Insurance	2,442	490	865	3,522	3,522	3,237
101-253-718.500	MERS EMPLOYER CONTRIBUTIONS	5,950	6,426	9,116	15,021	15,021	14,060
101-253-719.000	Workers Compensation Insurance	875	279	460	591	591	570
101-253-719.001	Dental Insurance	756	210	756	2,457	2,457	2,175
101-253-721.010	Health Care Waiver	12,886	9,409	13,106	13,314	13,314	13,537
101-253-727.000	Office Supplies	1,500	698	905	2,000	2,000	1,500
101-253-728.000	Postage	1,000	594	825	1,000	1,000	750
101-253-728.001	Postage - Large Mailing	16,000	17,264	17,264	18,000	18,000	18,000
101-253-729.001	Printed Forms	8,500	4,075	8,500	8,500	8,500	8,500
101-253-731.003	COMPUTER EQUIPMENT	3,000		3,000	3,000	3,000	1,000
101-253-807.000	Services - Membership Dues	300	250	300	500	500	350
101-253-812.000	Services - Armored Car Services	11,000	9,026	12,035	14,000	14,000	14,000
101-253-818.000	Other Professional Services	500		500	5,000	5,000	5,000
101-253-818.008	Bank Service Charges	5,000	60,180	98,000	56,000	100,000	20,000
101-253-818.080	PROF. SERV - BS&A	7,840	7,853	7,853	8,010	8,010	8,010
101-253-819.000	Contractual Temp/PT Labor		20,485	22,706	18,720		
101-253-820.008	Services - Security Alarm Systems	3,000	1,968	3,000	3,000	3,000	3,000
101-253-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	423	688	867	650	650	650
101-253-852.010	SERVICES - CABLE TV/INTERNET	1,097	688	957	560	560	560
101-253-914.000	Insurance Property Coverage	15,178	11,201	15,178	21,802	21,802	21,802
101-253-942.000	Services - Equipment Rentl Non-City	200	46	200	200	200	200
101-253-942.002	COPIER SUPPLES	300	252	300	300	300	300
101-253-957.002	Training Expense	4,400	1,505	4,400	4,500	4,500	2,500
101-253-959.000	Miscellaneous Expenses	100		100	100	100	50
101-253-959.008	Cash Shortage				25	25	25
NET OF REVENUES/APPROPRIATIONS - FUND 101		(342,919)	(269,737)	(384,699)	(525,391)	(550,671)	(429,192)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,206,333	18,206,333	18,206,333
ENDING FUND BALANCE		18,248,113	18,321,295	18,206,333	17,680,942	17,655,662	17,777,141

## FY 21 Positions

### Treasury

	FY 21 Department Request	FY 21 Mayor's Recommended
City Treasurer		
CSR (Treasury)	105,000.00	91,052.00
CSR (Treasury)	35,360.00	32,136.00
Deputy Treasurer	58,392.91	42,848.00
	65,520.00	65,520.00

04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
OTHER REVENUE								
101-000-636.674	TRANSPORTATION SERVICES		150,000	150,000	151,500	153,015	154,545	156,091
101-000-636.752	MUNICIPAL SERVICE AGREEMENTS	38,750	68,000	68,690	69,377	70,071	70,771	71,479
101-000-637.300	MISCELLANEOUS REVENUE - SHERIFF	762	800	700	707	714	721	728
101-000-640.005	DPW SUPPORT SERVICE - FROM OTHER FUNDS	223,490	306,304	294,712	303,552	312,659	322,040	331,700
101-000-640.022	101 Admin Reimb-From Other Funds	874,698	1,166,264	1,164,680	1,199,621	1,235,608	1,272,677	1,310,858
101-000-651.003	CITY EVENTS - DREAM CRUISE	32,783	33,000	29,700	29,997	30,297	30,600	30,906
101-000-651.006	CITY EVENTS	3,600	3,600					
101-000-671.000	MISCELLANEOUS REVENUE							
101-000-671.253	MISCELLANEOUS REVENUE - TREASURER	4,839	5,000	5,000	5,050	5,101	5,152	5,203
101-000-673.001	Sale of Property	35,363	35,363					
101-000-675.000	Contribution From Private Source	63,500	63,500					
101-000-686.000	REIMBURSEMENTS	362	362					
101-000-686.020	REIMB - PONTIAC SCHOOLS POLICE LIAISON	93,000	124,000	124,000	125,240	126,492	127,757	129,035
101-000-686.200	REIMB. - PARKS UTILITIES	1,654	1,654					
101-000-686.690	REIMBURSEMENTS - DEMOLITION	3,650	3,650					
101-000-694.009	Event Over and Short	340	340					
NET OF REVENUES/APPROPRIATIONS - OTHER REVENUE		1,373,751	1,957,947	1,837,482	1,885,044	1,933,957	1,984,263	2,036,000
INTEREST AND RENTS								
101-000-665.001	Investments Income	469,060	400,000	400,000	402,000	404,010	406,030	408,060
101-000-665.100	UNREALIZED MARKET ADJUSTMENTS	16,967	25,451					
101-000-669.014	Land Lease	28,622	34,272	35,300	35,477	35,654	35,832	36,011
101-000-670.005	City Owned Equipment Rental	424,186	392,571	316,500	318,083	319,673	321,271	322,878
NET OF REVENUES/APPROPRIATIONS - INTEREST AND RENTS		938,835	852,294	751,800	755,560	759,337	763,133	766,949
FINES AND FORFEITS								
101-000-668.000	PDBA PARKING VIOLATION REVENUE	6,000	8,000	8,000	8,080	8,161	8,242	8,325
NET OF REVENUES/APPROPRIATIONS - FINES AND FORFEITS		6,000	8,000	8,000	8,080	8,161	8,242	8,325
NET OF REVENUES/APPROPRIATIONS - 000 -		28,878,211	37,454,370	36,496,577	39,320,937	39,960,878	40,540,259	41,103,168
NET OF REVENUES/APPROPRIATIONS - Unclassified		28,878,211	37,454,370	36,496,577	39,320,937	39,960,878	40,540,259	41,103,168



**Economic/  
Community  
Development**

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

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Redevelopment & Housing

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-690-702.000	Salaries & Wages	189,293	60,792	92,861	195,741	195,741	241,589
101-690-702.004	Overtime Wages		6,871	6,632	2,981	2,981	6,726
101-690-715.000	F.I.C.A. - City Contribution	15,039	5,304	8,036	15,484	15,484	19,278
101-690-716.000	MEDICAL INSURANCE	45,272	6,891	10,769	37,194	37,194	44,013
101-690-717.000	Life Insurance	2,486	199	399	2,746	2,746	3,329
101-690-718.500	MERS EMPLOYER CONTRIBUTIONS	11,858	883	1,271	11,993	11,993	14,833
101-690-719.000	Workers Compensation Insurance	327	199	328	6,183	6,183	6,275
101-690-719.001	Dental Insurance	2,233	342	2,233	1,821	1,821	2,049
101-690-719.007	WORKERS COMP ALLOCATION	12,139		12,139	21,110	21,110	21,110
101-690-721.010	Health Care Waiver	7,293	2,384	3,926	2,809	2,809	2,809
101-690-727.000	Office Supplies	1,000			1,000	1,000	1,250
101-690-728.000	Postage	500		100	500	500	500
101-690-804.016	LEGAL SERVICES-IRON MOUNTAIN	3,000	2,665	3,000	3,500	3,500	3,500
101-690-807.000	Services - Membership Dues						7,500
101-690-816.003	Services - Demolition	106,000	23,770	106,000	106,000	106,000	50,000
101-690-816.009	PROFESSIONAL SERV. - CENSUS	25,000	7,389	25,000			
101-690-816.010	BLIGHT COURT	90,000		90,000	90,000	90,000	90,000
101-690-818.000	Other Professional Services	20,000	20,797	30,000	22,500	17,600	17,600
101-690-818.060	Prof. Serv-Wade Trim	30,000	26,325	30,000	35,000	35,000	
101-690-818.372	NUISANCE ABATEMENT-COURT ORDERED	40,000	16,677	40,000	40,000	40,000	
101-690-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	154	343	430	390	390	390
101-690-852.010	SERVICES - CABLE TV/INTERNET	1,828	550	765	560	560	560
101-690-861.000	Travel Expenses	1,000		1,000	1,000	1,000	1,000
101-690-901.000	Printing and Bindery Service	500		150	500	500	500
101-690-902.000	Advertising	5,000	4,265	5,000	6,000	6,000	6,000
101-690-914.000	Insurance Property Coverage	22,262	15,518	22,262	16,352	16,352	16,352
101-690-942.000	Services - Equipment Rentl Non-City	50	19	50	50	50	50
101-690-942.002	COPIER SUPPLES	500		500	500	500	500
101-690-956.239	CONTRIBUTION TO TIFA 2	253,682		279,957	277,005	277,005	277,005
101-690-956.240	CONTRIBUTION TO TIFA 3	490,946		372,708	363,075	363,075	363,075
101-690-957.002	Training Expense	3,000		3,000	3,000	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 101		(1,380,362)	(202,183)	(1,148,516)	(1,264,994)	(1,260,094)	(1,200,793)
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	17,442,516	17,442,516	17,442,516
ENDING FUND BALANCE		17,210,670	18,388,849	17,442,516	16,177,522	16,182,422	16,241,723

## FY 21 Positions

FY 21 Department Request    FY 21 Mayor's Recommended

### Community Development

Community Relations Specialist	41,600.00	42,848.00
CSR (Planning)	36,849.28	36,849.28
Deputy Community Development Director	73,892.00	73,892.00
ECONOMIC/ COMMUNITY DEVELOPMENT DIRECTOR 1	85,000.00	88,000.00

## Budget Ordinance (Continued)

With revenue and expenditures categorized by function as herein provided:

<u>Fund</u> <u>Number</u>	<u>Appropriation Line Item</u>	<u>Revenues</u>	<u>Expenditures</u>
101	General	\$ 36,559,302	\$ 41,853,579
202	Major Streets	\$ 5,848,359	\$ 6,789,748
203	Local Streets	\$ 1,902,161	\$ 4,332,209
208	Youth Recreation Millage	\$ 1,165,575	\$ 1,306,614
209	Cemetery Care Fund	\$ 687,491	\$ 687,491
212	Senior Activities Millage	\$ 366,592	\$ 534,542
226	Sanitation Fund	\$ 4,354,210	\$ 4,354,210
231	Cable Fund	\$ 157,000	\$ 255,771
239	TIFA District 2	\$ 376,338	\$ 653,343
240	TIFA District 3	\$ 1,965,063	\$ 2,328,138
243	Brownfield Redeveloping Auth	\$ 4,150	\$ 5,150
249	Building Department	\$ 2,820,830	\$ 2,842,328
252	CDBG FY2012 Fund	\$ -	\$ 30,335
263	Home Buyers Assistance Fund	\$ -	\$ 3,638
265	Drug Enforcement	\$ 40,900	\$ 58,033
276	District Court	\$ 3,748,709	\$ 3,748,709
277	MIDC Fund	\$ 736,491	\$ 736,491
280	Public Act 48	\$ -	\$ 7,750
445	Capital Improvement	\$ 1,002,637	\$ 2,854,333
585	Parking	\$ 17,155,362	\$ 17,995,404
659	Insurance	\$ 7,131,223	\$ 7,601,136
677	Self-Insurance Wk Comp	\$ 373,919	\$ 658,919

## Budget Ordinance (Continued)

<b>Tax Increment Finance Authority District 3 - 240</b>	
ESTIMATED REVENUES	
Property Taxes	1,382,989
State Grants	218,999
Contribution from Primary Government	363,075
TOTAL ESTIMATED REVENUES	1,965,063
APPROPRIATIONS	
Debt Service & Financial Guarantee	2,328,138
TOTAL APPROPRIATIONS	2,328,138
Tax Increment Finance Authority District 3	
NET OF REVENUES/APPROPRIATIONS	(363,075)
Estimated Beginning Fund Balance	(2,118,462)
Estimated Ending Fund Balance	(2,481,537)

<b>Brownfield Redevelopment Authority - 243</b>	
ESTIMATED REVENUES	
Property Taxes	4,150
TOTAL ESTIMATED REVENUES	4,150
APPROPRIATIONS	
Community and Economic Development	5,150
TOTAL APPROPRIATIONS	5,150
Brownfield Redevelopment Authority	
NET OF REVENUES/APPROPRIATIONS	(1,000)
Estimated Beginning Fund Balance	231,246
Estimated Ending Fund Balance	230,246

<b>Building Department Fund - 249</b>	
ESTIMATED REVENUES	
Licenses and Permits	2,545,107
Charges for Services	273,223
Interest and Rents	2,500
TOTAL ESTIMATED REVENUES	2,820,830
APPROPRIATIONS	
Public Safety	2,842,328
TOTAL APPROPRIATIONS	2,842,328
Building Department Fund	
NET OF REVENUES/APPROPRIATIONS	(21,498)
Estimated Beginning Fund Balance	2,064,845
Estimated Ending Fund Balance	2,043,347

## Budget Ordinance (Continued)

<b>CDBG FY2012 Fund - 252</b>	
ESTIMATED REVENUES	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
Transfers Out	30,335
TOTAL APPROPRIATIONS	30,335
<b>CDBG FY2012 Fund</b>	
NET OF REVENUES/APPROPRIATIONS	(30,335)
Estimated Beginning Fund Balance	30,335
Estimated Ending Fund Balance	-

<b>Home Buyers Assistance Fund - 263</b>	
ESTIMATED REVENUES	-
TOTAL ESTIMATED REVENUES	-
APPROPRIATIONS	
Transfers Out	3,638
TOTAL APPROPRIATIONS	3,638
<b>Home Buyers Assistance Fund</b>	
NET OF REVENUES/APPROPRIATIONS	(3,638)
Estimated Beginning Fund Balance	3,638
Estimated Ending Fund Balance	-

<b>Drug Enforcement Fund - 265</b>	
ESTIMATED REVENUES	
Fines and Forfeits	40,000
Interest and Rents	900
TOTAL ESTIMATED REVENUES	40,900
APPROPRIATIONS	
Public Safety	58,033
TOTAL APPROPRIATIONS	58,033
<b>Drug Enforcement Fund</b>	
NET OF REVENUES/APPROPRIATIONS	(17,133)
Estimated Beginning Fund Balance	210,406
Estimated Ending Fund Balance	193,273

## Proposed City of Pontiac Fees for FY 2020/2021 (Continued)

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### Rental Registration (Continued)

Change of Rental Manager	\$150.00
Re-inspection Fee	\$50.00
Annual Tenant Verification Fee	\$10.00
Rental Complaint When Certified Fee	\$75.00
NSF	\$35.00

### Ordinance Enforcement

Blight Court Administration Fee	\$200.00
Grass Cutting Administration Fee	\$100.00
Place Property Charges on Tax bill Fee	\$50.00

### DPW

Sanitation - R-O-W Abatements	\$58.70
Senior Centers:	
Deposits	\$100.00 Refundable
Rental Fees:	
Repast Dinner Weekdays	\$32.00
Repast Dinner Weekends – Minimum of 4 hours	\$25.00
Events	\$100.00
Weekdays – No minimum hours	
Weekends – Minimum of 4 hours	
Parks:	
Deposits	\$100.00 Refundable
Rental Fees	\$35.00 Parks with pavillion
Porta Johns	\$90.00 Per Event
Comfort Station	\$50.00 Beaudette Park Only

### Zoning Board of Appeals

Board of Appeals:	
Application Fee	\$500.00
Special Hearing	

### Special Event Permit

Non-refundable Administrative Review Fee	\$500.00
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### Economic Development (Non-Refundable)

Commercial Rehabilitation Act (PA 210 of 2005)	\$1,500.00
Plant Rehabilitation & Industrial Development Act (PA 198 of 1974)	\$1,500.00
Obsolete Property Rehabilitation Act (OPRA) (PA 146 of 2000)	\$1,500.00
Payment in Lieu of Tax (PILOT), State Housing Development Authority Act (PA 346 of 1966)	\$1,500.00
Brownfield Tax Increment Financing (TIF) Brownfield Redevelopment Financing Act (PA 381 of 1996)	\$1,500.00

# Cable



BUDGET REPORT FOR CITY OF PONTIAC  
 Calculations as of 03/31/2020

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Cable Fund

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET	2020-21 MAYOR REC. BUDGET
231-000-641.003	AT&T PEG Fees	39,250	18,646	37,252	39,000	39,000	39,000
231-000-641.004	Comcast PEG Fees	114,000	53,572	107,144	110,000	110,000	110,000
231-000-665.001	Investments Income	8,620	10,249	10,200	8,000	8,000	8,000
231-000-665.100	UNREALIZED MARKET ADJUSTMENTS		562	750			
231-291-702.000	Salaries & Wages	69,889	59,438	84,593	88,860	88,860	88,860
231-291-702.004	Overtime Wages		1,147				
231-291-715.000	F.I.C.A. - City Contribution	5,347	4,544	6,337	6,798	6,798	6,798
231-291-716.000	MEDICAL INSURANCE	17,064	13,419	18,631	18,597	18,597	18,597
231-291-717.000	Life Insurance	884	273	449	1,010	1,010	1,010
231-291-718.500	MERS EMPLOYER CONTRIBUTIONS	4,704	2,071	2,826	2,879	2,879	2,879
231-291-719.000	Workers Compensation Insurance	800	498	819	830	830	830
231-291-719.001	Dental Insurance	1,577	341	393	886	886	886
231-291-731.001	COMPUTER SUPPLIES	500	318	500	500	500	500
231-291-731.003	COMPUTER EQUIPMENT	5,000	6,723	6,723	5,000	5,000	5,000
231-291-735.000	Video Equipment Supplies	5,000	1,114	5,000	5,000	5,000	5,000
231-291-740.000	Operating Supplies	10,000	2,228	10,000	10,000	10,000	10,000
231-291-818.000	Other Professional Services	5,000	2,388	5,000	5,000	5,000	5,000
231-291-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	77	171	215	200	200	200
231-291-852.010	SERVICES - CABLE TV/INTERNET	1,097	413	574	560	560	560
231-291-901.000	Printing and Bindery Service	100		100	100	100	100
231-291-914.000	Insurance Property Coverage	5,059	3,725	5,059	8,176	8,176	8,176
231-291-926.000	UTILITIES CABLE	1,500	1,234	1,500	1,500	1,500	1,500
231-291-931.113	CABLE/VIDEO EQUIP REPAIRS	500		500	500	500	500
231-291-957.002	Training Expense		155	155	200	200	200
231-291-962.022	101 Admin Allocation-To Other Funds	16,470	12,353	16,470		16,470	16,470
231-291-977.011	Computer Equipment	66,132	998	66,132	66,132	66,132	66,132
231-291-977.014	Video Equipment	16,573		16,573	16,573	16,573	16,573
NET OF REVENUES/APPROPRIATIONS - FUND 231		(71,403)	(30,522)	(93,203)	(82,301)	(98,771)	(98,771)
BEGINNING FUND BALANCE		1,200,486	1,200,486	1,200,486	1,107,283	1,107,283	1,107,283
ENDING FUND BALANCE		1,129,083	1,169,964	1,107,283	1,024,982	1,008,512	1,008,512

# 7/21 Positions

FY 21 Department Request    FY 21 Mayor's Recommended

## Cable

Cable Director

71,984.64

71,984.64

Intern/Cable

16,875.00

16,875.00

04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
<b>CHARGES FOR SERVICES</b>								
101-000-464.001	Comcast Franchise Fees	214,289	430,069	425,300	433,806	442,482	451,332	460,358
101-000-464.002	AT&T Franchise Fees	70,372	94,883	95,000	96,900	98,838	100,815	102,831
101-000-609.004	NSF FEES	902	1,566	1,000	1,020	1,040	1,061	1,082
101-000-610.270	FEES FOR GARNISHMENTS	140	105	100	102	104	106	108
101-000-612.000	Zoning Board Of Appeal	6,600	13,000	13,100	13,362	13,629	13,902	14,180
101-000-613.000	HISTORIC DISTRICT COMMISSION	5,700	7,000	7,000	7,140	7,283	7,428	7,577
101-000-614.005	PLANNING REVIEW FEES	12,700	20,000	20,600	21,012	21,432	21,861	22,298
101-000-615.000	Engineering Inspection	183,248	150,000	116,400	118,728	121,103	123,525	125,995
101-000-617.001	Site Plan Review	46,218	47,000	51,100	52,122	53,164	54,228	55,312
101-000-617.003	Special Exception Permit	16,825	17,000	16,000	16,320	16,646	16,979	17,319
101-000-617.004	Zoning Application	26,535	30,000	27,100	27,642	28,195	28,759	29,334
101-000-617.005	Vacation/Dedication	1,500	1,500	1,500	1,530	1,561	1,592	1,624
101-000-617.006	LAND DIVISION PLAT/LOT SPLIT COMBO FEES	8,750	11,000	10,000	10,200	10,404	10,612	10,824
101-000-617.751	PARK RENTAL PERMIT	835	2,300	2,800	2,856	2,913	2,971	3,031
101-000-626.300	FALSE SECURITY ALARM CHARGES	150	200	200	204	208	212	216
101-000-626.371	CHARGES FOR SERVICES - BUILDING		800	800	816	832	849	866
101-000-632.371	NUISANCE ABATEMENT - CITY	48,731	50,000	50,000	51,000	52,020	53,060	54,122
101-000-632.372	NUISANCE ABATEMENT-COURT ORDERED		20,000	12,500	12,750	13,005	13,265	13,530
101-000-636.041	Reimb.-Oakland County Sheriff OT	167,065	229,714	180,000	183,600	187,272	191,017	194,838
101-000-636.215	NOTARY SERVICES	195	500	600	612	624	637	649
101-000-636.266	FOIA RESPONSES	797	850	600	612	624	637	649
101-000-636.751	MISCELLANEOUS SERVICES - PARKS	1,245	2,000	2,200	2,244	2,289	2,335	2,381
101-000-641.020	Chemical Breath Test Fees	10,510	13,000	14,500	14,790	15,086	15,388	15,695
101-000-642.000	Charges for Services - Sales	12	100	100	102	104	106	108
101-000-643.253	DUPLICATE TAX BILLS	351	400	400	408	416	424	433
NET OF REVENUES/APPROPRIATIONS - CHARGES FOR SERVICES		823,670	1,142,987	1,048,900	1,069,878	1,091,274	1,113,101	1,135,360
<b>FEDERAL GRANTS</b>								
101-000-532.000	Federal grants others	1,687	20,000	20,000	20,000	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FEDERAL GRANTS		1,687	20,000	20,000	20,000	20,000	20,000	20,000
<b>STATE GRANTS</b>								
101-000-539.000	State grants		225,000	220,000				
101-000-542.000	ATPA STATE GRANT	21,498	65,000	75,000	76,875	78,797	80,767	82,786
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX:	177,001	260,016	260,016				
101-000-574.000	STATE SHARED REVENUE	5,267,983	10,071,214	10,031,269	10,282,051	10,539,102	10,802,580	11,072,644
101-000-578.000	State liquor licenses	43,464	43,500	44,500	45,390	46,986	48,395	
NET OF REVENUES/APPROPRIATIONS - STATE GRANTS		5,509,946	10,664,730	10,630,785	10,404,316	10,664,885	10,931,742	11,155,430

## Budget Ordinance (Continued)

<b>Sanitation Fund - 226</b>	
ESTIMATED REVENUES	
Property Taxes	1,830,088
State Grants	93,961
Charges for Services	2,389,361
Interest and Rents	40,800
TOTAL ESTIMATED REVENUES	4,354,210
APPROPRIATIONS	
Public Works	4,354,210
TOTAL APPROPRIATIONS	4,354,210
Sanitation Fund	
NET OF REVENUES/APPROPRIATIONS	-
Estimated Beginning Fund Balance	7,173,026
Estimated Ending Fund Balance	7,173,026

<b>Cable Revenue - 231</b>	
ESTIMATED REVENUES	
Charges for Services	149,000
Interest and Rents	8,000
TOTAL ESTIMATED REVENUES	157,000
APPROPRIATIONS	
General Government	255,771
TOTAL APPROPRIATIONS	255,771
Cable Revenue	
NET OF REVENUES/APPROPRIATIONS	(98,771)
Estimated Beginning Fund Balance	1,107,283
Estimated Ending Fund Balance	1,008,512

<b>Tax Increment Finance Authority District 2 - 239</b>	
ESTIMATED REVENUES	
Property Taxes	31,733
State Grants	17,600
Charges for Services	50,000
Contribution from Primary Government	277,005
TOTAL ESTIMATED REVENUES	376,338
APPROPRIATIONS	
Debt Service & Financial Guarantee	653,343
TOTAL APPROPRIATIONS	653,343
Tax Increment Finance Authority District 2	
NET OF REVENUES/APPROPRIATIONS	(277,005)
Estimated Beginning Fund Balance	(2,940,516)
Estimated Ending Fund Balance	(3,217,521)

## Budget Ordinance (Continued)

With revenue and expenditures categorized by function as herein provided:

<u>Fund Number</u>	<u>Appropriation Line Item</u>		<u>Revenues</u>		<u>Expenditures</u>
101	General	\$	36,559,302	\$	41,853,579
202	Major Streets	\$	5,848,359	\$	6,789,748
203	Local Streets	\$	1,902,161	\$	4,332,209
208	Youth Recreation Millage	\$	1,165,575	\$	1,306,614
209	Cemetery Care Fund	\$	687,491	\$	687,491
212	Senior Activities Millage	\$	366,592	\$	534,542
226	Sanitation Fund	\$	4,354,210	\$	4,354,210
<b>231</b>	<b>Cable Fund</b>	<b>\$</b>	<b>157,000</b>	<b>\$</b>	<b>255,771</b>
239	TIFA District 2	\$	376,338	\$	653,343
240	TIFA District 3	\$	1,965,063	\$	2,328,138
243	Brownfield Redeveloping Auth	\$	4,150	\$	5,150
249	Building Department	\$	2,820,830	\$	2,842,328
252	CDBG FY2012 Fund	\$	-	\$	30,335
263	Home Buyers Assistance Fund	\$	-	\$	3,638
265	Drug Enforcement	\$	40,900	\$	58,033
276	District Court	\$	3,748,709	\$	3,748,709
277	MIDC Fund	\$	736,491	\$	736,491
280	Public Act 48	\$	-	\$	7,750
445	Capital Improvement	\$	1,002,637	\$	2,854,333
585	Parking	\$	17,155,362	\$	17,995,404
659	Insurance	\$	7,131,223	\$	7,601,136
677	Self-Insurance Wk Comp	\$	373,919	\$	658,919