

PONTIAC CITY COUNCIL

Mike McGuinness, District 7
President
William A. Carrington, District 6
President Pro Tem



Melanie Rutherford, District 1
Brett Nicholson, District 2
Mikal Goodman, District 3
Kathalee James, District 4
William Parker, Jr., District 5

It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."

47450 Woodward Pontiac, MI 48342

Phone: (248) 758-3200

Garland S. Doyle, M.P.A.
City Clerk

42nd Session of the 11th Council
July 26, 2022 at 6:00 P.M.

Meeting Location: City Council Chambers 47450 Woodward Pontiac, MI 48342
Meeting Agenda

Call to Order

Invocation

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Authorization to Excuse Councilmembers from the Meeting

Amendments to and Approval of the Agenda

Approval of the Consent Agenda

July 19, 2022 City Council Meeting Minutes

Discussion

1. Art Dunlap Park Enhancement Opportunities
2. Galloway Lake Park Easement Concerns
3. Elizabeth Denison Forth Mural by Artist Zach Curtis

Recognition of Elected Officials

Agenda Address (Two Minutes Time Limit)

Agenda Items

Ordinance

4. An Ordinance Amendment to the Fee Schedule as Adopted in the City of Pontiac Fiscal Year 2022-23 Budget

Resolutions

City Clerk

5. Resolution to Approve a New Position-Chief Assistant Clerk

City Council

6. Resolution Commemorating Frank Russell with Honorary Renaming of Earlmoor Boulevard with Frank Russell Boulevard

Grants

7. Resolution to Approve the Acceptance of an \$80,000 Grant Award from the Community Foundation for Southeast Michigan in Support of the Digital Workspace Upgrade Project.
8. Resolution to Approve the Agreement with Grindline for the Design and Construction of the Pontiac Skate Project at Oakland Park. This is a grant-funded project.

Finance

9. Resolution to Approve Budget Amendments for Fiscal Year 2022-23 Transferring \$25,750 in Funding out of the General Fund Balance GL Account 101-000-390.000 and a Total of \$25,750 is Transferred to the General Fund GL Account 101-228-818.063 – Professional Services and Transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a Total of \$293,340 is Transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.

Mayor's Office

10. Resolution to approve the appointment of Alexandra Borngesser to Serve as the Director of Grants

Planning

11. Resolution to approve Zoning Map Amendment [ZMA 22-06] at Lots 4 & 5 of Parcel 64-14-19-426-013 and Parcel 64-14-19-426-003 from C-3 Corridor Commercial to M-1 Light Manufacturing zoning district to only allow Medical Marijuana Grow and Processing use (second reading)

Public Comment (Three Minutes Time Limit)

Communications

City Council

12. Pontiac School District Carpool Cinema Movie Night, Showing "Encanto", July 28, 2022 starting at sunset, Free Event, held at Pontiac School's Odell Nails Administration Building Parking Lot, 47200 Woodward Avenue, Pontiac 48342
13. Oakland County's Historical Society 53rd Annual Summer Ice Cream Social, July 30 and 31, 2022, 12:00 to 4:00 pm, held at their Oakland History Center, 405 Cesar E. Chavez Avenue, Pontiac 48342
14. Election Day is Tuesday, August 2, 2022. Polling locations are open 7:00 am to 8:00 pm. Please contact the City Clerk's office for more information. As a result, there is no City Council meeting on August 2.
15. Due to Election Day, the Next Pontiac City Council Meeting is Thursday, August 4, 2022 at 6:00 pm.
16. Water Affordability Town Hall Meeting, August 10, 2022 at 7:00 p.m. held at Pontiac City Hall in the Council Chambers, Presented by Oakland County Water Resources Commission
17. City Council's Outreach Specialist Position Posted
18. Oakland County Tax Foreclosure Auction conducted online, advance bidding now open through August 12, 2022 at 10:00 am, at tax-sale.info, Active bidding begins at 10:00 am and continues until 7:00 pm on August 12, 2022. For interested bidders without internet access, a phone bidding system is available by calling (800) 259-7470. For more information, visit tax-sale.info or contact Oakland County Treasurer Robert Wittenberg's Office by phone at (248) 858-0611 or email treasurer@oakgov.com

19. 2022 City of Pontiac Pride and Beautification Award Nominations are now Available at Pontiac City Hall in Council Offices, or on City Website at the Council Webpage
20. E-Community Outreach Services Family Appreciation Day, August 20, 2022 from 12:00 to 5:00 pm, Free Event, held UWM Sports Complex, 867 South Boulevard East, Pontiac, MI 48342
21. Pontiac Transportation Museum Open House During Dream Cruise, August 20, 2022 from 1:00 to 5:00 pm, 250 W. Pike Street, Pontiac 48341
22. Pontiac School District Carpool Cinema Movie Night, Showing "Space Jam: Legacy," August 25, 2022 starting at sunset, Free Event, held at Pontiac School's Odell Nails Administration Building Parking Lot, 47200 Woodward Avenue, Pontiac 48342
23. Oak Hill Cemetery Walk, September 18, 2022, Walking Tours at 2:00, 3:00, and 4:00 pm, held at Oak Hill Cemetery, 216 University Drive, Pontiac 48342

Mayor's Office

24. Lawn Chair Concert Series, July 28, 2022 at 6:00 pm, held at Jaycee Park, E. Walton Boulevard near Joslyn Pontiac, MI 48340, featuring Accent Pontiac and Pancho Villa's Skull
25. Pontiac Youth Recreation Summer Programming Running Now Through August 20, Enrollment Opportunities Still Available. Visit pontiacrecreation.recdesk.com or call (248) 758-3037 for more information
26. Next Pontiac Planning Commission Meeting is August 3, 2022 at 6:00 pm, held at Pontiac City Hall in the Council Chambers
27. Brunch + Community Conversations with Mayor Greimel, August 6, 2022 from 11:00 am to 1:00 pm, held at Pontiac Kappa Foundation Center, 200 Earlmoor, Pontiac 48341
28. Lawn Chair Concert Series, August 11, 2022 at 6:00 pm, held at Oakland History Center, 405 Cesar E. Chavez Avenue Pontiac, MI 48342, featuring Paula Michelle and Quincy Stewart
29. Lawn Chair Concert Series, August 25, 2022 at 6:00 pm, held at Murphy Park, 441 Martin Luther King Jr. Boulevard South Pontiac, MI 48341, featuring Jill Marie Hamilton
30. Lawn Chair Concert Series, September 8, 2022 at 6:00 pm, held at Charlie Harrison Park, 537 University Drive Pontiac, MI 48342, featuring Gwen Foxx
31. Brunch + Community Conversations with Mayor Greimel, September 10, 2022 from 11:00 am to 1:00 pm, held at Ruth Peterson Senior Center, 990 Joslyn Avenue, Pontiac 48340
32. Lawn Chair Series, September 22, 2022 at 6:00 pm, held at Rotary Park in Pontiac
33. Brunch + Community Conversations with Mayor Greimel, October 8, 2022 from 11:00 am to 1:00 pm, held at Bowens Senior Center, 351 Prospect Street, Pontiac 48342

Closing Comments

Mayor Greimel (Seven Minutes Time Limit)
 Clerk and City Council (Three Minutes Time Limit)

Adjournment

CONSENT AGENDA

**Official Proceedings
Pontiac City Council
41st Session of the Eleventh Council**

Call to order

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, July 19, 2022 at 6:00 p.m. by Council President Mike McGuinness.

Invocation – Pastor Cornelius Perry, Word Leader Christian Center, Pontiac Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness, Brett Nicholson, William Parker, Jr. and Melanie Rutherford

Mayor Greimel was present.
A quorum was announced.

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Carrington and second by Councilperson Goodman. Discussion.

Motion to add-on a discussion about Galloway Lake Park Easement as the new item #6 under Discussion on the agenda. Moved by Councilperson James and second by Councilperson Carrington.

Ayes: James, McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman
No: None
Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Nicholson, Parker, Rutherford and Carrington
No: None
Motion Carried

Consent Agenda

22-195 **Resolution to approve the consent agenda for July 19, 2022.** Moved by Councilperson Nicholson and second by Councilperson Goodman.

Whereas, the City Council has reviewed the consent agenda for July 19, 2022.
Now, Therefore, Be It Resolved that the City Council approves the consent agenda for July 19, 2022 including July 5, 2022 City Council Meeting Minutes, July 11, 2022 Economic Development, Housing & Planning Subcommittee Meeting Minutes, July 12, 2022 City Council Meeting Minutes, July 14, 2022 Finance & Personnel Subcommittee Meeting Minutes and City of Pontiac Fund July Financial Statement Report.

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington, Goodman and James
No: None
Resolution Passed

Special Presentation

School District of the City of Pontiac Operating Millage Restoration Proposal

Discussions

Current Employment Opportunities with the City of Pontiac
Forensic Audit Status Update for Council and Community
Downtown Pontiac Cleanup Activities, Council Support
City Strategy for Offering City-Owned Parcels Available for Sale
Galloway Lake Park

Recognition of Elected Officials - None

Agenda Address

1. Gloria Miller addressed items #5- #10
2. Darlene Clark addressed item #D
3. Larry Jasper

Agenda Items

Resolution

City Council

22-196 **Resolution Establishing Approach for Commemoration and Naming of City Facilities and Property.** Moved by Councilperson Nicholson and second by Councilperson Rutherford.

Whereas, the Pontiac City Council is tasked with the authority and responsibility to determine whether a City of Pontiac facility, property, or asset be named or renamed; and
Whereas, from time to time the Pontiac City Council may wish to commemorate a City facility, street, or other asset by means of a plaque, naming the facility after a person, or some other honor; and
Whereas, a City facility, street, or other asset may have the name permanently changed, or an honorary designation may be established that would be an additional identifiable moniker for the property; now,
Therefore, Be It Resolved, the Pontiac City Council hereby reiterates that all naming decisions shall be determined by a majority vote of the City Council, following review and deliberation by the City Council; and further

Resolved, the City Council establishes that such commemoration should be reserved only for those individuals or entities who have made a significant contribution to the enhancement of the City of Pontiac or to the well-being of our neighborhoods, State, or Nation; and further

Resolved, the City Council further establishes that the honor of naming a City facility or property after an individual be reserved for individuals who are deceased; and further

Resolved, the City Council may sell the right to name particular facilities owned by the City, but shall establish a process and criteria that would be adopted by the City Council prior to considering or approving any such decision on the rights to naming any facilities.

Ayes: Nicholson, Parker, Rutherford, Carrington, Goodman, James and McGuinness
No: None
Resolution Passed

Planning

22-197 **Resolution to approve Zoning Map Amendment [ZMA 22-06] at Lots 4 & 5 of Parcel 64-14-19-426-013 and 64-14-19-426-003 from C-3 Corridor Commercial to M-1 Light Manufacturing zoning district to only allow Medical Marihuana Grow and Processing use.** Moved by Councilperson Goodman and second by Councilperson James. Discussion. Council received as a 1st reading.

Mayor's Office

22-198 **Resolution to authorize the City to exercise its Right of First refusal to purchase one (1) property from the Oakland County Tax foreclosure list for \$1,238.26 from capital improvement fund.** Moved by Councilperson Parker and second by Councilperson Rutherford.

Whereas, Oakland County Circuit Court exercised tax foreclose on certain parcels on February 16, 2022 and;

Whereas, in accordance with MCL 211.78.M (1), the City as a statutory first right of refusal to purchase properties that were tax foreclosed; and

Whereas, in accordance with Public Act 123 of 1999, the City as a statutory first right of refusal to purchase properties that were tax foreclosed by the Oakland County Treasurer; and

Whereas, the redemption period ended on tax foreclosed properties on March 31, 2022; and

Whereas, the First Right of Refusal requires the city to pay either double the State Equalized Value (SEV) if a file has been claimed or the delinquent taxes, interest and fees, and maintenance cost if a claim has not been filed, and

Whereas, the City council previously approved the purchase of vacant parcels adjacent to Oakhill cemetery for the purpose of expanding the cemetery; and

Whereas, there is one additional parcel adjacent to Oakhill cemetery available through the treasurer's office; and

Whereas, that parcel can be described as:

14-28-153-026 A vacant parcel on Oakhill, acquisition will allow for expansion of the cemetery

WHEREAS the total cost to purchase this parcels is \$1,238.26, and

NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes the purchase of the following property, which does not have a claim:

14-28-153-026 for \$1,238.26

Ayes: Rutherford, Carrington, Goodman, James, McGuinness, Nicholson and Parker

No: None

Resolution Passed

Public Comment

1. Richard Bell
2. Jolanda Kieda
3. Regina Campbell
4. H. Bill Maxey
5. Gloria Miller
6. Darlene Clark
7. Larry Jasper

Communications

City Council and Mayor's Office

Mayor, Clerk and Council Closing Comments

Mayor Greimel, Clerk Doyle, Councilman Parker, Councilwoman James, Council President Pro-Tem Carrington, Councilman Goodman, Councilman Nicholson, Councilwoman Rutherford and Council President McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Goodman and second by Councilperson Rutherford.

Ayes: Carrington, Goodman, James, McGuinness, Nicholson, Parker and Rutherford

No: None

Motion Carried

Council President Mike McGuinness adjourned the meeting at 8:57 p.m.

Garland S. Doyle
City Clerk

DRAFT

#4

ORDINANCE

ORDINANCE NO. _____

AN AMENDMENT TO THE FEE SCHEDULE AS ADOPTED IN THE CITY OF PONTIAC FY 2022-2023 BUDGET.

The City of Pontiac Ordains:

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Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

General/Administration

City Clerk

Notary Service:		
City Residence	\$5.00	per page
Non-city residence	\$10.00	per page
Code of Ordinances:		
Per book	\$250.00	
Per supplement service copy of voter files	\$75.00	
Copy of Voter files:		
Per disk email option available	\$35.00	
Per name (list)	\$0.02	
Per name (list) Xerox copies	\$0.04	
Per page	\$1.00	

Human Resources

Copies of files	\$0.13	Per page
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Income Tax

NSF	\$35.00	Per item
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Planning Department

General

Land division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre of less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map 8 ½ x 11	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map 8 ½ x 11	\$35.00
Map only (colored map w/ed) Zoning map 11 x 17	\$5.00

Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00

Planned unit development	\$1,000.00
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Planning Department (Continued)

Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
<u>Conditional zoning map amendment</u>	<u>\$600.00</u>
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

Building Permits

Building	\$75.00	Minimum fee
Estimated Cost of Construction:		
\$200.00 to \$1,000.00	\$75.00	
\$1,001.00 to \$500,000.00	\$75.00	
	Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00	
\$500,001.00 to \$1,500,000.00	\$10,055.00	
	Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00	
If more than \$1,500,000.00	\$25,040.00	
	Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit	
Special Inspections:		
Inspections, for determining code compliance	\$50.00	
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice	\$50.00	
Overtime Inspections -		
Fee for inspection outside of regular business hours shall be at 1.5 times the hourly rate of the		

Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

~~personnel rate of inspector, involved, with 3 hour minimum charge, to three hours (per hour)~~

Building Permits (Continued)

Administration	\$200.00
The inspection fee for work initiated before permit has been issued	
Plan review:	
\$0 to \$1,000,000	0.0015 of valuation minus \$100.00 minimum
\$1,000,000 to \$5,000,000	\$1,500.00 plus .0005 of evaluation over \$500,000
\$5,000,000 to \$ and up	\$3,500.00 plus .0004 of evaluation over \$5,000,000

**Plan review of electrical, mechanical and plumbing is 25% of the building plan review fee for each discipline.
Minimum plan review fee \$175.00**

Application Fee	\$35.00
Special Building Fees:	
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00
Certificate of Occupancy	\$200.00
NSF	\$35.00

Demolition Permit

First 1000 sq. ft.	\$250.00
Each additional 500 sq. ft.	\$50.00
NSF	\$35.00
<u>Application to remove from dangerous building list</u>	<u>\$500.00</u>

Property Maintenance

Property Maintenance Inspection	\$200.00
NSF	\$35.00

Team Inspection

Per Inspector Full Team	\$350.00
Re-Inspection Per Inspector	\$50.00
NSF	\$35.00

Hearing Officer

Special Hearing	\$900.00
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NSF	\$35.00
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Board of Appeals

Special Hearing	\$900.00
NSF	\$35.00

Construction BOA

Filing Fee	\$500.00
NSF	\$35.00

Electrical Permits

Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00

Permanent Service for One Phase:

100 Ampere or Less	\$37.00
101 to 200 Ampere	\$40.00
210 to 400 Ampere	\$47.00
Over 400 Ampere	\$50.00

Permanent ~~service~~ Service for Three Phase:

100 Ampere or Less	\$42.00
101 to 200 Ampere	\$47.00
201 to 400 Ampere	\$52.00
Over 400 Ampere	\$55.00

Additional Service -

Each Additional Sub-Service	\$30.00
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Stand by Power & Generator (One Phase):

100 Ampere or Less	\$37.00
101 to 200 Ampere	\$40.00
201 to 400 Ampere	\$47.00
Over 400 Ampere	\$50.00
Automatic Transfer Switch	\$35.00
Manual Transfer Switch	\$30.00

Stand by Power & Generator (Three Phase):

100 Ampere or Less	\$42.00
101 to 200 Ampere	\$47.00
201 to 400 Ampere	\$52.00
Over 400 Ampere	\$55.00
Automatic Transfer Switch	\$40.00
Manual Transfer Switch	\$35.00

Stand by Power & Generator (Temporary):

60 Ampere Switch	\$20.00
100 Ampere Switch	\$21.00
200 Ampere Switch	\$22.00
400 Ampere Switch	\$23.00
600 Ampere Switch	\$24.00
800 Ampere Switch	\$25.00

Electrical Furnaces & Heating Units -

1 - 10 Units in Addition to Circuit Fee	\$25.00
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Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

Welders and Generators -
Each in Additions of Circuit Fee \$25.00

Feeders & Sub-Feeders -
Up to 50 Feet \$25.00
Each additional 50 feet or fraction thereof \$25.00

Electrical Permits (Continued)

Transformers:
1 KVA Through 100 KVA \$32.00
101 KVA Through 200 KVA \$37.00
201 KVA Through 400 KVA \$40.00
Over 400 KVA \$47.00

Motors:
First 1/4 HP up to 10 HP (Up to 7450W) \$25.00
First 11 HP up to 20 HP (Up to 14920W) \$26.00
First 21 HP up to 30 HP (Up to 22380W) \$27.00
First 31 HP up to 40 HP (Up to 29840W) \$28.00
First 41 HP up to 50 HP (Up to 37300W) \$29.00
First 51 HP and Up \$40.00
Each Additional Unit \$42.00

Mobile Home Electrical Hook-Up -
Per Unit \$75.00

Sign Installation & Inspection Before Installation:
One Sign \$75.00
Each Additional Sign at Same Location \$25.00

Fixtures (Smoke Detectors, Power Outlets,
Light Fixtures):
Installation of 1 to 10 Fixtures \$20.00
Each Additional 10 Fixtures or Fraction Thereof \$15.00
Lighting Pole & Base Installation \$25.00
Battery Operated Light/Line Voltage - First 10 \$20.00
Each Additional 10 Fixtures or Fraction Thereof \$15.00
Exit Light (Each) \$15.00
Each Circuit \$15.00
General Repair Permit \$75.00

Special Electrical Fees:
Inspection To Determine Code Compliance \$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice \$50.00

Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3 hour minimum charge. (per hour)

Fee for inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour) \$50.00

Permit Extention Fee \$50.00
Contractor Registration \$35.00

Work Done Without Permit Penalty \$200.00
NSF \$35.00

Mechanical Permits

Application Fee \$35.00
New Home \$205.00
Substandard Property/Complete Renovation \$205.00
Minimum Fee \$75.00

Heating Equipment - New or Replacement:
Over 40,000 to 100,000 BTU Per Hour:
First 10 Units at Each Occupancy - Each Unit \$40.00
Each Additional Unit Over 10 at same occupancy
~~Same Occupancy~~ \$30.00

Over 200,000 to 400,000 BTU Per Hour -
Each Unit \$47.00

Water Heater, Chimney Liner, Fireplace, Fire Dampers \$32.00

Gas Piping System Permit:
1 Gas Pressure & Piping Test \$64.00
Each System (Furnace, Water Heater,
Dryer, Range, etc.) \$32.00

Space Heating/Cooling Distribution System Ductwork:
Up to 100,000 BTU Fuel Input Per Hour \$32.00
Over 100,000 to 200,000 BTU Fuel Input Per Hour \$50.00
Over 200,000 to 400,000 BTU Fuel Input Per Hour \$60.00
Over 400,000 to 2,000,000 BTU Fuel Input Per Hour \$75.00
Over 2,000,000 to 5,000,000 BTU Fuel Input Per Hour \$80.00

Comfort Cooling Equipment & Systems:
Up to 60,000 BTU (5 Tons) or less (Self Contained Units
or Systems):
First 10 Units at Same Location/Each Unit \$50.00
Additional Units Over 10 at Same
Location/Each Unit \$32.00

60,000 BTU (5 Tons) to 120,000 BTU
(10 Tons)/Each Unit \$57.00

120,000 BTU (10 Tons) to 600,000 BTU
(50 Tons)/Each Unit \$67.00

600,000 BTU (50 Tons) to 1,500,000 BTU
(125 Tons)/Each Unit \$100.00

Alterations to Each System \$30.00

Commercial Clothes Dryer for Installation or Replacement:
1st 5 Units Commercial Clothing Dryer \$30.00
Each Additional Commercial Clothes Dryer
@ Same Location \$21.00

Liquefied Petroleum Gas System & Storage:
Over 500 Gallons to 1,200 Gallons \$42.00
Over 1,200 Gallons \$47.00

Fire Suppression Systems:

Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

Inspection of Sprinkler Heads - First 10	\$50.00
Each Additional Heads Over 10	\$5.00
Commercial Hood System:	
Each New or Modified System	\$164.00
Duct Systems - Installation, Alteration or Additions:	
Up to 1,000 Cubic Feet Per Minutes of Air	\$27.00
Over 1,000 CFM to 2,000 CFM	\$32.00
Over 2,000 CFM to 4,000 CFM	\$37.00
Over 4,000 CFM to 20,000 CFM	\$42.00
Over 20,000 CFM to 50,000 CFM	\$47.00
<u>RTU's (roof top units) up to 100,000 BTU</u>	<u>\$125.00</u>
<u>200,000 to 400,000 BTU</u>	<u>\$150.00</u>
<u>Over 400,000 to 2,000,000 BTU</u>	<u>\$175.00</u>
<u>2,000,000 to 5,000,000 BTU</u>	<u>\$200.00</u>
Refrigeration System for Other Than Comfort Cooling - Self Contained System/Compressor, Activated by Motors or Engines:	
Up to 5 HP	\$30.00
5 HP to 10 HP	\$39.00
10 HP to 50 HP	\$49.00
50 HP to 1255 HP	\$59.00
Installation Permit - Tank (Fuel Oil or Other):	
Above Ground, Not Exceeding 550 Gallons	\$24.00
Below Ground, Not Exceeding 550 Gallons	\$31.00
Over 550 Gallons to 5,000 Gallons	\$42.00
Over 5,000 Gallons to 20,000 Gallons	\$47.00
Over 20,000 Gallons to 50,000 Gallons	\$57.00
Over 50,000 Gallons to 200,000 Gallons	\$70.00
Over 200,000 Gallons	\$95.00
Alterations to existing Burner or Furnance	\$40.00
Air/Exhaust Vents	\$25.00
Each Additional Vent	\$10.00
Air Handling Equipment or Systems:	
Blower, fans and electronic air cleaner, new installation:	
Up to 4,000 CFM	\$25.00
Over 4,000 CFM to 50,000 CFM	\$40.00
Heat Recovery Unit/Radiator	\$10.00
Mobile Home Mechanical Hook-Up:	
Per Unit	\$75.00
Boiler 200,000 BTU	\$100.00
Piping:	
<u>Plumbing, Medical Gas, Process Piping, Hydronic Piping,</u>	
Refrigeration Piping Each System	\$325.00
Pressure Test for Each System	\$32.00
Fuel gas, Process, Hydronic, Refrigeration, Commercial Air Conditioning	\$0.05 Processed Piping Per Foot

Special Mechanical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge.	\$50.00 Per Hour
Permit Extension Fee	\$50.00
Work Done Without Permit Penalty	\$200.00
Plan Review Fee	\$175.00
Mechanical Contractor Registration	\$15.00
Mechanical Board of Appeals	\$900.00
NSF	\$35.00
<u>Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3 hour minimum charge. (per hour)</u>	

Plumbing Permits

Application Fee	\$35.00
New Home	\$205.00
Substandard Property/Complete Renovation	\$205.00
Minimum Fee	\$75.00
Stacks (New Alteration) (Soil, Waste, Vent, Inside Connection)	\$17.00
Sump & Interceptors, Dishwashers, Tubs, Catch Basins, Automatic Washers, Drinking Fountains, Floor Drains, Food Disposals, Grinders, Hose Connections, Humidifiers, Laundry Trays, Lavatories, Pumps Toilets, Sinks, Soda Fountain or Br, Urinals & Shower Traps (Each)	\$16.00
Water Heater	\$2032.00
Backflow Preventer	\$5.00
Medical Gas System	\$45.00
<u>Pressure test each system</u>	<u>\$32.00</u>
Water Service:	
Water Svs/Dist 1/2"	\$40.00
Water Svs/Dist 3/4"	\$40.00
Water Svs/Dist 1"	\$45.00
Water Svs/Dist 2"	\$50.00
Water Svs/Dist 3"	\$60.00
Water Svs/Dist 4"	\$70.00
Water Svs/Dist Over 4"	\$80.00
Water Distribution:	
1st 100 Feet	\$80.00
Each Additional Foot	\$0.10
Building Sewer - Size:	
Building Sewer & Drain 4"	\$45.00

Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

Building Sewer & Drain 10"	\$50.00
Building Sewer & Drain 12"	\$55.00
Building Sewer & Drain 14"	\$60.00
Building Sewer & Drain 16"	\$70.00
Building Sewer & Drain 18"	\$75.00
Storm Sewer:	
Storm & Sanitary 1st 200 Feet	\$80.00
Storm & Sanitary Additional 100 Feet	\$35.00
Building Sewer to Drain Connection - Building Drain - Underground Building Drains/Storm not Over 6"	
	\$45.00
Storm Drain -	
Manholes and Catch Basins	\$16.00
Plumbing for Mobile Home Hook-Up -	
Per Unit	\$75.00
Special Plumbing Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$15.00
Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3 hour minimum charge. (per hour)

Fire Permit Electrical

Application Fee	\$35.00
Minimum Fee	\$75.00
Circuits for Fire System:	
Each Signaling Device	\$11.00
Each Control Circuit	\$15.00
Each Remote Sensor	\$11.00
Each Main Control Station	\$17.00
Each Speaker & Microphone	\$11.00
Each Amplifier	\$11.00
Each Main Control Center	\$15.00
Each Door or Window Sensor	\$11.00
Each Vibration Sensor	\$11.00
Each Key Station or Remote Station	\$9.00
Each Panic Button	\$11.00
Each Automatic Dialer	\$10.00
Each Pressure Sensor	\$11.00
Each Alarm (Horn, Bell, Etc.)	\$11.00
Each Auxiliary Power Supply	\$10.00
Each Control Panel	\$15.00

Each Pull Station	\$11.00
Each Fire Head and/or Smoke Sensor	\$11.00
Each Telephone Station	\$11.00
Each Doorway Exit Unlocking System	\$9.00
Each Data Gathering, Reporting, Sub Panel	\$15.00
Each Fan, Elevator Interlocked to System	\$14.00
Special Mechanical Fees:	
Inspection To Determine Code Compliance	\$50.00
Re-Inspection Fee of work not ready, or for a violation not complied with by expiration date of Violation Notice	\$50.00
Fee for Inspection out of Regular Hours at 1.5 times Rate of inspector, with 3 hour minimum charge. (Per Hour)	\$50.00
Permit Extension Fee	\$50.00
Contractor Registration	\$35.00
Work Done Without Permit Penalty	\$200.00
NSF	\$35.00

Fee for inspection outside of regular business hours shall be at 1.5 times rate of inspector, with 3 hour minimum charge. (per hour)

Sign Permit

Application Fee (Non-Refundable)	\$150.00
NSF	\$35.00

Business License

Business Certificate Fee Schedule:

New License (Requires Team Inspection)	\$160.00 50.00
Renew License	\$160.00 25.00
Special Event License	\$1,200.00 500.00
Non-participating vendor fee	\$1,000.00

Niche Business:

Arcade and Vending Machines (Per Machine)	\$25.00
Massage Parlor	\$500.00
Newspaper Delivery Recepticle	\$1.00
Sidewalk Café	\$100.00
Taxicab (Per Bond plate)	\$50.00
Taxicab Business	\$100.00
TaxiCab Driver	\$100.00

Public Assembly

Amusement Gallery, Dance Hall, Theatre	\$175.00
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Transient Housing:

Hotel/Motel (Per Room - Every Three Years)	\$25.00
Transient Transitional Housing (Per Room - Every Three Years)	\$210.00

Non-Profit Organizations -

Club, Service Organization, Hospitals	\$20.00
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Temporary Permit:

Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

Christmas Tree Sales	\$100.00
Circus or Carnival -(Per Week)	\$350.00

Business License (Continued)

Daily Business License (1 Day)	\$150.00
Daily Business License (Each Additional Day)	\$100.00
Fireworks display	\$100.00
Sound (Public Address) (Per three Days)	\$100.00
Sound (Vehicle)	\$100.00
Transient Trader	\$10.00
Going out of Business Sale	\$50.00
Peaceful Assembly	\$75.00
Sound Permit	\$100.00

Businesses Requiring Bonds:

Auctioneer	\$2,500.00
Auctions (Two times the value of auction items)	\$1,000.00 - \$5,000.00
Christmas Tree Sales	\$1,000.00
Circus or Carnival	\$1,000.00
Dry Cleaners	\$1,000.00
Frozen Confectioners (Ice Cream Truck)	\$2,000.00
Junk Dealer	\$1,000.00
Junk Gatherer	\$200.00
Second Hand Dealer	\$2,500.00
Newspaper Deliver Receptacle	\$5,000.00
Sidewalk Café	\$300.00

Rental Registration

Rental Registration -(Per Building)	\$300.00
Rental Inspection- (Per unit)	\$100.00
Rental Inspection for units 2 - 10, 12 - 20, 22 - 30, etc. (Per unit)	\$25.00
Change of Rental Manager	\$150.00
Re-inspection Fee	\$50.00
Annual Tenant Verification Fee	\$10.00
Reschedule Fee (Limit One)	\$10.00
Rental Complaint When Certified Fee	\$75.00
NSF	\$35.00

Ordinance Enforcement

Blight Court Administration Fee	\$200.00
Grass Cutting Administration Fee	\$100.00
Place Property Charges on Tax bill Fee	\$50.00

DPW

Sanitation - R-O-W Abatements	\$58.70
Senior Centers:	
Deposits	\$100.00 Refundable
Rental Fees:	
Repast Dinner Weekdays	\$32.00
Repast Dinner Weekends - Minimum of 4 hours	\$25.00
Events	\$100.00
	Weekdays - No minimum hours
	Weekends - Minimum of 4 hours
Parks:	
Deposits	\$100.00 Refundable
Rental Fees	\$35.00 Parks with pavilion
Porta Johns	\$90.00 Per Event
Comfort Station	\$50.00 Beaudette Park Only

Zoning Board of Appeals

Board of Appeals:	
Application Fee	\$500.00
Special Hearing	

Special Community Event Permit

Non-refundable Administrative Review Fee	\$500.00
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Peaceful Assembly Permit

Economic Development (Non-Refundable)

Commercial Rehabilitation Act (PA 210 of 2005)	\$1,500.00
Plant Rehabilitation & Industrial Development Act (PA 198 of 1974)	\$1,500.00
Obsolete Property Rehabilitation Act (OPRA) (PA 146 of 2000)	\$1,500.00
Payment in Lieu of Tax (PILOT), State Housing Development Authority Act (PA 346 of 1966)	\$1,500.00
Brownfield Tax Increment Financing (TIF) Brownfield Redevelopment Financing Act (PA 381 of 1996)	\$1,500.00

Proposed City of Pontiac Fees for FY 2022/2023 (Continued)

Special Event City Property Use

City Hall Lawn Seating (Friday & Saturday) \$25.00

Pontiac Car Show Parking (max 5 cars) \$25.00

Spectator Parking

Lot A (Woodward Ave & Wesson St.) \$2,500.00

Lot B (Woodward Ave & S. Saginaw St.) \$2,500.00

Lot C (Woodward Ave & Cottage St.) \$2,500.00

Lot D (Woodward Ave & Whittemore St.) \$2,500.00

Food Truck Registration \$150.00

#5

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Office of the City Clerk

TO: Honorable City Council

FROM: Garland Doyle, City Clerk

DATE: July 21, 2022

RE: **Resolution to add new position (Chief Assistant Clerk) to City of Pontiac**

Recently, the Assistant City Clerk/Elections Administrator resigned to accept a position with another city. As a result of the Assistant City Clerk resignation, I have decided to restructure the position based on the current staffing and personnel needs of the Office of the City Clerk.

I am requesting to create the position of Chief Assistant Clerk with annual salary range of \$71,000- \$85,000. This position would assume the responsibilities of the Assistant City Clerk/Elections Administrator position. The new position will have additional responsibilities such as planning and coordinating the activities of the City Clerk's Office and overseeing the management of the Marijuana Regulations Division.

Section 3.202 of the City Charter permits the position of Chief Assistant Clerk but it was not included in 2022-23 budget. Section 3.202 of the City Charter states "*The Clerk may, with approval of Council, appoint a chief assistant who serves at the pleasure of the Clerk and performs the duties of the Office in the absence or disability of the Clerk.*"

It is imperative that this position be established as soon as possible in order to fill the leadership void caused by the Assistant City Clerk/Elections Administrator resignation. A copy of the job description that was developed in consultation with Human Resources is included for your review as well as the resolution to add the new position.

CC: Mayor Greimel
Deputy Mayor Stephens
Angela Benitez, Human Resources Director



Resolution to add new position (Chief Assistant Clerk) to City of Pontiac

In accordance with section 3.202 of the City Charter "The Clerk may, with approval of Council, appoint a chief assistant who serves at the pleasure of the Clerk and performs the duties of the Office in the absence or disability of the Clerk", and

Whereas, The City Clerk is requesting that the position of Chief Assistant Clerk be added to the city with a salary range of \$71,000 - \$85,000.

NOW THEREFORE BE IT RESOLVED, that Pontiac City Council hereby approves the creation of the following position – Chief Assistant Clerk.

Chief Assistant Clerk

FLSA: Administrative exemption

This is an appointed position. The Chief Assistant Clerk is appointed by the City Clerk subject to the consent of the City Council.

Summary: *The Chief Assistant Clerk assists in the planning, organizing, directing and coordinating the activities of the City Clerk's Office; attends City Council meetings as required; assists in Council agenda review and adoption process; maintains official City documents and records; assists in the coordination and supervision of the City elections; coordinates and participates in the documentation, publication and maintenance of official city records as required; coordinates assigned activities with other City departments and outside agencies; provides highly responsible and complex administrative and technical support to the City Clerk*

Supervision

Supervision Received: Works independently under the general supervision of the City Clerk.

Supervision Given: Supervises office staff responsible for maintaining official city records, conducting elections, providing information to the public and support to the City Council and Charter Commission.

Job Environment

- The environment in City Hall is one of a typical business office environment, with electro-mechanical computer- and telecommunications-related equipment; exposure to noise from shredders, printers, copiers, telephones, and other computer-related equipment.
- Operates PC-based computer system and other office equipment.
- Has regular, daily contact with personnel and offices throughout the City Hall in answering questions and solving problems.
- Has access to public information files in the computer systems.
- Errors could result in the damage to or loss of information resulting in legal consequences to the City.
- The noise level is usually low.
- Employee may be required to drive to assist election inspectors at precinct locations.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment of the position:

Office Management

- Plans, directs and reviews the work of staff, sets work priorities, coordinates and schedules assignments; assists in the development of goals; reviews and evaluates work methods and procedures and prepares recommendations for improvement to the City Clerk
- Coordinates and oversees the City's Records Management Program; maintains and updates the Records Management Manual; establishes and monitors city-wide retention schedules and destruction orders; conducts annual audits of City's recordkeeping and document retention operations; trains and advises designated staff members in proper records management; administers the city's records filing and distribution

- Researches complex legal and administrative matters; prepares summaries, reports and correspondence
- Reviews and revises policies and procedures
- Monitors and updates the City Clerk page on the City's website and social media platforms
- Administers Oath of Office in absence of City Clerk
- Serves as Acting City Clerk as required
- Participates in departmental budget preparation and budget administration

Elections Division

- Assist with the supervision and coordination of all elections as required by statute.
- Completes the Michigan Elections "Clerk Certification Program" within one year of employment
- Trains and supervises election inspectors and other office employees.
- Supervises and checks operation of voting machines and related equipment, including preparation of test decks, as well as testing of the voting machines for each election as required by statute.
- Reviews and divides election precincts as required by statute.
- Supervises the issuance (recording, distributing, and filing) of absentee ballots.
- Responsible for publishing/posting all election notices and information as required by Local, State, and Federal laws.
- Provides and maintains a supply of forms for all petitions required to be filed as authorized by Charter or statute.
- Supervises registration of voters and updating (new, change of address, cancellation, etc.) of registration records.
- Supervises issuance of registration cards as voter registration changes.
- Supervises and has the ability to utilize the State-wide Qualified Voter File to maintain voter information.

Marihuana Regulations Division

- Assist with the planning and management of day-to-day operations of the Marihuana Regulations Division under the direction of the City Clerk
- Provide summary reports of regulatory initiatives and monitoring metrics for the Division

Other Duties

- Serves as Notary Public
- Attends and participates in professional organization meetings, seminars and workshops to stay abreast of innovations and new trends related to duties and responsibilities and informs staff of new development
- Communicates policies, procedures and programs to the City Clerk both orally and in writing
- Prepares reports and related information as directed by the City Clerk

Minimal Qualifications

- Bachelor's degree or equivalent with major course work in business administration, public administration or a closely related field
- 3-5 years of local government management experience
- Designation as Michigan Professional Municipal Clerk (MiPMC) from the Michigan Association of Municipal Clerks
- A high degree of sensitivity to the public and constituencies
- Budget preparation and management experience
- Strong writing and analytical skills
- Ability to think strategically, anticipate problems, and bring innovative solutions

- Excellent organizational and research skills with the ability to follow through
- A proven track record of delivering high-quality, error-free products with tight deadlines
- Ability to work a flexible schedule (days and evenings) to accommodate City Council and Commission meetings and deadlines

An employee in this classification must possess upon hire and maintain a valid Michigan Operators license.

Preferred Qualifications

- Master's Degree in public administration, business administration or a closely related field
- 3 years of supervisory experience in a City Clerk's Office
- Designation as a Certified Municipal Clerk (CMC) from the International Institute of Municipal Clerks (IIMC)

Knowledge, Ability, and Skill:

Knowledge:

- Knowledge of City charter and City codes relating to elections and all activities of the City Clerk's Office.
- Knowledge of the Hart election equipment.
- Knowledge of Michigan constitution, election laws, and records management.
- Knowledge of principles and practices of public administration and municipal government.

Ability:

- Ability to understand, speak, and write in the English language.
- Ability to read and interpret documents and write routine reports and correspondence.
- Ability to speak effectively before a group of persons.
- Ability to research and analyze relevant constituent issues, to track legislation, and prepare briefings and materials.
- Ability to deal with customers who may become verbally combative in a telephone or personal situation.
- Ability to perform multiple tasks accurately and efficiently under time constraints.
- Ability to work both independently and cooperatively.
- Ability to exercise professional judgment and maintain confidentiality when necessary.
- Ability to problem solve and embrace challenges.
- Ability to apply the overall mission of a department to make executive decisions.
- Ability to review several diverse reference sources and select and synthesize data for reports and other forms of correspondence.
- Ability to apply instructions and guidelines in the disposition of problems.
- Ability to understand and follow complex instructions, manage multiple tasks and work effectively under stress and with interruptions, within deadlines and with changes in work priority.
- Ability to use diplomacy, discretion, and judgment when dealing with customers and residents.
- Ability to make decisions and take necessary actions.
- Ability to maintain composure during stressful situations.
- Ability to efficiently handle multiple tasks requiring a high degree of attention to detail.

- Ability to establish and maintain effective working relationships and use good judgement, initiative and resourcefulness with the public, elected officials and other employees.
- Ability to produce grammatically correct and factual written reports, records and correspondence and to quickly and accurately translate spoken discussion into clear, concise meeting minutes.

Skills:

- Computer skills that encompass effective use of word processing, spreadsheet, email, and Internet browser software.
- Skill in effectively communicating ideas and concepts, verbally and in writing.
- Strong writing skills.
- Skill in research and analyzing and interpreting complex written material.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimal physical effort required to perform work under typical office conditions. While performing the duties of this job, the employee is regularly required to sit and stand; must regularly lift and or move items up to ten pounds, frequently lift items up to 25 pounds, and occasionally lift or move items up to 50 pounds; be able to clearly hear constituents when speaking in person or on the telephone. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Salary \$71,000-\$85,000

#6

RESOLUTION



PONTIAC CITY COUNCIL RESOLUTION

Commemorating Mr. Frank Russell with Honorary Renaming of Earlmoor Boulevard as Frank Russell Boulevard

Whereas, Mr. Roosevelt Frank "Bones" Russell was born on August 17, 1949 and tragically passed away at age 72 on September 6, 2021; and

Whereas, during his life, Mr. Russell had an enduring, positive impact on the City of Pontiac and our residents and significantly contributed to our community; and

Whereas, Mr. Russell was a star basketball player at Pontiac Central High School and at the University of Detroit-Mercy, and played in the National Basketball Association for the Chicago Bulls during the 1972-1973 season; and

Whereas, his younger brothers Larry Russell, Campy Russell, and Walker Russell similarly reached high levels of college and professional basketball success, with a strong family legacy of achievement and dedication; and

Whereas, Mr. Russell earned a law degree, opened the Youth Development Institute in Pontiac, chaired the City of Pontiac's employment diversity program, worked for three decades for Oakland County Human Resources, and established and published The Pontiac Times newspaper in our community; and

Whereas, his proactive leadership in Pontiac extended to youth recreation for many years, serving as a coach and mentor, he also led the Oakland Community College men's basketball team, and was inducted into the University of Detroit-Mercy Hall of Fame; and

Whereas, Mr. Russell grew up on Earlmoor Boulevard, and the Russell family still owns property on that street which had a prominent place in their family for generations; and

Whereas, from time to time the Pontiac City Council may wish to commemorate a City facility, street, or other asset by means of a plaque, naming it after a person, or some other honor; and

Whereas, a City street may have an honorary designation may be established that would be an additional identifiable moniker for the street; now,

Therefore, Be It Resolved, the Pontiac City Council hereby commemorates the life, legacy, and impactful community contributions of Mr. Roosevelt Frank Russell; and further

Resolved, the City Council establishes the honorary renaming of the entire length of Earlmoor Boulevard in the City of Pontiac to be Frank Russell Boulevard; and further

Resolved, the intention is for Earlmoor Boulevard to remain the permanent legal name, but for Frank Russell Boulevard to be the honorary additional identifiable moniker now and in perpetuity; and further

Resolved, the City Council charges the Administration and City Staff with the task of installing honorary street name signage on every existing street sign pole along Earlmoor Boulevard; and further

Resolved, the City Council encourages the Administration and City Staff to explore the feasibility of designing and installing an accompanying wayside marker in the vicinity of Frank Russell Boulevard celebrating Mr. Russell's life and community impact, so that future generations can know the inspiration behind the name.

Pontiac City Council • Pontiac, Michigan • July 26, 2022

Mike McGuinness, *Council President*

Mikal Goodman, *Councilmember*

Brett Nicholson, *Councilmember*

Melanie Rutherford, *Councilmember*

William A. Carrington, *President Pro Tem*

Kathalee James, *Councilmember*

William Parker, Jr., *Councilmember*



#7

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President and City Council

FROM: Alexandra Borngesser, Grants & Philanthropy

DATE: July 26, 2022

RE: **Adoption and acceptance of a \$80,000 grant award from the Community Foundation for Southeast Michigan in support of the Digital Workspace Upgrade Project**

The City of Pontiac has received an \$80,000 grant award from the Community Foundation for Southeast Michigan (CFSEM). The grant was awarded to the City in support of the Digital Workspace Upgrade Project. The City of Pontiac seeks to upgrade its current data management system and digital workspace from the outdated Office 2016 to the modern and widely used Office 365. The Pontiac City council formally approved this action in January of 2022 contingent upon the administration obtaining external funding to assist with defraying the cost. The City of Pontiac kindly requested support from the Community Foundation for Southeast Michigan in the amount of \$80,000 and was awarded the funds. This grant award will support the professional services implementation costs that are a roadblock for this necessary and vital migration to a modern digital workspace provided by Microsoft Office 365.

Making Microsoft Office 365 available to all employees at City Hall will help create a more productive, inclusive and compliant workplace. Microsoft Office 365 brings new features, increased accessibility, and greater convenience. This modern platform offers renewed efficiencies at a less expensive cost. It is important for the City to embrace more dynamic forms of teamwork and open information sharing and the use of Office 365 will afford that. The security of the platform is rooted in identity, and is more comprehensive and sophisticated, identifying breaches quickly before they become impactful problems. In addition to its unique subscription service, Office 365 will relieve the City from the physical and financial burdens of in-house servers. As a cloud-based software, there is no need to build or maintain a cumbersome, on premise infrastructure. Thus, with Office 365, the City will be able to eliminate both the financial cost and the physical space of an in-house server.

This project will impact the quality of life of all Pontiac residents and individuals conducting business in and with the City of Pontiac. Updated and modern technology will allow for greater transparency in government, faster and more efficient City services, easy-to-navigate processes and procedures, and greater capacity for collaboration amongst City staff. All of the aforementioned will benefit economic development, health and wellness, public safety, commerce, trades, and more.

Enclosed: CFSEM Digital Workspace Upgrade Project Grant Agreement



CITY OF PONTIAC CITY COUNCIL

RESOLUTION TO ADOPT AND ACCEPT AN \$80,000 GRANT FROM THE COMMUNITY FOUNDATION FOR SOUTHEAST MICHIGAN IN SUPPORT OF THE DIGITAL WORKSPACE UPGRADE PROJECT

As such, the following resolution is recommended for your consideration:

WHEREAS, the City of Pontiac was awarded an \$80,000 grant from the Community Foundation for Southeast Michigan, and;

WHEREAS, the grant is for the purpose of upgrading the City of Pontiac's current data management system and digital workspace to Office 365., and;

WHEREAS, the grant award from Community Foundation for Southeast Michigan does not have a matching requirement, and;

WHEREAS, the Community Foundation for Southeast Michigan requires an executed grant agreement to disburse the funds, and;

NOW THEREFORE BE IT RESOLVED that the City Council hereby authorizes the Mayor Tim Greimel to execute the grant agreement for the grant award in the amount of \$80,000 from the Community Foundation for Southeast Michigan in support of the Digital Workspace Upgrade Project.

Community Foundation

FOR SOUTHEAST MICHIGAN

July 20, 2022

Tim Greimel
Mayor
City of Pontiac
47450 Woodward Ave
Pontiac, Michigan 48342-5009

Re: #IG-202219165

Dear Honorable Greimel:

We are pleased to announce that the Board of Trustees of the Community Foundation for Southeast Michigan has adopted the following resolution:

RESOLVED, that a grant of \$80,000 to City of Pontiac for support to upgrade the City's current data management system & digital workspace be approved.

Included are the Terms of Grant Agreement related to this grant. Please make special note of all the provisions and procedures indicated. Please sign and submit the Terms of Grant Agreement to the Community Foundation for Southeast Michigan as soon as possible indicating your acceptance of the grant award and its terms. Also, please visit our website at cfsem.org/grantee-press/ for guidelines about publicizing your award, and any unique reporting requirements.

While you are welcome to share news of this award internally and encouraged to begin your programming, we are asking that your organization does not publicly announce your grant at this time. The Community Foundation will be issuing a collective press release about all of the grants from this effort in the coming weeks. We will share it with you once it is completed, along with any details of how your organization can publicize the grant moving forward from that point.

After a signed copy of the Terms of Grant Agreement has been received, it is anticipated that payment will be made as follows:

Date:	Amount:
July 2022	\$80,000.00

Please note that your payment will be mailed to the mailing address on file in Fluxx. To update, request changes to applications@cfsem.org.

We wish you every success and look forward to receiving reports on your progress.

Sincerely,



Richard L. DeVore
President

TERMS OF GRANT AGREEMENT

PLEASE READ CAREFULLY!

I. Acceptance of Grant

The grant to your organization from the Community Foundation for Southeast Michigan is for the explicit purposes described in the Grant Resolution and is subject to your acceptance of the terms described therein.

To accept the grant and receive the funds, return a signed copy of this "Terms of Grant Agreement" to the Community Foundation for Southeast Michigan. Please refer to the grant number and title in all communication concerning the grant.

Grantee: Date Authorized:
City of Pontiac April 28, 2022

Grant Number: Amount Granted:
IG-202219165 \$80,000

Grant Resolution:

RESOLVED, that a grant of \$80,000 to City of Pontiac for support to upgrade the City's current data management system & digital workspace be approved.

Payment on this grant is conditional on:

statement of approval from the City of Pontiac Council to receive the funds.

Grant Period:

Begins – June 24, 2022
Terminates – June 30, 2023

II. Review of Grant Activity

The grantee will furnish the Community Foundation for Southeast Michigan with written reports according to the following schedule:

Report: Due Date:
Final Report July 31, 2023

TERMS OF GRANT AGREEMENT

City of Pontiac
IG-202219165

III. Publicity

We strongly encourage the grantee to publicize the receipt of this grant. Please share a copy of any press releases and announcements for approval prior to distributing, as well as copies and links of news coverage that results from press outreach.

IV. Special Provisions

In accepting this grant, the grantee agrees to the following conditions:

1. To use the funds granted solely for the purpose stated.
2. To repay any portion of the amounts granted which is not used for the purpose of the grant.
3. To return any unexpended funds if the grantee loses its exemption from Federal income taxation as provided under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or (b) as a governmental entity or political subdivision within Section 170 (c) of the Code.
4. To maintain books and records adequate to verify actions related to this grant should this prove necessary.
5. Pre-approval is needed for any modifications in the approved project budget.

For the Grantee:

Signature of Authorized Representative

Date

Name and Title of Authorized Representative

#8

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President and City Council

FROM: Alexandra Borngesser, Grants & Philanthropy

THROUGH: Mayor Tim Greimel

DATE: July 26, 2022

RE: **Council resolution to approve Skatepark Project funded Grant Funded Grindline Proposal**

The Pontiac Skatepark Project, comprised of a group of local activists and skate enthusiasts, was awarded \$250,000 in matching funds from 'The Skatepark Project' (formerly known as the Tony Hawk Foundation) for the construction of a free public skatepark in addition to \$50,000 to fund project design costs that specifically intend to lessen the environmental impact of the skatepark. This opportunity was made possible through the generosity of the Ralph C. Wilson Jr. Foundation. The grant required that the group raise a minimum of \$50,000 to be eligible for the dollar-to-dollar match. The Pontiac Skatepark Project independently raised \$70,000 in pursuit of \$250,000 in matching funds awarded, the Oakland County Commission committed half of the matching requirement to The City of Pontiac in the amount of \$125,000, and the remaining \$55,000 was committed by the City of Pontiac in support of this matching grant. Following these commitments, contributions continued to be made to the Pontiac Skatepark Project and they raised an additional \$18,000 since the match was secured. Through this collaborative funding partnership \$568,000 has been established in support of this project.

This skate facility will be a conduit for outdoor recreation, youth programming, and new engaging activities for Pontiac residents. The strong draw of a skatepark facility of this size and grandeur will be an attraction for residents in nearby communities, will bring new customers to local establishments and shops, and will promote commerce and new patronage.

Marijayne Renny and other community activists who were the catalyst for this project are eager to begin the planning and design phase. The City has selected Oakland Park as the site of the skatepark for a myriad of reasons including feedback from the community, proximity to public transit, a central location, available space, and alignment with the City's DNR-Approved Parks and Recreation Master Plan. The City of Pontiac executed a Request for Proposal per City policy and proposals were submitted on Thursday June 23rd, 2022. Proposals were reviewed by a representative from the Pontiac Skatepark Project, an engineer from Nowak and Fraus, and the City Planner. After careful review of the proposals, adherence to the RFP, and overall services

and costs, the City's Executive Administration kindly requests the approval of the Design/Build contract with Grindline for the construction of the grant funded skatepark. Grindline's proposal included a \$500,000 budget and a construction schedule that fits the needs of the deliverables as outlined by the funder.

RESOLUTION ON FOLLOWING PAGE



RESOLUTION TO AUTHORIZE THE CONTRACTED SERVICES OF GRINDLINE FOR THE CONSTRUCTION OF THE GRANT FUNDED PONTIAC SKATEPARK

WHEREAS, The Pontiac Skate Park Project was awarded \$250,000 in matching funds from 'The Skate Park Project' (formerly known as the Tony Hawk Foundation) for the construction of a free public skate park in addition to \$50,000 to fund project design costs that specifically intend to lessen the environmental impact of the skate park. With the use of these matching funds, the Pontiac Skate Park Project and the City of Pontiac will be able to build a 10,000 square foot concrete skate park in Pontiac by November 2022.

WHEREAS, The Pontiac Skate Park Project independently raised \$70,000 in pursuit of \$250,000 in matching funds awarded, the Oakland County Commission committed half of the matching requirement in the amount of \$125,000, leaving \$55,000 committed by the City of Pontiac in support of this matching grant. The City's finance contribution to this project was approved by the Pontiac City Council on January 5th, 2022.

WHEREAS, The City has selected Oakland Park as the site of the skatepark for a myriad of reasons including feedback from the community, proximity to public transit, a central location, available space, and alignment with the City's DNR-Approved Parks and Recreation Master Plan.

WHEREAS, The City of Pontiac executed a Request for Proposal per City policy and proposals were submitted on Thursday June 23rd, 2022. Proposals were reviewed by a representative from the Pontiac Skatepark Project, an engineer from Nowak and Fraus, and the City Planner.

WHEREAS, After careful review of the proposals, adherence to the RFP, and overall services and costs, the City's Executive Administration recommends the approval of the Design/Build contract with Grindline for the construction of the grant funded skatepark.

NOW THEREFORE, be it resolved that the Pontiac City Council approves the contract for services with Grindline for the design and construction of the Pontiac Skatepark.

ID	Task Name	Duration	Start	Finish	Gantt Chart																											
					Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan '23																						
0	PONTIAC SKATEPARK	104 days	Fri 7/22/22	Wed 12/14/22																												
1	Design/Builder Contractor Selection	1 day	Fri 7/22/22	Fri 7/22/22																												
2	DESIGN	42 days	Tue 8/9/22	Wed 10/5/22																												
3	Kick-off Meeting	0.34 days	Tue 8/9/22	Tue 8/9/22																												
4	Site Walk	0.33 days	Tue 8/9/22	Tue 8/9/22																												
5	Community Meeting #1	0.33 days	Tue 8/9/22	Tue 8/9/22																												
6	Develop Preliminary Concept	9 days	Wed 8/10/22	Mon 8/22/22																												
7	Community Meeting #2	1 day	Tue 8/23/22	Tue 8/23/22																												
8	Develop Final Concept	5 days	Wed 8/24/22	Tue 8/30/22																												
9	Submit Final Concept	1 day	Wed 8/31/22	Wed 8/31/22																												
10	Final Concept Approval	1 day	Thu 9/1/22	Thu 9/1/22																												
11	Develop 90% Construction Documents	10 days	Fri 9/2/22	Thu 9/15/22																												
12	Submit 90% Construction Documents	0 days	Thu 9/15/22	Thu 9/15/22																												
13	Review 90% Construction Documents	3 days	Fri 9/16/22	Tue 9/20/22																												
14	Coordination Meeting	1 day	Wed 9/21/22	Wed 9/21/22																												
15	Develop 100% Construction Documents	5 days	Thu 9/22/22	Wed 9/28/22																												
16	Submit 100% Construction Documents	1 day	Thu 9/29/22	Thu 9/29/22																												
17	Review 100% Construction Documents	2 days	Fri 9/30/22	Mon 10/3/22																												
18	Coordination Meeting	1 day	Tue 10/4/22	Tue 10/4/22																												
19	Approval of Final Design	1 day	Wed 10/5/22	Wed 10/5/22																												
20	CONSTRUCTION	50 days	Thu 10/6/22	Wed 12/14/22																												
21	Construction of Skatepark	50 days	Thu 10/6/22	Wed 12/14/22																												



PO Box 346 • North Bend, WA 98045 • 425-831-1900 • Fax: 425-831-1442 • www.siviewpark.org

January 26, 2021

To Whom It May Concern,

It is my pleasure to provide a letter of recommendation for Grindline Skateparks, Inc on behalf of Si View Metropolitan Park District. We chose Grindline to lead the design development and eventually construction of our skate park within Torguson Park. Their reputation as an excellent company precedes them and they more than adequately performed at a high level.

Si View MPD prides itself on being an organization that is community and data driven so that we produce outcomes that provide a level of service that meets or exceeds our community's expectations. In order to achieve these outcomes, we hired Grindline to meet with community stakeholders and users to present different ideas and concepts for consideration.

Grindline's ability to effectively process feedback and communicate both to the community and staff was exceptional. In fact the communication between the design team and Si View was above and beyond most capital improvement projects I've been associated with. Their attention to detail in their plans made permitting very smooth and their construction process with a very skilled construction team resulted in what I'd refer to as a "destination park amenity". In addition the skate park was completed on time and within budget.

The team at Grindline is professional, responsive and complimented our own organization in a way that produced an extraordinary skate park. They have a very creative team and are excited about their involvement in the project and the impact they're making on the community.

I would recommend Grindline for future projects, discuss our project and be more than happy to work with them again.

Sincerely

Travis Stombaugh
Executive Director

6-5-20

RE: Grindline Skateparks

To whom it may concern,

The City of Hapeville recently had Grindline install a new skatepark in our City. The team from Grindline came into our City and worked extremely hard on providing us with a top-notch skate park that worked within our budget. They were very professional and diligent from the initial design to the end of construction. Skaters from all around have praised the design of this park and the features that were installed. I would highly recommend Grindline if you are looking to install a skatepark in your City.

Sincerely,

A handwritten signature in black ink, appearing to read "Lee Sudduth". The signature is fluid and cursive, with a large initial "L" and a long horizontal stroke at the end.

Lee Sudduth

Community Services Director, City of Hapeville



June 4, 2020

To Whom It May Concern,

It is my pleasure to provide a letter of recommendation for Grindline Skateparks, Inc. Portage Family Skate Park Project partnered with Grindline Skateparks in 2015 to design our skatepark in Portage. Grindline staff proved to be more than competent in their ability to harness public input to create a design that met the needs of our community. During construction, Grindline provided construction oversight to ensure the park was built to plan and spec. Portage Family Skatepark has been open for four years and has been a hit with the community. Grindline is always available to answer any questions post-construction regarding maintenance, programming, etc. Grindline is coming back to Portage in 2020 to complete construction on the second phase of our park and we are excited to continue our partnership with them.

Feel free to contact me if you have any questions regarding Grindline and our work together.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle Little". The signature is written in a cursive, flowing style.

Kyle Little

President

Portage Family Skate Park Project

Linda Gass
Co-President
Zelienople Memorial Skate Park

Hello Micah,

We want to thank you and your company who built our beautiful skate park in loving memory of my late, amazing son, Trevor Barkley, and his 2 Jr fire fighter friends, Sam Bucci and Elijah Lunsford, who passed away Jan 26th 2010.

We are so thrilled with the outcome of the building of the skate park! Your crew was absolutely amazing!!

Our community loved getting together with you when you came out, Micah, to discuss what each skater wanted in a skate park. You listened to what they wanted and it turned out amazing!

Working with you has been a pleasure! Micah, you have been so very professional with us. It was built in a timely manner, despite our Pennsylvania weather. We love the design you drew up for us to include a "fish" in the design as a memory that most of the fundraising came from our grass roots efforts by hosting fish fries we held during the Lenten season. It's hard to believe we have fundraised a decade for Trevor's dream.

We would take lunch out to your crew, every Friday and see the progress and learn a little about each one of your crew, who are so friendly, and great workers!

We love to watch the kids skating and BMX biking on this beautiful skate park! I got all teary-eyed thinking how much Trevor would have loved the skate park and found myself crying as I watched a young man BMX biking in the bowl. I know Trevor and his dad, Jeff are watching from heaven at what we all accomplished! Jeff always said how much he liked working with you! We give y'all 5 stars!

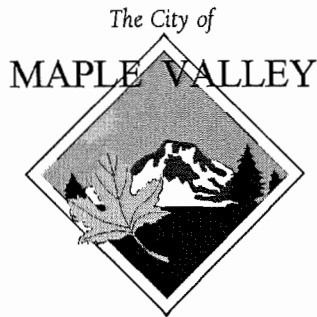
The skate park has always got kids and adults skating on it. We spoke with a few of the kids and everyone says it's the best skate park around! One guy had his nephew with him teaching him how to skateboard and he said he was from two hours away!

We are going to have a dedication ceremony as soon as we get in the green for this COVID-19. I will let you know when I find out.

Thank you everyone from Grindline Skateparks.

Bless you all,

Linda Gass



May 26, 2020

To Whom It May Concern,

Please consider this letter as my recommendation of Grindline Skateparks. I had the pleasure to work with the team at Grindline for the design and construction of the skate park at Summit Park in Maple Valley WA, which was completed in July 2019.

Grindline was involved in our project from the beginning. The design team met with community stakeholders and presented different ideas and concepts for consideration. They were prepared and did well to communicate and listen to community input over the course of a couple of meetings, and were able to incorporate that input into the final design.

While our funding project went through a number of hurdles and delays, Grindline was patient through the process and were a great partner when it came time for construction. Their attention to detail in the plans and construction, ability to make field adjustments, and the skilled construction team resulted in a skate park was completed on time and in budget.

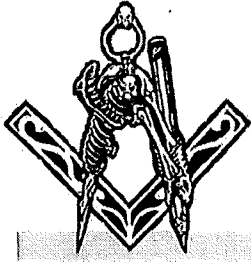
The team at Grindline is professional, responsive, and understood our project and community priorities. Their creativity and early involvement in our process led to overwhelmingly positive community response and a skate park that the community is proud of and very excited about.

I would recommend Grindline for future projects and would be happy to work with them again.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Johnson", written over a horizontal line.

Dave Johnson, CPRP
Parks and Recreation Director/Ass't City Manager



Request for Proposals
Design & Construction of
Pontiac Skatepark

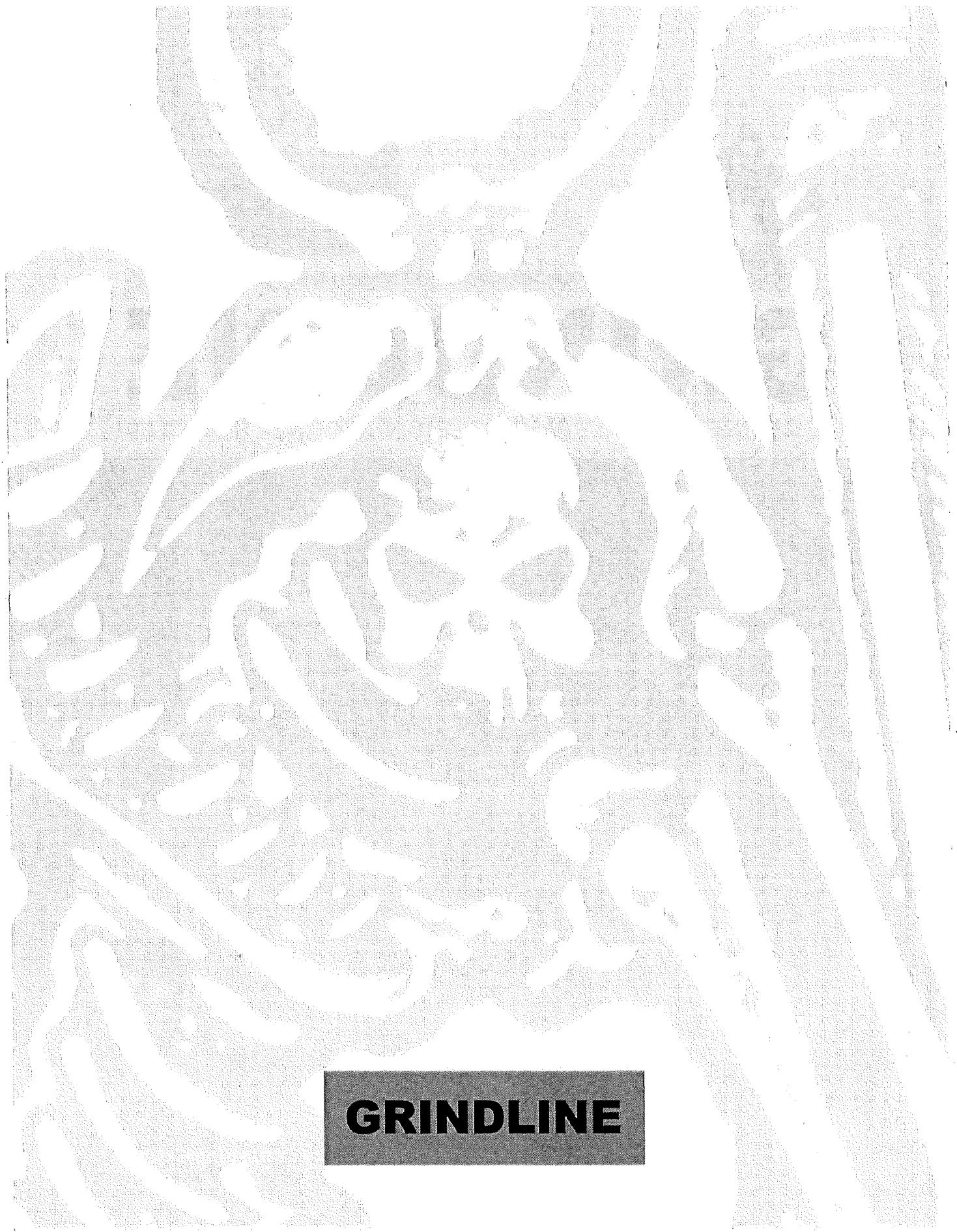
GRINDLINE

CONCRETE SKATEPARK DESIGN & CONSTRUCTION



4619 14TH AVE SW, SEATTLE, WA 98106 • 206-932-6414 • GRINDLINE.COM

Riverside Skatepark - Detroit



GRINDLINE

GRINDLINE

SKATEPARKS, INC.

City Clerk
City of Pontiac
47450 Woodward Ave
Pontiac, MI 48342

Pontiac Skatepark Project

Dear City Clerk,

Grindline Skateparks appreciates the opportunity to submit a proposal to the City of Pontiac for design and construction of a skatepark located at Oakland Park. Grindline was incorporated in Washington State on April 8, 2002 and has since been evolving the art and science of skateparks with a track record of over 300 successful Skatepark design and construction projects nationally and internationally on our resume. When it comes to skatepark specialists, our ability to translate the needs of a community into new landscapes of skateboard terrain is unrivaled by any other company in the world. Grindline can complete all skatepark specific design and construction services in-house including Site Analysis, Community Outreach, Conceptual Design, Cost Estimating, Construction Documents, and Construction of the final approved design.

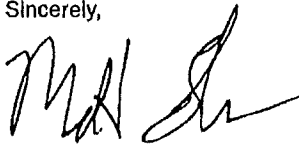
Grindline will manage this project as the Prime Design Consultant and General Contractor to provide a single point of contact throughout the life of this project and we will leverage our existing relationship with ROWE Professional Services Company to provide Landscape Architecture Services, Civil Engineering, and Site Planning for the project. ROWE's local staff has the necessary skills and qualifications required to support and compliment Grindline in providing a successful project for the Township. ROWE is currently working with Grindline on similar projects in Port Huron and City of Flint, MI.

It is our understanding that the City of Pontiac proposes to design and construct a "state of the art" park utilizing the latest skate park design principles and construction with high quality materials to ensure durability and longevity. Not only should the design facilitate service to skateboards but for all desired wheeled users as well. Integrating "green" stormwater infrastructure in a way that not only protects water quality but also serves as habitat creation, recreational connectivity and a unique gathering spot for users of the skatepark is prioritized along with connecting to the larger park and surrounding community. It should be designed to develop and expand a variety of experience and skills, and encourage progressive skill building at all levels.

Within our submission, you will find information about our team, previous project experience, and our design methodology. Our combination of world class skatepark design and knowledge make our team the best fit for your project. Collectively, we are enthusiastic about this project and the prospect of developing a skatepark that will meet the needs of the City and serve as an active recreation destination for the youth and families of the community.

As the CEO of Grindline Skateparks, I am authorized to represent the firm in any negotiations and sign any legally binding contracts for this project. We acknowledge all addendum for the project.

Sincerely,



Matt Fluegge
Chief Executive Officer
GRINDLINE SKATEPARKS, INC.

4619 14th Ave SW
Seattle, WA 98106 King County
206.932.6414

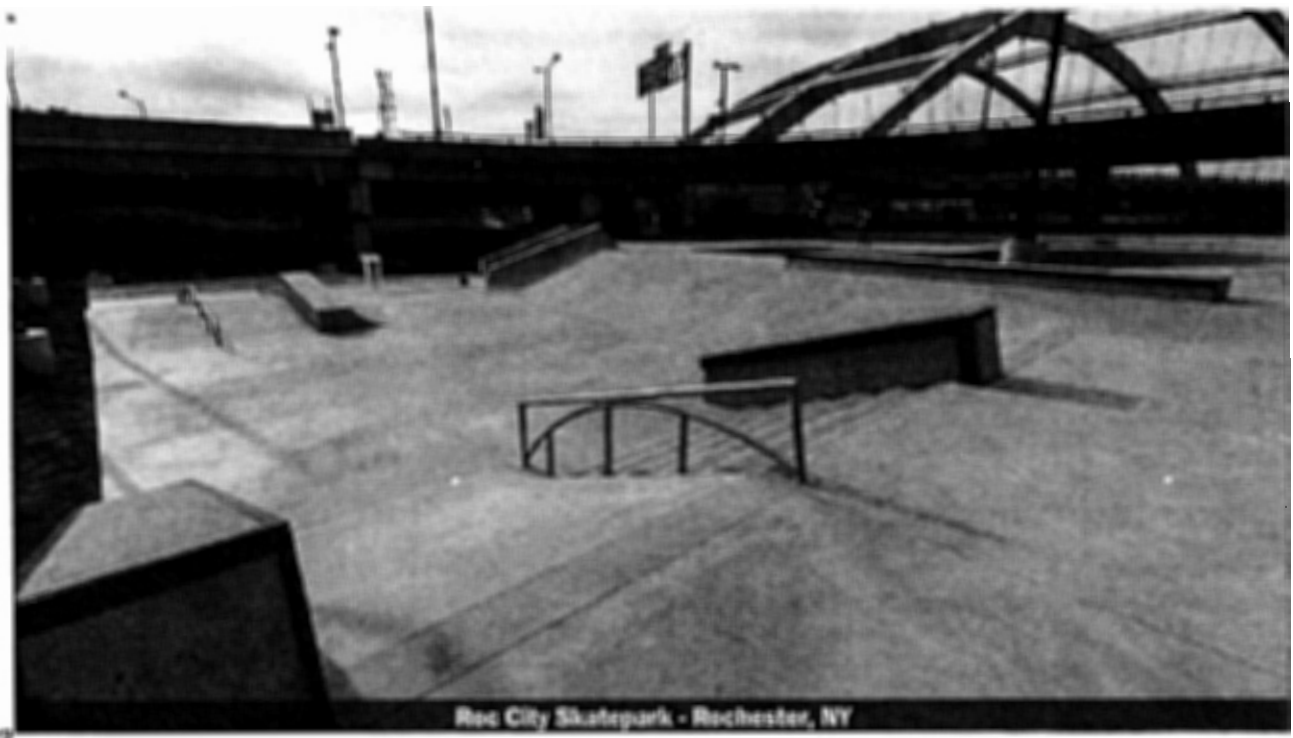
Grindline Skateparks

Since 2002, the Grindline team has designed, sculpted, and skated millions of tons of concrete across the United States and around the World. Grindline has developed the full spectrum of skate terrain including street courses, bowl complexes, snake runs, pump tracks, hobbit trails, professional training facilities, skateable sculptures and all those features yet to be named. We translate the needs of local skaters into skatepark designs that will progress with them into the future. Our parks range in size from the largest skatepark in North America all the way down to a single skate obstacle. Regardless of square footage, skaters are riding our parks from dawn to dusk. We have designed and constructed over 300 skateparks to date, from Orcas Island in Washington State to the Holy Lands of Israel, giving us an intimate understanding of building community through skateboarding.

As a contractor specializing in concrete construction, we are highly aware of the effects from the growing amount of hardscape on the environment. On every job, Grindline incorporates green construction techniques such as:

- Recycled concrete for sub base materials
- Fly-ash in our concrete and shotcrete mixes
- On-site stormwater management
- Recycling of construction materials such as formwork and site spoils

Grindline has the appropriate financial and staffing resources to undertake a project of this scope and size. It is the normal means of business for Grindline to manage, design, and construct multiple projects at any given time such that each meets its specified objectives. Our office is staffed such that any given task can be performed on more than one project at any given time. Our multiple construction crews allow for us to construct multiple projects simultaneously. Our positive financial position includes a \$250,000 revolving line of credit with a local commercial bank, surplus cash reserves held with a local bank, over \$380,000 in positive working capital, a bonding program with an A+-rated Surety (Travelers) that supports \$6,000,000 aggregate of projects with a \$2,000,000 single project limit as well as revolving credit accounts with local and national material suppliers.



Our Philosophy



Star Skatepark - Star, ID

A successful skatepark is the result of an entire community coming together to work toward a common purpose. It's our responsibility to engage all interest groups throughout the development of their park and motivate them to work together. We aim to empower skate advocates and community groups by giving them the tools and knowledge they need to make informed decisions about their park. The development process relies on a commitment to collaboration and communication amongst stakeholders. We facilitate the exchange of ideas and information related to aesthetics, safety, crime prevention, as well as programming, and meld these "needs" and "wants" into a successful skatepark. Our principal design philosophy is based on our recognition that every community and project site is unique, requiring a skatepark design tailored to its location. To do so, our approach is based on four fundamentals:

- Open collaboration with the client and community through community involvement & public outreach
- Timeless Designs that appeal to all ages and skill levels
- Integration & Context
- Efficient Engineering, Sustainable Design and Budget Management

DESIGNING FOR DIFFERENT SKILL LEVELS

Grindline's designs offer a Ladder of Progression for skaters to incrementally develop their skills and advance their sport. The skatepark is more than a sum of all its individual elements, it is the overall experience of the park that brings end users back—day after day, week after week.

Ladder of Progression



Our Creativity

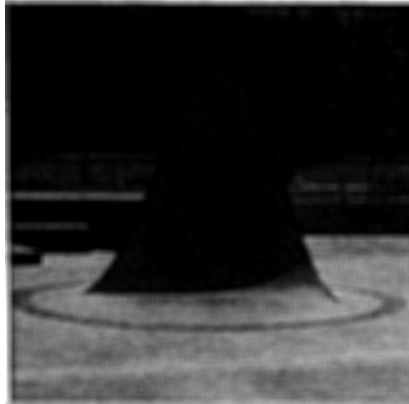
LOCAL IDENTITY & UNIQUE FEATURES

It is important that skateparks incorporate the feel of the local community in creative ways. Grindline has extensive experience of working with communities during the public outreach process to determine how to tie a skatepark in with the community through the use of historical, cultural, geographical, or other thematic elements. Below are some examples.



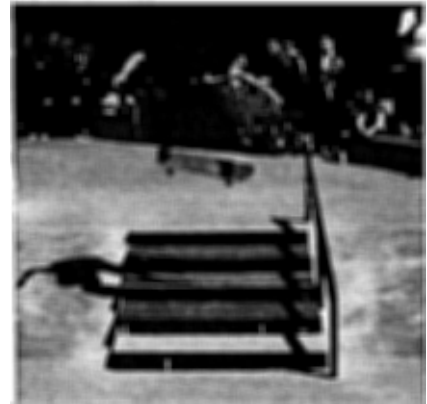
Natural Connections
Hana Skatepark, Hana, Hawaii

The community of Hana, Hawaii wanted the skatepark to reflect how important surfing is in the community and the volcanic nature of the Hawaiian Islands. Grindline came up with an organic flowing design with multiple volcanos centrally located. The organic flow reflects the local nature of surfing, while paying homage to the volcanic nature of the Hawaiian Islands.



Regional Context
A-Dog Memorial Park, Burlington, VT

Burlington's new skatepark features a skateable sail sculpture to tie in with Burlington's rich sailing history on adjacent Lake Champlain. It also features a manual pad that is shaped like the state of Vermont for a regional tie in.



Cultural Connections
S'Klallam Tribe Skatepark, Port Gamble, WA

The place of the salmon in the S'Klallam tribe's history and culture cannot be overstated. The five stair above set was painted to represent the scales of the salmon in order to honor its presence in the lives of the members of the S'Klallam tribe.



Historical Re-use
Paine's Park, Philadelphia, PA

Paine's Park in Philadelphia features recycled granite from both Love Park and City Hall, both of which were legendary skate spots in the late 90's and early 2000's. As the park is supposed to be the legal replacement for skater's tired of getting kick out of Love Park, we brought an existing skate spot back to life for the skateboarders of Philadelphia.

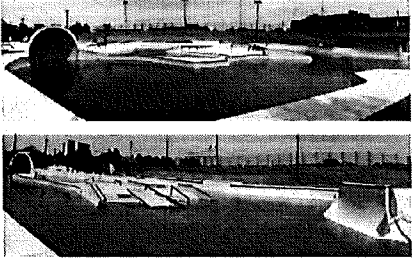


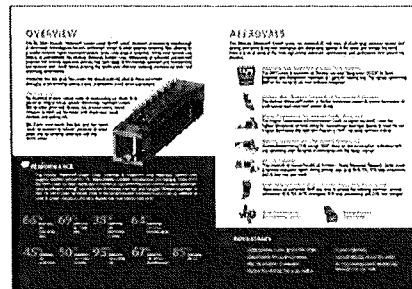


Multi-Purpose Features
McVicker Park Skatepark, Lake Elsinore, CA

At McVicker Park, we created a unique seating/skating experience dubbed "Skatium seating." There was an elevation change from the parking lot to the skatepark where the City wanted to build concrete bleachers for event seating. By including transitions at the end of each riser, Grindline made the bleachers a unique skateable entrance to the park when not being used for events.

Our Ability to Problem Solve

Just like every Grindline Skatepark, each designated project site is unique. Each distinctive construction site seems to come with at least one problem, sometimes completely unique to anything we have seen before. At Grindline we strive to identify these problems early in the design process, and turn them into opportunities to manifest, design, plan, and finally implement innovative solutions. The following list are just few examples of the problems we have come across, and the innovate solutions we have executed to mitigate them.

Location	Problem	Solution	Photo
Jamall Skatepark Houston, TX	The site was located in Houston's Buffalo Bayou Park (a bayou converted to an urban park/greenway) which was susceptible to hurricane related flood events and also included unpredictable soil with potential for expansion when extremely saturated.	We worked with our structural, civil, and geotechnical sub consultants to design the skatepark bowls to both fill up with, and hold water during these events. This allowed the bowls to act as stormwater detention facilities during these events, while the weight of the water also acted as ballast to keep the bowls from lifting due to hydrostatic pressure from the expansive soils.	
Volcom Brothers Skatepark Mammoth, CA	Several large boulders (some being immovable) we unearthed during excavation of the skatepark. The boulders that were moveable would have been a costly unforeseen condition if they were to be removed from the site.	Grindline was able to implement some value engineering to the project by designing around the immovable boulders, while even utilizing a portion of them as actual skateable elements. This quickly executed field change also provided an enhanced aesthetic, tying the skate facility in with its surrounding context.	
Rhodes Skatepark Boise, ID	A site located under a freeway overpass with bridge pillars scattered throughout the site, potentially requiring easements and impeding skateboarding circulation. Ownership/Lease agreements for the site were held by three public agencies: Idaho Department of Transportation, Ada County Highway District, and City of Boise.	The Grindline design/build team worked with all 3 agencies to design and construct approved skateable features around the pillars, while accommodating required maintenance access routes, and without compromising the structural integrity of the pillars themselves. The shape and texture of the pillars themselves provided an opportunity for visual enhancements through the addition of LED accent lighting.	
Vista Skateparks Vista, CA	The Vista contract required that 2 skateparks be constructed on two adjacent sites, with a required skatepark size that would take up nearly the entire site footprint, leaving very little area to accommodate Southern California's very strict on site water treatment requirements	Our team implemented innovative "Modular Wetlands" into both skatepark designs. These pre-cast concrete vaults allow storm water to be treated as required within a much smaller footprint and also self-irrigated some plantings on the project.	



ROWE PROFESSIONAL SERVICES COMPANY

Large-Firm Resources. Personal Attention.



I-69 / I-475 RECONSTRUCTION



MARATHON ROAD BRIDGE



LAND SURVEYING



LAKESIDE PARK



Civil Engineering



Surveying



Aerial Imagery



Landscape Architecture



Planning



Aerial Mapping

Established

1962

Professionals

230+

Offices

8

ENR Top Firm

#76

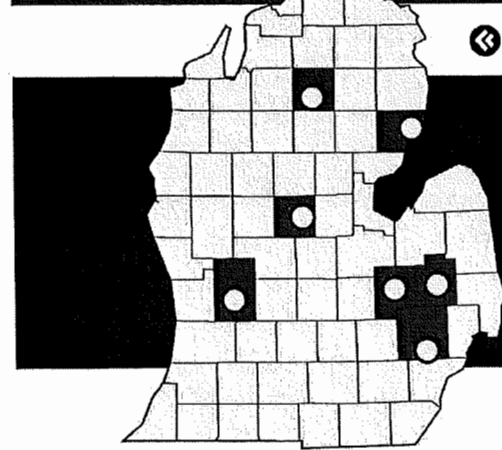
Website: www.rowepsc.com

Social Media:     



<p>Civil Engineering ⌵</p> <p>Construction Management and Engineering</p> <ul style="list-style-type: none"> • Roads/Bridges • Traffic Engineering • Pavement Management Systems • Sidewalks and Bicycle Paths • Streetscapes <p>Utility Planning and Analysis</p> <ul style="list-style-type: none"> • Sanitary Sewers • Storm Water Management • Water Mains • Water Storage and Wells • Water and Wastewater Treatment • Pumping Stations • Rate Studies <p>Land Development Services</p> <ul style="list-style-type: none"> • Due Diligence • Site Planning • Detailed Engineering • Construction Administration • Wetland Permitting and Mitigation 	<p>Surveying ⌵</p> <p>LIDAR</p> <ul style="list-style-type: none"> • Aerial • Mobile • Stationary <p>Survey Types</p> <ul style="list-style-type: none"> • Architectural • Cadastral and Boundary • Land Title (ALTA/ACSM) • Retracement • Right-of-Way • Topographic Mapping <p>Additional Surveying Services</p> <ul style="list-style-type: none"> • Aerial Control • Construction Layout and Control • Government Corners • Remonumentation • Mortgage Reports • Wetland Mapping 	<p>Landscape Architecture ⌵</p> <ul style="list-style-type: none"> • Streetscapes and Enhancements • Park Design • Parks and Recreation Plans • Trailways <p>Planning ⌵</p> <p>Plan Types</p> <ul style="list-style-type: none"> • Land Use • Comprehensive • Master • Parks and Recreation • Downtown Development • Tax Increment • Strategic <p>Additional Planning Services</p> <ul style="list-style-type: none"> • Zoning Ordinances and Maps • Grant Application Preparation • Implementation Manuals • Zoning, Site Plan, and ZBA Review
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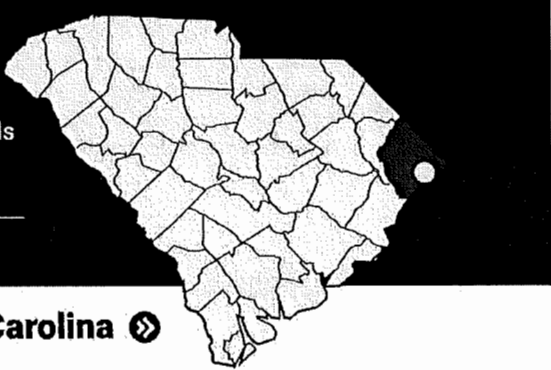
Michigan ⌵



- Flint (HQ)
- Lapeer
- Kentwood
- Farmington Hills
- Mt. Pleasant
- Grayling

• Myrtle Beach

South Carolina ⌵



Flint, MI (HQ)
 540 S. Saginaw Street
 Suite 200
 Flint, MI 48502
 (810) 341-7500

Lapeer, MI
 128 N. Saginaw Street
 Lapeer, MI 48446
 (810) 664-9411

Kentwood, MI
 4345 44th Street SE
 Suite A
 Kentwood, MI 49512
 (616) 272-7125

Farmington Hills, MI
 27280 Haggerty Road
 Suite C-2
 Farmington Hills, MI 48331
 (248) 675-1096

Mt. Pleasant, MI
 127 S. Main Street
 Mt. Pleasant, MI 48858
 (989) 772-2138

Grayling, MI
 2342 Industrial Street
 Suite A
 Grayling, MI 49738
 (989) 348-4036

Oscoda, MI
 212 N. State Street
 Oscoda, MI 48750
 (Field Office)
 (800) 837-9131

Myrtle Beach, SC
 6009 Kings Hwy
 Myrtle Beach, SC 29577
 (843) 444-1020

Grindline Skateparks, Inc.



Matt Fluegge CEO, Principal in charge

As Grindline's CEO and Senior Project Manager, Matt has the authority and responsibility for the daily management of the project. He develops project scope and budgets, generates accurate cost estimates, oversees preparation of project documents, communicates with clients, and manages schedules. Matt has extensive interdisciplinary experience from leading design teams and working with architects, engineers, surveyors, and artists. Matt reviews and approves all project deliverables, attends site meetings, handles changes in the scope of contracts and gets final acceptance of the projects.



James Klinedinst Construction Project Manager

For this project James will provide cost estimating and QC of construction documents during design. During construction, he'll provide construction support for our onsite foreman and construction crews. James works closely with the design and construction crews to bring projects in on schedule and on budget, with the quality of craftsmanship that Grindline is famous for. He is a highly skilled AutoCAD and Rhino technician with extensive insight towards graphic and drafting multimedia. James is responsible for the preparation of Grindline's construction documents, taking the project from conceptual design to detailed construction bid documents.



Brett Johnson Skatepark Designer

Brett Johnson initially joined the Grindline Team as an intern while in his 3rd year of Washington State University's Voiland College of Engineering and Architecture. With his degree in Civil Engineering and specialty in Structural Engineering, Brett brings highly valuable engineering knowledge to the world of skatepark design. Brett is one of Grindline's Skatepark Designers and AutoCAD Draftsmen. He applies his engineering focus on designing safe and economical skateparks for a changing environment and increases the efficiency in the use of skatepark construction materials.

ROWE Professional Services



Alex Temple, PE Lead Civil Engineer

Alex will coordinate the civil engineering for this project. He has been involved with various recreation and site development projects with ROWE and is a Northville resident. Working from our southeast Michigan office, Alex is within minutes of the site and will be responsive to assist the team. Alex will be an active part of this team by providing the team with background information and experience. He will be available for meetings throughout the project as necessary.



Douglas R. Schultz, PLA Lead Landscape Architect

Doug came to ROWE 21 years ago with nine years of professional experience. He has worked with Alex on various projects as well as other skate park and park improvement projects with ROWE and Grindline within existing park locations. Doug will lead the site design for the project and coordinate quality assurance/quality control (QA/QC) process for ROWE's work.

Project Proposal

Project Understanding - Based off the information provided by the City in the RFP and the pre-bid meeting, our current understanding of the project is as follows:

- Accommodate all ages and skill levels with an all-inclusive park design. The park design should also accommodate multiple users at once.
- Green stormwater infrastructure shall be incorporated into the design in a way that not only protects water quality but also serves as habitat creation, recreational connectivity and a unique gathering spot for users of the skatepark. Other environmental impact features will also be included per Appendix A in the RFP.
- It should be designed to develop and expand a variety of experience and skills, and encourage progressive skill building at all levels.
- Community input will also be incorporated into the final design. Final design should include one signature feature that is creative and unique to skateparks in our area.
- The preliminary skatepark project budget is \$500,000, and includes a grant from the Skatepark Project. This will include design/engineering costs, construction, permits and all applicable fees.
- It is anticipated that the size of the skatepark will be approximately 10,000 sq. ft. Final size will be determined during the design process and will be dependent upon site conditions, utility easements, estimated cost per square footage, final project budget, and other factors as deemed appropriate.

Scheduling - Each of our Project Managers have completed formal educational training, receiving post graduate certificates from University of Washington Project Management Program. We are well versed in Critical Path Method (or CPM) scheduling for both design and construction, and will tailor our customized CPM Master Schedule Template to your project specifically. Through close communication with the Project Team we will develop a list of appropriate tasks throughout the lifecycle of project, while identifying key deliverables and milestones within each of the project phases. Our experience with Microsoft Project software allows us to revise schedules on the fly if needed and communicate that information back to the project team. During construction each of our foreman is equipped with mobile daily reporting software which allows our PM's to get information that may impact schedule and/or budget from the field immediately so that we can alert the Owner's Representative and determine the best course of action.

Budget Control - With Grindline's vast experience in Skatepark projects, we understand the unique set of challenges that accompany the design/build approach. Here at Grindline we see the Design/Build approach as an opportunity to maximize a project budget through the following:

1. Preliminary organized framework that is easy for all parties to understand and decipher.
2. Complete budget transparency through design and construction.
3. Treating the budget as a living document where changes can be easily tracked and traced.
4. Engaging all stakeholders to prioritize the project elements and maintain sort of a project "menu" based on those priorities.
5. Organized accounting and project tracking throughout in order to provide backup upon request for any project costs incurred.

A revised budget document will be prepared and submitted at every design submittal phase throughout the design process. For use of preliminary estimating, we maintain a significant data base of past bids and proposals from the last 18 years and are constantly updating material and labor costs in the areas we work in. Grindline works on a nationwide basis with both public and private projects and we continually document budget trends to assist clients in developing realistic budgets. As we move through the project we will constantly value engineer the project to maximize your budget. As the design develops, we will reach out to and solicit local subcontractors for hard costs in order to lock in a project program based on the refined budget document.

If the projected costs are significantly below budget levels, we will present and discuss possible project scope expansions to take advantage of project scale in lowering unit costs. Should the projected costs exceed the budget, we will revisit the design elements, materials and methods to determine where changes can be made without sacrificing important project goals. In both cases, the final decisions on scope increases or reductions remains with the Township, and in both cases, the project would not intentionally move forward without a resolution to the issue.

Progress Reports and Required Meetings - We have provided review/coordination meetings in our scope of work at important milestones but the interval and timing of actual Progress Review Meeting will be determined at the Project Kick-off meeting. Prior to each Progress Review Meeting, the Design Team will submit an updated schedule and all completed or partially completed plans, specifications and estimates which have been developed or altered since the last Progress Review Meeting

TASK 1: PROJECT STARTUP

1a Obtain site Information: Grindline will review existing site information and determine what additional information is required to complete the design. We will schedule and acquire an Existing conditions Survey and Geotech report for the skatepark site.

1b Project Kick Off Meeting: Grindline will meet with the City, and any other key stakeholders to discuss and finalize project objectives including scope, schedule and budget. A communication plan will be made to identify preferred communication methods. Key meetings and deliverables will be scheduled and areas requiring coordination such as public meetings, online forums and exchange/review of documents will be identified. The discussion will identify any outstanding issues with the project, and propose solutions for any issues identified.

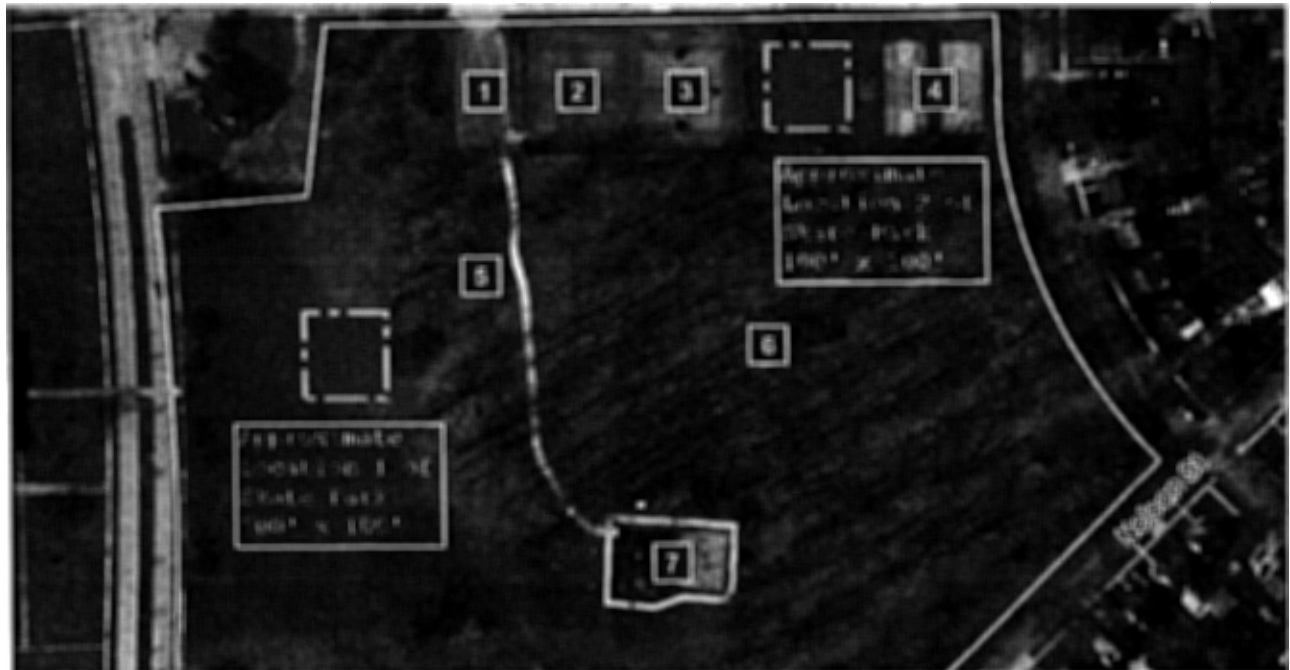
1c Site Visit: Grindline and the Project Team will do a site visit to review the existing conditions, explore opportunities and constraints of the site, evaluate and review current usage of existing skatepark, adjacent park facilities, and programming spaces to assist in design development.

Existing Site Conditions - Site constraints and opportunities will be addressed as the proposed addition area is evaluated.

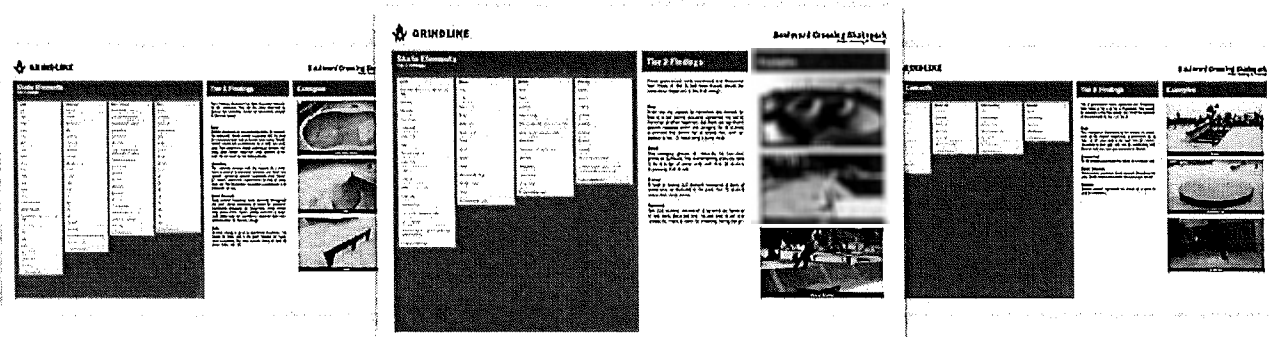
Current and Planned Improvements -The skatepark must integrate with existing and future adjacencies at the at the existing park. Restrooms, walkways, connection paths, park seating, non-skatepark play areas, and parking all play roles in the skatepark placement on site. We will look at the siting of current skatepark as well as connections to and from the skatepark.

External Circulation & Public Safety -We look at how users get to the skatepark, whether by car, board, bike, foot, public transportation, and determine if any improvements need to be included in the current and future phases of the project to allow safe access to the skatepark. And, as in any park where younger citizens will gather, we put CPTED principles into practice to discourage or impede criminal behavior and, at the same time, encourage honest citizens to keep a watchful eye.

Internal Circulation - Proper placement of amenities, traffic patterns, and circulation through the park are reviewed. We scrutinize the location and placement of the proposed skate features to create smooth flow through the skatepark and avoid potential collision routes or blind spots. We identify safe paths for spectators in the skatepark by properly locating entrances to the facility and including passive zones for viewing or resting areas.



1d Community Workshop #1: Grindline proposes a community workshop on the same day as the kick off meeting and site visit to get input from stakeholders on the type of features to be included in the skatepark design. The goals of this workshop will be to introduce Grindline to the community, explain the design/public input process, and share how the community drives the project development. We provide end users with the project specific knowledge they need to make informed decisions that will determine the ultimate vision for the skatepark. In order to address varied ideas and ideals about skatepark design, this workshop will be highly interactive. In addition to vetting important issues through meaningful discussion, we encourage other types of 'hands on' involvement such as writing, sketching, and real time modeling of park ideas/elements alongside our team. We then build consensus by identifying commonalities among different stakeholders to drive the skatepark design. Our social media channels are always open to collect feedback from the community in the event members cannot attend in person or wish to comment later the process.



ABOVE: ANALYSIS OF FINDINGS FROM PUBLIC MEETINGS

1e Coordination Meeting #1 Grindline will summarize all information collected in task 1a - 1d in a Project Startup Report and submit for review by the Project Team. Via phone conference/online meeting, the Grindline and the Project Team will meet to discuss the Project Startup Report and finalize the direction for moving forward with the design of the Skatepark. Solutions will be proposed for any issues identified in the Project Startup Report

TASK 1 DELIVERABLES

Project Startup report addressing the following:

- Site Inventory / Analysis identifying site opportunities and constraints
- Recommendations for renovations and repairs to the existing park with associated costs for each item Updated schedule and preliminary budget
- Summary of Input from Design Charette #1

TASK 2: CONCEPTUAL DESIGN

Skateparks are more than athletic facilities. They are gathering places and can be focal points for other activities like concerts, competitions or community events. Facilities must be designed to meet skating demands, incorporate areas for spectators, and to appropriately blend with their existing surroundings. Through the use of custom materials and the placement of green space in and around the design, the skatepark ties into the overall form and function of its setting.

PROJECT PROPOSAL

of the custom skate features and facilities included in the project. 3D models allow us to clearly and effectively communicate our skatepark concepts to the client and community as well as assist in the development of accurate cost estimates and material take-offs. The result is a design produced from the ideas and recommendations of ALL stakeholders involved with the project.



2a Preliminary Concept: Based on the findings in the Project Startup and direction from the Project Team, Grindline will develop 3 Preliminary Conceptual Designs and submit for review. These will be submitted in both a plan view with elevations and multiple three-dimensional renderings, and include both the actual skatepark and proposed amenities. The submission will also include a revised budget document and quantity of material estimates for review.

2b Design Charette / Coordination Meeting #2: In an in-person meeting like Design Charette #1, Grindline will present the Preliminary Concept and get feedback. Concepts will be presented through a combination of photos, Power Point slides, large presentation boards, and interactive 3-D models. Input collected at this meeting will be used to create the final concept.

2c Final Concept: Based on input and direction from Task 2b, Grindline will create a Final Concept and submit for review. Similar, to Task 2a, will be submitted in both a plan view with elevations and multiple three-dimensional renderings, and include both the actual skatepark and proposed amenities. The submission will also include cost and quantity of material estimates for review.

TASK 2 DELIVERABLES

- Final Approved Concept.
- Updated Schedule for remainder of the project.

TASK 3 CONSTRUCTION DOCUMENTS

Cutting edge design and drafting software are important tools for our designers, draftsmen and engineers use to convert concepts into permit ready construction drawings. The latest versions of AutoCAD and Rhinoceros software give us the ability to develop dimensionally correct design concepts from the beginning of design development. Viewing the 3D model alongside a full set of construction documents and technical specifications give us an opportunity to check adherence to local building codes and engineering requirements. Drawings are produced in ACI, ASTM, CSI, or state organizational formats. We are also well versed with ASTM Section F2334 - Standard for Above Ground Public Use Skatepark Facilities, ASTM F2480 - 06 Standard Guide for In-ground Concrete Skateparks, as well as Skaters for Public Skateparks Public Skatepark Development Guide, the industry's most frequently used reference publications.

3a Coordination Meeting #3: Grindline will meet with the Project Team via phone / internet to discuss the Final Concept. The final approved concept will be used to create detailed plans and specifications for construction and meet any permitting requirements.

3b Construction Documents: Construction Documents will be submitted at a 90%, and 100% level and will include high quality, professional construction drawings, details, specifications and cost estimates for all aspects of the skate improvements. The documents will include an updated estimate of probable costs and material quantities for the skatepark. The 100% drawings will be stamped and sealed by an Engineer licensed in the State of Michigan. Construction document submissions will include the following:

- Site Plan & Details
- Grading Plan
- Erosion Control Plan
- Drainage Plan
- Skatepark Materials Plan
- Skatepark Vertical Controls
- Skatepark Horizontal Controls
- Skatepark Jointing Plan
- Skatepark Sections
- Skatepark and Site Details
- Technical Specifications
- Final cost estimate and quantity of materials estimate for skatepark

3c & 3d Coordination Meetings #4 and #5: After each Construction Document submittal, Grindline will meet with the Project Team via phone / internet to have a "page turn" review of the submittal and gather feedback and direction on revisions to be included in the next submittal.

TASK 3 DELIVERABLES

- 90% & 100% Construction documents include plans, specs and updated cost / quantity of materials estimates for the project.
- Updated Schedule for remainder of the project.

TASK 4 CONSTRUCTION

Our sites are secured with a construction fence and necessary erosion control and environmental protection techniques are employed during the entire construction phase as required. Our skateparks are constructed of steel reinforced concrete/shotcrete meeting a minimum compressive strength of 4000 psi at 28 days. Using proprietary techniques developed over the years, we can form and sculpt concrete into virtually any shape imagined, giving us the ability to produce any skate feature requested by the project stakeholders. Concrete also provides an opportunity to add integral color pigments or concrete stains. Textures can be added by stamping the concrete with urethane molds. Brick and Granite textures are popular amongst skateboarders as they mimic the surfaces where skateboarding may not be allowed but still desirable. The majority of the concrete will be hand troweled to the buttery smooth finish that our craftsmen are well known for. We will use steel edging or Precast Concrete Coping on all grindable surfaces throughout each park to maximize park durability.



Construction Management, Quality Control & Project Administration

Having a dedicated Project and Construction Management Team always available, whether to attend Meeting or site visits at critical milestones or to respond to questions and issues that arise during the Design / Build process ensures the park is built to plan and budget. Working closely with the Client, we submit weekly progress reports and address any questions or proposed field changes that arise. Throughout the project, a high level of communication is maintained by the Site Superintendent, Foreman and Project Managers constantly providing the current status of the project, concerns and projected resolution, and expected completion date.

PROJECT PROPOSAL

Site Logistics Plan

Upon approval of Final Construction Documents by the Client, Design/Build Team will mobilize our skatepark build team to the site to construct the skatepark according to plans and specifications. Grindline plans site logistics and staging to provide easy access to and from the site. Our Foremen are all OSHA 30 certified, and key construction personnel will have OSHA 10 at minimum as we conduct construction in a safe and efficient manner. Erosion control measures will be installed along with a 6' Construction fence around entire jobsite for the duration of the project. Staging will take onsite as where we will have a laydown area and a secured 10x20 storage container.

Grindline will serve as the General Contractor on the project and manage all subcontractors and suppliers. Weekly written progress reports will be submitted, along with any change directives and clarification drawings if needed. Upon substantial completion of construction, a walk through with the City will occur to develop a punch list for project closeout. Grindline will provide skatepark manuals covering maintenance of the park and provide a one year written warranty on all materials and workmanship.

TASK 4 DELIVERABLES

- World Class, cast-in-place custom concrete Skatepark
- Weekly Progress reports
- One year Warranty
- O&M Manual
- As-Built or Redline Drawings

PROGRAMMING, OPERATIONS & MAINTENANCE

At Grindline our motto is "Grindline for Life". When you hire Grindline we embrace your community and are with you long after the Grand Opening. While a Grindline skatepark is a self-sufficient venue for year-round recreation, planning and care will add to the success of the project. Grindline has done numerous projects with multiple phases (such as Hideaway Park in Winter Park) and we provide maintenance plans to enhance the lifespan of your skatepark. Grindline has valuable relationships with organizations such as Skate Like a Girl, United States Skateboarding Education Association, and the Stronghold Society who collectively advocate for skateboarding and host programs to give local youth access to the sport. Programs such as skate lessons, skate camps, contests and demonstrations provide opportunities to further support the skateboarding community.

Our collective experience in the field of skatepark design and construction also gives us the knowledge to assess skateparks in terms of physical condition and carry out maintenance and repair actions to extend the life of a skatepark. On aging skateparks, we can evaluate the current function and condition of the skatepark, provide cost of repairs, and create a service plan for ongoing maintenance and/or repair.





Heritage Park Skatepark, Springville, NY. Photo: Grindline



Springville, NY

Heritage Park Skatepark

OWNER
Village of Springville, NY

GRINDLINE'S SCOPE
Skatepark Designer & Contractor

DESIGN
May-Sept. 2021

CONSTRUCTION
Sept.- Dec. 2021

BUDGET
Design: \$27,265
Construction: \$327,769

SIZE
4,620 SQ FT

PROJECT TEAM
Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Jonathan Underwood
Site Superintendent

CONTACT
Liz Melook
Village Administrator
716-592-4936 x1467
lmelook@villageofspringvilleny.com

In May of 2021 Grindline was selected as the Design/Build firm to design and construct the replacement for the existing Heritage Park Skatepark. Through a series of public input meeting Grindline came up with a design that met the needs of the local skating/BMX community. The design consists of a larger area with numerous street features with quarterpipes and banks to serve as returns at either end. There is also a small pumptrack/skate track feature that connects to each end of the larger area and forms a circular path of travel. The Village had been awarded a Green Infrastructure Grant from the Skatepark Project, and this was used to install a central rain garden area that filter the stormwater from the skatepark prior to it connecting to the existing drainage system. The Green Infrastructure Grant was also used to relocate an existing picnic table and bench. Construction began in September of 2021 and was completed on schedule by Dec 1st of 2021. The new skatepark has been a very popular attraction in the local community but also has been a draw for skateboarders from all over the greater western New York region.

■ REFERENCE PROJECTS



Salida, CO
Salida Skatepark

OWNER

City of Salida, CO

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

August 2020

CONSTRUCTION

November, 2020 - August 2022

BUDGET

Design: \$81,122
Construction: \$711,416

SIZE

14,700 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Kevin Lane
Foreman

CONTACT

Mike 'Diesel' Post
Director of Parks and Recreation
719-966-9378
diesel.post@cityofsalida.co

The City of Salida in Partnership with Friends of Salida Skatepark (FOSS), a non-profit organization committed to making this project happen, requested Design/Build Proposals for a new skatepark located at the forefront of Centennial Park, which already hosted an indoor aquatic center, as well as several outdoor active use areas. Grindline was selected as the Design/Builder for the project based a qualification based selection criteria. The existing site conditions required that the skatepark footprint to meander through the park's existing mature trees, while carefully avoiding encroachment into any root system areas. The Grindline design team worked closely with both the City and FOSS to produce a skatepark with a variety of terrain as requested while utilizing the site context to design a park that appears as though it must have always been there. Additional aesthetic attention was given to the park by using an integral concrete color plan which reflected the Rocky Mountains, colored brick stamped banks, and even a heart shaped center island in one of the flow bowls to pay homage to the City's mantra, "Heart of the Rockies."



APPENDIX A

Bid Bond

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Grindline
Skateparks, Inc. as Principal,
and Travelers Casualty and Surety Company of America as Surety, are
hereby held and firmly bound unto the City of Pontiac, Michigan, as OWNER in the
penal sum of:

Five Percent of the Total Amount Bid Dollars (\$ 5%)

for the payment of which, well and truly to be made, we hereby jointly and severally bind
ourselves, successors and assigns. Signed, this 13th day of June, 20 22.

The Condition of the above obligation is such that whereas the Principal has
submitted to the City of Pontiac, Michigan, a certain BID, attached hereto and hereby
made a part hereof to enter into a contract in writing, for the

Pontiac Skatepark Project - NFE Job No. J705

NOW, THEREFORE,

(a) If said BID shall be rejected, or

(b) If said BID shall be accepted and the Principal shall execute and deliver a
contract in the Form of Contract attached hereto (properly completed in
accordance with said BID) and shall furnish a BOND for his faithful performance
of said contract, and for the payment of all persons performing labor or furnishing
materials in connection therewith, and shall in all respects perform the agreement
created by the acceptance of said BID, then this obligation shall be void,
otherwise the same shall remain in force and effect; it being expressly understood
and agreed that the liability of the Surety for any and all claims hereunder shall, in
no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Grindline Stateparks, Inc.


Principal

(L.S)

Travelers Casualty and Surety Company of America (L.S.)

Surety

By: 

Timothy Buhite, Attorney-in-Fact

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 540 as amended) and be authorized to transact business in the State of Michigan.



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

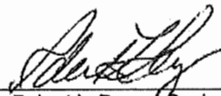
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Timothy Buhite** of **UNIVERSITY PLACE**, Washington, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 17th day of January, 2019.



State of Connecticut

City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the 17th day of January, 2019, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 13th day of June, 2022




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.



APPENDIX B

Fees

Pontiac Skatepark Fee Proposal

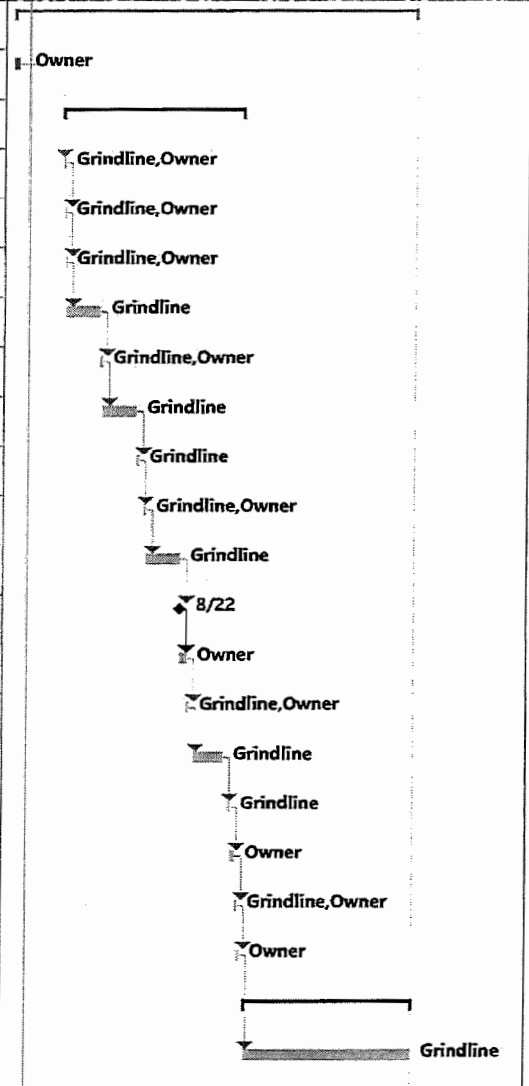
Item	Quantity	Unit	Rate	Cost	Totals
PRELIMINARY DESIGN					
Project Startup, Site Visit, 1st Open House					
Principal	16	hrs	\$165.00	\$2,640.00	\$20,245.00
Lead Design	0	hrs	\$145.00	\$0.00	
Design Associate	8	hrs	\$90.00	\$720.00	
Geotech Report	1	ls	\$6,615.00	\$6,615.00	
Subconsultant (includes topo survey)	1	ls	\$7,770.00	\$7,770.00	
Expenses	1	ls	\$2,500.00	\$2,500.00	
Preliminary Design Development					
Principal	8	hrs	\$165.00	\$1,320.00	\$9,870.00
Lead Design	32	hrs	\$145.00	\$4,640.00	
Design Associate	4	hrs	\$90.00	\$360.00	
Subconsultant	1	ls	\$1,050.00	\$1,050.00	
Expenses	1	ls	\$2,500.00	\$2,500.00	
Final Conceptual Design					
Principal	4	hrs	\$165.00	\$660.00	\$3,050.00
Lead Design	8	hrs	\$145.00	\$1,160.00	
Design Associate	2	hrs	\$90.00	\$180.00	
Subconsultant	1	ls	\$1,050.00	\$1,050.00	
Expenses	1	ls	\$0.00	\$0.00	
CONSTRUCTION DOCUMENTS					
90% Construction Documents/Technical Specifications					
Principal	4	hrs	\$165.00	\$660.00	\$9,700.00
Lead Design	4	hrs	\$145.00	\$580.00	
Design Associate	24	hrs	\$90.00	\$2,160.00	
Subconsultant	1	ls	\$6,300.00	\$6,300.00	
100% Sealed Construction Documents/Technical Specifications					
Principal	2	hrs	\$165.00	\$330.00	\$6,260.00
Lead Design	2	hrs	\$145.00	\$290.00	
Design Associate	16	hrs	\$90.00	\$1,440.00	
Subconsultant	1	ls	\$4,200.00	\$4,200.00	
Subtotal					\$ 15,960.00
Total Design Services					\$49,125.00
CONSTRUCTION					
Construction Allowance	1	ls	\$450,875.00	\$450,875.00	\$450,875.00
Subtotal					\$ 450,875.00
Total Services					\$500,000.00



APPENDIX C

Schedule

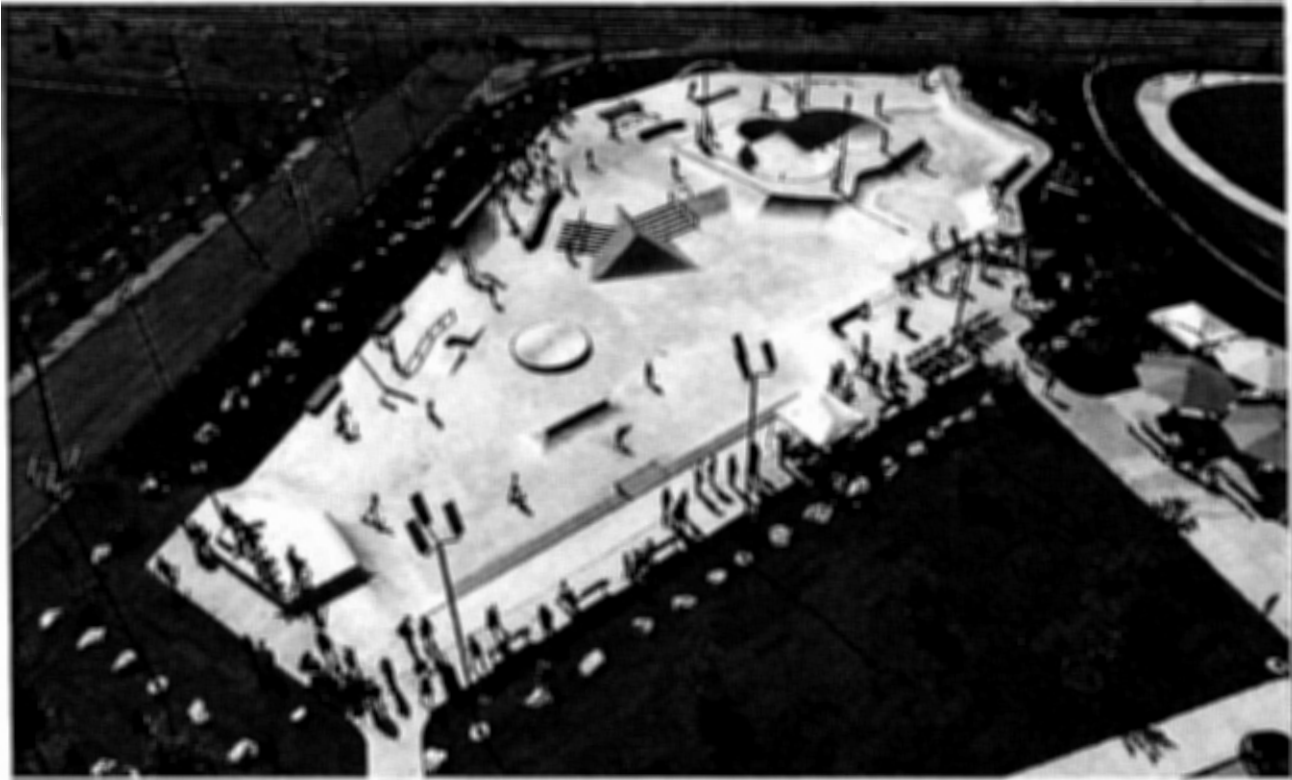
ID	Task Name	Duration	Start	Finish	Resource Names	'22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22	Jan
0	PONTIAC SKATEPARK	117 days	Thu 6/16/22	Fri 11/25/22									
1	Design/Builder Contractor Selection	1 day	Thu 6/16/22	Thu 6/16/22	Owner								
2	DESIGN	53 days	Wed 7/6/22	Fri 9/16/22									
3	Kick-off Meeting	0.34 days	Wed 7/6/22	Wed 7/6/22	Grindline,Owner								
4	Site Walk	0.33 days	Wed 7/6/22	Wed 7/6/22	Grindline,Owner								
5	Community Meeting #1	0.33 days	Wed 7/6/22	Wed 7/6/22	Grindline,Owner								
6	Develop Preliminary Concept	10 days	Thu 7/7/22	Wed 7/20/22	Grindline								
7	Community Meeting #2	1 day	Thu 7/21/22	Thu 7/21/22	Grindline,Owner								
8	Develop Final Concept	10 days	Fri 7/22/22	Thu 8/4/22	Grindline								
9	Submit Final Concept	1 day	Fri 8/5/22	Fri 8/5/22	Grindline								
10	Final Concept Approval	1 day	Mon 8/8/22	Mon 8/8/22	Grindline,Owner								
11	Develop 90% Construction Documents	10 days	Tue 8/9/22	Mon 8/22/22	Grindline								
12	Submit 90% Construction Documents	0 days	Mon 8/22/22	Mon 8/22/22	Grindline								
13	Review 90% Construction Documents	3 days	Tue 8/23/22	Thu 8/25/22	Owner								
14	Coordination Meeting	1 day	Fri 8/26/22	Fri 8/26/22	Grindline,Owner								
15	Develop 100% Construction Documents	10 days	Mon 8/29/22	Fri 9/9/22	Grindline								
16	Submit 100% Construction Documents	1 day	Mon 9/12/22	Mon 9/12/22	Grindline								
17	Review 100% Construction Documents	2 days	Tue 9/13/22	Wed 9/14/22	Owner								
18	Coordination Meeting	1 day	Thu 9/15/22	Thu 9/15/22	Grindline,Owner								
19	Approval of Final Design	1 day	Fri 9/16/22	Fri 9/16/22	Owner								
20	CONSTRUCTION	50 days	Mon 9/19/22	Fri 11/25/22									
21	Construction of Skatepark	50 days	Mon 9/19/22	Fri 11/25/22	Grindline								





APPENDIX D

Additional Project Info



Andy Macdonald at the Riverside Skatepark Grand Opening

Riverside Skatepark
Detroit, MI

OWNER
City of Detroit, MI

GRINDLINE'S SCOPE
Skatepark Designer & Contractor

DESIGN
February - August 2017

CONSTRUCTION
July 2018 - February 2019

BUDGET
Design: \$22,350
Construction: \$726,500

SIZE
21,000 SQ FT

PROJECT TEAM
Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

CONTACT
Tim Karl, LLA
Chief of Landscape Architecture
City of Detroit
(313) 224-3484
Email: tkarl@detroitmi.gov

Detroit's massive revitalization effort includes redevelopment of multiple parks along the east side of the Detroit River. Riverside Park is now a park and promenade extending along the city's three-mile riverfront, revitalizing a patchwork of abandoned factory sites and drawing residents and tourists back downtown. **The 21,000 sq ft skatepark at its epicenter includes replicas of the Heart Plaza manual pad fashioned in the style of a Motown vinyl record and the Fort Street handrail, a local iconic (yet illegal) street skating spot recently decommissioned by the installation of parking bollards.**

■ REFERENCE PROJECTS



throughout the project, Grindline worked closely with the City and PFSP to ensure the project was built to plan and spec. The first of three phases of the Portage Skatepark was finally built. The community soon began teaching skateboard basic programs at the park through the Parks & Recreation Department. In 2020 the Portage Family Skatepark secured the funding necessary to construct phase 2 and Grindline was hired to construct it. Grindline was able to complete the phase 2 construction during the height of the Covid pandemic safely while making sure the budget and schedule were maintained. No change orders were needed for the project. The PFSP is diligently fundraising for phase 3 with the goal of construction in 2022.



Portage, WI
Portage Family Skatepark

OWNER
City of Portage, WI

GRINDLINE'S SCOPE
Skatepark Designer
General Contractor Phase 2

CONSTRUCTION
Design - June 2016
Phase 2 Construction - Summer 2020

BUDGET
Design - \$26,880
Construction Admin. Phase 1
\$14,875
Construction Phase 2 \$134,500

SIZE
10,000 SQ FT

PROJECT TEAM
Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

CONTACT
Kyle Little
President
Portage Family Skate Park Project
portageskatepark@gmail.com
(608) 697-5960

The Portage Family Skate Park (PFSP) is an example of the power of teamwork and perseverance. Rather than putting together a skatepark committee comprised solely of skaters, the PFSP assembled a diverse team comprised of leaders from many different areas of the local community in the early 2000s. In 2016, after years of fundraising, Grindline was hired to design a phased skatepark with a total size of 10,000 sq ft. Grindline worked with the City and PFSP to design a park that met the needs of the community and also conduct construction administration, ensuring the project was built to plan and spec. The first of three phases of the Portage Skatepark was finally built. The community soon began teaching skateboard basic programs at the park through the Parks & Recreation Department. In 2020 the Portage Family Skatepark secured the funding necessary to construct phase 2 and Grindline was hired to construct it. Grindline was able to complete the phase 2 construction during the height of the Covid pandemic safely while making sure the budget and schedule were maintained. No change orders were needed for the project. The PFSP is diligently fundraising for phase 3 with the goal of construction in 2022.



Photo credit: Torguson Skatepark, North Bend, WA. Photo credit: Torguson Skatepark, North Bend, WA.



Torguson Skatepark
North Bend, WA

OWNER
City of North Bend, WA

GRINDLINE'S SCOPE
Skatepark Designer & Contractor

DESIGN
February 2019 - March 2020

CONSTRUCTION
June 2020 - February 2021

BUDGET
Design: \$87,165
Construction: \$658,824

SIZE
12,000 SQ FT

PROJECT TEAM
Matt Flügge
Project Manager

Micah Shapiro
Lead Designer

Erio Pilcher
Engineer

CONTACT
Travis Stombaugh
Executive Director
Si View Metro Parks
425-831-1900
tstombaugh@siviewpark.org

Dave Dembeck
Operations Manager
425-222-5533
ddembeck@siviewpark.org

Si View Metro parks knew the existing skatepark at Torguson park was no longer meeting the needs of the community and when parks staff reached out to local skateboarders, they overwhelmingly recommended Grindline as the firm to design the replacement. Grindline collaborated with the community to design a nearly 13,000 sq. ft. concrete skatepark outfitted with exciting elements for all skill levels, as well as a central gathering area. The park consists of a one of a kind flow bowl, a pool style bowl, and a large street skate area to create 3 separate skating experiences. There is a progression of features throughout the park to easily provide users an ability to build their skills in an incremental fashion. Grindline was the lowest responsible bidder and was able to construct the park on schedule and budget during the challenging covid summer of 2020. The park opened to the public and has been getting rave reviews as one of the best skateparks in Western Washington.

Past & Current Projects

KEY | Design
Build
Design/Build

2020

Wilmington, DE
Port Huron, MI
Turf Renovation, WI
Rochester, NY
Hudson, OH
Hapeville, GA
Zellenople, PA

2019

Kalama, HI
Manchester, VT
Addas Corporate HQ, Portland, OR
Lake Elsinore, CA
Detroit, MI
Cookeville, TN
Maple Valley, WA

2018

N. Houston BMX Park, TX
Smithfield, UT
Orcas Island, WA
Chico, CA
St Bernard Parish, LA
Allentown, PA
Bainbridge, WA
Smithfield, UT
Baltimore, MD
Columbus, OH
Maple Valley, WA
Oklahoma City, OK
Plymouth, MA
Reading, PA
Stony Point, NY

2017

Issaquah, WA
Pallsade, CO
Seattle "Lake City", WA
Wilmington, OH
Darrington, WA

2017 CONTINUED

Sheboygan, WI
Leavenworth, WA
Lapwai, ID
Bellevue, WA
Pine Point, MN
San Diego, CA
Coeur d'Alene, ID
Olympia, WA
Madisonville, KY

2016

Monroe, WA
Amherst, NY
Buckley, WA
San Francisco "Hilltop", CA
Anaheim, CA
Middleton, ID
Lake Stevens, WA
Sonoma, CA
Bryan, TX
Coffax, CA
Boise, ID
Ashdod, Israel
Star, ID
Marshfield, MA
Union Gap, WA
Coeur D' Alene, ID

2015

Portage, WI
Snoqualmie, WA
Montague, MA
Tuscaloosa, AL
Kenmore, WA
McCook, NE
Atlanta, GA
Portland "Beech", OR
Tucson, AZ
Pine Ridge, SD
Wounded Knee, SD

2015 CONTINUED

Hopkinsville, KY
Amherst, NY
Yellow Springs, OH
Vista, CA
Cypress, TX
Oakland, CA
Zellenople, PA
Israel "Hadera"
Israel "Netanya"

2014

Baker, MT
Tulalip Tribes, WA
Marshfield, MA
Issaquah, WA
Louleville, KY
Cave Junction, OR
Wilkeson, WA
Newburgh, NY
Wilmington, DE

2013

Philadelphia, PA
Bingen, WA Phase II
Carnegie, PA
Arlington, TX
Seattle "Benefit", WA
Skatercity, Denmark
Spring, TX
Bob Burnquist, CA
Corpus Christi, TX
Scappoose, OR
Rockton, IL
Lakeland, TX
Sturgeon Bay, WI
Milford, CT
Waco, TX
Israel "Rishon"
Israel "B'er Shiva"
Port Gamble, WA

2012

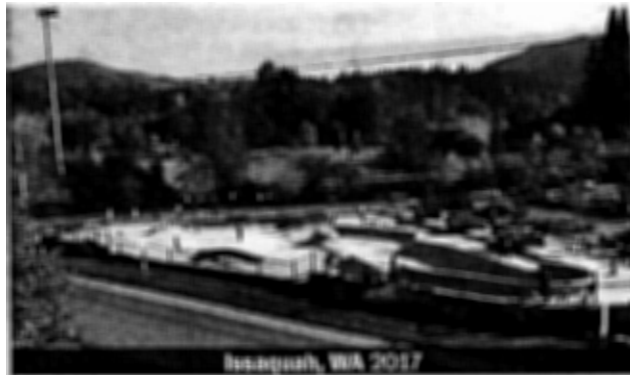
Seattle, WA
- Judkins Park
- Roxhill Park
Medford, NJ
South Kitsap, WA
Cleveland, OH
Tehaleh, WA
Sante Fe, NM
Lahaina, HI
College Park, MD
Seatac, WA
Hana, HI
El Paso, TX
Redlake, MN
Westpoint, MS
Copenhagen, Denmark
Pine Ridge, SD

2011

Atlanta, GA - 4th Ward
Ithaca, NY
Herzella, Israel
Kfar Saba, Israel
San Marcos Phase 2
San Antonio, TX
Parkersburg, WV
Tacoma, WA - Kandle Park
Auburn, WA

2010

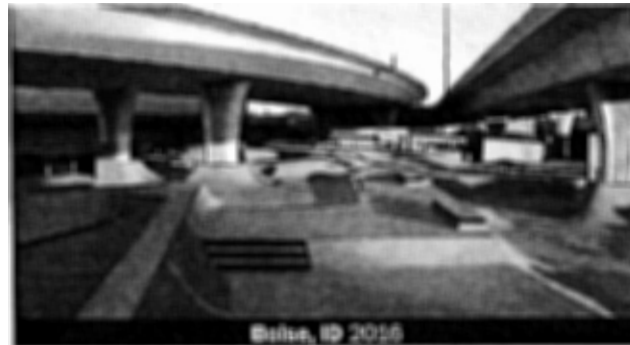
Vashon, WA
Villa Park, IL
Delridge Seattle, WA
Copenhagen, Denmark
Aurora, CO
Taooma, WA - Norpoint
Norfolk, VA
Cleveland, OH
College Park, MD
Seattle, WA - Jefferson Park



Issaquah, WA 2017



Louisville, KY 2015



Boise, ID 2016



Spring, TX 2013

REFERENCE PROJECTS ■

KEY | Design
Build
Design/Build

2010 CONTINUED

Bingen, WA
Herndon, VA
Lewiston, ID
Bathlehem, PA
Houston, TX - Spring Park
Portland, OR - Steel Bridge

2009

San Jacinto, CA
Muckleshoot Tribal Skatepark
College Station, TX
Portland, OR - Steel Bridge
Aurora, CO
Imperial Beach, CA
Yonkers, NY
Edwards, CO
San Diego, CA - Campland
Wilmington, OH
St. Helena, CA
Tacoma, WA - Norpoint
Colerain, OH
Seattle, WA - Delridge
Seattle, WA - Seattle Center
Winter Park, CO - Phase 2

2008

Oceanside, CA
Kelso, WA
Lawrence, IN
Fayetteville, WV
Bakersfield, CA
Yakima, WA
Bainbridge, GA
Bellevue, WA - Highlands
Forks, WA
Tualatin Hills, OR
Myrtle Creek, OR
Canadagua, NY
Erie, PA
Galveston, TX

2007

Tacoma, WA - Stewart Heights
Silver City, NM
Nantucket, MA
Boston, MA
Lahaina, HI
 Mooresville, NC
Hendersonville, NC
Glennwood Springs, CO
Kremmling, CO
Wheeling, WV
Stamford, CT
Sitka, AK
Vancouver, WA
Houston, TX
Tuba City, AZ
Phoenix, AZ
Everett, WA
Amarillo II, TX
Farmington Hills, MI
Bellefontaine, OH
Idaho Falls, ID
St. Helena, CA
Oceanside, CA
Wichita Falls, TX

2006

Lakeway, TX
Kettle Falls, WA
Grove City, OH
Weed, CA
Hudson, MA
Jackson, WY
Winter Park, CO
Ridgeway, CO
Galveston, TX
Round Rock, TX
Coos Bay, OR
Corpus Christie, TX
Irrigon, OR
San Marcos, TX

2005

San Francisco, CA
Houston, TX
Battleground, WA
Currutuck, NC
Yakima, WA
Oxford, MS
Austin, TX
Prosser, WA
Tyler, TX
Duvall, WA
Missoula, MT
Atlantic Beach, FL
Athens, GA
Prairie Village, KS
Shawnee, KS
San Angelo, TX
Amarillo, TX
Fairplay, CO
Aztec, NM
Telluride, CO
Jonesboro, AR

2004

Portage, MI
Kokomo, IN
Arlington, WA
Leavenworth, WA
Spokane Valley, WA
Whiting, IN
Carnation, WA
Milton, WA
Bellevue, WA
- Highlands
- Lakemont
Bellingham, WA
Longview, WA
Clarkston, WA
YMCA of Mukilteo, WA
Dillon, MT
McKinleyville, CA

2004 CONTINUED

Carnation, WA
Vancouver, WA
Anchorage, AK

2003

Great Falls, MT
Carbondale, CO
Athens, OH
Spokane, WA
Cody, WY
Sandpoint, ID
Kent, WA
Nags Head, NC - YMCA
Trinidad, CO
Edina TriCity, MN - YMCA

2002

West Linn, OR
Orcas Island, WA
Seattle, WA - Ballard Skatepark
Okinawa, Japan
Port Angeles, WA
Leavenworth, WA

2001

Butter Bowl, Seattle
Bainbridge Island, WA
Sumner, WA
Baker City, OR
Monroe, WA



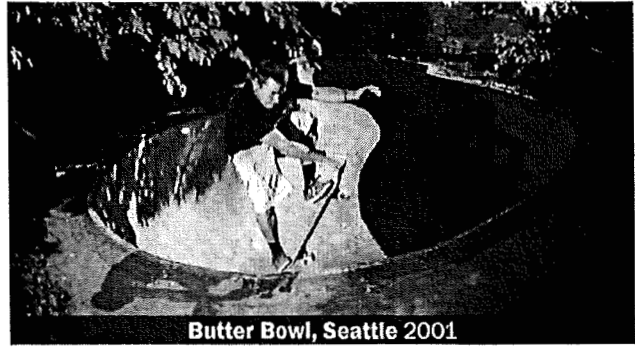
Tuba City, AZ 2007



Orcas Island, WA 2002



Amarillo, TX 2006



Butter Bowl, Seattle 2001



APPENDIX E

Team Qualifications



Matt Fluegge

CEO

EDUCATION

Post Graduate Project Management Program
University of Washington

Bachelor of Landscape Architecture
Washington State University

PROFESSIONAL EXPERIENCE

2003 - Present
Principal Project Manager - Design
Grindline Skateparks

2003 - Present
Principal Project Manager - Build
Grindline Skateparks

Qualifying Party for State Contractor's License
ID, OR, CA, AZ, HI, NM, WV, FL, NC, SC, LA, MS,
MT, WA, VA, UT, GA, TN

OSHA 30 Certification

CEISL Certified Erosion & Sediment Control Lead
WA/OR

BIO

As Grindline's CEO, Matt has overall responsibility for managing the operations and administration for Grindline Skateparks. With 19 years of skatepark experience and 300+ projects completed, Matt ensures that all contract obligations are fulfilled and maintains a high level of communication with clients for the duration of their project. Matt oversees all of Grindline's construction and design projects. He is responsible for developing project scope and budgets, generating accurate cost estimates, overseeing preparation of project documents, communicating with clients, and scheduling projects. Matt has extensive experience working with architects, engineers, surveyors, and artists on interdisciplinary design teams.

PROJECTS

2022
Anacortes, WA (design)
Bainbridge Island, WA
Edmonds, WA
Buffalo, NY Phase 3
Ellicottville, NY

2021
Anchorage, AK
Salida, CO
Wilkeson, WA (Bacon and Eggs)
Auburn, NY
Buffalo, NY Phase 3
Black Diamond, WA
Washington, DC
Baltimore, MD
Jamestown, NY
Springville, NY
Newton County, GA
Seattle Center, WA
Sun Prairie, WI
North Bend, WA
San Juan Capistrano, CA
Dover, DE

2020
Salem, MA
Sun Prairie, WI
Atlanta, GA
Parklane Portland, OR
Milwaukee, WI (TURF)
ROC City Skatepark
*Galveston, TX
Hudson, OH
*Zionsville, IN
Hapeville, GA
Wauwatosa, WI
Wilmington, DE
Zellenople, PA

2019
Anchorage, AK
Spokane, WA
Kelama, HI
Round Rock, TX
Manchester, VT
St. Helena, CA
Adidas Corporate HQ Portland, OR
Ann Arbor, MI
Lake Elsinore, CA
Edmonds, WA
Detroit, MI
Oregon City, OR
Cookeville, TN
North Bend, WA
Maple Valley, WA
Wenatchee, WA

2018
N. Houston BMX Park, TX
Smithfield, UT
Orcas Island, WA
Chico, CA
St Bernard Parish, LA
Allentown, PA

Bainbridge, WA
Smithfield, UT
Baltimore, MD
Columbus, OH
Maple Valley, WA
Oklahoma City, OK
Plymouth, MA
Reading, PA
Stony Point, NY

2017
Issaquah, WA
Pallsade, CO
Seattle "Lake City", WA
Wilmington, OH
Darrington, WA
Sheboygan, WI
Leavenworth, WA
Lapwal, ID
Bellevue, WA
Pine Point, MN
San Diego, CA
Coeur d'Alene, ID
Olympia, WA
Madisonville, KY

2016
Monroe, WA
Amherst, NY
Buckley, WA
San Francisco "Hilltop", CA
Anahelm, CA
Middleton, ID
Lake Stevens, WA
Sonoma, CA
Bryan, TX
Colfax, CA
Bolsø, ID
Ashdod, Israel
Star, ID
Marshfield, MA
Union Gap, WA
Coeur D' Alene, ID

2015
Portage, WI
Snoqualmie, WA
Montague, MA
Tuscaloosa, AL
Kenmore, WA
New Hanover County, NC
McCook, NE
Atlanta, GA
Portland "Beach", OR
Tuscon, AZ
Pine Ridge, SD
Wounded Knee, SD
Hopkinsville, KY
Amherst, NY
Yellow Springs, OH
Vista, CA
Cypress, TX
Oakland, CA
Zellenople, PA
Israel "Hadera"

Israel "Netanya"

2014
Baker, MT
Tulalip Tribes, WA
Marshfield, MA
Issaquah, WA
Louisville, KY
Cave Junction, OR
Wilkeson, WA
Newburgh, NY
Wilmington, DE

2013
Philadelphia, PA
Bingen, WA Phase II
Carnegie, PA
Arlington, TX
Seattle "Benefit", WA
Skatercity, Denmark
Spring, TX
Bob Burnquist, CA
Corpus Christi, TX
Scappoose, OR
Rockton, IL
Lakeland, TX
Sturgeon Bay, WI
Milford, CT
Waco, TX
Israel "Rishon"
Israel "B'er Shiva"
Port Gamble, WA

2012
Seattle, WA
- Judkins Park
- Roxhill Park
Medford, NJ
South Kitsap, WA
Cleveland, OH
Tehaleh, WA
Sante Fe, NM
Lahaina, HI
College Park, MD
Seatac, WA
Hana, HI
El Paso, TX
Redlake, MN
Westpoint, MS
Copenhagen, Denmark
Pine Ridge, SD

2011
Atlanta, GA - 4th Ward
Ithaca, NY
Herzelle, Israel
Kfar Saba, Israel
San Marcos Phase 2
San Antonio, TX
Parkersburg, WV
Tacoma, WA - Kandle Park
Vashon, WA

And more...

GRINDLINE

#9

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Finance Department

TO: City Council President Mike McGuinness and City Council Members

FROM: Darin Carrington, Finance Director

CC: Mayor Tim Greimel and Deputy Mayor Khalfani Stephens

DATE: July 7, 2022

RE: **Resolution to approve FY23 Budget Amendment for Information Technology (IT) and Building Department**

As part of the FY 2022-23 budget, a number of services that had been outsourced by the City in prior years were budgeted to be brought back in-house. This included the City's Information Technology Services (IT) and the City's Building Department. Previously, the expenses for these services were paid out of the departments' Professional Services GL accounts. For FY23, these expenses were budgeted out of the departments' Salaries & Wages GL accounts with the expectation that these services will be performed by City employees.

The FY23 budget assumed these services would be provided by City employees as of July 1 at the start of the City's fiscal year. However, the Administration knows that there will be a 30 – 60 day transition that is needed to bring these services in-house. In order to fund these services and to continue paying the contractors providing the services, the FY23 budget needs to be amended.

For IT, the expected transition period is 30 days. The contract with the current vendor is at a monthly rate of \$25,700. To fund these services for this period a total of \$25,700 will be needed in the IT Department's budget for professional services.

For the Building Department, the expected transition period is 60 days. The contract with the current vendor is at a monthly rate of \$146,670. To fund these services for this period a total of \$293,340 will be needed in the Building Department's budget for professional services

It is hereby requested that the City Council approve this proposed budget amendment.

As such, the following resolution is recommended for your consideration:

Whereas, the City of Pontiac timely approved the FY 2022-23 budget on June 22, 2022 and;

Whereas, in order to fund 1 month of the professional services contract for IT at a cost of \$27,500, the Administration proposes to allocate \$27,500 in funding out of the General Fund Balance GL Account 101-000-390.000 and \$27,500 be transferred to the General Fund GL Account 101-228-818.063 – Professional Services; and

Whereas, in order to fund 2 months of the professional services contract for Building Department at a cost of \$293,340, the Administration proposes to allocate \$293,340 out of the Building Inspection Fund GL Account 249-000-396.000 and transfer \$293,340 to the Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.

NOW THEREFORE be it resolved that the City Council hereby approves the amendment for the Fiscal Year 2022-23 Budget as requested by the Administration transferring \$25,750 in funding out of the General Fund Balance GL account 101-000-390.000 and a total of \$25,750 is transferred to the General Fund GL Account 101-228-818.063 – Professional Services and transferring \$293,340 out of the Building Inspection Fund Balance GL Account 249-000-396.000 and a total of \$293,340 is transferred to Building Inspection Fund GL Account 249-371-818.001 – Professional Services-Wade Trim.

This item cannot be approved until after the resolution to authorize the City Clerk to publish the notice of the budget amendment has been approved and one week after the publication of the notice. It takes 5 votes to approve a budget amendment.

#10

RESOLUTION



CITY OF PONTIAC

OFFICIAL MEMORANDUM

Executive Branch

TO: Honorable City Council President and City Council

FROM: Mayor Tim Greimel

DATE: July 21, 2022

RE: **Appointment of Alexandra Borngesser to Serve as Director of Grants**

Honorable City Council:

In accordance with Article 4.106 of the City Charter, it is my honor and privilege to recommend the appointment of Ms. Alexandra Borngesser as Director of the Grants Department.

As the Administration moves forward with transitioning, expanding the city's services and reducing the number of contractual services is one of the top priorities. Implementing a grant department is vital to the success of these goals.

The Administration intends to return management of the Community Block Grant program (CDBG) to the city. This year's approved 2022/2023 fiscal budget allowed for implementing a Grants Department, which included a Grants Director position.

Ms. Borngesser has been employed with the City of Pontiac since May 2021 and has served in the capacity of a Grants Director. In her current role, Ms. Borngesser successfully secured \$1.4 million in traditional grant funding and \$1 million in federal appropriations for the City of Pontiac. Additionally, Ms. Borngesser has currently applied for \$62.5 million in grant applications that are currently in the pre-award phase awaiting decisions.

Lastly, Ms. Borngesser has been instrumental in the planning phase of returning the operations of CDBG in-house and the development of a Grants Department.

It is with great pleasure that I recommend the approval of Ms. Alexandra Borngesser to serve as the Director of Grants.

As such, the following resolution is recommended for your approval.

Enclosed: Resume



CITY OF PONTIAC CITY COUNCIL

**RESOLUTION TO APPROVE THE APPOINTMENT OF ALEXANDRA BORNGESSER TO
SERVER AS DIRECTOR OF GRANTS**

WHEREAS, in accordance with Article IV, Chapter 1, Section 4.106 the Mayor may appoint for each department of the executive branch a director who serves at the pleasure of the Mayor as head of the department; and

WHEREAS, in accordance with Article IV, Chapter 1, Section 4.106 such appointment is subject to the approval of Council; and

WHEREAS, Alexandra Borngesser has the experience and professionalism necessary to serve as the Director of Grants; and

WHEREAS, Alexandra Borngesser has been providing these services for the city for the past year;

NOW THEREFORE, BE IT RESOLVED, in accordance with the appointment procedures provided by law and the City Charter, Ms. Alexandra Borngesser is formally appointed, effective immediately, as the Director of Grants for the City of Pontiac a will receive the budgeted salary of \$92,700.00 for this position.

ALEXANDRA BORNGESSER

Experience

Grants & Philanthropy

The City of Pontiac - May 2021 - Present

Compete nationally for, and support the implementation of, public and private investments that enhance the quality of life for Pontiac residents. Provide management of the department to align the City of Pontiac's fund development - the coordination and support of relationships with existing and potential funding partners - with grant management support for City departments. Facilitate fundraising, grant writing, compliance, and provide oversight and project management support for City departments with active grants in both pre and post award phases.

Operations Director

Michigan League of Conservation Voters - Nov 2018 - September 2020

Directed the operations of a complex family of organizations consisting of a 501c3, 501c4, PAC, and SuperPAC. Served as a member of the Executive Team. Responsibilities included strategic planning, finance, compliance, human resources, budgeting, IT, vendor relations, Board of Director reporting, and administration. Led professional development for staff, helping to create a progressive and diverse work culture founded in equity and career growth. Collaborated with for-profit and not-for-profit teams to drive results and execute programs.

Campaign Manager

Dana Nessel for Michigan Attorney General - June 2018 - Nov 2018

Managed and led the campaign for MI Attorney General to victory. Oversaw and coordinated the work of all staff, vendors, and consultants. Built a strong communications plan that reached millions of MI residents with paid and earned media on both television and digital. Fundraised a record setting amount of 1.8 million dollars, more than any Democratic candidate for Attorney General in our state's history. Was responsible for all aspects of the campaign including, but not limited to field, operations, contracts, communications, fundraising, compliance, policy, and media.

Human Resources / Operations

The Sam Bernstein Law Firm - Nov 2014 - Jun 2018

Executed a diverse scope of work in a fast-paced high-volume law practice. Performed all functions of human resources including recruitment, on-boarding, training, performance management, labor compliance, and benefits coordination. Managed all vendor activities in the areas of security, IT, and telephony. Facilitated community engagement and public service projects. Managed expenditures, reporting, and communications for the Bernstein Family PAC.

Digital Communications

Richard Bernstein for MI Supreme Court - July 2014 - Nov 2014

Worked on a team that led the Richard Bernstein for MI Supreme Court campaign to victory. Oversaw all aspects of digital communications for both paid and earned media. Played an integral role in voter contact projects, data analysis, fundraiser organization, volunteer recruitment & GOTV efforts.

Education

Wayne State University – Detroit, MI
B.A. Political Science – 2014

Columbia College – Chicago, IL – 2008-2011

Pratt Institute – New York, NY - 2007

Additional work history and references available upon request.

#11

RESOLUTION



CITY OF PONTIAC

DEPARTMENT OF BUILDING SAFETY & PLANNING

PLANNING DIVISION

47450 WOODWARD AVE | PONTIAC MI 48342

T: 248.758.2811

Mayor Tim Greimel

To: HONORABLE MAYOR GREIMEL, COUNCIL PRESIDENT McGUINNESS & PONTIAC CITY COUNCIL

From: VERN GUSTAFSSON, PLANNING & DEVELOPMENT MANAGER

Date: JULY 8, 2022

**Re: ZMA 22-06 ZONING MAP AMENDMENT
B.Y.O.P. PROPERTIES CESAR CHAVEZ LLC
LOTS 4 & 5 OF PARCEL 64-14-19-426-013 & PARCEL 64-14-19-426-003
C-3 CORRIDOR COMMERCIAL TO M-1 LIGHT MANUFACTURING**

The City of Pontiac is in receipt of a Zoning Map Amendment [ZMA 22-06] application. The applicant, B.Y.O.P. Properties Cesar Chavez LLC, proposes to construct and operate a Medical Marihuana Grower and Processing Facility. At the July 6, 2022 meeting of the Planning Commission, they recommended approval of this request to the Pontiac City Council.

The subject site [Lots 4 & 5 of parcel 64-14-19-426-013 and Parcel 64-14-19-426-003] are vacant parcels, located within the Cesar E Chavez Medical Marihuana Overlay District. The proposed Medical Marihuana Facility is currently zoned C-3 Corridor Commercial. M-1 Light Manufacturing Zoning District is required to permit a Medical Marihuana Grower and Processor located within a Medical Marihuana Overlay District.

The eastern [rear] portion [lots 6, 7, 8 and 9 of Parcel 64-14-19-426-013] is zoned R-1 One Family Dwelling, which is planned for parking of the Medical Marihuana facility. Non-residential parking is permitted on residential zoned property per Section 2.304 of the Pontiac Zoning Ordinance.

If the Zoning Map Amendment obtains City Council approval, the applicant will need to submit: 1) a Lot Split/Combination application for the property on which the Medical Marihuana facility will be located; 2) a Medical Marihuana Grower and Processor license application to the City Clerk; and 3) Site Plan Review application per Section 6.204 of the Pontiac Zoning Ordinance.

Proposed Uses

Grower is a facility that cultivates, dries, trims, or cures and packages Marihuana to a Processor or Provisioning Center, as defined in the Medical Marihuana Facility Licensing Act ("MMFLA"). A Processor is a facility that purchases Marihuana from a Grower and extracts resin from the Marihuana or creates Marihuana-infused products for sale and transfer in package form to a Provisioning Center.

Rezoning Criteria

The City Council should consider any of the following criteria [found in Section 6.804] that apply to the rezoning application in making findings, recommendations, and a decision to amend the Official Zoning Map.

Additionally, this section also stipulates that the City Council may also consider other factors or considerations that are applicable to the application, but are not listed among the ten criteria. To assist the City Council in its evaluation of these and other criteria, we offer the following findings of fact for your consideration.

Section 6.804 provides review criteria for the City Council to utilize in making its findings, recommendations and decision. The *ten stated criteria* are listed below with recommendations:

1. *Consistency with the goals, policies and objectives of the Master Plan and any sub-area plans. If conditions have changed since the Master Plan was adopted, consistency with recent development trends in the area shall be considered. [Complies]*
2. *Compatibility of the site's physical, geological, hydrological and other environmental features with the uses permitted in the proposed zoning district. [Complies]*
3. *Evidence the applicant cannot receive a reasonable return on investment through developing the property with one (1) or more of the uses permitted under the current zoning. [Complies]*
4. *Compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values. [Complies]*
5. *The capacity of the City's utilities and services sufficient to accommodate the uses permitted in the requested district without compromising the health, safety and welfare of the City. [Complies]*
6. *The capability of the street system to safely and efficiently accommodate the expected traffic generated by uses permitted in the requested zoning district. [Complies]*
7. *The boundaries of the requested rezoning district are reasonable in relationship to surroundings and construction on the site will be able to meet the dimensional regulations for the requested zoning district. [Complies]*

8. *If a rezoning is appropriate, the requested zoning district is considered to be more appropriate from the City's perspective than another zoning district. [Complies]*
9. *If the request is for a specific use, rezoning the land is considered to be more appropriate than amending the list of permitted or special land uses in the current zoning district to allow the use. [Complies]*
10. *The requested rezoning will not create an isolated or incompatible zone in the neighborhood. [Complies]*

THE CITY OF PONTIAC ORDAINS:

**ZMA 22-06 – Zoning Map Amendment
Lots 4 & 5 of Parcel 64-14-19-426-013 and Parcel 64-14-19-426-003**

Resolution

Whereas, The City has received an application for a Zoning Map Amendment identified as Lots 4 & 5 of Parcel 64-14-19-426-013 and Parcel 64-14-19-426-003 from B.Y.O.P. Properties Cesar Chavez, LLC for the rezoning of the aforementioned parcels; and

Whereas, The Planning Division has reviewed the applicant's rezoning request in regards to the City's Master Plan and the request conforms to the goals and vision contained within the plan; and

Whereas, The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by Section 6.804 of the Zoning Ordinance and the Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: Technical Review, Public Hearing, and Planning Commission Recommendation; and

Whereas, On July 6, 2022, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council to approve the Zoning Map Amendment from C-3 Corridor Commercial zoning district to M-1 Light Manufacturing zoning district; and

Now Therefore, Be It Resolved, That the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment [ZMA 22-06] request for Lots 4 & 5 of Parcel 64-14-19-426-013 and Parcel 64-14-19-426-003 to amend the current site zoning from C-3 Corridor Commercial to M-1 Light Manufacturing zoning district.

I hereby certify this ordinance was brought for a first reading at a meeting of the City Council of the City of Pontiac on the _____ day of _____, 2022.

Garland Doyle, Interim City Clerk

I further hereby certify this ordinance was adopted at a second reading of the ordinance by the City Council of the City of Pontiac on the _____ day of _____, 2022.

Garland Doyle, Interim City Clerk

I further hereby certify that the foregoing is a true copy of the Ordinance Resolution as passed by the City Council and was published in a publication of general circulation on the _____ day of _____, 2022.

Garland Doyle, Interim City Clerk

ZMA 22-06 ZONING MAP AMENDMENT

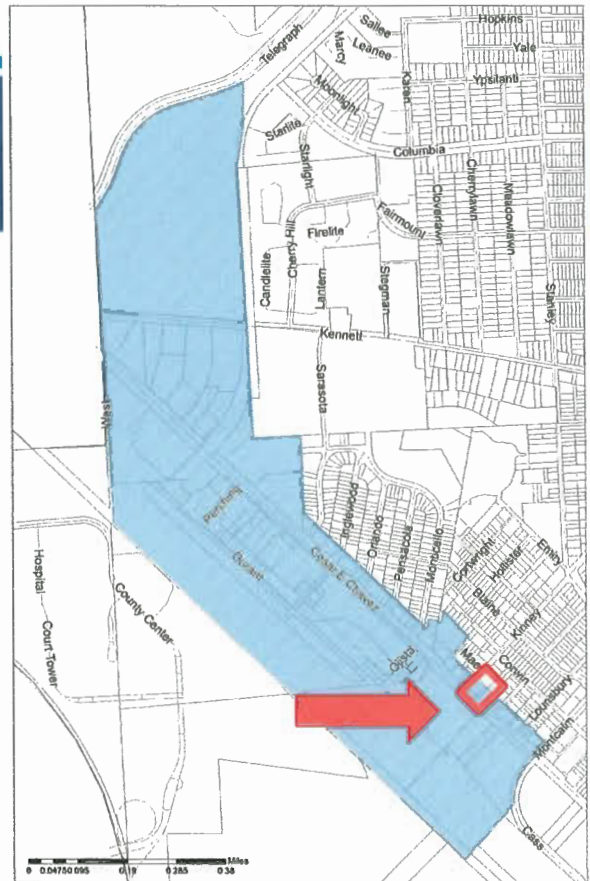
B.Y.O.P. Properties Cesar Chavez LLC
Medical Marihuana Grower and Processing Facility

To amend the Zoning Districts of Lots 4 & 5 of Parcel 64-14-19-426-013, & Parcel 64-14-19-426-003 from C-3 Corridor Commercial to M-1 Light Manufacturing Zoning District

PROPOSED USES

Grower Cultivates, dries, trims, or cures and packages Marihuana for sale to a Processor or Provisioning Center, as defined in the Medical Marihuana Facility Licensing Act (MMFLA). Grower include Class A: 500 Plants, Class B: 1,000 Plants & Class C: 1,500 Plants

Processor Purchases Marihuana from a Grower and extracts resin from the Marihuana or creates a Marihuana-infused products for sale in packages to a Provisioning Center.



SITE LOCATION



EASTBOUND



WESTBOUND



ZMA 22-06
CURRENT ZONING

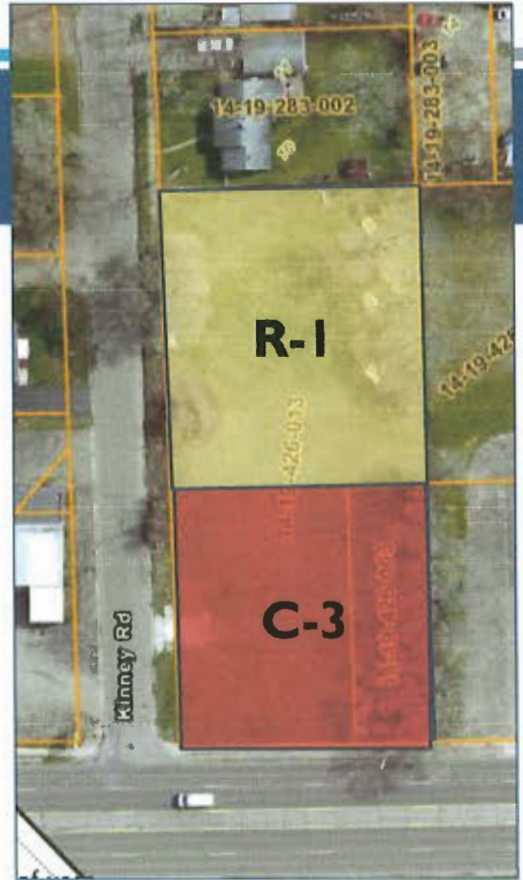


ZMA 22-06
EXISTING SITE



ZMA 22-06
EXISTING ZONING

**R-1 One Family Dwelling &
C-3 Corridor Commercial**



ZMA 22-06 PROPOSED ZONING

M-I Light Manufacturing

The intent is to provide suitable location for small to moderate size industrial uses. This district provides for manufacturing beyond simple assembly.

Encourage and facilitate the development of industrial enterprises in a setting conducive to promote economic stability, facilitate development of vacant land and to facilitate efficient traffic movement.

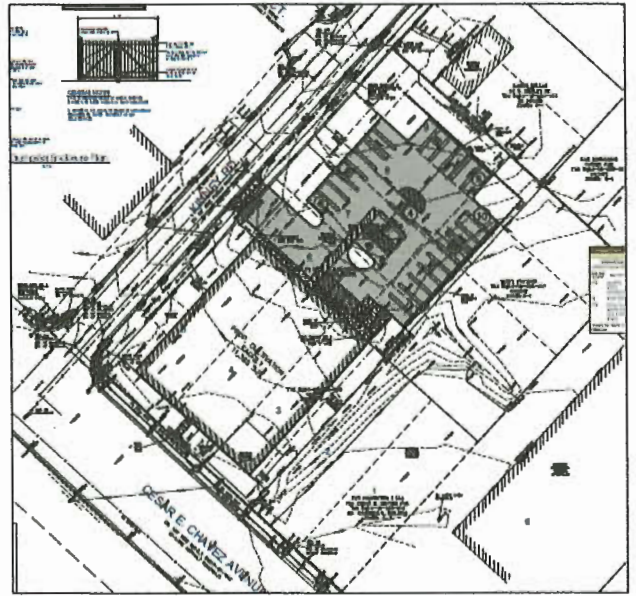
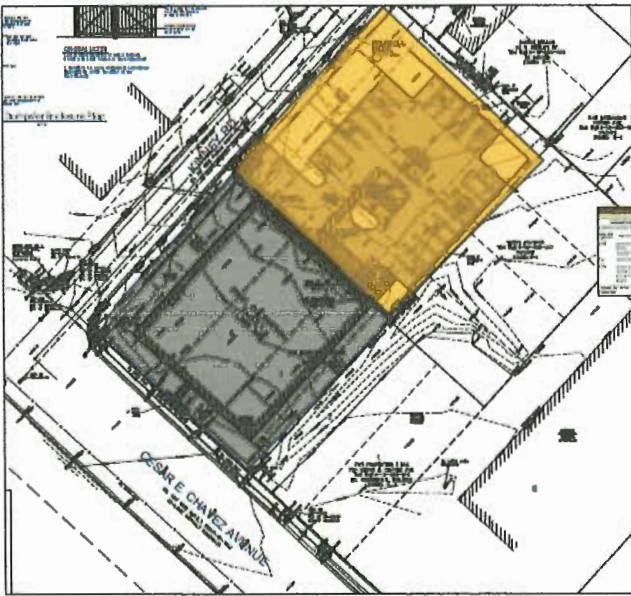


ZMA 22-06
PROPOSED ZONING

M-1 Light Manufacturing



SITE PLAN



SECTION 3.11010 - BUFFER DISTANCE RESTRICTIONS – ZMA 22-06

A. The proximity of the proposed medical marihuana facility shall not be less than:
[Complies]

1. 1,000 feet from an operational public or private school;
2. 500 feet from an operational commercial childcare organization (non-home occupation) that is licensed and registered with the State of Michigan Department of Health and Human Services or its successor agency.
3. 500 feet from a public park with playground equipment;
4. 500 feet from a religious institution that is defined as tax exempted by the Oakland County Assessor

ZONING MAP AMENDMENT TECHNICAL REVIEW – ZMA 22-06

- **Consistency with the goals, policies and objectives of the Master Plan** and any sub-area plans. If conditions have changed since the Master Plan was adopted, consistency with recent development trends in the area shall be considered. **[Complies]**
- **Compatibility of the site's physical, geological, hydrological and other environmental features** with the uses permitted in the proposed zoning district. **[Complies]**
- **Compatibility of all the potential uses allowed in the proposed zoning district** with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values. **[Complies]**

ZONING MAP AMENDMENT TECHNICAL REVIEW – ZMA 22-06

- **The capacity of the City's utilities and services sufficient to accommodate the uses** permitted in the requested district without compromising the health, safety and welfare of the City. **[Complies]**
- **The capability of the street system to safely and efficiently accommodate** the expected traffic generated by uses permitted in the requested zoning district. **[Complies]**
- **The boundaries of the requested rezoning district are reasonable** in relationship to surroundings and construction on the site will be able to meet the dimensional regulations for the requested zoning district. **[Complies]**
- **If a rezoning is appropriate, the requested zoning district is considered to be more appropriate from the City's perspective than another zoning district.** **[Complies]**

ZMA 22-06 ZONING MAP AMENDMENT

B.Y.O.P. Properties Cesar Chavez LLC
Medical Marihuana Grower and Processing Facility

To amend the Zoning Districts of Lots 4 & 5 of Parcel 64-14-19-426-013, & Parcel 64-14-19-426-003 from C-3 Corridor Commercial to M-1 Light Manufacturing Zoning District

#12

COMMUNICATION



**PONTIAC SCHOOL DISTRICT
CARPOOL CINEMA**

**MOVIE
NIGHT**

The community is invited to join us for free movie nights under the stars on the Admin Building Lawn. These fun-filled events this summer are open to all!

- Movie #1: *Raya and the Last Dragon* - June 23rd
- Movie #2: *Encanto* - July 28th
- Movie #3: *Space Jam: A New Legacy* - Aug. 25th



Learn more about the exciting things happening throughout the Pontiac School District.

Connect with other Pontiac School District Families and Staff!

ENJOY POPCORN AND SNACKS

WHEN

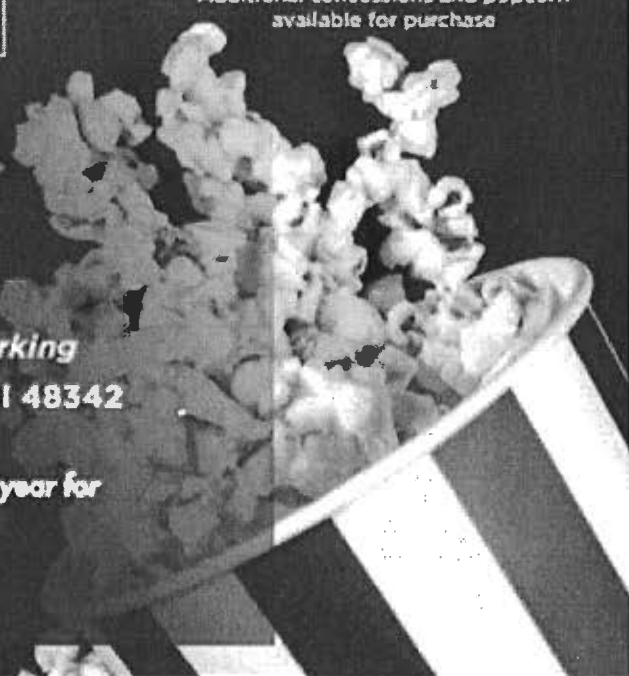
The films begin at sunset

WHERE

*Odell Nails Administration Building Parking
Lot 47200 Woodward, Ave, Pontiac, MI 48342*

Please note that we will be back on the grass this year for these evenings.

Additional concessions and popcorn available for purchase



#19

COMMUNICATION

2022 Pontiac Pride & Beautification Awards

NOMINATE A NEIGHBOR WHO HAS GONE THE EXTRA MILE THIS YEAR TO BEAUTIFY THEIR PONTIAC HOME OR BUSINESS

Hello Pontiac neighbors! We live in a beautiful, interesting, and historic community. Through the financially hard years, when tens of thousands of General Motors jobs left our city and the municipal tax base plummeted, it was dedicated residents and business owners that held Pontiac together -- and worked hard to keep their property, as well as their surrounding neighborhood, maintained. The City of Pontiac for decades has recognized those who went above and beyond to beautify their property with Pride & Beautification Awards. The Awards are back again, and Pontiac Mayor Tim Greimel, the Pontiac City Council, and City staff are strengthening City services to help you beautify our neighborhoods!

A hard copy of the nomination form is on the reverse side of this letter. You can hand deliver, mail, or email your nominations to the Pontiac City Council by the August 16, 2022 deadline. You are able to nominate your own property for consideration. Community members will help us select winners in each District of Pontiac, and we intend to deliver signs to show this year's winners in September.

forms and more info online at:
PONTIAC.MI.US/COUNCIL

**BROUGHT TO YOU BY
YOUR CITY COUNCIL**

**MIKE MCGUINNESS
COUNCIL PRESIDENT**
District 7

**WILLIAM CARRINGTON
PRESIDENT PRO TEM**
District 6

MELANIE RUTHERFORD
District 1

BRETT NICHOLSON
District 2

MIKAL GOODMAN
District 3

KATHALEE JAMES
District 4

WILLIAM PARKER, JR.
District 5

**WITH SUPPORT FROM
TIM GREIMEL**
Mayor of Pontiac

KHALFANI STEPHENS
Deputy Mayor

MONIQUE SHARPE
Legislative Counsel





Pontiac Pride & Beautification Awards 2022 Nomination Form

**NOMINATE A NEIGHBOR WHO HAS GONE THE EXTRA MILE
THIS YEAR TO BEAUTIFY THEIR PONTIAC HOME OR BUSINESS**

ADDRESS OF NOMINATED PROPERTY: _____

PONTIAC DISTRICT NUMBER THE PROPERTY IS LOCATED IN (if known): _____

NAME OF NOMINATED PROPERTY OWNER (if known): _____

DESCRIBE HOW THEY'VE GONE ABOVE & BEYOND TO BEAUTIFY THE PROPERTY THIS YEAR:

you may include an additional page to describe why you think this property should be awarded for their pride and beautification efforts; you may also submit photographs of the property's beautification efforts with this form -- photographs will not be returned, and digital photographs are able to be submitted

PERSON SUBMITTING THIS FORM: _____

PHONE NUMBER OF PERSON SUBMITTING THIS FORM: _____

EMAIL ADDRESS OF PERSON SUBMITTING: _____

DEADLINE TO SUBMIT NOMINATIONS: AUGUST 16, 2022

HAND DELIVER OR MAIL TO:

Pontiac City Council, Pontiac City Hall, 47450 Woodward Avenue, Pontiac 48342

EMAIL TO: ccouncil@pontiac.mi.us *(that's right, two c's at the beginning of the email address)*

QUESTIONS? EMAIL: ccouncil@pontiac.mi.us **OR CALL:** (248) 758-3022

nomination forms also available online at: **PONTIAC.MI.US/COUNCIL**

#20

COMMUNICATION



Community Outreach Services

1st Annual Family Appreciation Day

AUGUST 20TH

CHECK IN TIME: 11:30 **EVENT 12:00PM-5:00PM**

ACTIVITIES

COMMUNITY RESOURCES, CHILDREN ACTIVITIES, FAMILY ACTIVITIES, DANCE PERFORMANCE, MUSIC, FOOD, FACE PAINTING, PRIZES, MOBILE GAME TRUCK, PARTICIPATIONS CERTIFICATE, PARTNERSHIP HIGHLIGHTS AND MUCH MORE

FOR MORE INFORMATION ABOUT THIS EVENT, TO VOLUNTEER OR SPONSOR CALL US AT 2486224334

SCAN TO REGISTER



UWM SPORTS COMPLEX, 867 S. BLVD E. PONTIAC MI 48342, FREE

#27

COMMUNICATION



BRUNCH + COMMUNITY CONVERSATIONS WITH MAYOR GREIMEL

Registration Required

SHARE YOUR IDEAS

Join Mayor Tim Greimel to discuss the ideas of Pontiac citizens and Pontiac's bright future! How would you like to see change in our community? Beverages and refreshments will be served!

EVENT DATES

- ✔ Saturday, July 9th | 11 a.m - 1 p.m
Prospect Baptist Church
351 Prospect St.
Pontiac, MI 48342
- ✔ Saturday, Aug. 6th | 11 a.m - 1 p.m
Pontiac Kappa Foundation Center
200 Earlmoor St.
Pontiac, MI 48341
- ✔ Saturday, Sept. 10th | 11 a.m - 1 p.m
Ruth Peterson Senior Center
990 Joslyn Ave
Pontiac, MI 48340
- ✔ Saturday, Oct. 8th | 11 a.m - 1 p.m
Robert Bowens Senior Center
52 Bagley Street
Pontiac, MI 48341



REGISTER HERE



*Additional questions: please contact Angela Powell
at 248-785-3300 or apowell@pontiac.mi.us*



ALMUERZO + CONVERSACIONES COMUNITARIAS CON EL ALCALDE GREIMEL

Se requiere registro

COMPARTE TUS IDEAS

¡Únase al alcalde Tim Greimel para discutir las ideas de los ciudadanos de Pontiac y el brillante futuro de Pontiac! ¿Cómo le gustaría ver un cambio en nuestra comunidad? ¡Se servirán bebidas y refrescos!



FECHAS DE EVENTOS

- ☑ **sábado, 9 de julio | 11 am - 1 pm**
Iglesia Bautista Prospect
351 Prospect St.
Pontiac, MI 48342
- ☑ **Sábado, 10 de septiembre | 11 am - 1 pm**
Ruth Peterson Senior Center
990 Joslyn Ave
Pontiac, MI 48340
- ☑ **Sábado, 6 de agosto | 11 am - 1 pm**
Centro de la Fundación Pontiac Kappa
200 Earlmoor St.
Pontiac, MI 48341
- ☑ **Sábado 8 de octubre | 11 am - 1 pm**
Robert Bowens Senior Center
52 Bagley St.
Pontiac, MI 48341

REGISTRARSE AQUI



**Preguntas adicionales: comuníquese con Angela Powell
al 248-785-3300 o apowell@pontiac.mi.us**