



Office of the City Clerk  
 47450 Woodward Ave., Pontiac, MI 48342  
 (248) 758-3200  
 http://pontiaccityclerk.com

## RETURN YOUR APPLICATION TO THE CITY CLERK TODAY! BECOME A POLL WORKER for the November 3rd Election

**POSITIONS AVAILABLE & RESPONSIBILITIES:**

**Precinct Inspector (Payment \$330.00)**

- Assist voters on Election Day
- Attend a paid training class prior to Election Day

**Precinct Co-Chairperson (Payment \$350.00)**

- Assist the Precinct Chairperson
- Assist voters on Election Day
- Attend a paid training class prior to Election Day
- Must have computer experience

**Precinct Chairperson (Payment \$400.00)**

- Supervise Precinct Inspectors
- Maintain election supplies on Election Day
- Return ballots and supplies at close of polls
- Attend a paid training class prior to Election Day
- Must have computer experience
- Must have previous poll worker experience

**Social Distance Monitor (Payment \$305.00)**

- Takes the temperature of voters
- Makes sure social distancing is being followed

**Sanitizer (Payment \$305.00)**

- Sanitizes voting booths, pens & all other materials

**AV Team Member (Payment \$375.00)**

- Processes & tabulates AV ballots in the precinct
- Must have computer experience
- Must attend 2 training classes

**Receiving Board Clerk (Payment \$275.00)**

- A pm assignment stationed at City Hall
- Attend a paid training class

**AV Sorter (Payment \$330.00)**

- Stationed at City Hall
- Sorts all AV ballots delivered on Election Day
- Attend a paid training class

**Runner (Payment \$375.00)**

- Pick-up and drop-off AV ballots & materials to polling locations
- Attend a paid training class

**Qualifications:**

- 16 years of age or older
- U.S. citizen
- Must be able to interact with the public in a friendly, professional manner
- Able to serve the entire Election Day
- No felony conviction

**Hours:**

- Arrive at 6 a.m.
- Polls open at 7 a.m.
- Polls close at 8 p.m.

**PLEASE COMPLETE AND SIGN THE APPLICATION BELOW**

*Completed applications can be sent via email to elections@pontiac.mi.us*

**PLEASE PRINT CLEARLY**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Number: ( ) \_\_\_\_\_ Work Number: ( ) \_\_\_\_\_ Cell Number: ( ) \_\_\_\_\_

Registered in  City or  Township of \_\_\_\_\_ Pct.. # \_\_\_\_\_ Ward # \_\_\_\_\_ County of \_\_\_\_\_

Political Party Affiliation (Required; must be a recognized state party and may not be Independent):

Republican  Democratic  Libertarian  U.S. Taxpayers  Green  Natural Law  Working Class

Have you ever been convicted of a felony or election crime?  Yes  No

Education Background (include highest grade completed or degree held) \_\_\_\_\_

Employment Background (include current or last place of employment and type of work performed) \_\_\_\_\_

Languages other than English that you speak (if any) \_\_\_\_\_

Past experience as an election inspector, if any (include name of jurisdiction) \_\_\_\_\_

**Mark all that apply:**

I am willing to work as a:

Do you have reliable transportation?  Yes  No

Will you work at any polling place?  Yes  No If not, explain: \_\_\_\_\_

I understand that I am required to attend a 2-3 hour training class prior to each election.  Yes  No

I CERTIFY THAT I am not a member or a known active advocate\* of a political party other than the party identified above.

I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature of Applicant

Date

\*A "know active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party; 2) is affiliated with another party through an elected or appointed government position or; 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.