

**NOTICE OF PONTIAC CITY COUNCIL MEETING**  
**May 28, 2020**  
**at 10:00 a.m.**

**THE MEETING WILL BE HELD ELECTRONICALLY**

The City Council of the City of Pontiac will hold a Special Meeting on the Budget on May 28, 2020 at 10:00 a.m. This meeting will be held electronically pursuant to the Open Meetings Act and Governor Whitmer's Executive Order 2020-76. The agenda of the Special Meeting on the Budget is attached Pursuant to Executive Order 2020-76, the Pontiac City Council gives notice of the following:

1. **Reason for Electronic Meeting.** The Pontiac City Council is meeting electronically because Executive Order 2020-76 requires that City Hall be closed to the public on the date of the meeting. Therefore, the public cannot be physically present and provide comment in City Hall.
2. **Procedures.** The public may view the meeting electronically through the following method.  
<http://pontiac.mi.us/council/pontiactv/index.php>
3. **Public Comment.** For individuals who desire to make a public comment, please submit your name and comment in writing to [publiccomments@pontiac.mi.us](mailto:publiccomments@pontiac.mi.us) no later than 9:30 a.m. on May 28, 2020. Public comments are limited to three (3) minutes. The City Clerk will read your comments during the public comment section of the meeting.
4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify the Interim City Clerk, Garland Doyle at (248) 758-3200 or [clerk@pontiac.mi.us](mailto:clerk@pontiac.mi.us) at least 24 hours in advance of the meeting.

Dated 5-27-2020, 5:00 p.m.  
Garland S. Doyle, Interim City Clerk  
City of Pontiac  
47450 Woodward Ave. Pontiac, MI 48342 Phone: (248) 758-3200

# PONTIAC CITY COUNCIL

Kermit Williams, District 7  
President  
Randy Carter, District 4  
President Pro Tem



Patrice Waterman, District 1  
Megan Shramski, District 2  
Mary Pietila, District 3  
Gloria Miller, District 5  
Dr. Doris Taylor Burks, District 6

*It is this Council's mission "To serve the citizens of Pontiac by committing to help provide an enhanced quality of life for its residents, fostering the vision of a family-friendly community that is a great place to live, work and play."*

Website: [http://pontiac.mi.us/council/meeting\\_agendas\\_and\\_minutes/index.php](http://pontiac.mi.us/council/meeting_agendas_and_minutes/index.php)

## **SPECIAL MEETING on the BUDGET**

**May 28, 2020**

**10:00 A.M.**

**160<sup>th</sup> Session of the 10<sup>th</sup> Council**

**Call to order**

**Roll Call**

**Authorization to Excuse Councilmembers**

**Amendments to and Approval of the Agenda**

### **Department Hearings**

1. Clerk, Elections and Medical Marihuana 10:00 a.m.
2. Youth Recreation 11:00 a.m.
3. Senior Citizens 11:30 a.m.

**Public Comment**

**Adjournment**

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Garland S. Doyle, M.P.A., Interim City Clerk

Office of the City Clerk 47450 Woodward Pontiac, Michigan 48342 Phone (248) 758-3200

Website: <http://pontiaccityclerk.com>

**#1**

**Clerk, Elections  
and Medical  
Marihuana  
Budget  
Hearing**

# Clerk, Elections, & Medical Marihuana Budget Hearing

May 28, 2020

## Office of the City Clerk

### *DESCRIPTION, MISSION, AND GOALS*

#### **MISSION STATEMENT:**

The Office of the City Clerk mission is to serve as the primary point of contact for the public and strives to provide the highest quality of service to the community.

#### **DESCRIPTION:**

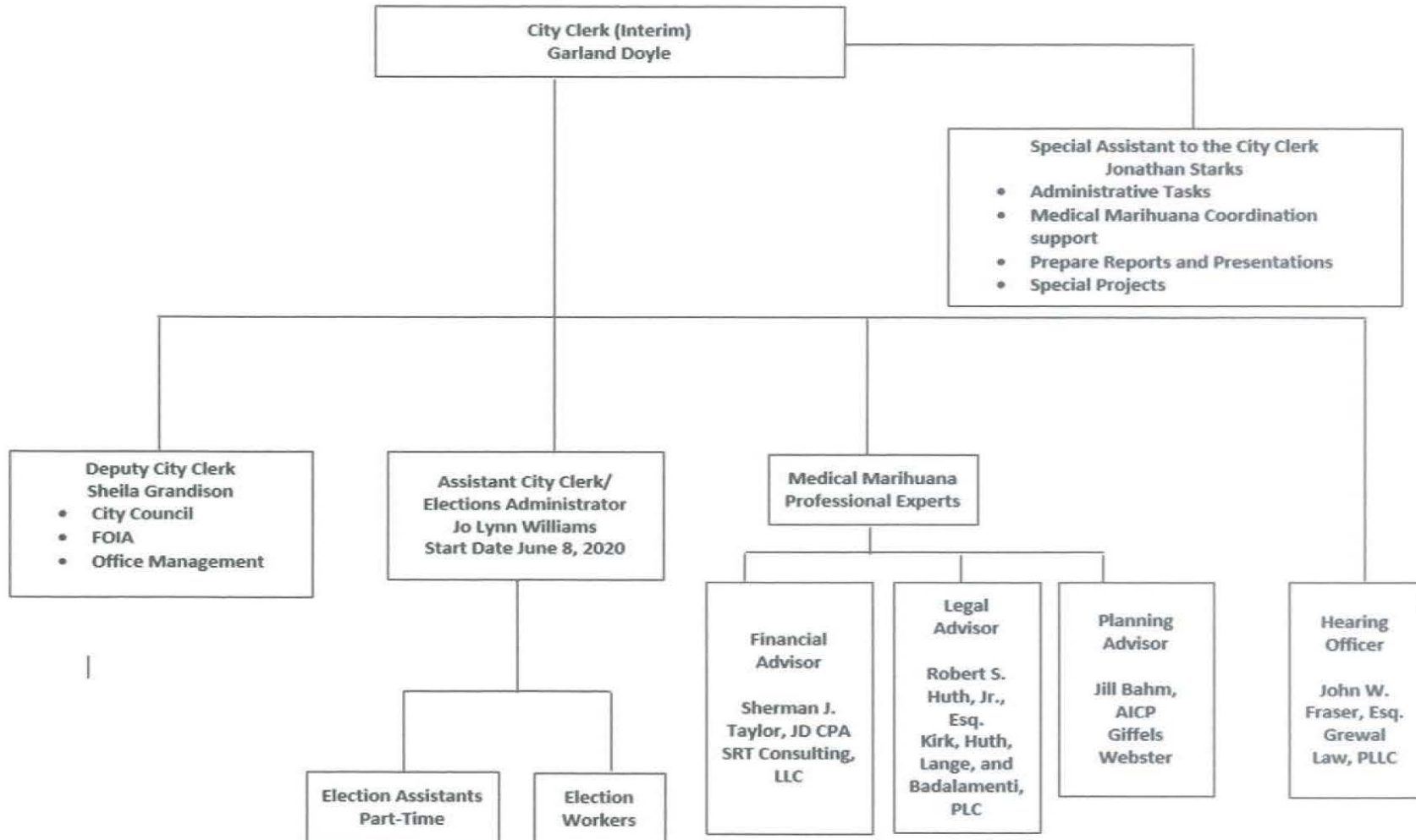
The City Clerk is appointed by the City Council and per the City Charter is a part of the Legislative Branch of city government.

- The City Clerk is the official keeper of the records for the City of Pontiac. The responsibilities of the City Clerk are numerous, and are defined by state and local statutes
- The City Clerk is the Clerk of the Council, and is responsible for all Council agendas and official minutes of the meetings. The City Clerk's Office maintains records of all ordinances and resolutions
- The City Clerk along with the Election Commission is responsible for the administration of elections in Pontiac. The Clerk supervises the registration of the voters, division of the precincts and training of election workers
- The City Clerk serves as the City's Freedom of Information Act (FOIA) Coordinator processing request for public records
- The City Clerk is responsible for overseeing the Medical Marihuana Facility Application and Permit Processes

#### **AGENCY GOALS:**

1. Cross train staff to increase the productivity of the Office of the City Clerk.
2. Provide City Council agendas and minutes to the public to ensure transparency in city government.
3. Review and update city ordinances.
4. Publish an updated Charter with voter approved amendments incorporated into the Charter.
5. Respond to FOIA requests in an efficient manner.
6. Develop best practices in the administration of elections.
7. Expand our pool of Election Inspectors and ensure inspectors are trained properly.
8. Conduct public outreach with regard to changes in Election Law and opportunities for voters.
9. Evaluate polling locations to ensure that we are meeting the needs of citizens.
10. Develop secure absentee ballot drop off boxes throughout the city.
11. Develop an Election Primary and General Election newsletter.
12. Develop an Election 2020 Advisory Committee
13. Evaluate medical marihuana applications in a fair and transparent manner.
14. Develop an electronic medical marihuana renewal application.
15. Hire a marihuana regulations officer to assist the Clerk in overseeing the medical marihuana renewal application process.

**Office of the City Clerk**



05/20/2020

## BUDGET REPORT FOR CITY OF PONTIAC

Calculations as of 03/31/2020

City Clerk		2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-215-702.000	Salaries & Wages	189,841	132,059	181,483	202,180	202,180	195,535
101-215-702.004	Overtime Wages	1,000	1,250	200			
101-215-707.003	CELL PHONE STIPEND				600	600	600
101-215-715.000	F.I.C.A. - City Contribution	14,523	10,136	13,813	15,467	15,467	14,958
101-215-716.000	MEDICAL INSURANCE	43,038	16,760	23,240	32,234	32,234	32,234
101-215-717.000	Life Insurance	2,554	554	979	2,863	2,863	2,863
101-215-718.500	MERS EMPLOYER CONTRIBUTIONS	11,145	2,632	3,690	4,156	4,156	4,195
101-215-719.000	Workers Compensation Insurance	553	320	527	429	429	429
101-215-719.001	Dental Insurance	1,989	490	1,989	1,709	1,709	1,709
101-215-727.000	Office Supplies	3,863	3,215	4,239	4,000	4,000	4,000
101-215-728.000	Postage	1,030	362	440	1,030	1,030	1,030
101-215-731.003	COMPUTER EQUIPMENT	412		412	700	700	700
101-215-816.005	PROFESSIONAL SERVICES - PUBLIC RELATIONS	1,000					
101-215-818.000	Other Professional Services	1,000	534	1,000	500	500	
101-215-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	654	649	815	680	680	680
101-215-852.010	SERVICES - CABLE TV/INTERNET	2,558	498	478	560	560	560
101-215-901.000	Printing and Bindery Service	1,000	22		1,000	1,000	1,000
101-215-902.004	Ordinances	42,000	21,982	31,033	30,000	30,000	30,000
101-215-902.005	Public Notices	9,000	7,136	9,000	9,000	9,000	9,000
101-215-914.000	Insurance Property Coverage	25,394	18,583	25,394	24,637	24,637	24,637
101-215-942.000	Services - Equipment Rentl Non-City	103	27	103			
101-215-942.002	COPIER SUPPLES	412	1,462	1,950	2,000	2,000	2,000
101-215-957.002	Training Expense	4,120	160	4,120	2,500	2,500	2,500
NET OF REVENUES/APPROPRIATIONS - FUND 101		357,189	218,831	304,905	336,245	336,245	328,630
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,286,127	18,286,127	18,286,127
ENDING FUND BALANCE		18,233,843	18,372,201	18,286,127	17,949,882	17,949,882	17,957,497

	FY21 Department Request	FY21 Mayor's Recommended
<b>Clerk</b>		
City Clerk (Interim)	92,700.00	92,700.00
Deputy City Clerk	66,414.40	66,414.00
Special Assistant to the City Clerk (.75 FTE)	33,750.00	36,420.80
<b>Note: The Special Assistant to the City Clerk total salary is \$45,000 (.75 FTE from Clerk \$33,750 + .25 FTE Medical Marihuana \$11,250 = \$45,000)</b>		



05/20/2020

BUDGET REPORT FOR CITY OF PONTIAC

Calculations as of 05/27/2020

Elections								
GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET	2020-21 MAYOR REC. BUDGET	2020-21 Dept Updated Request
101-191-702.000	Salaries & Wages	22,252	6,950	11,870	65,800	65,800	66,047	65,000
101-191-702.020	SALARIES & WAGES (NON FICA)	31,475	17,446	12,010	65,260	65,260	65,260	65,260
101-191-702.100	MAINTENANCE WAGES	1,596	215	1,596	554	554	1,972	1,972
101-191-702.104	MAINTENANCE - OVERTIME	3,198	1,440	3,198	1,080	1,080	1,080	1,080
101-191-705.002	PART-TIME WAGES	5,000	4,960	2,184	12,000	12,000	5,953	10,800
FOOTNOTE AMOUNTS:								10,800
Increase of \$4,847 is to cover wages of Election Assistant								
101-191-715.000	F.I.C.A. - City Contribution	6,881	1,041	6,881	5,089	5,089	5,252	5,252
101-191-716.000	MEDICAL INSURANCE	18,393	169	144	18,658	18,658	18,795	18,795
101-191-717.000	Life Insurance	730	15	20	808	808	831	831
101-191-718.500	MERS EMPLOYER CONTRIBUTIOI	3,897	34	24	4,301	4,301	4,315	4,315
101-191-719.000	Workers Compensation Insure	3,913	147	242	447	447	527	527
101-191-719.001	Dental Insurance	416	4	416	889	889	901	901
101-191-721.010	Health Care Waiver	7,293		7,293				
101-191-727.000	Office Supplies	3,650	984	1,389	2,650	2,650	2,650	2,650
101-191-728.000	Postage	16,840	6,359	9,055	40,000	40,000	40,000	40,000
FOOTNOTE AMOUNTS:								40,000
ELECTION NEWSLETTER AND ACTIVE ENCOURAGEMENT OF ABSENTEE BALLOT USE								
101-191-729.001	Printed Forms	4,905	2,470	4,905	9,000	9,000	9,000	9,000
101-191-731.003	COMPUTER EQUIPMENT	13,000	12,275	12,275				
101-191-740.000	Operating Supplies	5,150		5,150	9,500	9,500	9,500	9,500
101-191-809.000	Services-Elections	18,630	10,900	18,630	30,000	30,000	15,000	15,000
101-191-809.001	COVID 19 EXPENDITURES						5,000	5,000
101-191-818.000	Other Professional Services				10,000	10,000	10,000	5,000
FOOTNOTE AMOUNTS: Decrease of \$5,000 due to filling Asst City Clerk who is a skilled trainer								5,000
OUTSIDE TRAINING FOR ELECTION WORKERS								
101-191-851.000	SERVICES - COMMUNICATIONS-	38	649	815	100	100	100	100
101-191-852.010	SERVICES - CABLE TV/INTERNET	366	344	478	190	190	190	190
101-191-861.000	Travel Expenses	1,030	840	1,030	1,000	1,000	1,000	1,000
101-191-882.000	Prof Services - Public Relations				2,500	2,500	2,500	2,500
101-191-901.000	Printing and Bindery Service				2,000	2,000	2,000	2,000
101-191-902.005	Public Notices	5,150	1,902	5,150	6,000	6,000	6,000	6,000
101-191-932.010	Services - Maintenance-All Otl	2,884		2,884				
101-191-942.000	Services - Equipment Rentl No	824	305	824	824	824	824	824
101-191-957.002	Training Expense	5,150	587	5,150	10,000	10,000	5,000	5,000
101-191-957.003	Employee Meals - Commissio	824	527	824				
101-191-959.000	Miscellaneous Expenses				824	824	824	824
NET OF REVENUES/APPROPRIATIONS - FUND 101		183,485	70,563	114,437	299,474	299,474	280,521	279,321
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,476,595	18,476,595	18,476,595	
ENDING FUND BALANCE		18,407,547	18,520,469	18,476,595	18,177,121	18,177,121	18,196,074	

<b>Elections</b>	<b>FY21 Department Request</b>	<b>FY21 Mayor's Recommended</b>
Assistant City Clerk/ Elections Administrator	65,000.00	55,000.00
Elections Assistant	10,800.00	10,800.00

05/20/2020

## BUDGET REPORT FOR CITY OF PONTIAC

Calculations as of 03/31/2020

Medical Marijuana		2019-20	2019-20	2019-20	2020-21	2020-21	2020-21	2020-21
GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET	Dept Updated Request
101-255-702.000	Salaries & Wages Special Assistant to the Clerk (.25 FTE wages)				11,250	11,250	11,250	11,250
101-255-727.000	Office Supplies	2,500		2,500	100	100	100	100
101-255-728.000	Postage	100		100	400	400	400	400
101-255-731.003	COMPUTER EQUIPMENT	100		100	400	400	400	400
101-255-804.000	Legal Services	10,500		1,000	83,842	83,842	9,500	4,500
101-255-804.018	Legal Services-Giarmarco Mullins	50,000		50,000	17,208	17,208		
101-255-804.020	LEGAL SERVICES - HEARING OFFICER RULES				2,500	2,500		
101-255-804.026	LEGAL SERVICES - LEGAL ADVISOR TO CC	16,000		16,000			69,000	69,000
101-255-816.006	PROF. SERV. -MED MARIHUANA APPLICATION	8,395	3,734	8,395				
101-255-816.007	PROF. SERV. -FINANCIAL ADVISOR TO CC	85,200		14,000	52,270	52,270	61,000	
101-255-816.008	PROF. SERV. -HEARING OFFICER	30,000		1,000	24,540	24,540	42,500	50,000
101-255-816.011	PROF SERV - PLANNING ADV TO CITY CLERK	15,000		15,000	73,675	73,675	60,000	
101-255-851.000	SERVICES - COMMUNICATIONS-TELEPHONE						100	100
101-255-852.010	SERVICES - CABLE TV/INTERNET						100	100
101-255-902.004	Ordinances				100	100	100	100
101-255-902.005	Public Notices	1,000		1,000	100	100	100	100
101-255-942.002	COPIER SUPPLES	100			100	100	100	100
NET OF REVENUES/APPROPRIATIONS - FUND 101		-218,895	-3,734	-109,095	-266,485	-266,485	-254,650	-257,150
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,489,298	18,489,298	18,489,298	
ENDING FUND BALANCE		18,372,137	18,587,298	18,489,298	18,222,813	18,222,813	18,234,648	

<b>Medical Marihuana</b>	<b>FY21 Department Request</b>	<b>FY21 Mayor's Recommended</b>
Special Assistant to the City Clerk (.25 FTE)	11,250.00	
<b>Note: The Special Assistant to the City Clerk  total salary is \$45,000 (.75 FTE from Clerk \$33,750 +  .25 FTE Medical Marihuana \$11,250 = \$45,000)</b>		

Current Contracts		
Vendor Name	Service	Amount (Not to Exceed)
SRT Consulting, LLC	Financial Advisor to the City Clerk	\$ 120,000.00
Kirk, Huth, Lange and Badalamenti, PLC	Legal Advisor to the City Clerk	\$ 85,000.00
Giffels Webster	Planning Advisor to the City Clerk	\$ 75,000.00
Grewal Law, PLLC	Hearing Officer	\$ 45,000.00
Future Contracts		
Vendor Name	Service	Amount
TBD	Marihuana Regulations Officer	\$ 55,000.00

GL Number	Description	2019-20	2019-20	2019-20	2020-21	TOTAL
		BUDGET	Amended BUDGET	Projected Activity	Dept Request BUDGET	
249-371-818.000	Building		\$ 5,685.60	\$ 5,685.60	\$ 25,016.64	\$ 30,702.24
101-458-818.000	Police		\$ 6,656.00	\$ 6,656.00	\$ 29,286.40	\$ 35,942.40
	Planning		\$ 11,500.00	\$ 11,500.00	\$ 50,500.00	\$ 62,000.00
	Fire				\$ 7,675.56	\$ 7,675.56
101-206-818.000	Finance/Income Tax		\$ 176.40	\$ 176.40	\$ 776.16	\$ 952.56
101-253-818.000	Finance/Treasury		\$ 228.80	\$ 228.80	\$ 1,006.72	\$ 1,235.52
101-255-804.018	Legal Services-Giamarco Mullins			\$ 19,760.00	\$ 30,240.00	\$ 50,000.00
	DPW/WRC		\$ -	\$ -	\$ 22,088.16	\$ 22,088.16
<b>Total for Medical Marihuana Administration Departments</b>			\$ 24,246.80	\$ 44,006.80	\$ 166,589.64	\$ 210,596.44



04/30/2020 BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
Function: Unclassified								
Dept 000								
PROPERTY TAXES								
101-000-403.000	Current Property taxes	7,471,482	7,446,511	7,522,391	7,599,044	7,676,478	7,754,701	7,833,722
101-000-403.002	Property Tax Chargebacks	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)	(1,500,000)
101-000-404.001	Property tax aid in lieu of tax	63,766	220,000	221,100	222,206	223,317	224,433	225,555
101-000-405.000	Property Tax-PY Refunds	29,006	26,398	1,000	1,000	1,000	1,000	1,000
101-000-425.000	Mobile home taxes	1,919	1,800	1,800	1,800	1,800	1,800	1,800
101-000-445.000	INTEREST ON TAXES	78,199	352,480	356,072	359,700	363,366	367,068	370,809
101-000-445.004	TRANSFER AFFIDAVIT PENALTIES	104,640	150,000	150,000	150,000	150,000	151,529	153,073
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	361,683	372,773	376,572	380,409	384,286	388,202	392,157
NET OF REVENUES/APPROPRIATIONS - PROPERTY TAXES		8,069,052	8,419,962	8,478,935	8,564,159	8,650,247	8,738,733	8,828,116
INCOME TAXES								
101-000-438.000	City income taxes	11,788,606	14,520,692	14,254,500	17,300,000	17,525,000	17,675,000	17,850,000
101-000-438.001	City income taxes refunds	(1,120,607)	(1,120,607)	(1,120,607)	(1,120,607)	(1,120,607)	(1,120,607)	(1,120,607)
NET OF REVENUES/APPROPRIATIONS - INCOME TAXES		11,468,599	13,649,450	13,541,775	16,435,000	16,648,750	16,791,250	16,957,500
LICENSES AND PERMITS								
101-000-451.000	BUSINESS LICENSES	83,280	90,000	83,000	83,000	85,490	88,055	90,696
101-000-452.000	PLAN REVIEW CHARGES	33,171	36,000	24,900	24,900	25,647	26,416	27,209
101-000-456.010	VACANT PROPERTY REGISTRATION	16,500	50,000	50,000	50,000	51,500	53,045	54,636
101-000-478.001	MEDICAL MARIHUANA LICENSE FEE	540,000	540,000	125,000	125,000	125,000	125,000	125,000
101-000-478.449	ROW PERMIT	13,720	23,000	21,000	21,000	21,630	22,279	22,947
NET OF REVENUES/APPROPRIATIONS - LICENSES AND PERMITS		686,671	739,000	178,900	178,900	184,267	189,795	195,488

04/30/2020 BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
<b>Dept 336 - FIRE DEPARTMENT</b>								
<b>SUPPLIES</b>								
101-336-776.002	Building Maintenance Supplies	2,610	3,607	3,000	3,075	3,152	3,231	3,311
NET OF REVENUES/APPROPRIATIONS - SUPPLIES		(2,616)	(3,607)	(3,000)	(3,075)	(3,152)	(3,231)	(3,311)
<b>OTHER SERVICES AND CHARGES</b>								
101-336-818.000	Other Professional Services	3,367	4,529	5,000	5,125	5,253	5,384	5,519
101-336-818.075	PROF. SERV-WATERFORD FIRE DEPT	7,693,142	7,693,142	8,077,799	8,481,699	8,905,774	9,351,062	9,818,615
101-336-914.000	Insurance Property Coverage	6,877	9,244	8,828	9,049	9,275	9,507	9,744
101-336-921.000	Utilities Electricity	1,414	3,840					
101-336-931.001	Services - Building Maintenance	55,514	65,000	65,000	66,625	68,291	69,998	71,748
NET OF REVENUES/APPROPRIATIONS - OTHER SERVICES AND CHARGES		(7,760,314)	(7,775,755)	(8,156,627)	(8,562,488)	(8,988,593)	(9,435,951)	(9,905,526)
NET OF REVENUES/APPROPRIATIONS - 336 - FIRE DEPARTMENT		(7,762,924)	(7,779,362)	(8,159,627)	(8,565,563)	(8,991,745)	(9,439,182)	(9,908,937)
NET OF REVENUES/APPROPRIATIONS - PUBLIC SAFETY		116,396,947	(20,896,389)	(21,931,612)	(22,900,119)	(24,031,590)	(25,120,092)	(26,467,229)



04/30/2020

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
Function: PUBLIC SAFETY								
Dept 301 - POLICE/SHERIFF								
PERSONNEL SERVICES								
101-301-702.000	Salaries & Wages	25,648	42,233	32,136	33,100	34,093	35,116	35,169
101-301-702.100	MAINTENANCE WAGES	14,427	19,192	15,527	15,992	16,472	16,966	17,475
101-301-702.104	MAINTENANCE - OVERTIME	7,610	9,777	15,087	15,539	16,005	16,485	15,980
101-301-715.000	F.I.C.A. - City Contribution	3,856	6,262	4,376	4,507	4,643	4,782	4,925
101-301-716.000	MEDICAL INSURANCE	1,244	1,973	8,767	9,030	9,301	9,580	9,867
101-301-717.000	Life Insurance	275	493	667	687	708	729	751
101-301-718.500	MERS EMPLOYER CONTRIBUTIONS	1,919	3,447	1,001	1,031	1,062	1,094	1,127
101-301-719.000	Workers Compensation Insurance	1,388	2,285	2,522	2,597	2,675	2,755	2,838
101-301-719.001	Dental Insurance	167	732	220	226	233	240	247
101-301-721.010	Health Care Waiver	2,796	4,604					
NET OF REVENUES/APPROPRIATIONS - PERSONNEL SERVICES					(11,100)	(11,192)	(11,240)	(11,194)
SUPPLIES								
101-301-749.005	Equipment Maintenance Supplies		1,677					
101-301-776.001	Janitorial Supplies	1,704	3,261	1,500	1,538	1,576	1,615	1,656
101-301-776.002	Building Maintenance Supplies	4,254	5,188	4,500	4,613	4,728	4,846	4,967
101-301-779.004	SNOW REMOV SUPPLIES			300	308	315	323	331
NET OF REVENUES/APPROPRIATIONS - SUPPLIES					(1,130)	(1,204)	(1,224)	(1,244)
OTHER SERVICES AND CHARGES								
101-301-802.001	Registration-Underground Fuel Tank		500					
101-301-818.000	Other Professional Services	1,503	3,028	4,000	4,100	4,203	4,308	4,415
101-301-818.006	Contractual Mowing Services		650					
101-301-818.037	CONTRACTUAL JANITORIAL SERVICES	27,390	22,925					
101-301-818.068	Prof. Serv-Oakland Co. Sheriff	7,699,176	11,710,463	12,253,989	12,866,688	13,510,022	14,185,523	14,894,800
101-301-818.069	Prof. Serv-Oakland Co. Sheriff OT	587,619	920,995	914,694	960,428	1,008,450	1,058,872	1,111,816
101-301-818.245	PROF. SERV - SNOW REMOVAL	4,312	4,312	15,000	15,375	15,759	16,153	16,557
101-301-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,604	1,816	640	656	672	689	706
101-301-852.010	SERVICES - CABLE TV/INTERNET	1,738	2,157	2,100	2,153	2,206	2,261	2,318
101-301-914.000	Insurance Property Coverage	16,791	22,722	28,040	28,741	29,460	30,196	30,951
101-301-921.000	Utilities Electricity	39,382	52,965	54,510	55,873	57,270	58,701	60,169
101-301-922.000	Utilities Water & Sewer	18,084	20,729	21,766	22,310	22,868	23,440	24,026
101-301-923.000	Utilities Gas Heat	11,314	13,791	14,481	14,843	15,214	15,594	15,984
101-301-931.001	Services - Building Maintenance	14,656	14,373	15,000	15,375	15,759	16,153	16,557
101-301-931.003	Services - Building Equip Maint	5,260	10,520	10,000	10,250	10,506	10,769	11,038
101-301-932.000	Equipment Maintenance		148	150	154	158	162	166
101-301-932.008	Services - Maintenance-Fire Exting	222		800	820	841	862	883
101-301-932.010	Services - Maintenance-All Other Eq	145	193	500	513	525	538	552
NET OF REVENUES/APPROPRIATIONS - OTHER SERVICES AND CHARGES					(11,100)	(11,192)	(11,240)	(11,194)
NET OF REVENUES/APPROPRIATIONS - 301 - POLICE/SHERIFF					(11,100)	(11,192)	(11,240)	(11,194)

04/30/2020 BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 06/30/2020

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY THRU 06/30/20	2019-20 PROJECTED ACTIVITY	2020-21 MAYOR REC. BUDGET	2021-22 MAYOR REC. BUDGET	2022-23 MAYOR REC. BUDGET	2023-24 MAYOR REC. BUDGET	2024-25 MAYOR REC. BUDGET
<b>Dept-447 - Engineering</b>								
<b>PERSONNEL SERVICES</b>								
101-447-702.000	Salaries & Wages	44,669	69,249	195,624	201,493	207,538	113,764	220,177
101-447-702.004	Overtime Wages	1,644	2,685	2,508	2,686	2,767	2,850	2,935
101-447-797.003	CELL PHONE STIPEND	400	600	1,200	1,236	1,273	1,311	1,351
101-447-715.000	F.I.C.A. - City Contribution	3,888	6,002	15,841	16,317	16,806	17,310	17,812
101-447-716.000	MEDICAL INSURANCE	8	14	36,898	40,065	41,267	42,505	43,789
101-447-717.000	Life Insurance	188	338	2,763	2,845	2,931	3,019	3,109
101-447-718.500	MERS EMPLOYER CONTRIBUTIONS	869	1,367	11,906	12,263	12,631	13,009	13,407
101-447-719.000	Workers Compensation Insurance	2,708	4,459	1,800	1,854	1,909	1,967	2,026
101-447-719.001	Dental Insurance	273	1,928	2,621	2,699	2,780	2,863	2,949
101-447-721.010	Health Care Waiver	4,751	7,418	7,662	7,892	8,129	8,373	8,624
<b>NET OF REVENUES/APPROPRIATIONS - PERSONNEL SERVICES</b>		<b>(59,438)</b>	<b>(94,060)</b>	<b>(280,923)</b>	<b>(289,350)</b>	<b>(298,031)</b>	<b>(306,971)</b>	<b>(316,180)</b>
<b>SUPPLIES</b>								
101-447-727.000	Office Supplies	19	27	1,000	1,025	1,051	1,077	1,104
101-447-728.000	Postage		200	200	205	210	215	221
101-447-731.003	COMPUTER EQUIPMENT	238	2,000					
101-447-746.001	Personal Protective Wear		1,200	1,600	1,845	1,891	1,938	1,987
101-447-749.001	Motor Fuel, Oil & Lubricants	1,324	3,000	3,000	3,075	3,152	3,231	3,311
101-447-749.002	Tools & Supplies	81	5,000	5,000	5,125	5,253	5,384	5,519
<b>NET OF REVENUES/APPROPRIATIONS - SUPPLIES</b>		<b>(1,662)</b>	<b>(11,427)</b>	<b>(11,000)</b>	<b>(11,275)</b>	<b>(11,557)</b>	<b>(11,845)</b>	<b>(12,142)</b>
<b>OTHER SERVICES AND CHARGES</b>								
101-447-806.000	Engineering Services	151,802	250,000	260,000	205,000	210,125	215,378	220,763
101-447-806.001	STORMWATER SERVICES	545	3,000	3,000	3,075	3,152	3,231	3,311
101-447-806.002	ASSET MANAGEMENT	6,240	9,629	50,000	51,250	52,531	53,845	55,191
101-447-806.004	PLAN REVIEW	62,772	79,744	60,000	61,500	63,038	64,613	66,129
101-447-807.000	Services - Membership Dues	4,242	22,500	10,000	10,250	10,506	10,769	11,036
101-447-818.049	Prof Tech License Fee ReImbur	80	50	80	82	84	86	88
101-447-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	184	233					
101-447-852.010	SERVICES - CABLE TV/INTERNET	413	574					
101-447-914.000	Insurance Property Coverage	7,947	11,046	6,813	6,983	7,158	7,337	7,520
101-447-955.100	MDEQ PERMIT FEES	5,000	5,150					
101-447-957.002	Training Expense			2,000	2,050	2,101	2,154	2,206
<b>NET OF REVENUES/APPROPRIATIONS - OTHER SERVICES AND CHARGES</b>		<b>(239,325)</b>	<b>(381,966)</b>	<b>(331,893)</b>	<b>(340,190)</b>	<b>(348,695)</b>	<b>(357,413)</b>	<b>(366,348)</b>
<b>CAPITAL OUTLAY</b>								
101-447-977.008	Special Equipment			12,000				
<b>NET OF REVENUES/APPROPRIATIONS - CAPITAL OUTLAY</b>				<b>(12,000)</b>				
<b>NET OF REVENUES/APPROPRIATIONS - 447 - Engineering</b>		<b>(300,425)</b>	<b>(487,453)</b>	<b>(633,816)</b>	<b>(640,815)</b>	<b>(658,283)</b>	<b>(676,229)</b>	<b>(694,670)</b>

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

Building Inspection Fund

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
249-000-456.000	Multi registrations	80,000	93,825	127,714	108,500	108,500	108,500
249-000-456.001	Single family	350,000	183,406	255,610	290,600	290,600	290,600
249-000-468.003	Registration Builders	3,500	2,290	3,566	4,000	4,000	4,000
249-000-468.004	Registration Plumbing	300					
249-000-468.005	Registration Reciprocal Heating	1,000	1,740	2,391	1,300	1,300	1,300
249-000-468.008	Registration Electrical License	3,000	3,780	4,620	3,800	3,800	3,800
249-000-477.003	Insp Building Permit	1,300,000	2,759,780	2,111,820	1,200,000	1,318,415	1,608,415
249-000-477.004	Insp Plumbing Permit	90,000	98,543	208,891	90,000	90,000	90,000
249-000-477.005	Insp Heating Permit	120,000	114,058	128,398	125,000	125,000	125,000
249-000-477.007	Insp Signs Permit	5,000	2,700	3,086	1,800	1,800	1,800
249-000-477.008	Insp Electrical Permit	140,000	266,111	235,800	150,000	261,692	261,692
249-000-477.010	Insp Demolition Permit	25,000	24,935	38,640	30,000	30,000	30,000
249-000-477.011	FIRE ALARM PERMIT	20,000	18,350	26,657	20,000	20,000	20,000
249-000-614.371	PLAN REVIEW FEE	75,000	192,023	180,000	80,000	272,023	272,023
249-000-625.016	10% Late Penalty	1,500	950	1,500	1,200	1,200	1,200
249-000-665.001	Investments Income	2,500	5,710	6,709	2,500	2,500	2,500
249-000-665.100	UNREALIZED MARKET ADJUSTMENTS		549	750			
249-000-671.000	MISCELLANEOUS REVENUE		8	8			
249-371-727.000	Office Supplies	2,500	1,529	2,500	2,500	2,500	2,500
249-371-728.000	Postage	6,000	5,475	11,161	9,000	9,000	9,000
249-371-729.001	Printed Forms	350		350	350	350	350
249-371-730.000	Publications & Maps	500		500	500	500	500
249-371-731.003	COMPUTER EQUIPMENT	3,000		3,000	3,000	3,000	3,000
249-371-804.018	Legal Services-Glarmarco Mullins	4,635		4,635	4,500	4,500	4,500
249-371-807.000	Services - Membership Dues	575	700	700	1,000	1,000	1,000
249-371-813.000	Services - Hearing Officer	1,200	1,540	2,310	1,500	1,500	1,500
249-371-813.010	SERVICES - BOARD OF APPEALS	3,500	3,270	4,905	3,500	3,500	3,500
249-371-816.004	SERVICES - FOIA	500		500	500	500	500
249-371-818.000	Other Professional Services	10,500	3,100	10,500			10,000
249-371-818.001	PROFESSIONAL SERVICES-WADE TRIM	1,675,110	1,111,210	1,780,110	2,438,620	2,438,620	2,438,620
249-371-818.080	PROF. SERV - BS&A	21,620	21,665	21,665	22,030	22,030	22,030
249-371-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	731	2,861	3,598	2,240	2,240	2,240
249-371-852.010	SERVICES - CABLE TV/INTERNET	5,118	3,301	4,592	2,790	2,790	2,790
249-371-942.000	Services - Equipment Rent Non-City	2,600	1,157	2,600	2,600	2,600	2,600
249-371-942.002	COPIER SUPPLIES	1,500	1,934	3,109	1,500	1,500	1,500
249-371-962.022	ID1 Admin Allocation-To Other Funds	287,888	215,916	287,888		287,888	287,888
249-371-967.010	DPW SUPPORT SERVICES	50,877	35,622	50,877		48,310	48,310
NET OF REVENUES/APPROPRIATIONS - FUND 249		338,096	2,359,278	1,140,665	1,637,430	1,061,495	1,111,493
BEGINNING FUND BALANCE		924,180	924,180	924,180	2,064,845	2,064,845	2,064,845
ENDING FUND BALANCE		1,062,276	3,283,458	2,064,845	1,677,415	1,763,347	2,043,347

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

Planning

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
101-721-702.000	Salaries & Wages	194,480	119,178	166,008	199,254	199,254	185,318
101-721-702.004	Overtime Wages		1,429				
101-721-707.003	CELL PHONE STIPEND				600	600	600
101-721-715.000	F.I.C.A. - City Contribution	15,082	9,026	12,449	15,243	15,243	14,284
101-721-716.000	MEDICAL INSURANCE	19,574	12,749	17,652	39,676	39,676	21,079
101-721-717.000	Life Insurance	2,648	655	1,155	2,795	2,795	2,629
101-721-718.500	MIERS EMPLOYER CONTRIBUTIONS	11,471	1,794	2,450	5,232	5,232	2,757
101-721-719.000	Workers Compensation Insurance	603	294	485	544	544	594
101-721-719.001	Dental Insurance	1,544	307	1,544	1,821	1,821	1,141
101-721-721.010	Health Care Waiver	2,674	720	1,185			
101-721-727.000	Office Supplies	6,500	1,657	2,339	7,000	7,000	7,000
101-721-728.000	Postage	3,000	2,737		3,000	3,000	3,000
101-721-729.001	Printed Forms	515	70	515	750	750	750
101-721-731.001	COMPUTER SUPPLIES	3,500	3,195	3,500	4,000	4,000	4,000
101-721-731.003	COMPUTER EQUIPMENT	1,000		1,000			
101-721-807.000	Services - Membership Dues	1,000	390	1,000	1,500	1,500	1,500
101-721-818.000	Other Professional Services	33,290	9,500	13,538	15,000	15,000	15,000
101-721-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	77	250	314	200	200	200
101-721-852.010	SERVICES - CABLE TV/INTERNET	731	413	565	380	380	380
101-721-861.000	Travel Expenses	500			500	500	500
101-721-902.005	Public Notices	5,150	3,832	5,150	6,000	6,000	6,000
101-721-914.000	Insurance Property Coverage	15,178	10,119	15,178	16,352	16,352	16,352
101-721-942.000	Services - Equipment Rent/ Non-City	515	116	515	250	250	250
101-721-957.002	Training Expense	5,150	850	5,150	900	900	900
NET OF REVENUES/APPROPRIATIONS - FUND 101		-324,182	-179,281	-251,692	-320,997	-320,997	-284,234
BEGINNING FUND BALANCE		18,591,032	18,591,032	18,591,032	18,339,340	18,339,340	18,339,340
ENDING FUND BALANCE		18,266,850	18,411,751	18,339,340	18,018,343	18,018,343	18,055,106



# Proposed City of Pontiac Fees for FY 2020/2021

## General/Administration

### City Clerk

Notary Service:		
City Residence	\$5.00	Per Page
Non-city residence	\$10.00	Per page
Code of Ordinances:		
Per book		\$250.00
Per supplement service copy of voter files		\$75.00
Copy of Voter files:		
Per disk email option available		\$35.00
Per name (list)		\$0.02
Per name (list) Xerox copies		\$0.04
Per page		\$1.00

### Human Resources

Copies of files	\$0.13	Per page
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### Income Tax

NSF	\$35.00	Per item
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## Planning Department

### General

Land division	\$600.00
Land platting	\$900.00
Lot split	\$750.00
Lot combination (1st lot combined)	\$100.00
Each additional lot combined	\$50.00
Regulated Use Waiver (1st acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Right of Way/Alley Vacation	\$1,500.00
Special Planning Commission meeting	\$2,000.00
Comprehensive Plan - Book w/Map	\$50.00
Map only (color)	\$5.00
Zoning Ordinance Book w/ Map	\$35.00
Map only (colored map w/cd)	\$5.00

### Planning Commission

Multiple family dwelling preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Multiple family dwelling final site plan review	\$990.00
Each additional unit	\$100.00
	(Max fee \$10,000.00)
Non-residential preliminary site plan review	\$500.00
Each additional acre or fraction thereof	\$25.00
Non-residential final site plan review	\$990.00
Each additional 1,000 Sq. Ft.	\$100.00
	(Max fee \$10,000.00)
Parking lot or change of use (1 acre or less)	\$600.00
Each additional acre or fraction thereof	\$50.00
Planned unit development	\$1,000.00

## Planning Department (Continued)

### Administrative Review Fees

Zoning compliance permit	\$150.00
Parking lot change of use (1 acre or less)	\$500.00
Each additional acre or fraction thereof	\$50.00
Special exception permit (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Zoning map amendment (1 acre or less)	\$1,350.00
Each additional acre or fraction thereof	\$100.00
Waiver from Woodlands Ordinance	\$750.00
Sign review	\$150.00
Wireless communication facility administrative review	\$1,000.00

### Zoning Board of Appeals

Residential (1 & 2 family)	\$300.00
For each additional variance on the same petition	\$100.00
Multiple family and non-residential variance	\$950.00
For each additional variance on the same petition	\$100.00
Use variance (1 acre or less)	\$1,000.00
Each additional acre or fraction thereof	\$100.00
Signage variance	\$750.00

### Historic District Commission

Commission review	\$200.00
Special meeting	\$2,000.00

### Building Permits

Building	\$75.00	Minimum fee
Estimated Cost of Construction:		
\$200.00 to \$1,000.00		\$75.00
\$1,001.00 to \$500,000.00		\$75.00
	Plus \$20.00 per \$1,000.00 of cost or fraction thereof over \$1,001.00	
\$500,001.00 to \$1,500,000.00		\$10,055.00
	Plus \$15.00 per \$1,000.00 of cost or fraction thereof over \$500,001.00	
If more than \$1,500,000.00		\$25,040.00
	Plus \$10.00 per \$1,000.00 of cost or fraction thereof over \$1,500,001.00 with no upper limit	
Special Inspections:		
Inspections, for determining code compliance		\$50.00
Re-inspection of work not ready and re-inspection of a violation that has not been complied with by the expiration notice		\$50.00
Overtime Inspections -		
Fee for inspection outside or regular business hours shall be at 1.5 times the hourly rate of the personnel involved, with minimum charge to three hours		

**#2**

**Youth  
Recreation  
Budget  
Hearing**



BUDGET REPORT FOR CITY OF PONTIAC  
 Calculations as of 03/31/2020  
 6

Youth Rec

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED ACTIVITY	2020-21 DEPARTMENT REQ. BUDGET	2020-21 FINANCE REC. BUDGET	2020-21 MAYOR REC. BUDGET
208-000-403.000	Current Property taxes	981,061	988,319	983,997	994,024	994,024	994,024
208-000-403.002	Property Tax Chargebacks	(13,000)	(1,376)	(1,942)	(2,000)	(2,000)	(2,000)
208-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX		23,551	23,551	23,551	23,551	23,551
208-000-671.208	WILLIAMS INT EDUCATIONAL FUND	150,000		150,000	150,000	150,000	150,000
208-756-702.000	Salaries & Wages	129,307	43,146	57,578	150,765	150,765	149,049
208-756-702.004	Overtime Wages	210	7,115	9,482	1,450	1,450	1,450
208-756-702.100	MAINTENANCE WAGES	2,579	8,040	10,948	14,091	14,091	15,503
208-756-702.104	MAINTENANCE - OVERTIME	2,809	5,152	7,755	5,501	5,501	5,501
208-756-715.000	F.I.C.A. - City Contribution	10,239	4,786	6,475	12,986	12,986	13,067
208-756-716.000	MEDICAL INSURANCE	23,013	7,782	9,997	57,289	57,289	57,350
208-756-717.000	Life Insurance	1,206	276	428	2,246	2,246	2,323
208-756-718.500	MERS EMPLOYER CONTRIBUTIONS	6,253	927	1,308	5,282	5,282	7,918
208-756-719.000	Workers Compensation Insurance	8,022	2,874	4,732	7,827	7,827	8,074
208-756-719.001	Dental Insurance	972	243	283	1,968	1,968	1,256
208-756-727.000	Office Supplies				5,000	5,000	5,000
208-756-728.000	Postage	5,000	121	5,000	250	250	250
208-756-731.003	COMPUTER EQUIPMENT	5,000	1,786	5,000	2,100	2,100	2,100
208-756-745.000	Recreation Supplies	30,000	11,459	30,000	40,000	40,000	34,600
208-756-776.001	Janitorial Supplies	5,000					
208-756-776.002	Building Maintenance Supplies	5,000	4,463	3,978	5,000	5,000	5,000
208-756-776.003	Bldg. Equipment Maint. Supplies	5,000	3,974	5,961		5,000	5,000
208-756-779.004	SNOW REMOV SUPPLIES	7,000					
208-756-779.008	Pavement Markings	10,000					
208-756-779.020	PROGRAMMING				46,000	46,000	46,000
208-756-818.000	Other Professional Services	52,000	18,719	52,000	13,300	13,300	13,300
208-756-818.006	Contractual Mowing Services	8,000	7,000	9,800	14,000	14,000	14,000
208-756-818.037	CONTRACTUAL JANITORIAL SERVICES	23,375	31,085	52,231	50,400	48,362	48,362
208-756-818.245	PROF. SERV - SNOW REMOVAL	12,000					
208-756-818.260	OTHER PROF. SERV. - STREET PATCHING	1,000		1,000			
208-756-820.008	Services - Security Alarm Systems	2,400	599	2,400	660	660	660
208-756-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	154	3,811	5,475	5,250	5,250	5,250
208-756-852.010	SERVICES - CABLE TV/INTERNET	1,097	2,782	3,078	3,070	3,070	3,070
208-756-863.000	FIELD TRIPS				15,000	15,000	15,000
208-756-883.005	WILLIAMS INTERNATIONAL EDUCATION FUND	150,000	16,560	150,000	150,000	150,000	150,000
208-756-901.000	Printing and Bindery Service						5,400
208-756-914.000	Insurance Property Coverage	62,817			50,199	50,199	50,199
208-756-921.000	Utilities Electricity	12,932	11,253	14,937	15,385	15,385	15,385
208-756-922.000	Utilities Water & Sewer	14,420	11,357	15,033	15,785	15,785	15,785
208-756-923.000	Utilities Gas Heat	20,069	16,275	20,069	21,072	21,072	21,072
208-756-931.001	Services - Building Maintenance	15,000	8,560	10,000	10,000	10,000	10,000
208-756-931.003	Services - Building Equip Maint	15,000	3,606	15,000	4,000	4,000	4,000
208-756-932.008	Services - Maintenance-Fire Exting	500		500	500	500	500
208-756-941.000	Services - Building & Land Rental	312,000	260,000	312,000	312,000	312,000	312,000
208-756-942.002	COPIER SUPPLIES	1,500	154	1,500	500	500	500
208-756-943.000	Services - Equip Rentl City-Owned	1,500	3,865	4,627	5,000	5,000	5,000
208-756-962.022	101 Admin Allocation-To Other Funds	10,000	7,500	10,000		10,000	10,000
208-774-745.003	CITY EVENTS				9,000	9,000	9,000
208-775-702.000	Salaries & Wages	53,410	27,236	38,057			
208-775-702.004	Overtime Wages	1,193	6,195	9,709	745	745	745
208-775-705.002	PART-TIME WAGES				174,996	174,996	174,996
208-775-707.003	CELL PHONE STIPEND				600	600	1,800
208-775-715.000	F.I.C.A. - City Contribution	17,792	13,819	20,367	13,387	13,387	13,387
208-775-716.000	MEDICAL INSURANCE	8,535	11,205	16,219			
208-775-717.000	Life Insurance	107					
208-775-719.000	Workers Compensation Insurance	10,627	5,434	8,947	7,762	7,762	7,762
208-775-719.001	Dental Insurance	325					
208-775-727.000	Office Supplies	1,700	2,398	2,398			
208-775-741.000	Awards & Trophies	5,000	727	727	2,000	2,000	2,000
208-775-743.000	Uniforms	10,000	1,647	2,647	5,000	5,000	5,000
208-775-745.000	Recreation Supplies	24,500	3,921	5,121	10,000	10,000	10,000
208-775-780.005	Grounds Maintenance Supplies	5,000					
208-775-807.000	Services - Membership Dues		400	400	1,000	1,000	1,000
208-775-819.000	Contractual Temp/PT Labor	179,170	160,357	200,823	22,000	22,000	22,000
208-775-943.004	TRANSPORTATION SERVICES	5,000		5,000			
NET OF REVENUES/APPROPRIATIONS - FUND 208		(176,672)	271,385	6,616	(124,791)	(137,753)	(141,039)
BEGINNING FUND BALANCE		272,385	272,385	272,385	279,001	279,001	279,001
ENDING FUND BALANCE		95,713	543,770	279,001	154,210	141,248	137,962



**#3**

**Senior  
Citizens  
Budget  
Hearing**

BUDGET REPORT FOR CITY OF PONTIAC  
Calculations as of 03/31/2020

Senior Centers

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
212-000-403.073	PROPERTY TAX CHARGEBACKS - PETERSON	(3,600)	(662)	(2,500)	(2,500)	(2,500)	(2,500)
212-000-403.074	PROPERTY TAX CHARGEBACKS - BOWEN	(3,600)	(662)	(2,500)	(2,500)	(2,500)	(2,500)
212-000-403.703	CURRENT PROPERTY TAXES - PETERSON	163,510	165,766	165,046	166,728	166,728	166,728
212-000-403.704	CURRENT PROPERTY TAXES - BOWEN	163,510	165,766	165,046	166,728	166,728	166,728
212-000-405.005	PROPERTY TAX - PY NON AD VALOREM COLLECT		16	16			
212-000-441.000	LOCAL COMMUNITY STABILIZATION SHARE TAX	9,541					
212-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE TAX		7,850	16,670	16,670	16,670	16,670
212-000-665.001	Investments Income	6,366	11,468	17,390	6,366	6,366	6,366
212-000-665.100	UNREALIZED MARKET ADJUSTMENTS		501	750			
212-000-669.703	RENTALS - PETERSON CENTER	4,500	4,078	4,500	4,200	4,200	4,200
212-000-669.704	RENTALS - BOWEN CENTER	10,000	7,068	10,000	10,900	10,900	10,900
212-813-702.000	Salaries & Wages	72,035	53,904	68,229	66,933	66,933	66,933
212-813-702.004	Overtime Wages	9,884	8,633	11,714	10,484	10,484	10,484
212-813-702.100	MAINTENANCE WAGES	14,371	5,358	7,513	14,242	14,242	12,227
212-813-702.104	MAINTENANCE - OVERTIME	1,485	551	907	1,116	1,116	1,116
212-813-705.002	PART-TIME WAGES	908					
212-813-715.000	F.I.C.A. - City Contribution	7,547	4,782	6,102	7,297	7,297	7,082
212-813-716.000	MEDICAL INSURANCE	9,592	9,813	13,952	15,323	15,323	14,957
212-813-717.000	Life Insurance	1,106	293	471	1,326	1,326	1,299
212-813-718.500	MERS EMPLOYER CONTRIBUTIONS	4,330	413	619	697	697	623
212-813-719.000	Workers Compensation Insurance	1,396	642	1,057	960	960	837
212-813-719.001	Dental Insurance	671	177	215	920	920	902
212-813-721.010	Health Care Waiver	2,158	418	169			
212-813-727.000	Office Supplies	1,000	296	1,000	296	296	296
212-813-745.000	Recreation Supplies	700	405	700			1,000
212-813-776.001	Janitorial Supplies	2,000	1,349	2,000	2,000	2,000	2,000
212-813-776.002	Building Maintenance Supplies	1,800	1,994	2,925	2,500	2,500	2,500
212-813-776.003	Bldg. Equipment Maint. Supplies	1,500	237	1,500	1,500	1,500	1,500
212-813-779.004	SNOW REMOV SUPPLIES	1,500			1,500	1,500	1,500
212-813-818.000	Other Professional Services	4,050	88	818	4,000	4,000	4,500
212-813-818.005	Contractual Mowing Services	600	235	439	600	600	600
212-813-818.037	CONTRACTUAL JANITORIAL SERVICES	15,000	4,752	9,297	25,000	11,702	11,702
212-813-818.245	PROF. SERV - SNOW REMOVAL	6,000	1,365	1,365	6,000	6,000	6,000
212-813-820.008	Services - Security Alarm Systems	850	645	850	850	850	850
212-813-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,468	3,553	4,265	3,350	3,350	3,350
212-813-852.010	SERVICES - CABLE TV/INTERNET	1,468	4,387	5,253	5,550	5,550	5,550
212-813-864.000	Truck & Bus Rental	900	825	1,218	1,000	1,000	1,000
212-813-914.000	Insurance Property Coverage	12,435	9,094	12,435	14,258	14,258	14,258
212-813-921.000	Utilities Electricity	7,925	5,983	8,975	9,244	9,244	9,244
212-813-922.000	Utilities Water & Sewer	3,729	3,244	4,866	5,109	5,109	5,109
212-813-923.000	Utilities Gas Heat	5,859	4,023	5,859	6,152	6,152	6,152
212-813-931.001	Services - Building Maintenance	5,500	5,013	5,500	6,000	6,000	6,000
212-813-931.002	Services - Ground Maintenance	2,500	2,500	2,500	2,500	2,500	2,500
212-813-931.003	Services - Building Equip Maint	3,000	3,000	3,000	3,000	3,000	3,000
212-813-932.008	Services - Maintenance-Fire Exting	250		250	250	250	250
212-813-942.000	Services - Equipment Rentl Non-City	100	1	100	500	500	500
212-813-943.000	SERVICES - EQUIP RENTL CITY-OWNED		2,874	3,423	2,500	2,500	2,500
212-813-962.022	101 Admin Allocation-To Other Funds	24,930	18,698	24,930	24,920	24,930	24,930
212-813-967.010	DPW SUPPORT SERVICES	4,481	3,117	4,481	4,481	5,159	5,159
212-813-974.019	Ruth Pet Lot Replacement		219	219			
212-814-702.000	Salaries & Wages	79,607	28,211	42,345	65,557	65,557	65,557
212-814-702.004	Overtime Wages	4,317	21,494	34,808	7,350	7,350	7,350
212-814-702.100	MAINTENANCE WAGES	14,371	5,040	7,418	13,493	13,493	19,299
212-814-702.104	MAINTENANCE - OVERTIME	4,985	900	1,482	1,569	1,569	1,569
212-814-705.002	PART-TIME WAGES	545					
212-814-715.000	F.I.C.A. - City Contribution	7,981	4,344	6,726	7,145	7,145	7,689
212-814-716.000	MEDICAL INSURANCE	5,068	1,091	1,725	20,278	20,278	20,759
212-814-717.000	Life Insurance	719	49	74	1,102	1,102	1,183
212-814-718.500	MERS EMPLOYER CONTRIBUTIONS	2,496	195	307	326	326	403
212-814-719.000	Workers Compensation Insurance	2,025	659	1,086	931	931	1,257
212-814-719.001	Dental Insurance	936	16	24	1,031	1,031	1,065
212-814-721.010	Health Care Waiver		1,446	2,381	2,809	2,809	2,809
212-814-727.000	Office Supplies	1,000	270	1,000	270	270	270
212-814-731.001	COMPUTER SUPPLIES		(43)	(43)			
212-814-745.000	Recreation Supplies	700	604	700	503	503	4,500
212-814-776.001	Janitorial Supplies	5,000	1,574	5,000	2,500	2,500	2,500
212-814-776.002	Building Maintenance Supplies	2,500	1,585	2,500	2,500	2,500	2,500
212-814-776.003	Bldg. Equipment Maint. Supplies	2,000	1,206	2,000	2,000	2,000	2,000
212-814-779.004	SNOW REMOV SUPPLIES	2,500			2,500	2,500	2,500
212-814-780.005	Grounds Maintenance Supplies	1,000	70	1,000	1,000	1,000	1,000
212-814-806.000	Engineering Services	15,750			20,000	20,000	20,000
212-814-818.000	Other Professional Services	4,300	1,113	1,233	3,000	3,000	4,500
212-814-818.006	Contractual Mowing Services	1,600	605	1,099	1,600	1,600	1,600
212-814-818.037	CONTRACTUAL JANITORIAL SERVICES	22,000	12,217	19,598	25,000	21,940	21,940
212-814-818.245	PROF. SERV - SNOW REMOVAL	10,000	2,471	2,471	10,000	10,000	10,000
212-814-820.008	Services - Security Alarm Systems	850	645	850	850	850	850

BUDGET REPORT FOR CITY OF PONTIAC

Calculations as of 03/31/2020

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Senior Centers

GL NUMBER	DESCRIPTION	2019-20	2019-20	2019-20	2020-21	2020-21	2020-21
		AMENDED BUDGET	ACTIVITY THRU 03/31/20	PROJECTED ACTIVITY	DEPARTMENT REQ. BUDGET	FINANCE REC. BUDGET	MAYOR REC. BUDGET
212-814-851.000	SERVICES - COMMUNICATIONS-TELEPHONE	1,468	3,001	3,345	2,530	2,530	2,530
212-814-852.010	SERVICES - CABLE TV/INTERNET	1,468	4,146	4,842	5,330	5,330	5,330
212-814-864.000	Truck & Bus Rental	900	825	1,218			1,500
212-814-914.000	Insurance Property Coverage	12,359	9,048	12,359	14,130	14,130	14,130
212-814-921.000	Utilities Electricity	10,172	7,145	10,172	10,477	10,477	10,477
212-814-922.000	Utilities Water & Sewer	2,776	2,265	3,278	3,442	3,442	3,442
212-814-923.000	Utilities Gas Heat	5,783	3,134	5,783	6,072	6,072	6,072
212-814-931.001	Services - Building Maintenance	6,000	2,429	4,629	6,000	6,000	6,000
212-814-931.002	Services - Ground Maintenance	5,000	117	363	5,000	5,000	5,000
212-814-931.003	Services - Building Equip Maint	6,498	245	445	7,000	7,000	7,000
212-814-932.008	Services - Maintenance-Fire Exting	500	347	500	500	500	500
212-814-942.000	Services - Equipment Rentl Non-City	2	2	2			
212-814-942.002	COPIER SUPPLES		27	27			
212-814-943.000	Services - Equip Rentl City-Owned	500	3,128	3,606	500	500	500
212-814-962.022	101 Admin Allocation-To Other Funds	24,311	18,233	24,311	24,311	24,311	24,311
212-814-967.010	DPW SUPPORT SERVICES	6,161	4,331	6,161	6,161	6,240	6,240
212-814-974.043	BOWEN PARKING LOT REPLACEMENT		219	219			
NET OF REVENUES/APPROPRIATIONS - FUND 212		(160,949)	59,404	(61,742)	(170,533)	(154,942)	(167,950)
BEGINNING FUND BALANCE		1,031,791	1,031,791	1,031,791	970,049	970,049	970,049
ENDING FUND BALANCE		870,842	1,091,195	970,049	799,516	815,107	802,099

**Senior Center**

Senior Center Specialist	33,421.44	33,421.44
Senior Center Specialist	33,421.44	33,421.44
Senior Center Specialist	33,421.44	33,421.44
Senior Center Support	32,136.00	32,136.00

## Proposed City of Pontiac Fees for FY 2020/2021 (Continued)

### Rental Registration (Continued)

Change of Rental Manager	\$150.00
Re-inspection Fee	\$50.00
Annual Tenant Verification Fee	\$10.00
Rental Complaint When Certified Fee	\$75.00
NSF	\$35.00

### Ordinance Enforcement

Blight Court Administration Fee	\$200.00
Grass Cutting Administration Fee	\$100.00
Place Property Charges on Tax bill Fee	\$50.00

### DPW

Sanitation - R-O-W Abatements	\$58.70
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#### **Senior Centers:**

Deposits	\$100.00 Refundable
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#### Rental Fees:

Repast Dinner Weekdays	\$32.00
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Repast Dinner Weekends – Minimum of 4 hours	\$25.00
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Events	\$100.00
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Weekdays – No minimum hours

Weekends – Minimum of 4 hours

#### Parks:

Deposits	\$100.00 Refundable
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Rental Fees	\$35.00 Parks with pavillion
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Porta Johns	\$90.00 Per Event
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Comfort Station	\$50.00 Beaudette Park Only
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### Zoning Board of Appeals

#### Board of Appeals:

Application Fee	\$500.00
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Special Hearing

### Special Event Permit

Non-refundable Administrative Review Fee	\$500.00
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### Economic Development (Non-Refundable)

Commercial Rehabilitation Act (PA 210 of 2005)	\$1,500.00
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Plant Rehabilitation & Industrial Development Act (PA 198 of 1974)	\$1,500.00
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Obsolete Property Rehabilitation Act (OPRA) (PA 146 of 2000)	\$1,500.00
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Payment in Lieu of Tax (PILOT), State Housing Development Authority Act (PA 346 of 1966)	\$1,500.00
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Brownfield Tax Increment Financing (TIF) Brownfield Redevelopment Financing Act (PA 381 of 1996)	\$1,500.00
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## Budget Ordinance (Continued)

<u>Youth Recreation Millage Fund - 208</u>	
ESTIMATED REVENUES	
Property Taxes	992,024
State Grants	23,551
Other Revenue	150,000
TOTAL ESTIMATED REVENUES	1,165,575
APPROPRIATIONS	
Recreation and Culture	1,306,614
TOTAL APPROPRIATIONS	1,306,614
<u>Recreation Millage Fund</u>	
NET OF REVENUES/APPROPRIATIONS	(141,039)
Estimated Beginning Fund Balance	279,001
Estimated Ending Fund Balance	137,962

<u>Cemetery Care Fund - 209</u>	
ESTIMATED REVENUES	
Transfers In and Other Uses	687,491
TOTAL ESTIMATED REVENUES	687,491
APPROPRIATIONS	
General Government	687,491
TOTAL APPROPRIATIONS	687,491
<u>Cemetery Care Fund</u>	
NET OF REVENUES/APPROPRIATIONS	-
Estimated Beginning Fund Balance	(6,024)
Estimated Ending Fund Balance	(6,024)

<u>Senior Activities - 212</u>	
ESTIMATED REVENUES	
Property Taxes	328,456
State Grants	16,670
Interest and Rents	21,466
TOTAL ESTIMATED REVENUES	366,592
APPROPRIATIONS	
Recreation and Culture	534,542
TOTAL APPROPRIATIONS	534,542
<u>Senior Activities</u>	
NET OF REVENUES/APPROPRIATIONS	(167,950)
Estimated Beginning Fund Balance	970,049
Estimated Ending Fund Balance	802,099