



# City of Pontiac Medical Marihuana Application Process Question & Answer Forum

Office of the City Clerk  
Garland S. Doyle, M.P.A.  
Interim City Clerk  
December 18, 2019



- Welcome - Garland S. Doyle, Interim City Clerk
- Application Updates
- Grower, Processor, Secure Transporter, Safety Compliance Application and Review Process
- Provisioning Center Application and Review Process
- Community Benefits
- Appeal Process
- Conflict of Interest, Confidentiality, & Non Disclosure Statement
- Q & A

# Medical Marihuana Page

[http://www.pontiac.mi.us/departments/clerk/medical\\_marihuana.php](http://www.pontiac.mi.us/departments/clerk/medical_marihuana.php)

THE OFFICE of the CITY CLERK WILL ACCEPT MEDICAL MARIHUANA FACILITY PERMIT APPLICATIONS  
MONDAY-FRIDAY 9:00 a.m.-4:00 p.m. ONLY.

Medical Marihuana Provisioning Center NOTICE  
Judge Sets Medical Marihuana Provisioning Center Application Date  
January 6, 2020 to January 27, 2020  
[Click here to read the court order](#)  
[Click here to read the press release](#)

 Adobe Acrobat X or higher required to view forms. Forms will not work in Microsoft Edge

- [City of Pontiac Medical Marihuana Facilities Ordinance](#)
- **Medical Marihuana Provisioning Center Permit Applications.** Businesses wishing to open a Medical Marihuana Provisioning Center must submit a completed permit application for the district they are applying for. Please thoroughly read the Application Instructions and Scoring Criteria Guide before completing the application permit.
  - [Medical Marihuana Facility Permit Application Instructions for Provisioning Center Applications](#)
  - [Non-Overlay District Provisioning Center Permit Application](#)
  - [Downtown Overlay District Provisioning Center Permit Application](#)
  - [Cesar Chavez Overlay District Provision Center Permit Application](#)
  - [Walton Boulevard Overlay District Provisioning Center Permit Application](#)
- **[Medical Marihuana Facility Permit Application Instructions for Grower, Processor, Safety Compliance and Secure Transporter](#)**
  - [Grower Application](#)
  - [Processor Application](#)
  - [Safety Compliance \(testing\) Application](#)
  - [Secure Transporter Application](#)
- [Frequently Asked Medical Marihuana Ordinance Application Questions](#)

# Application Updates

1. If an Applicant does not meet the required zoning for an overlay district, the application will not be scored or ranked.
2. If the Applicant has received and submits its pre-qualification letter from the state with its application, the Applicant and its stakeholders need not submit copies of financial statement or tax returns.

All questions on this form must be answered completely and truthfully.  
Any incomplete information may result in an application being denied.

PLEASE TYPE ONLY.

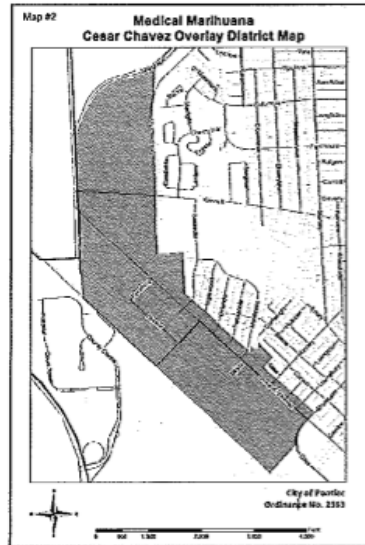


**CITY OF PONTIAC**  
**MEDICAL MARIHUANA FACILITY**  
**CESAR CHAVEZ OVERLAY DISTRICT**

**PROVISIONING CENTER PERMIT APPLICATION**

**OFFICE USE ONLY**

Application Number \_\_\_\_\_  
Date Rec'd \_\_\_\_\_  
Fee Rec'd \_\_\_\_\_  
Receipt # \_\_\_\_\_  
Applicant Name \_\_\_\_\_



**One Year Permit Term**

Applications must be submitted to the  
Office of the City Clerk  
47450 Woodward Avenue, Pontiac, MI 48342  
Monday-Friday 9:00 a.m.-4:00 p.m.

**DURING THE 21-DAY APPLICATION PERIOD,  
JANUARY 6, 2020 THROUGH  
JANUARY 27, 2020 ONLY**

No Applications Will Be Accepted After  
January 27, 2020.

**The City Will Award No More Than Five (5)  
Permits to Operate Provisioning Centers  
in C-3, M-1, and M-2 zoned properties in the  
Cesar Chavez Overlay District**

(PONTIAC ORDINANCE #2357B "CITY OF PONTIAC MEDICAL MARIHUANA FACILITIES ORDINANCE")

\*REVIEW AND FOLLOW THE "MEDICAL MARIHUANA FACILITY PERMIT APPLICATION INSTRUCTIONS FOR  
PROVISIONING CENTER APPLICATIONS" WHEN COMPLETING THIS APPLICATION\*

If an Applicant does not meet the required zoning for the overlay district, the application will not be scored and ranked. Each applicant will be scored in each of the following eight categories:

	Category	Max. Points	Ordinance Section
1	<b>Content and Sufficiency</b> <ul style="list-style-type: none"> <li>• <i>Background Information</i> (up to 5 points)</li> <li>• <i>Financial Background</i> (up to 10 points)</li> <li>• <i>Economic Benefits</i> (up to 10 points)</li> <li>• <i>Community Development</i> (up to 10 points)</li> <li>• <i>Planning (Facility)</i> (up to 10 points)</li> <li>• <i>Patient Education</i> (up to 5 points)</li> </ul>	50	§9(f)(1)
2	<b>Land Use</b>	20	§9(f)(2)
3	<b>Community Impact</b>	10	§9(f)(3)
4	<b>Managerial Resources</b>	10	§9(f)(4)
5	<b>Financial Resources</b>	10	§9(f)(5)
6	<b>Job Creation</b>	10	§9(f)(6)
7	<b>Philanthropic and Community Improvement</b>	10	§9(f)(7)
8	<b>Physical Improvements</b>	10	§9(f)(8)
<b>TOTAL POSSIBLE SCORE</b>		<b>130</b>	

In order to receive the maximum amount of points for pre-qualification with the State of Michigan in the categories of Managerial Resources and Financial Resources, the applicant must have received its pre-qualification prior to submitting its application to the City of Pontiac.  
FOR A DETAILED EXPLANATION OF THE SCORING CRITERIA, PLEASE SEE THE CITY OF PONTIAC MEDICAL MARIHUANA PROVISIONING

Grower, Processor, Secure  
Transporter & Safety Compliance  
Application & Review Process

Date Stamp \_\_\_\_\_



**Office of the City Clerk  
Medical Marihuana  
Facility Application  
Received Stamp**

Fee Received \_\_\_\_\_

Receipt # \_\_\_\_\_

Application Name \_\_\_\_\_

Application Type \_\_\_\_\_

Application Number \_\_\_\_\_

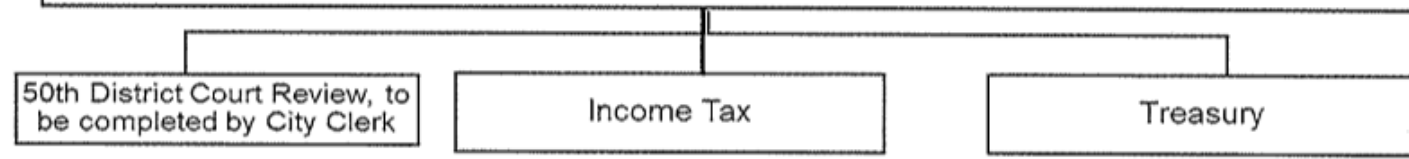
Received By \_\_\_\_\_

47450 Woodward Ave.  
Pontiac, MI 48342  
248-758-3200

# Official City of Pontiac Application Review Process for Grower, Processor, Secure Transporter, and Safety Compliance Applicants

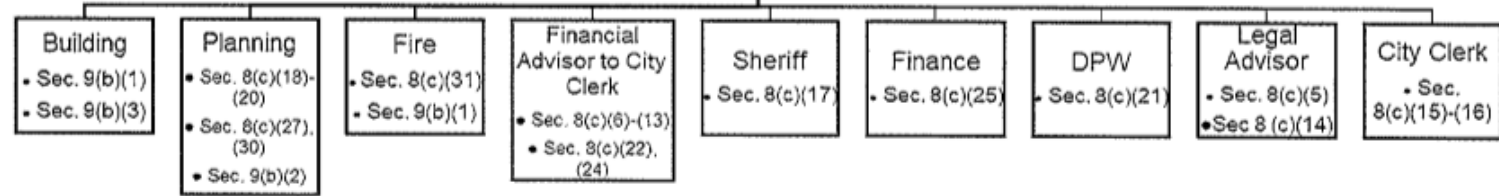
**1** The Office of the City Clerk will review all applications to make sure all information and exhibits have been submitted.

**2** The City Clerk will check with the following departments to ensure that the applicant is not in default with the City.



**3** The Legal Advisor to the City Clerk will conduct the criminal background checks of the applicants.

**4** The City Clerk will refer the applications to the following.



**5** The City Clerk will award permits to applicants that have satisfactorily met all requirements of Ordinance 2357(b) and have received 9(b)(1) clearance from Building and Fire, 9(b)(2) clearance from Planning, and 9(b)(3) clearance from Building.



PLEASE TYPE

**BUILDING AND SAFETY DIVISION REVIEW**

**MEDICAL MARIHUANA FACILITY PERMIT APPLICATION**

NAME OF APPLICANT: \_\_\_\_\_

APPLICATION TYPE: \_\_\_\_\_

APPLICATION NUMBER: \_\_\_\_\_

Compliance with State and Local Requirements - Section 9(b)(1):     Satisfactory     Unsatisfactory

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certificate of Occupancy and Building Permit - Section 9(b)(3):     Satisfactory     Unsatisfactory

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please List the Name of Each Building and Safety Division Employee, Agent or Contractor Involved in the Review\*: \_\_\_\_\_  
\_\_\_\_\_

**\*EACH SUCH EMPLOYEE, AGENT OR CONTRACTOR MUST SIGN THIS REVIEW FORM**

Under penalties of perjury, each of the undersigned, as a Building and Safety Division employee, agent or contractor involved in the review of the above application, hereby declares and certifies that he or she has completed aspects of this review and that to the best of his or her knowledge and belief this review form is true, correct and complete, and that he or she: (i) has not shared any information or materials about the above application (including the application itself and any attachments thereto) with anyone outside of the review process; (ii) has no actual or potential conflict of interest with regard to the above application and has not directly or indirectly solicited, accepted or retained any direct or indirect gift, gratuity, compensation, payment or other benefit from any individual or entity associated with such application; and (iii) has returned all application materials (including the application itself and any attachments thereto), other than those directly related to such undersigned's review of the application, back to the Pontiac City Clerk's Office.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarded by Clerk (date): _____	
Received by Department/Division: _____	
STAFF SIGNATURE _____	DATE _____
Review Completed (date): _____	
Review Received by Clerk (date): _____	
Documents Returned: _____	
CLERK'S OFFICE SIGNATURE _____	DATE _____

# Provisioning Center Application & Review Process

21 Day Application Period  
Applications Accepted  
January 6 – 27, 2020  
9:00 a.m. – 4:00 p.m.

**No Application will be accepted after 4:00 p.m. January 27, 2020**

# Application Types

## Provisioning Center

- Non-Overlay District
- Downtown Overlay District
- Cesar Chavez Overlay District
- Walton Blvd Overlay District

Date Stamp \_\_\_\_\_



Office of the City Clerk  
Provisioning Center  
Medical Marihuana  
Facility Application  
Received Stamp

Fee Received \_\_\_\_\_

Receipt # \_\_\_\_\_

Application Name \_\_\_\_\_

District            Cesar Chavez - CC  
(circle one)        Walton Blvd - WB  
                          Downtown - DT  
                          Non Overlay - NO

Application Number \_\_\_\_\_

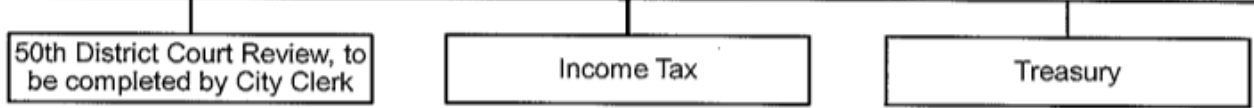
Received By \_\_\_\_\_

47450 Woodward Ave.  
Pontiac, MI 48342  
248-758-3200

# Official City of Pontiac Application Review Process for Provisioning Center

**1** The Office of the City Clerk will divide all applications into one of four (1 of 4) districts. Applicants will be scored and ranked by district.

**2** The City Clerk will check with the following departments to ensure that the applicant is not in default with the City.

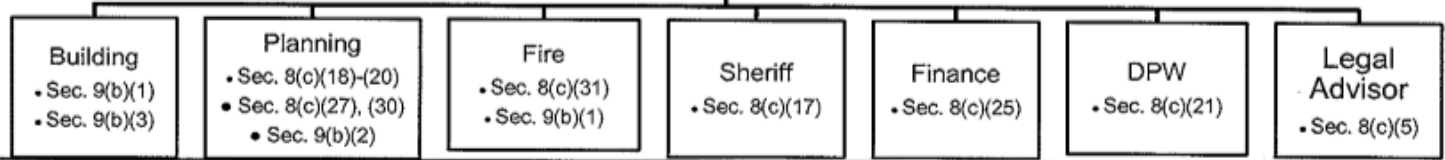


**3** The Scoring Team will consist of the City Clerk, Planning Manager, Professional Expert- Financial Advisor to the City Clerk and the Professional Expert-Legal Advisor to the City Clerk.  
 The City Clerk, Planning Manager and Professional Expert-Financial Advisor will score the relevant sections of the application.  
 The Scoring Team will meet after all the applications in a district have been scored by the City Clerk, Planning Manager and Professional Expert-Financial Advisor to tally the total score and rank the applications. (The scoring team will meet at least four times.)  
 The Legal Advisor will complete a compliance review of scored provisioning center applications to ensure criteria have been consistently applied by members of the scoring team.

**4** No Scoring or Ranking will be announced until after the Legal Advisor compliance review and all four of the districts have been scored and ranked. The Legal Advisor will conduct the criminal background checks of the top 5 ranked applicants by district.

**5** The City Clerk will announce the application rankings by district.

**6** The City Clerk will refer the applications of the top 5 ranked applicants to the following.



**7** The City Clerk will award permits to the top 5 applicants from each district after they have received 9(b)(1) clearance from Building and Fire, 9(b)(2) clearance from Planning, and 9(b)(3) clearance from Building.

**CITY OF PONTIAC MEDICAL MARIHUANA PROVISIONING CENTERS  
SCORING CRITERIA GUIDE**

Applicants seeking a license to operate a medical marihuana provisioning center within the City of Pontiac will be evaluated and scored according to several criteria set out in the City of Pontiac Medical Marihuana Facilities Ordinance.

Each applicant will be scored in each of the following eight categories:

	Category	Maximum Possible Points	Applicable Ordinance Section
1	<b>Content and Sufficiency</b> <u>Subcategories</u> <ul style="list-style-type: none"> <li>• <i>Background Information</i> (up to 5 points)</li> <li>• <i>Financial Background</i> (up to 10 points)</li> <li>• <i>Economic Benefits</i> (up to 10 points)</li> <li>• <i>Community Development</i> (up to 10 points) *scored using Community Benefits Scoring</li> <li>• <i>Planning (Facility)</i> (up to 10 points)</li> <li>• <i>Patient Education</i> (up to 5 points)</li> </ul>	50	§9(f)(1)
2	<b>Land Use</b>	20	§9(f)(2)
3	<b>Community Impact</b>	10	§9(f)(3)
4	<b>Managerial Resources</b>	10	§9(f)(4)
5	<b>Financial Resources</b>	10	§9(f)(5)
6	<b>Job Creation</b>	10	§9(f)(6)
7	<b>Philanthropic and Community Improvement</b> *scored using Community Benefits Scoring	10	§9(f)(7)
8	<b>Physical Improvements</b>	10	§9(f)(8)
	<b>TOTAL POSSIBLE SCORE</b>	<b>130</b>	

In a category in which an applicant can earn a maximum of five (5) points, applicants will receive:

- One (1) point if their submission is **Very Deficient**, or
- Five (5) points if their submission is **Satisfactory**.

In a category in which an applicant can earn a maximum of ten (10) points, applicants will receive:

- One (1) point if their submission is **Very Deficient**,
- Five (5) points if their submission is **Somewhat Deficient**, or
- Ten (10) points if their submission is **Satisfactory**.

In the category in which an applicant can earn a maximum of twenty (20) points, applicants will receive:

- One (1) point if their submission is **Very Deficient**,
- Ten (10) points if their submission is **Somewhat Deficient**, or
- Twenty (20) points if their submission is **Satisfactory**.

A submission will be deemed **Satisfactory** in a particular category if it satisfies the criteria set out for that category, as applicable.

A submission will be deemed **Somewhat Deficient** in a particular category if it partially satisfies the criteria set out for that category but fails to satisfy all criteria, as applicable.

A submission will be deemed **Very Deficient** in a particular category if it significantly fails to satisfy the criteria set out for that category, as applicable.

In order to receive the maximum amount of points for pre-qualification with the State of Michigan in the categories of Managerial Resources and Financial Resources, the applicant must have received its pre-qualification prior to submitting its Provisioning Center Application to the City of Pontiac.

**Community Benefits Scoring**

In the Community Development Subcategory of Content and Sufficiency (up to 10 points) and the Philanthropic and Community Improvement Category (up to 10 points), applicants will be scored based on the community benefits pledged in the City. Community benefits points will be awarded, as determined by the City Clerk, based on the commitment, quality, duration and community support of such pledged benefits.

If an applicant does not pledge community benefits, such applicant will receive a zero (0) score for such Community Development Subcategory and Philanthropic and Community Improvement Category.

In each Community Benefits Scoring category in which an applicant can earn a maximum of three (3) points, applicants will receive:

- One (1) point if their submission is ***Very Deficient***, or
- Three (3) points if their submission is ***Satisfactory***.

In each Community Benefits Scoring category in which an applicant can earn a maximum of four (4) points, applicants will receive:

- One (1) point if their submission is ***Very Deficient***, or
- Four (4) points if their submission is ***Satisfactory***.

The ***Total Possible Score*** for an application is **130 points**.

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**MEDICAL MARIHUANA PROVISIONING CENTERS SCORING CRITERIA**

#1	<u>CONTENT AND SUFFICIENCY OF THE INFORMATION</u>	Sub-Category Maximum Possible Points	Maximum Possible Points	Applicable Ordinance Section
	<b>CRITERIA</b>		50	
A	<i>Background Information Subcategory</i>	5		
1	Full name, date of birth, physical address, email address, and telephone number of applicant and entity's stakeholders			§8(c)(1)
2	Articles of incorporation, operating agreement, and bylaws			§8(c)(2),(4)
3	Entity's employee identification number			§8(c)(3)
4	Proposed ownership structure			§8(c)(7)
5	Current organization chart			§8(c)(8)
6	Applicant's criminal history			§8(c)(14)
7	Description of security plan consistent with LARA requirements			§8(c)(17)
8	Affidavit that no applicant or stakeholder is in default to the city			§8(c)(23)
9	Proof of premises liability and casualty insurance			§8(c)(25)
10	Signed acknowledgment of understanding regarding federal law			§8(c)(26)

Applicant Name \_\_\_\_\_

Application Number \_\_\_\_\_

District \_\_\_\_\_

**Provisioning Center Scoring Form**

<b>Application Category</b>	<b>Applicant Points</b>	<b>Maximum Points</b>
Content and Sufficiency of Information		50
Land Use		20
Community Impact		10
Managerial Resources		10
Financial Resources		10
Job Creation		10
Philanthropic and Community Improvement		10
Physical Improvements		10
<b><i>Applicant Total Score</i></b>		130

Applicant Ranking: \_\_\_\_ of \_\_\_\_ Total Applicants

		Criteria						
Yes	No	Deficient (if deficient explain in comments)	Points	Max. Possible Points	Total Score	Max. Possible Score	Reviewer Name	
<b>CONTENT AND SUFFICIENCY OF INFORMATION</b>						50		
<i>Background Information</i>								
	Full name, date of birth, physical address, email address, and telephone number of applicant and entity's stakeholders							
	Articles of incorporation, operating agreement, and bylaws							
	Entity's employee identification number							
	Proposed ownership structure							
	Current organization chart			5				
	Applicant's criminal history							
	Description of security plan consistent with LARA requirements							
	Affidavit that no applicant or stakeholder is in default to the city							
	Proof of premises liability and casualty insurance							

In this sub-category, applicants can receive:

- One (1) point if their submission is **Very Deficient**, or
- Five (5) points if their submission is **Satisfactory**.

A submission will be deemed **Very Deficient** in a particular category if it significantly fails to satisfy the criteria set out for that category, as applicable.

A submission will be deemed **Satisfactory** in a particular category if it satisfies the criteria set out for that category, as applicable.

**PLEASE SEE NEXT PAGE FOR ADDITIONAL EXPLANATION OF THE APPLICATION REQUIREMENTS AND SCORING CRITERIA.**

**BACKGROUND INFORMATION**

Satisfactory       Very Deficient

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

All Documents Returned to Office of City Clerk

Reviewer Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Applicant Name \_\_\_\_\_

Application Number \_\_\_\_\_

District \_\_\_\_\_

**CONTENT AND SUFFICIENCY OF INFORMATION – Background Information**

**Applicant Information** (Sec. 8(c)(1) and (3))

- **Name**
  - If the applicant is an individual, provide the full name as it appears on a state issued driver's license or passport.
  - If the applicant is an entity, provide the entity name as it appears on official government documents (e.g., Articles of Incorporation, Articles of Organization, Certificate of Formation, etc.).
- **Date of Birth** (if individual) (month/day/year) (e.g., 06/20/1990) / **Employer Identification Number** (if entity)
- **Phone Number**: Provide a phone number for the applicant.
- **Address**: Provide a mailing address for the applicant.
- **Email address**: Provide an active email address that is regularly checked by the applicant.

**Organization Documentation**

- **Official Business Formation Document** (Sec. 8(c)(2)). The applicant must provide a copy of its formation document filed with the applicable jurisdiction (e.g., Michigan or another state). For a Michigan limited liability company this would be the applicant's Articles of Organization, and for a Michigan corporation this would be the applicant's Articles of Incorporation.
- **Copy of Governing Documents** (Sec. 8(c)(4)). The applicant must provide a copy of its current governing documents. For a Michigan limited liability company this would typically be an Operating Agreement and for a Michigan corporation this would typically be Bylaws.

**Ownership Structure** (Sec. 8(c)(7))

The applicant must submit evidence of the proposed ownership structure of the applicant, including ownership percentages held by each stakeholder. Such attachment must include all direct and indirect owners of the applicant. Graphical images with an entity chart are acceptable.

**Organization Chart** (Sec. 8(c)(8))

The applicant must submit a current organization chart that includes position descriptions and the names of each person holding such position. Graphical images with an organization chart are acceptable.

**Security Plan** (Sec. 8(c)(17))

The applicant must submit a security plan for the proposed medical marijuana facility that is consistent with the requirements of LARA Rule 35. LARA Rule 35 has 13 subparts, which imposes twelve requirements on the part of the applicant. The applicant must be able to attest that it has requisite systems in place and that it will be able to follow the procedures put in place by LARA.

**Insurance** (Sec. 8(c)(25))

The applicant must provide proof of premises liability and casualty insurance consistent with the requirements of LARA.

LARA Rule 11 sets forth the following minimum limits of insurance:

- bodily injury (casualty insurance) – not less than \$100,000.00; and
- commercial general liability covering premises liability – not less than \$100,000.00.

# Community Benefits

- The City did not adopt a Community Benefits Ordinance.
- Examples of Community Benefits:
  - Job Training and Employment Programs
  - Transitional Programs (Previously Incarcerated)
  - Library and Literacy Programs
  - Health Initiative Programs
  - Business Development Fund (to assist City of Pontiac residents with funding for businesses and with starting and growing businesses)
  - Parks
  - Home Repair Program
- How will Community Benefits be scored?
  - Commitment and Quality
  - Duration
  - Community Support
    - Need to show evidence of community support
      - Letters of Support
      - Advisory Committee
      - Key Stakeholders

In order to receive the maximum amount of points for pre-qualification with the State of Michigan in the categories of Managerial Resources and Financial Resources, the applicant must have received its pre-qualification prior to submitting its Provisioning Center Application to the City of Pontiac.

**Community Benefits Scoring**

In the Community Development Subcategory of Content and Sufficiency (up to 10 points) and the Philanthropic and Community Improvement Category (up to 10 points), applicants will be scored based on the community benefits pledged in the City. Community benefits points will be awarded, as determined by the City Clerk, based on the commitment, quality, duration and community support of such pledged benefits.

If an applicant does not pledge community benefits, such applicant will receive a zero (0) score for such Community Development Subcategory and Philanthropic and Community Improvement Category.

In each Community Benefits Scoring category in which an applicant can earn a maximum of three (3) points, applicants will receive:

- One (1) point if their submission is ***Very Deficient***, or
- Three (3) points if their submission is ***Satisfactory***.

In each Community Benefits Scoring category in which an applicant can earn a maximum of four (4) points, applicants will receive:

- One (1) point if their submission is ***Very Deficient***, or
- Four (4) points if their submission is ***Satisfactory***.

The ***Total Possible Score*** for an application is **130 points**.

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MEDICAL MARIJUANA PROVISIONING CENTERS SCORING CRITERIA				
#1	<u>CONTENT AND SUFFICIENCY OF THE INFORMATION</u>	Sub-Category Maximum Possible Points	Maximum Possible Points	Applicable Ordinance Section
	<b>CRITERIA</b>		50	
C	<i>Economic Benefits Subcategory</i>	<b>10</b>		
31	Job creation to be achieved			§8(c)(11)
32	Number and type of jobs to be created			
33	Compensation to be offered for each position			
34	Projected annual budget and revenue of facility			
35	Projected timeline for facility to break even			
D	<i>Community Development Subcategory</i>	<b>10</b>		
<p>The City Clerk will consider those community benefits pledged in the City of Pontiac as part of the provisioning center application and award points based on the following criteria.</p> <p>If an applicant does not pledge community benefits, such applicant will receive a zero (0) score for this subcategory.</p>				
36	Commitment to providing community benefits and quality of pledged community benefits	4		§8(c)(15),
	<ul style="list-style-type: none"> <li>A description of the proposed community outreach and education strategies.</li> </ul>			
37	Duration of pledged community benefits	3		
	<ul style="list-style-type: none"> <li>A description of the amount of time or financial commitment to each program.</li> <li>A description of the length (days, weeks, months) of each commitment and cumulative duration.</li> </ul>			
38	Community support for pledged community benefits	3		
	<ul style="list-style-type: none"> <li>Community outreach meetings that occur at a variety of places (community centers, churches, etc.).</li> <li>A description of the planned frequency of community outreach meetings.</li> <li>A description of the applicant's plans for responding to community concerns.</li> <li>A description of the applicant's efforts to connect with community leaders.</li> <li>A description of the involvement of key stakeholders in community development programs.</li> </ul>			



MEDICAL MARIHUANA PROVISIONING CENTERS SCORING CRITERIA				
#7	<u>PHILANTHROPIC AND COMMUNITY IMPROVEMENT</u>	Benefits Rating	Maximum Points Possible	Applicable Ordinance Section
	<b>CRITERIA</b>		<b>10</b>	
<p>The City Clerk will consider those community benefits pledged in the City of Pontiac as part of the provisioning center application and award points based on the following criteria.</p> <p>If an applicant does not pledge community benefits, such applicant will receive a zero (0) score for this subcategory.</p>				
1	Commitment to providing community benefits and quality of pledged community benefits	4		§9(f)(7) §8(c)(16)
	<ul style="list-style-type: none"> <li>• A description of proposed charitable plans, whether through financial donations or volunteer work.</li> <li>• A description of the community improvement programs aimed at the City of Pontiac.</li> </ul>			
2	Duration of pledged community benefits	3		
	<ul style="list-style-type: none"> <li>• A description of the amount of time or financial commitment to each program.</li> <li>• A description of the length (days, weeks, months) of each commitment and cumulative duration.</li> </ul>			
3	Community support for pledged community benefits	3		
	<ul style="list-style-type: none"> <li>• A description of the applicant's plans for responding to community concerns.</li> <li>• A description of the applicant's efforts to connect with community leaders.</li> <li>• A description of the involvement of key stakeholders in charitable programs.</li> </ul>			
	<b>TOTAL – Philanthropic and Community Improvement</b>			

# Appeal Process

## Appeal Process

- An applicant denied a permit may appeal to the City Clerk, who shall appoint a hearing officer to hear and evaluate an appeal and make a recommendation to the City Clerk. Such appeal would be taken by filing a written statement of appeal with the City Clerk, within fourteen (14) days after notice of the denial.
  - The City Clerk would review the report and recommendation of the hearing officer and make a decision on the matter.
- The City Clerk's decision may be further appealed to the Medical Marihuana Commission by written appeal no later than thirty (30) days after the City Clerk's decision.
- The Medical Marihuana Commission shall only overturn a decision or finding of the clerk if it finds such decision or finding to be arbitrary or capricious and not supported by material, substantial, and competent facts on the whole record considered by the clerk in arriving at such decision or finding (Ordinance 2357B).

## PROCESS FOR APPEAL

Pontiac City Clerk makes decision on application



Applicant submits written appeal to Pontiac City Clerk within 14 days.



Pontiac City Clerk appoints hearing officer to hear and evaluate appeal.



Applicant can present additional clarifying information or evidence that the applicant believes should be considered in assessing its



Hearing officer conducts hearing on appeal and makes recommendation to Pontiac City Clerk, who makes a decision on the matter.



Applicant may submit further written appeal to medical marihuana commission within 30 days.

# Conflict of Interest

# Confidentiality and Non-Disclosure Statement

Q & A