

**Official Proceedings  
Pontiac City Council  
264<sup>th</sup> Session of the Tenth Council**

**Call to order**

A Formal Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, November 23, 2021 at 12:00 p.m. by Council President Kermit Williams.

**Invocation-** Jose Yabra

**Pledge of Allegiance**

**Roll Call**

**Members Present** – Miller, Taylor-Burks, Waterman and Williams

Mayor Waterman was present.  
A quorum was announced.

**Amendments to and Approval of the Agenda**

21-352        **Motion to add discussion on the Pontiac Youth Recreation Enrichment Center. (PYREC)** Moved by Councilperson Miller and second by Councilperson Waterman.

Ayes: Miller, Taylor-Burks, Waterman and Williams  
No: None  
**Motion Carried**

Council Pro-Tem Randy Carter arrived at 12:04 p.m.

21-353        **Motion to move item #9 (resolution to request the Enhanced Pension Benefit needed supplemental actuarial reports) after item #2 (approval of meeting minutes 11-18-21) and add a special presentation from Louis Gates, Consulting Actuary, GERS.** Moved by Councilperson Taylor-Burks and second by Councilperson Carter.

Ayes: Taylor-Burks, Waterman, Williams, and Miller  
No: Carter  
**Motion Carried**

21-354        **Motion to add on a Resolution for Holbert Bill Maxey.** Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Ayes: Taylor-Burks, Waterman, Williams, Carter and Miller  
No: None  
**Motion Carried**

21-355        **Motion to approve the agenda as amended.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Taylor-Burks, Waterman, Williams, Carter and Miller  
No: None

**Motion Carried**

**Excuse Councilmembers**

21-356 **Motion to excuse Councilmembers Mary Pietila and Megan Shramski for personal reasons.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Waterman, Williams, Carter, Miller and Taylor-Burks

No: None

**Motion Carried**

**Approval of Minutes**

21-357 **Motion to approve meeting minutes for November 16, 2021.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Williams, Carter, Miller, Taylor-Burks and Waterman

No: None

**Motion Carried**

21-358 **Motion to approve special meeting minutes for November 18, 2021.** Moved by Councilperson Waterman and second by Councilperson Taylor-Burks.

Ayes: Carter, Miller, Taylor-Burks, Waterman and Williams

No: None

**Motion Carried**

**Special Presentation** – Louise Gates, Consulting Actuary, GERS

**Recognition of Elected Officials** – None

**Agenda Address** - None

**Resolutions**

City Council

21-359 **Resolution to approve the Medical Marihuana Commission Rules.** Moved by Councilperson Miller and second by Councilperson Taylor-Burks.

Whereas, The Medical Marihuana Commission approved rules to govern its proceedings on November 16, 2021; and

Whereas, Section 6 (b) of Ordinance 2357 (B) requires the City Council to approve the rules adopted by the Medical Marihuana Commission.

Now, Therefore, Be It Resolved, that the Pontiac City Council approves the Medical Marihuana Commission Rules and Regulations.

Ayes: None

No: Miller, Taylor-Burks, Waterman, Williams and Carter

**Resolution Failed**

Department of Public Works (DPW)

21-360 **Resolution to approve the SEMCOG Planning Assistance Program Grant Agreement for a Road Diet Study on Auburn Avenue.** Moved by Councilperson Waterman and second by Councilperson Carter.

WHEREAS, The City of Pontiac has received the Planning Assistance Grant agreement from the Southeast Michigan Council of Governments (SEMCOG), and;  
WHEREAS, The Department of Public Works, Engineering Division has reviewed the subject agreement, and;  
WHEREAS, The City's match of \$6,534 will towards the total grant amount of \$36,000 will be paid through Engineering Services account 202-463-806.000,  
NOW, THEREFORE, BE IT RESOLVED, The Pontiac City Council authorizes the Mayor to sign the SEMCOG agreement for Planning Assistance Program Grant for a road diet study on Auburn Avenue.

Ayes: Taylor-Burks  
No: Waterman, Williams, Carter and Miller  
**Resolution Failed**

Finance

21-361 **Motion to authorize the City Clerk to post notice of a proposed budget amendment for FY 2021/2022 in the Oakland Press to allocate a total of \$63,000 to the General Fund GL Account 101-206-702-000 to fund the Deputy Finance Director position.** Moved by Councilperson Miller and second by Councilperson Carter.

Whereas, the City of Pontiac timely approved the FY 2021-2022 budget on June 29, 2021; and  
Whereas, the adopted FY 2021-2022 General Fund budget includes appropriations in the Finance Department for salaries for personnel using account number 101-206-702.000; and  
Whereas, Sekar Bawa has been appointed to the position of Deputy Finance Director with a salary of \$94,000; and  
Whereas, the GL account 101-206-702.000 is funded for the current fiscal year in the amount of 402,987; and  
Whereas, it is proposed to increase the appropriation for account number 101-206-702.000 by \$63,000 to a total of \$465,987 to fund the position of the Deputy Finance Director;  
**NOW THEREFORE be resolved** that the City Council hereby approves the amendment for the fiscal year 2021-2022 as requested by the Administration for account 101-206-702.000 in the amount of \$63,000.

Ayes: Carter  
No: Taylor-Burks, Waterman, Williams and Miller  
**Resolution Failed**

Information Technology

21-362 **Resolution to approve the purchase of Microsoft Office 365 solution and associated costs not to exceed \$66,953.00.** Moved by Councilperson Carter and second by Councilperson Miller.

Whereas, The City of Pontiac currently uses obsolete Microsoft Office products and outdated email system and can no longer be expanded to meet the growing needs of the City; and  
Whereas, The City can utilize a cloud-based Microsoft Office licensing and email system results in a cloud solution to the City; and  
Whereas, the costs will be a one-time professional services cost of \$37,500, and a monthly operating agreement for 130 licenses at a total cost of \$2454 monthly cost.  
Now, therefore, hereby Be, It Resolved that the Pontiac City Council approves the purchase of the Microsoft 365 solution and associated costs including a one-time professional services cost of \$37,500 and annual cost for 130 licenses at a total cost of \$29,453 per year; and authorizes the Mayor to enter into the agreement to complete this transaction.

Ayes: Carter

No: Taylor-Burks, Waterman, Williams and Miller

**Resolution Failed**

Planning

21-363 **Resolution to approve a Zoning Map Amendment request ZMA 20-08 for PIN 64-14-17-130-005 & 64-14-17-130-006 to amend the current site zoning M-1 Light Manufacturing to M-1 Light Manufacturing with CR [Conditional Rezoning] zoning district.** Moved by Councilperson Carter and second by Councilperson Miller.

Whereas, the City has received an application for a Zoning Map Amendment with Conditions at W Sheffield and Baldwin Avenue identified as PIN 64-14-17-130-005 & 64-14-17-130-006 from Sheffield Holdings LLC for the rezoning of the aforementioned parcel; and

Whereas, The Planning Division has reviewed the applicant's rezoning request in regards to the City's Master Plan and the request conforms to the goals and vision contained within the plan: and

Whereas, The Planning Division has reviewed the applicant's rezoning request and the requirements set forth by Section 6.804 of the Zoning Ordinance. The Planning Division has determined the aforementioned request and proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: Technical Review, Public Hearing, and Planning Commission recommendation; and

Whereas, On October 6, 2021, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council to approve the Zoning Map Amendment with Conditions and approve the change from the current M-1 Light Manufacturing zoning district to M-1 Light Manufacturing with Conditions; and

Now, Therefore, Be It Resolved, that the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment (ZMA 20-08) request for Parcel No. 64-14-17-130-005 & 64-14-17-130-006 to amend the zoning from M-1 Light Manufacturing to M-1 Light Manufacturing with Conditions.

Ayes: Williams, Carter, Miller and Taylor-Burks

No: Waterman

**Resolution Passed**

21-364 **Resolution to approve a Zoning Map Amendment request ZMA 21-09 for PIN 64-14-16-126-007 to amend the current site zoning C-3 Corridor Commercial & R-1 One Family Dwelling to R-1 One Family Dwelling zoning district and 64-14-16-126-008 to amend the current site zoning C-3 Corridor Commercial & R-1 One Family Dwelling to C-3 Corridor Commercial zoning district.** Moved by Councilperson Taylor-Burks and second by Councilperson Waterman.

Whereas, the City Planning Division request a Zoning Map Amendment for PIN 64-14-16-126-007 & 64-14-16-126-008 for the aforementioned parcel; and

Whereas, The request conforms to the goals and vision contained within the City Master Plan; and

Whereas, The Planning Division reviewed the requirements set forth by Section 6.804 of the Zoning Ordinance, the Planning Division has determined the proposed intended use of the property complies with the City of Pontiac Zoning Ordinance; and

Whereas, In accordance with the procedures outlined in the Zoning Ordinance, Sections 6.802 as it relates to Zoning Map Amendments, the request has undergone the required: Technical Review, Public Hearing, and Planning Commission recommendation; and

Whereas, On October 6, 2021, a Public Hearing was held, and in consideration of public opinion, the Planning Commission recommends City Council to approve the Zoning Map Amendment request, approving the change for Parcel Number 64-14-16-126-007 from C-3 Corridor Commercial & r-1 One Family Dwelling to R-1 One Family Dwelling zoning district and rezone Parcel Number 64-14-16-126-008 from C-3 Corridor Commercial & R-1 one Family Dwelling to c-3 Corridor Commercial zoning district; and

Now, Therefore, Be It Resolved, that the City Council for the City of Pontiac approve the Planning Commission recommendation for the Zoning Map Amendment (ZMA 210-09) request for Parcel No. 64-14-16-126-007 from c-3 Corridor Commercial & R-1 One Family Dwelling to R-1 One Family dwelling zoning district and rezone Parcel Number 64-14-16-126-008 from c-3 Corridor Commercial & R-1 One Family Dwelling to C-3 Corridor Commercial zoning district.

Ayes: Williams, Carter, Miller, Taylor-Burks and Waterman

No: None

**Resolution Passed**

City Council

21-365

**Resolution for Holbert Bill Maxey. (Ad-on)** Moved by Councilperson Waterman and second by Councilperson Carter.

Whereas, it is the sense of this legislative body to pay proper tribute to individuals of remarkable character whose lives have been dedicated to uplifting, and empowering the community; and,

Whereas, Holbert Bill Maxey is a mentor, role model and community activist who has elevated and inspired many and whose contributions to the community have been profound; and,

Whereas, Holbert Bill Maxey embarked on an amazing and robust career that spanned over 34 years in State, County and Federal Government, beginning in 1962, some of his leadership positions included, Director of Community Relations for Royal Oak Township Community Affairs Drug Rehabilitation Employment Program and Civil Rights Division (1962-1968), Administrator for the City of Detroit, Drug Court Program (1968-1971), Program Supervisor for Oakland County Michigan CETA Program (1974-1977), Management of Planning for the State of Michigan (1977-1981), Supervisor for the Veteran's Administration (1984-1986) and Supervisor Assistant Regional Director for the Department of Mental Health, State of Michigan (1991-1996); and,

Whereas, Holbert Bill Maxey's life is one of extraordinary dedication, serving not only a humble and faithful civil servant, but also an active serviceman engaging in the Army Reserves (1981-1996), while consistently assisting and supporting our Veterans; and,

Whereas, Holbert Bill Maxey has continuously demonstrated his unwavering loyalty and commitment to our Veterans as he was past First Vice-President of the American Legion, State of Michigan, PTSD Education Coordinator, National Treasurer for African American Minority Military Organization Treasurer, is Coordinator/Director of Veterans Affairs Cook-Nelson-American Legion Post #20 in Pontiac, Michigan, Coordinator for ACES/Military Veterans/Annex in Pontiac, Michigan and is Director of Veteran Affairs for District 29-State Representative Brenda Carter; and,

Whereas, Holbert Bill Maxey is a certified and licensed Social Worker who after selflessly devoting his professional career to government service, retired in 1996; and,

Whereas, Holbert Bill Maxey is an elected official who is truly passionate about helping others and keeping the community engaged, as he is a Pontiac Library Board member, sits on the Michigan Senior Advisory Council, State of Michigan, is Executive Secretary for the State of Michigan Promise Zone in Pontiac, Michigan and CEO for Pontiac Urban Institute, League, FDL.,

November 23, 2021 Approved Minutes

Now, Therefore, Be It Resolved, that the Pontiac City Council, and members of this great community, honor and salute the exemplary accomplishments and achievements of Holbert Bill Maxey.

Ayes: Carter, Miller, Taylor-Burks, Waterman and Williams

No: None

**Resolution Passed**

**Public Comment**

Two (2) individuals addressed the body during public comment

Mayor Waterman excused herself from the meeting

**Mayor, Clerk and Council Closing Comments**

Interim City Clerk Doyle, Councilwoman Taylor-Burks, Councilwoman Miller, Councilwoman Waterman, Council President Pro-Tem Carter and Council President Williams made closing comments.

**Adjournment**

Council President Kermit Williams adjourned the meeting at 1:49 p.m.

---

Garland Doyle  
Interim City Clerk