



Pontiac Election Commission

Commission Members

Garland S. Doyle, M.P.A., Interim City Clerk

Anthony Chubb, Esq., City Attorney

Sekar Bawa, City Treasurer

COMMISSION MEETING (AMENDED AGENDA)

October 28, 2019

9:00 A.M.

Department of Public Works (DPW) Training Room

- I. Roll Call
- II. Authorization to Excuse Commissioners
- III. Amendments to the Agenda (Add Precincts 7&8 to the Resolution to Consolidate Precincts)
- IV. Approval of the Amended Agenda
- V. Approval of the Minutes- October 9, 2018
Be it further resolved that the Pontiac Election Commission approves the minutes from October 9, 2018 Meeting
- VI. Approval of the Minutes- October 16, 2019
Be it further resolved that the Pontiac Election Commission approves the minutes from October 16, 2019 Meeting
- VII. Approval of the Resolution to Establish a Receiving Board for the Election held on November 5, 2019
Be It Resolved that the Pontiac Election Commission authorizes the establishment of a Receiving Board and the appointment of two or more election inspectors with an equal number from each major political party, for all future elections beginning November 5, 2019.
- VIII. Approval of Resolution to Consolidate Precincts for the November 5, 2019 Election
Be it further resolved that the Pontiac Election Commission consolidates Precincts 2 & 3, Precincts 5&6, Precincts 7&8, Precincts 9&10, Precincts 13&14, Precincts 17&18, and Precincts 19&20 for the Election held on November 5, 2019.
- IX. Public Accuracy Test for the November 5, 2019 Election

X. Public Comment

XI. Adjournment

10-9-18

MINUTES

City of Pontiac Election Commission Meeting Minutes

Tuesday, October 9, 2018

Shrine Room

Election Commission Meeting was held on Tuesday, October 9, 2018.

The meeting convened at 10:17 A.M.

Present: Sheila R. Grandison and Sekar Bawa. Attorney Anthony Chubb was absent.

Motion to excuse Anthony Chubb for personal reasons. Moved by Sekar Bawa and supported by Sheila Grandison.

Approval of Minutes from June 28, 2018.

Be it Further Resolved that the Pontiac Election Commission approves the Minutes from June 28, 2018. Moved by Sekar Bawa and supported by Sheila Grandison.

New Business

Delegate to the clerk the responsibility of conducting the pre-election logic.

Be It Further Resolved that the Pontiac Election Commission delegates the responsibilities of the Pre-election logic testing to the City Clerk. Moved by Sekar Bawa and supported by Sheila Grandison.

Approval of the Ballots for the General Election on November 6, 2018.

Be it Further Resolved that the Pontiac Election Commission approves Ballots for the General election on November 6, 2018. Moved by Sekar Bawa and supported by Sheila Grandison.

Scheduling a Public Accuracy Test

Be it Further Resolved that the Pontiac Election Commission schedules the Public Accuracy Test for the General Election on October 15, 2018 at 10:00 a.m. in the Shrine Room at Pontiac City Hall 47450 Woodward Avenue Pontiac, Michigan 48342. Moved by Sekar Bawa and supported by Sheila Grandison.

Appointment of Precinct Inspectors.

Be It Further Resolved that the Pontiac Election Commission appoints the following individuals included in the attached documents of Precinct Inspectors as amended. Moved by Sekar Bawa and supported by Sheila Grandison.

Adoption or Resolution outlining delegated duties

Be it Further Resolved that the Pontiac Election Commission delegates to the Clerk or the authorized assistant the following items; preparing meeting materials for the Election Commission, preparing, printing, and delivering ballots, providing candidates and the Secretary of State with proof copies of the ballots, providing notice to voters in case of precinct changes/consolidations, providing election supplies and ballot containers, preliminary logic and accuracy testing, notifying major political parties of certified precinct inspector appointments (federal and state elections only) and appointment of election inspectors (which has been done) but more inspectors will be hired before the deadline of October 16, 2018. Moved by Sekar Bawa and supported by Sheila Grandison.

There was no public comment

Councilwoman Patrice Waterman was present to observe the meeting.

Meeting was adjourned at 10:31 A.M.

DRAFT

10-16-19
MINUTES

**City of Pontiac Election Commission Special Meeting Minutes
Wednesday, October 16, 2019
Shrine Room**

Election Commission Special Meeting was called to order in City Hall, Wednesday, October 16, 2019 at 9:04 a.m. by Interim City Clerk Garland Doyle.

Members Present: Commissioner Chubb and Commissioner Doyle

Member Absent: Commissioner Bawa

Motion to excuse Sekar Bawa he is attending a Treasurers Conference in Kalamazoo. Moved by Chubb and supported by Doyle.

Approval of the Agenda. Moved by Chubb and supported by Doyle.

Table approval of Minutes from October 9, 2018 until next meeting. Moved by Chubb and supported by Doyle.

Approval of the Ballots for the General Election on November 5, 2019.

Be it Further Resolved that the Pontiac Election Commission approves Ballots for the General election on November 5, 2019. Moved by Chubb and supported by Doyle.

Scheduling of the Public Accuracy Test

Be it Further Resolved that the Pontiac Election Commission schedules the Public Accuracy Test for the General Election on November 5, 2019 on October 28, 2019 at 9:00 a.m. in the Department of Public Works Training Room at Pontiac City Hall 47450 Woodward Avenue Pontiac, Michigan 48342. Moved by Chubb and supported by Doyle.

Appointment of Precinct Inspectors

Be It Further Resolved that the Pontiac Election Commission appoints the following individuals included in the attached documents of Precinct Inspectors. Moved by Chubb and supported by Doyle.

Adoption or Resolution Outlining Delegated Duties

Be it Further Resolved that the Pontiac Election Commission delegates to the Clerk or the authorized assistant the following items; preparing meeting materials for the Election Commission, preparing, printing, and delivering ballots, providing candidates and the Secretary of State with proof copies of the ballots, providing notice to voters In case of precinct changes/consolidations, providing election supplies and ballot containers, preliminary logic and accuracy testing, notifying major political parties of certified precinct inspector appointments

(federal and state elections only) and appointment of election inspectors (which has been done) but more inspectors will be hired before the deadline of October 16, 2019. Moved by Chubb and supported by Doyle.

One (1) public comment – Councilwoman Mary Pietila (present to observe the meeting)

Meeting was adjourned at 9:14 A.M.

SHEILA R GRANDISON
DEPUTY CITY CLERK

DRAFT

RESOLUTION

Pontiac Election Commission Resolution



Whereas, the City Clerk is responsible for conducting elections in the City of Pontiac, and

Whereas, MCL 166.679(a) provides the Election Commission of a city, township or village shall by resolution provide that at an election at which ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards, and

Whereas, the Pontiac Receiving Board is responsible for the duties as outlined in Section 166.679(a) of the Michigan Election Law (Article 116 of 1954), and

Whereas, the board of election commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Board prior to each election

Now Therefore, Be It Resolved that the Pontiac Election Commission authorizes the establishment of a Receiving Board and the appointment of two or more election inspectors with an equal number from each major political party, for all future elections beginning November 5, 2019.

Motion by _____ seconded by _____ to adopt the Resolution authorizing the formation of a Receiving Board for Elections held in the City of Pontiac.

Ayes:

Nays:

Absent: