

PINEY POINT VOLUNTEER FIRE DEPARTMENT (PPVFD), INC. BOARD MEETING MINUTES

November 4, 2021

7:00 PM – 9:00 PM

| Item | Description | Lead | Notes/Comments |
|------|--|-----------|---|
| 1 | Call meeting to order | President | <ul style="list-style-type: none"> • Meeting called to order at 7:03 pm • Steve Wilson President • Liz Ledbetter Vice President • Kathy Burris Treasurer • Anita Overbey War Eagle Rep • Leah Herron Key Road Rep (Not Present) • Debra Sayers Pine Top Rep • Lisa Wittman Piney Road Rep (Not Present) • Liz Mitchell Secretary • Chief Blake Ballou (Not Present) • Jim Cantrell Assistant Fire Chief • Brent Schlotfeldt Fireman • Dewy Sayers (community member) • Ken Zey (community member) |
| 2 | Additions and approval of the agenda 7:00-7:10 | President | <ul style="list-style-type: none"> • Station 5 • Safety Deposit Box |
| 3 | Approval of October 7th, 2021 minutes 7:10-7:15 | Secretary | <p>Emailed by Liz Mitchell ppfd14secretary@gmail.com</p> <ul style="list-style-type: none"> • Motion to accept made by Kathy Burris • Second by Anita Overbey • Unanimous Vote |
| 4 | Treasurers Report 7:15-7:30 | Treasurer | <p>Emailed by Kathy Burris ppfdtreasurer@gmail.com</p> <ul style="list-style-type: none"> • Upcoming bills |

| | | | |
|---|----------------------------|-------|---|
| | | | <ul style="list-style-type: none"> • \$500 deductible for Chief's Truck Repair • \$120 for mowing of Station • \$ 849.09 Pump Diagnosis on truck 1422 • \$ 838.64 1412 tire • \$ 585.00 towing • Anita motioned to approve \$3000 to pay outstanding bills. • Liz Ledbetter second • Unanimous vote • Ink and paper for treasure and fire department usage. <ul style="list-style-type: none"> • Liz Ledbetter made a motion to buy a case of paper and ink in the amount of \$200. • Anita second • Unanimous Vote • Motion to accept treasures report made by Liz Mitchell • Debra Sayers second • Unanimous Vote |
| 5 | Chiefs Report 7:30-8:00 | Chief | <p>Emailed by Chief Blake Ballou 1401bcfd@gmail.com</p> <ul style="list-style-type: none"> • Station 5 trucks to be turned back into the county (#15 & #16) • 2005 Pumper truck at Centerton waiting on decals • To repair Truck 1422 cost will be \$13, 830.00 |
| 6 | Old Business | Board | |
| | 8:00- 8:10 | | <ul style="list-style-type: none"> • Vote on the following <ul style="list-style-type: none"> • SCBA <ul style="list-style-type: none"> • Liz Ledbetter made motion to purchase the buy 10 get 1 free at 25,750.00 using Benton County money. • Liz Mitchell seconded • Unanimous Vote • Truck Repairs <ul style="list-style-type: none"> • Brent will give an updated list on repairs by truck # and vin #. Quote on air compressors and Facia boards for current Station 1 will also be presented. • Diesel additive to be added to the bulk tank. |

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|--|--|--|--|
| | | | <ul style="list-style-type: none"> • Anita made a motion to purchase the additive for \$50. • Liz Mitchell second • Unanimous Vote • Rescue Basket <ul style="list-style-type: none"> • A price will also be presented at the next meeting to be voted on • Fireman Compensation (End of Year Bonus) <ul style="list-style-type: none"> • \$7.00 Fire and Motor Vehicle Collision • \$3.50 Medical • \$10.00 Extended Events • \$3.50 training • To be paid from December 1st to November 30th • This year will be paid from July 1st to November 30th • Explained to fireman present that sustainability is a concern and depending on funds payment could not be made. They stated they understood. • Anita addressed community concerns. <ul style="list-style-type: none"> • Changes need to be made with community involvement with the fire department • ISO concerns • Break down off monthly calls fire department answered monthly posted on Facebook and Website • Community agreed Anita could vote. • Liz Mitchell made a motion to pay the end of year bonus based on calls. <ul style="list-style-type: none"> • Liz Ledbetter seconded • 3 yes and 2 abstained, motion passed • Chainsaw <ul style="list-style-type: none"> • Prices will be presented at next meeting for vote • Fox Hunters <ul style="list-style-type: none"> • Will start in the next weeks delay in start due to family illness • Brent, Steve, and the Chief Ballou asked to start to working on building plans • Request that plans created for Station 2 to house an Ambulance |
|--|--|--|--|

| | | | |
|---|--------------|------|---|
| | | | <ul style="list-style-type: none"> Community member Ken Zey suggested looking into the Lookout Mercantile (Red building on the corner) as a possibility for housing an Ambulance Crew. |
| 7 | New Business | Open | <ul style="list-style-type: none"> Station 5 <ul style="list-style-type: none"> Electric Bill increasing by \$20 Bathroom Repair Debra and Dewey will investigate and get quotes for repair Safety Deposit Box <ul style="list-style-type: none"> \$100 to drill box Carolyn and Craig will have to be present when drilled. Liz Ledbetter made motion to go ahead with the drilling and for Steve to make the contact with needed parties to be present. Anita second Vote Unanimous 1099 Forms <ul style="list-style-type: none"> If firemen bonus is \$600 or more 1099 will need to be completed. Liz Mitchell asked Kathy Burris what she charged for processing 1099s. <ul style="list-style-type: none"> \$95 dollars upfront and then \$9.50 per firefighter Liz Mitchell made motion to pay Kathy Burris the 1099 processing fee. Debra Sayer second 4 yes and 1 abstain, vote passed Community Member Ken Zey was given the floor to address concerns over ISO <ul style="list-style-type: none"> Asked the status of ISO ratings Brought to the boards attention that the last inspection was completed in 2018 ISO Book Will be addressed at next meeting |
| 8 | Next Meeting | | <ul style="list-style-type: none"> December 2nd, 2021 @7pm |
| 9 | Adjournment | | <ul style="list-style-type: none"> Meeting adjourned at 9:14 Motion made by Liz Ledbetter Second by Anita Overbey |

TREASURER REPORT 11/2/2021

SEE ATTACHED P&L

CHECKING ACCOUNT BALANCE 116912.71

SAVINGS ACCOUNT BALANCE 713.76

MONEY MARKET ACCOUNT 51213.15

ELECTRIC BILL AT STATION 5 HAS GONE UP \$20 FOR THE LAST
2 MONTHS

TURN IN BEFORE ALL RECEIPTS BY THE LAST DAY OF THE
MONTH TO BE PAID BY THE 10TH OF THE NEXT MONTH!!!

9:13 AM
11/02/21
Cash Basis

Piney Point Volunteer Fire Department
Profit & Loss
October 2021

| | Oct 21 |
|-----------------------------|-----------|
| Income | |
| Interest & Dividends Income | 1.18 |
| Other Grants | |
| Benton County | 23,970.00 |
| Total Other Grants | 23,970.00 |
| Total Income | 23,971.18 |
| Expense | |
| Building Maintenance | |
| Building Pest Control | 733.60 |
| PPVFD Station 3 | 120.00 |
| Total Building Maintenance | 853.60 |
| Retirement Fund | 118.00 |
| Supplies | |
| Fire Fighting | 54.68 |
| Total Supplies | 54.68 |
| Telephone | 51.20 |
| Utilities | |
| Electricity | |
| Station 1 | 30.53 |
| Station 3 | 24.84 |
| Station 5 | 42.97 |
| Total Electricity | 98.34 |
| Water | |
| Station 2 | 33.09 |
| Total Water | 33.09 |
| Total Utilities | 131.43 |
| Total Expense | 1,208.91 |
| Net Income | 22,762.27 |

9:15 AM

Piney Point Volunteer Fire Department

11/02/21

Profit & Loss

Cash Basis

January through October 2021

| | Jan - Oct 21 |
|------------------------------|--------------|
| Income Donations | |
| Amazon Smile | 24.66 |
| Donations - Other | 1,642.50 |
| Total Donations | 1,667.16 |
| Fire Dues | 16,040.00 |
| Interest & Dividends Income | 10.54 |
| Other Grants | |
| Act 833 Grants | 18,246.12 |
| Benton County | 23,970.00 |
| Total Other Grants | 42,216.12 |
| Reimbursed Expenses | 40.00 |
| Total Income | 59,973.82 |
| Expense | |
| Active 911 | 221.00 |
| Bounced Check | 88.00 |
| Building Maintenance | |
| Building Pest Control | 733.60 |
| PPVFD Station 1 | 139.74 |
| PPVFD Station 2 | 139.74 |
| PPVFD Station 3 | 259.74 |
| PPVFD Station 4 | 139.74 |
| Total Building Maintenance | 1,412.56 |
| Computers/Software | 1,941.13 |
| Fire Equipment Maintenance | 27.94 |
| Fire Equipment Purchase | 68.77 |
| Insurance | |
| General Liability | 9,282.00 |
| Vehicles | 143.00 |
| Total Insurance | 9,425.00 |
| Labor | 224.00 |
| On Road Diesel | 1,441.48 |
| Postage, Shipping, Mailing | 390.25 |
| Printing Copies | 403.25 |
| Professional Service | 295.00 |
| Propane | 1,699.00 |
| Reconciliation Discrepancies | 40.00 |
| Retirement Fund | 1,191.80 |
| Safe Deposit Box | 28.00 |
| Supplies | |
| Fire Fighting | 350.19 |
| General | 178.05 |
| Office | 120.09 |
| Supplies - Other | 119.63 |

| | |
|----------------|--------|
| Total Supplies | 767.96 |
| Telephone | 511.97 |

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9:15 AM

11/02/21
Cash Basis

Piney Point Volunteer Fire Department Profit & Loss January through October 2021

| | Jan - Oct 21 |
|-------------------------------------|--------------|
| Truck Maintenance & Supplies | |
| Truck 1414-2015 | 148.51 |
| Truck 1416 71.48 Truck 1422 | |
| 231.90 | |
| Truck 1442 284.00 Truck 1444 5.75 | |
| Truck 1451 517.33 | |
| Truck Maintenance & Supplies - O... | 798.37 |
| Total Truck Maintenance & Supplies | 2,057.34 |
| Utilities | |
| Electricity | |
| Old Fox Hunter's Property | 133.51 |
| Station 1 | 313.93 |
| Station 3 | 253.49 |
| Station 5 | 227.34 |
| Total Electricity | 928.27 |
| Water | |
| Station 2 | 330.90 |
| Total Water | 330.90 |
| Total Utilities | 1,259.17 |
| Total Expense | 23,493.62 |
| Net Income | 36,480.20 |

Chief Report

All, as it sits from our last meeting there have been a few changes in regards to operational readiness and needs. We will not be repairing both engines at station 5 as the county has deemed these need to be turned in due to age and condition. We will be receiving a 2005 Pierce pumper in replacement. There is no set deadline on turn in or receiving the Engine, it is currently at CFD waiting on decals. I was told the goal is to identify the various trucks owned by BCFD and try to move them from departments who have them as "reserves" and "backups" and move them to departments like us who will use them as front line apparatus. At some point we should be receiving an additional pumper tender from an unofficial source. No date given. We will still need to work on 1422 (st1 tender) as well as brush units

SCBA's

At this time, the departments who are not a municipality have jointly signed a letter requesting the county purchase the airpicks. This is in progress with no response as of yet, and if it fails we will need to look at the previously mentioned package. Will update when i know

Its been approved for our additonal funding for 4 years

Specialized Training Updates

none

Personnel Changes

September Incident Count: 09

Report #384

Piney Point Volunteer Fire Department

Rogers, AR

This report was generated on 11/2/2021 8:42:41 AM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 10/01/2021 | End Date: 10/31/2021

| INCIDENT TYPE | INCIDENT STATUS | # INCIDENTS |
|---|-----------------|-------------|
| Zone: 14-1 - Box 1 west Hwy 12, piney and Key Rd access | | |
| 311 - Medical assist, assist EMS crew | Reviewed | 5 |
| 324 - Motor vehicle accident with no injuries. | Reviewed | 2 |
| 554 - Assist invalid | Reviewed | 1 |
| Zone: 14-2 - Box 2 -Rambo Rd, Hwy 127, Hwy 12 to County line | | |
| 324 - Motor vehicle accident with no injuries. | Reviewed | 1 |

Incident Count YTD: 158

Report #553

| Detailed Breakdown by Incident Type | | |
|--|-------------|-------------|
| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
| 111 - Building fire | 3 | 1.9% |
| 118 - Trash or rubbish fire, contained | 1 | 0.63% |
| 134 - Water vehicle fire | 1 | 0.63% |
| 142 - Brush or brush-and-grass mixture fire | 5 | 3.16% |
| 311 - Medical assist, assist EMS crew | 80 | 50.63% |
| 321 - EMS call, excluding vehicle accident with injury | 2 | 1.27% |
| 322 - Motor vehicle accident with injuries | 6 | 3.8% |
| 324 - Motor vehicle accident with no injuries. | 12 | 7.59% |
| 341 - Search for person on land | 5 | 3.16% |
| 350 - Extrication, rescue, other | 2 | 1.27% |
| 400 - Hazardous condition, other | 1 | 0.63% |
| 541 - Animal problem | 1 | 0.63% |
| 553 - Public service | 5 | 3.16% |
| 554 - Assist invalid | 1 | 0.63% |
| 611 - Dispatched & cancelled en route | 22 | 13.92% |
| 631 - Authorized controlled burning | 1 | 0.63% |
| 651 - Smoke scare, odor of smoke | 5 | 3.16% |
| 735 - Alarm system sounded due to malfunction | 2 | 1.27% |
| 745 - Alarm system activation, no fire - unintentional | 3 | 1.9% |
| TOTAL INCIDENTS: | 158 | 100% |

1) 2020 Total Run Count: 172

2) 2019 Total Run Count: 150

3) 2018 Total Run Count: 161

Response & Training

Report #1672

Training Points are also for specialized training that occurred throughout the year:
Hazmat, Instructor, Etc.

Personnel Breakdown of Percentage per Incident and Training and Events for Incident Type for Date Range

Incident Type(s): All Incident Types | Start Date: 01/01/2021 | End Date: 12/31/2021

| Personnel | Division | Incidents Attended | % of Incidents | Training Attended | % of Training | Events Attended | % of Events |
|--------------------------------------|------------|--------------------|-----------------|-------------------|---------------|-----------------|-------------|
| Ballou , Blake | Operations | 54 | 34.2% | 11 | 68.8% | 0 | 0.0% |
| Ballou, Elijah | | 29 | 18.4% | 6 | 37.5% | 0 | 0.0% |
| Ballou, Ken | Operations | 12 | 7.6% | 4 | 25.0% | 0 | 0.0% |
| Bohon, Luke | Auxiliary | 2 | 1.3% | 0 | 0.0% | 0 | 0.0% |
| Bradt, George | | 21 | 13.3% | 0 | 0.0% | 0 | 0.0% |
| Cantrell, Jim | Operations | 38 | 24.1% | 9 | 56.3% | 0 | 0.0% |
| Evans, Ian | Operations | 48 | 30.4% | 8 | 50.0% | 0 | 0.0% |
| Ledbetter, Eric | | 29 | 18.4% | 10 | 62.5% | 0 | 0.0% |
| Messer-Sams, Jill | | 0 | 0.0% | 1 | 6.3% | 0 | 0.0% |
| Overbey , Anita A | Operations | 31 | 19.6% | 3 | 18.8% | 0 | 0.0% |
| Overbey , Carl R | Operations | 14 | 8.9% | 1 | 6.3% | 0 | 0.0% |
| Ramsey, Brittany | | 19 | 12.0% | 5 | 31.3% | 0 | 0.0% |
| Schlotfeldt, Brent | | 39 | 24.7% | 14 | 87.5% | 0 | 0.0% |
| Schlotfeldt, Carson | | 19 | 12.0% | 14 | 87.5% | 0 | 0.0% |
| Sparks, Beau | Operations | 1 | 0.6% | 0 | 0.0% | 0 | 0.0% |
| Stowe-Rains , George | Operations | 0 | 0.0% | 2 | 12.5% | 0 | 0.0% |
| Sutton , Fred | Operations | 9 | 5.7% | 3 | 18.8% | 0 | 0.0% |
| Templin, James | | 0 | 0.0% | 2 | 12.5% | 0 | 0.0% |
| VanHook , Scott | Operations | 0 | 0.0% | 1 | 6.3% | 0 | 0.0% |
| Welch, Brandon | Auxiliary | 1 | 0.6% | 0 | 0.0% | 0 | 0.0% |
| TOTALS USED TO CALCULATE PERCENTAGES | | | | | | | |
| TOTAL CALLS | | 158 | TOTAL TRAININGS | | 16 | TOTAL EVENTS | |
| | | | | | | 0 | |

Station Updates

- **Station 1, Piney Rd 10594 Piney Road**
 - Updates
 - Needs new fascia boards put in place.
 - Needs Landscaping
 - Current trucks stationed in 2 bays:
 - 1414 –in service
 - 1422 – 550gpm pump out of service waiting on quote. Must be repaired by certified EVS mechanic per liability
 - 1451- out for body repair
- **Station 2, Lookout 22050 E. Hwy 12**
 - Start thinking about building changes at station 2
 - Current trucks stationed in bays:
 - 1411 – in service
 - 1423 – in service
 - 1442- in service
 - 1441- refer to previous repairs needed
- **Station 3, War Eagle 11200 High Sky Inn Rd**
 - No New Updates
 - Current Trucks stationed in bay
 - 1417 – in service
- **Station 4, Camp War Eagle 13552 The Pines Road**
 - No New Updates
 - Current trucks in bay
 - 1421 – in service
 - HCFD brush - refer to previous repairs needed
 - 1444 – in service
- **Station 5, Pinetop 22725 N. Pine Top Rd**
 - heater having issue staying lit
 - both trucks here will be turned in to county in exchange for a replacement. There is no rush on turning these trucks in it will be at PPFD convenience. Once I pick up the new truck I will rearrange trucks at stations to best accomodate the area. as a whole.

- **Future Station 1 10400 Piney Road**

The local citizen who has offered to help with demo has had a family illness come up with some delays to this first week of novemeber start date. As his family matter improves, the demo will be back on. No additional updates at this time

Station 2- it is still my recommendation to connect the two buildings at station 2 with living quarters and a common space. It will allow us to be a competitive bidder to house an EMS unit when bids for the county come up again and will allow a monthly source of income and be used as a classroom and meeting room in the meantime.

I have had a nonstop schedule, I will push out the equipments needs list as soon as possible. For now, SCBAs are on hold pending and we do not need to overhaul the two engines at Station 5.