GENERAL

NAME

ADDRESS TELEPHONE SOCIAL SECURITY# \_ DATE AVAILABLE FOR EMPLOYMENT

|  |  |  |
| --- | --- | --- |
| IF UNDER 18, CAN YOU FURNISH A WORK PERMIT? | YES | NO |
| HAVE YOU EVER BEEN EMPLOYED BY THIS COMPANY | YES | NO |
| ARE YOU EMPLOYED NOW? | YES | NO |
| MAY WE CONTACT YOUR PRESENT EMPLOYER? | YES | NO |

IF YES GIVE NAME

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA IMMIGRATION STATUS? YES NO

TYPE OF WORK DESIRED

IF APPLING FOR A POSITION WHERE DRIVING IS REQUIRED, DO YOU HAVE A VALID DRIVER'S LICENSE IN THIS STATE? YES NO

LICENSE#

CAN YOU PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB (S) FOR WHICH YOU ARE APPLYING?

ARE AVAILABLE TO WORK

YES NO FULLTIME PART-TIME OVER-TIME

EDUCATION

ELEMENTARY SECONDARY COLLEGE GRADUATE SCHOOL NAME

YEARS COMPLETED

45678 9 10 1112 1234 1234

COURSE OF STUDY

SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATIONS:

SUMMARIZE SPECIAL SKILLS AND QUALIFICATIONS, VOLUNTEER ACTIVITIES, MILITARY EXPERIENCE, EMPLOYEMENT OR OTHER ACITIVITIES RELATED TO THE JOB YOU ARE SEEKING:

REFERENCES:

LIST THREE (3) NON-RELATIVES WHO ARE FAMILIAR WITH YOUR QUALIFICATIONS, WORK HISTORY AND ABILITY.

NAME OCCUPATION/RELATIONSHIP YEARS KNOWN TELEPHONE

EMPLOYMENT EXPERIENCE:

EMPLOYER. SUPERVISOR'S NAME \_ ADDRESS �JOB POSITION \_

TELEPHONE NUMBER EMPLOYED FROM MO/YR TO MO/YR

YOUR SALARY: STARTING/ENDING DUTIES, \_ WHAT DID YOU LIKE MOST ABOUT YOUR JOB?

REASON FOR LEAVING \_

EMPLOYMENT EXPERIENCE:

EMPLOYER .SUPERVISOR'S NAME \_ ADDRESS .JOB POSITION \_

TELEPHONE NUMBER EMPLOYED FROM MO/YR TO MO/YR

YOUR SALARY: STARTING/ENDING DUTIES. \_ WHAT DID YOU LIKE MOST ABOUT YOUR JOB?

REASON FOR LEAVING

EMPLOYMENT EXPERIENCE:

EMPLOYER. SUPERVISOR'S NAME. \_ ADDRESS JOB POSITION, \_

TELEPHONE NUMBER, EMPLOYED FROM MO/YR TO MO/YR

YOUR SALARY: STARTING/ENDING DUTIES. \_ WHAT DID YOU LIKE MOST ABOUT YOUR JOB?

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EMPLOYMENT EXPERIENCE:

EMPLOYER. SUPERVISOR'S NAME. \_ ADDRESS, JOB POSITION. \_

TELEPHONE NUMBER, EMPLOYED FROM MO/YR TO MO/YR

YOUR SALARY: STARTING/ENDING DUTIES. \_ WHAT DID YOU LIKE MOST ABOUT YOUR JOB?

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