

Email Template to Parents for Feedback

Hello _____,

In preparation for _____'s upcoming IEP meeting we'd love to gather some parent feedback and input as we work on preparing a draft IEP. It is important to us that we work as a team and that you know nothing that is shared in the meeting is finalized until all team members have the chance to provide their input. Below are some questions for you to answer in regards to _____'s strengths, your hopes and concerns, any insight, observations, or information you can provide about their progress towards goals, and any questions you may have leading into the IEP.

What are some of _____'s strengths? What are some of the skills they already have? What are activities they are passionate about? What are things you see at home? In schoolwork? In the community?

What are some of your hopes for _____? What would you like for their future (short and long-term)? What are some concerns you have? About school? General concerns?

What progress have you noticed towards _____'s goals? As a refresher, these are the goals we have been targeting during this IEP cycle: (list goals)

What are some questions you have going into this IEP meeting? Are there certain things you would like to address with the team?

We are grateful for your input, and your expertise!

YOUR NAME

