

Rocky Springs Carousel Association
Board Minutes for November 19, 2024 – 6:30 pm
Lancaster County Association of REALTORS, Lancaster, PA

1. **Call to Order** – The meeting was called to order at 6:30 PM by Derek Shaw, Vice President. The following Board members were present: Tracy Artus (Zoom), Ray Bradley, Julie Brady (Zoom), Jacob Glensor, Steve Hohenwarter, Richard Kahn, Dustin Knarr (Zoom), Matthew McCall and Kevin Turner. Also present: Mike Berk, Manager; Guests – Eileen Gregg, April Koppenhaver, Brent Peiffer, Jim Stauffer, Amanda Wilkinson, Carol Wanner, Dick Harkcom John Friel, Noreene Sweeney, Wendy Serfass, and Jim McElroy.
2. **Approval of Minutes** – Motion by Rick Kahn and seconded by Jacob Glensor to approve the minutes of October 15, 2024. **MOTION CARRIED.**
3. **Financial Reports**
 - a. **Financial Reports** – Steve Hohenwarter presented the financial as of November 2, 2024. A matching donation was received which is to be used to pay down our debt service. Motion by Rick Kahn and seconded by Kevin Turner to approve the financial reports. **MOTION CARRIED.**
4. **Reports**
 - a. **President’s Report** (Tracy Artus) – The President’s Report included the following:
 - Volunteers are needed for the Nominating Committee. Please email Tracy if you are interested in serving.
 - Steve Risk from the Strasburg Rail Road will be at the December board meeting.
 - Gene Kopf from Corn Cob Acres expressed an interest in meeting with the association.
 - The dog is now back in the possession of the association.
 - The board will meet in closed session following this meeting to discuss a legal matter.
 - b. **Communications Report** (Mattew McCall) – Volunteers are needed for Extra Give. Copies of the coloring pages and the one-pager will be made for the event. Amanda Wilkinson has agreed to take over responsibility for the newsletter. Mike will work on transitioning the Mail Chimp software to Amanda.
 - c. **Finance** (Steve Hohenwarter) – Jacob and Steve are completing a review of the financial transactions for the past year. Steve discussed anticipated expenses for the coming year.
 - d. **Fundraising** (Dustin Knarr) – No report.
 - e. **Restoration** (Ray Bradley) – No report.
 - f. **Volunteers** (Carol Wanner) – Waiting to determine needs for Extra Give.

- g. **Bylaws** (Julie Brady) – The Bylaws Task Force is making progress on the review and should have a recommendation for revisions to the Board by the December meeting. There is one bylaws revision being recommended under New Business.
 - h. **Manager Report** (Mike Berk) – Mike Berk reported that he is assisting with preparation for Extra Give. He also announced that he has submitted his resignation effective January 31, 2025. He is still planning to stay on as a volunteer.
5. **Old Business**
- a. **Extra Give** – An update was provided for the upcoming Extra Give event.
6. **New Business**
- a. **Bylaws Revision** – A motion was made by Julie Brady and seconded by Tracy Artus to amend Article VII, 7 (b) to change the position of Assistant Secretary to Assistant Secretary/Treasurer. **MOTION CARRIED.**
 - b. **Appointment of Assistant Secretary/Treasurer** – A motion was made by Julie Brady and seconded by Tracy Artus to appoint Jacob Glensor as the RSCA Assistant Secretary Treasurer. **MOTION CARRIED.**
 - c. **Public Comment Policy** – A motion was made by Kevin Turner and seconded by Rick Kahn to adopt a public comment policy which has been attached to these minutes. **MOTION CARRIED.**
 - d. **East Coaster Event** – The event will be held on February 1, 2025, at the Best Western in Harrisburg. The Board expressed interest in participating again. Derek Shaw will work on the arrangements.
7. **Public Comment** – The following public comment was provided at the meeting:
- a. **James McElroy** – Urged the Board to move forward with Scott Sechler.
 - b. **April Koppenhaver** – Asked for additional information regarding RSCA’s participation at Extra Give.
 - c. **Jim Stauffer** – Commented that he was looking forward to a visit from the Board to his venue.
8. **Next Meeting** – The next meeting for the Board of Directors will be on Tuesday, December 17, 2024, at 6:30 pm.
9. **Adjournment** – There being no further business, the meeting adjourned at 7:15 pm.

RSCA Board of Directors Policy

Public Comments at Board Meetings

The Rocky Springs Carousel Association provides an opportunity for public comment at all public meetings of the Board. The following are the rules regarding the public comment period:

1. Participant shall provide his/her name for the record so your comments can be reflected in our minutes.
2. All comments are addressed to the President/Vice President. There is a 3-minute time limit to address the Board unless the President/Vice President grants additional time to speak.
3. No participant may speak more than once on the same topic.
4. No self-promotion is permitted during public comment.
5. Comments will be given consideration by the Board; however, the Board may choose not to provide a response on your issue at the meeting.
6. At the beginning of each meeting, the President shall set the total time to be allotted for public comment at the meeting.

*Adopted by the Rocky Springs Carousel Association Board of Directors
November 12, 2024*