

**Rocky Springs Carousel Association
Board Minutes for April 16, 2024 – 6:30 pm
Lancaster County Association of REALTORS, Lancaster, PA**

1. **Call to Order** – The meeting was called to order at 6:30 PM by Tracy Artus, President. The following Board members were present: Ray Bradley, Julie Brady, Jacob Glensor, Steve Hohenwarter, Rick Kahn, Dustin Knarr, Matthew McCall, B. Derek Shaw, and Kevin Turner. Also present: Staff – Mike Berk, Manager; Guests – Dick Harkcom, Carol Wanner, Joel Phipps (Zoom), Joe Filoromo (Zoom), Jeri Weaver, and Eileen Gregg (Zoom).
2. **Approval of Minutes** – Motion by Rick Kahn and seconded by Kevin Turner to approve the minutes of March 19, 2024. **MOTION CARRIED.**
3. **Financial Reports**
 - a. **Financial Reports** - Steve Hohenwarter reviewed the financial reports for the period ending March 31, including the balance of the commercial loan. Motion made by Ray Bradley and seconded by Derek Shaw to approve the financial reports. **MOTION CARRIED.**
4. **Reports**
 - a. **President's Report** – Tracy Artus provided the following updates: Brad Boyd is working with Knoebels to lock in a date when they can come and review the contents of the trailers. We need to get an estimate on the work that will need to be done to restore the carousel. Tracy also suggested that our initial fundraising efforts need to address the \$20k remaining on the commercial loan.
 - b. **Communications Report** (Matthew McCall) – Matthew will be meeting with Mike Berk on Sunday, 4/21, to discuss communication issues including the website, social media, and newsletter. Matthew will be added as an Administrator for the Facebook and Instagram pages.
 - c. **Finance** (Steve Hohenwarter) – Steve reported that the association's 990 form will need to be filed by May 15. In addition, the state registration renewal will also need to be completed.
 - d. **Fundraising** (Dustin Knarr) – A short-term business plan will be developed for the payoff of the Fulton Bank loan. Dustin also reported that he received a list of volunteers from Mike Berk who might be interested in serving on the Fundraising Committee.
 - e. **Restoration** (Ray Bradley) – The committee continues to seek a place to store the band organ.

- f. **Manager's Report** – Mike Berk provided an update on the following: Dissemination of volunteer names to committee chairs and the relocation of the association files to a new Google Drive which is hosted by the association's GMAIL account. Mike also reminded all board members to please submit their Conflict-of-Interest disclosures to Mike. The form was included in everyone's binder.

5. **Old Business**

- a. **Bylaws Review** (Julie Brady) - A cleaned up version of the bylaws is now available on our Google Drive. Julie and Kevin will be setting up a time to meet and review the bylaws.

6. **New Business**

- a. **Relocation of Trailers** – Way Industries has agreed to permit the trailers to remain at their location for 6 to 8 months. However, they would like to see the number of trailers reduced to two. The search continues for a new place to park the trailers. Ray Bradley will research the VIN numbers for the trailers.
- b. **Site Visits to Similar Carousels** – Joe Filoromo has offered to accompany the RSCA board on visits to Hershey Park, Dorney Park and the Pottstown Carousel. Mike Berk will review possible dates for these visits with Joe and then provide an update to the Board.

7. **Public Comment** - None

8. **Next Meeting** – The next meeting for the Board of Directors will be on Tuesday, May 21, 2024 at 6:30 pm.

9. **Adjournment** – There being no further business, the meeting adjourned at 7:04 PM.