

THE HUNTER  
ARTISAN GALLERY & CAFE

*...supporting local artists, their talent, their stories...*

48 Melbourne Street, East Maitland NSW 2323 P: 0407381911 E: [jenninichols1963@gmail.com](mailto:jenninichols1963@gmail.com)

EXPRESSIONS OF INTEREST  
CALLOUT  
FOR  
GROUP / SOLO EXHIBITIONS  
IN 2020

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Thank you for taking the time to contact **The Hunter Artisan Gallery & Café** (from here onwards called 'the Gallery'), in relation to holding an **individual/group Exhibition in 2020**. The Gallery takes **EXPRESSIONS OF INTEREST** from artists/artisans from all disciplines (painting, drawing, sculpture, ceramic-work, textile art, glass-work, photography, print-making), and from all career stages.

#### **ABOUT THE GALLERY**

'*The Hunter Artisan Gallery & Café*' is a unique art environment...a beautiful historical building, the perfect canvas to exhibit your works, whether they are traditional or contemporary...imagine a building where the walls become the canvas. With the addition of a small casual café, the gallery presents a relaxed atmosphere for our visitors to enjoy a delicious light meal, a warm beverage or a glass of Hunter wine.

The building located at 48 Melbourne Street, East Maitland, (The former George and Dragon Inn, originally built in 1837), is unique and beautiful and filled with a history that spans across 180 years. It has been a coach house for Cobb & Co, Maitland's most famous son Les Darcy was a blacksmith in the stables on the property in the early 1900's, it has been a hotel, a bed and breakfast and a restaurant.

The Gallery has a current collective of some 30 artists, the works of whom are displayed on an ongoing basis and if not sold, are changed over approximately every 6 weeks.

#### **2020 GALLERY HOURS**

Thursday – Sunday from 9am until 5pm

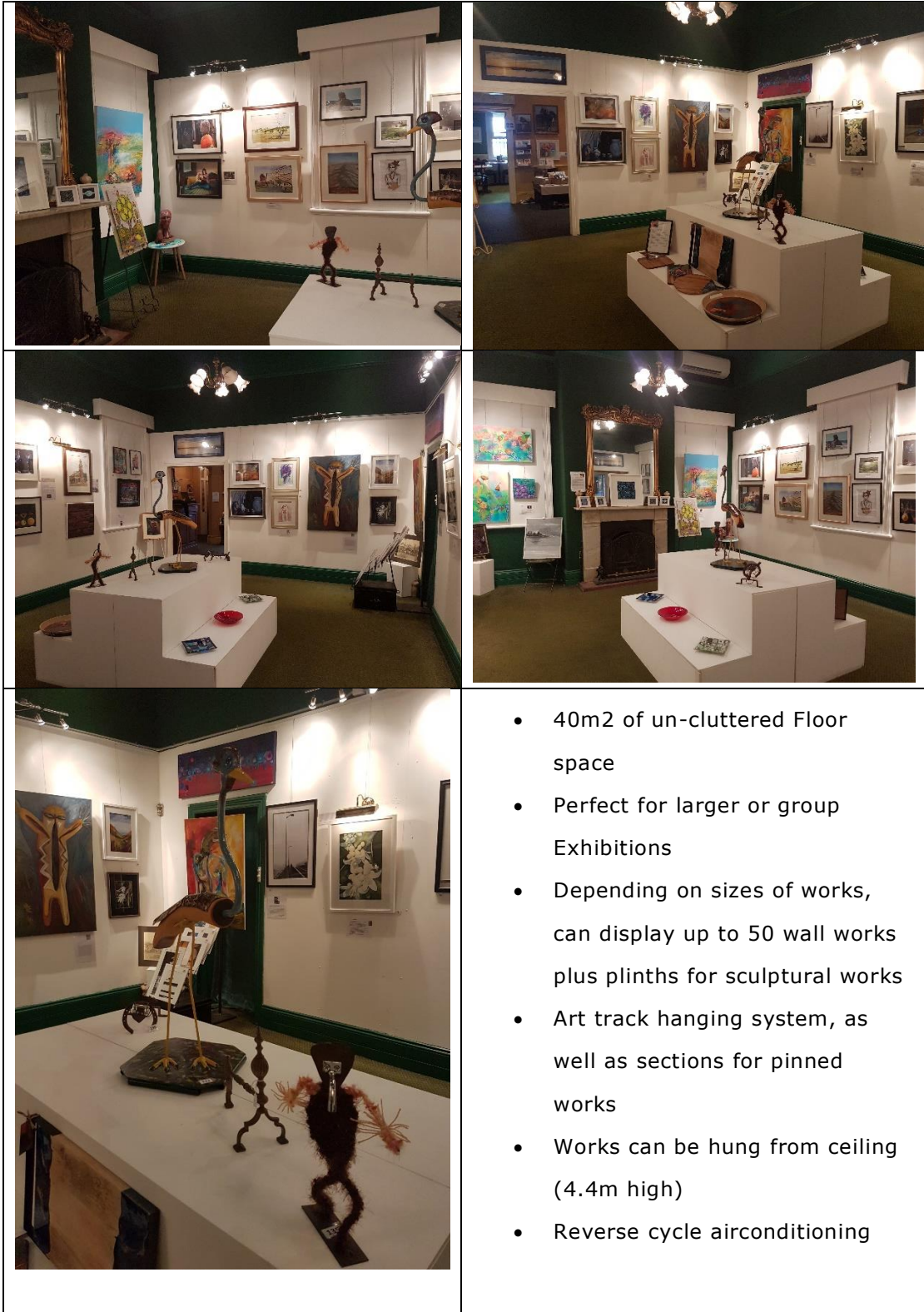
This **EXPRESSION ON INTEREST** is specifically for artists who wish to apply for the exclusive use of one of our Gallery spaces for a 2- week period during 2020. Exhibitions will run concurrently with The Gallery’s Creative Collective Artist works in other rooms of the gallery. **During the exhibition period, the Gallery will open Mon to Sun 9am until 5pm.**

**2020 DATES AVAILABLE -**

<b>SPACE</b>	<b>INSTALL EXHIBITION</b>	<b>EXHIBITION DATES</b>	<b>OPENING NIGHT</b>	<b>REMOVE EXHIBITION</b>
<b>The George Gallery</b>	March 23,24 from 9am	<b>March 25 until April 5</b>	Friday March 27 from 6 – 8pm	April 6 by 5pm
<b>The George Gallery</b>	April 14, from 9am	<b>April 15 until 26</b>	Friday April 17 from 6 – 8pm	April 27 by 5pm
<b>The George Gallery</b>	May 18, 19 from 9am	<b>May 20 until 31</b>	Friday May 22 from 6 – 8pm	June 1 by 5pm
<b>The George Gallery</b>	June 15,16 from 9am	<b>June 17 until 28</b>	Friday June 19 from 6 – 8pm	June 29 by 5pm
<b>The George Gallery</b>	July 20,21 from 9am	<b>July 22 until Aug 2</b>	Friday July 24 from 6 – 8pm	Aug 3 by 5pm
<b>The George Gallery</b>	September 7, 8 from 9am	<b>September 9 until September 20</b>	Friday September 11 from 6 – 8pm	September 21 by 5pm
<b>The George Gallery</b>	October 12,13	<b>October 14 until 25</b>	Friday Oct 16 from 6 – 8pm	October 26 by 5pm
<b>The George Gallery</b>	November 16,17 from 9am	<b>November 18 until 29</b>	Friday November 20 from 6 – 8pm	November 30 by 5pm

## SPACE AVAILABLE

### *The George Gallery*



## **COSTS INVOLVED**

An **Exhibition Fee** is required from artists involved in an exhibition.

**During the exhibition period, the Gallery will open EVERYDAY Mon to Sun 9am until 5pm. This fee also includes 2 days prior for Exhibition Install and 1day post, for Exhibition Removal.**

- **The George Gallery**

The Exhibition Fee for The George Gallery **\$600** (includes exclusive 2-week use of the space for your exhibition and opening function)

A **20% commission** is taken from the sales price listed in the catalogue, *as well as any commission works that you acquire during the exhibition.*

This fee covers:

- design and print of your exhibition invitation
- preparation and distribution of invite via the Gallery emailing list and social media networks
- exhibition listing in local news media
- preparation of Media Release, actively follow-up to media art writers
- Social media promotion before and during your exhibition
- the gallery actively seeks newspaper and magazine articles for exhibitions
- curation and install of your exhibition
- preparation and photocopy of catalogue
- gallery sitting of exhibition (Thurs to Sunday) **except** during MEET THE ARTIST sessions, however, this is YOUR ART and the best person to talk about YOUR ART IS YOU.

**The Exhibition Fee is non-negotiable and non-refundable, and is required to be paid at least 2 weeks prior to the Exhibition.**

## **EXHIBITION OPENING**

- the exhibition opening is as per the Exhibition Schedule (unless arranged otherwise at the time of booking the space)
- the Gallery will provide refreshments and nibble platters, napkins and glasses
- the gallery is licensed, the owner holds the RSA and supplies a responsible supply of wine and beer
- the gallery provides volunteers to help at the opening
- photos are taken at the opening for social media/promotion of your exhibition.
- all sales are taken by the Director at the opening

## **MEET THE ARTIST sessions**

- each exhibition participant is encouraged to do at least 4 x MEET THE ARTIST gallery sit
- each session varies between 2hrs - 5hrs depending on the number of artists involved in the exhibition
- the gallery will promote your MEET THE ARTIST session on the gallery facebook/instagram to maximise visitors
- these sessions are invaluable for increasing your profile as an artist and to increase sales during your exhibition

## **DELIVERY OF ARTWORK TO AND FROM THE GALLERY FOR EXHIBITION**

- artists are responsible for transporting their artwork to and from the gallery for exhibition

## **INSURANCE DURING EXHIBITION**

- the gallery has public liability and normal business insurance which covers minor artwork damages
- it is the artist's responsibility to arrange any artwork insurance

## **PHOTOGRAPHY**

- at least one print quality photo in .jpeg format (min 300dpi/up to 1MB) of a finished artwork that will be on exhibition is required by the gallery for printed invites at least **ONE MONTH BEFORE** your exhibition
- the gallery will take and publish low resolution photographs of your work and the exhibition before/during on the gallery Facebook and Instagram for promotional purposes only
- the gallery reserves the right to use these photographs free of charge to promote the exhibition and gallery before, during and after the exhibition
- **Copyright will always remains with the Artist**

## **COLLECTION OF ARTWORK**

- All artwork must be removed from the Gallery by 5pm on the date for removal of the Exhibition
- if artwork is not collected from the gallery within **6 weeks**, it will become the property of the gallery to dispose of at the gallery's discretion

## **SALES**

- artists who sell their artwork during the exhibition will receive a Tax Invoice/Receipt from The Hunter Artisan Gallery & Cafe stating the exhibition, exhibition dates, title of artwork, sales price, commission and the buyer's name (for documentary purposes only).
- artists can expect to receive their payment via Direct Debit within 4 weeks of the final payment from the buyer.

**All sales transactions must be processed through the Gallery**

**Sold Artworks are to be collected from the Gallery by the Buyer only**

# EXPRESSION OF INTEREST PRO-FORMA

**EOI'S TO BE RECEIVED BY 14 JULY, 2019**

**. You can use this form to complete your EOI.**

- Cover letter introducing yourself to the gallery (attach)
- Name of Artist/s:
  - Artist CV (one page only) for each artist involved in the Exhibition (attach)
  - Name of Curator or other contact person if different from above
  
- Contact details:
  - Name
  - Address
  - Telephone
  - Email
  
- Exhibition Working Title
  
  
  
  
  
  
  
  
  
  
- Medium
  
  
  
  
  
  
  
  
  
  
- Give a brief description of the exhibition project (use a separate sheet if necessary). If you have some examples of the works to be Exhibited, please provide these as well.



- Artists Statement (please give one statement per artist and attach separate sheets, if necessary)

- Curatorial Statement (if applicable and attach separate sheets, if necessary)

- Other support material (eg: reviews, references, newspaper articles, radio interviews, may be attached in the appropriate format to support your EOI)
  
- Please nominate the dates you would like to Exhibit. Please note that it is important to provide 3 preferences. The Gallery owner will make the final decision in relation to the most suitable date for all Exhibitions.

DATE OPTION 1:

DATE OPTION 2:

DATE OPTION 3:

Any questions should be directed in writing to The Gallery Owner – Jenni Nichols by email on [jenninichols1963@gmail.com](mailto:jenninichols1963@gmail.com)