

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, JANUARY 26, 2023**

The Governing Board of the Northern Arizona Fire District met this 26th day of January 2023, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director Jason Lopez, Director John Bryant, and Director Sue Brown. Absent: Director Mike Collins.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).
5. **APPROVAL OF MINUTES** - Director Bryant moved to approve the consent agenda containing the following minutes as submitted. Seconded by Director Brown. Regular Meeting minutes of December 15th, 2022. Passed by unanimous decision.
6. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report – Chief Hoke gave his report in accordance with his memorandum and the Monthly Performance Report, both in the board packet.
 - B. Financial Report – No discussion.
 - C. Correspondence – Chief Hoke discussed letters from ISO with ratings of Chloride and Truxton.
7. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **Approval of the December Financial Report.** Chairman Bailey made the motion to approve the December financial report as submitted. Director Bryant seconded the motion. There were no questions or comments. Passed by unanimous decision.
 - B. **Presentation of Annual Audit Fiscal Year 2021-2022 from Walker and Armstrong.** There was a presentation from Curtis Bright with Walker & Armstrong, summarizing the audit results which included three items – financial statements, report of internal controls, and communications to the Board. An audit is done to get an opinion on the financial statements, NAFD received a clean opinion on the financial statements which means they are in accordance with the government auditing standards. There were no accounting policy changes. There were no difficulties in performing and completing the FY 2021-2022 audit. Key Financial Performance Measures: Total cash of \$1,431,376 increased \$480,689 or 50.6% over the prior year, total cash represents 47% of total expenses for the year ended June 30, 2022, and total pension liability of \$2,716,479 decreased 35.35% from prior year. Internal Control Matters: In 2021, 1 management comment reported and in 2022 1 material weakness and 1 management comment. They discuss a variety of matters with management

to handle audit findings or issues, corrections for the financial statements and request certain representations from management. Since there were no other changes and no other items on the audit, Curtis offered if there were any questions or discussion for the Board of Directors. The Board of Directors has no questions or comments.

C. Review, Discussion, and Possible action of Election of Board Chairman and Board Clerk. Director Bryant nominated Jim Bailey as Board Chairman. Jim Bailey elected unanimously. Chairman Bailey nominated Director Susan Brown as Board Clerk. Susan Brown elected unanimously.

D. Review, Discussion, and Possible action on Chloride Land Lease Agreement. Chief Hoke discussed the land lease agreement currently with Chloride to the Board and recommended a 10-year lease agreement for \$3600.00 annually. Chairman Bailey made motion to approve the Chloride Land Lease Agreement for \$3600.00 annually for the next 10 years. Seconded by Director Lopez. No Discussion. Passed by unanimous decision.

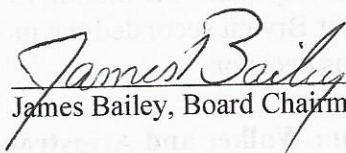
E. Review, Discussion, and Possible action to add Mobile Data Terminals (MDT) on iPads in the Engines. Chairman Bailey made motion for Chief Hoke to make initial request to find out initial and annual cost for MDT. Seconded by Director Lopez. No Discussion. Passed unanimously.

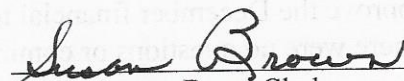
F. Review, Discussion, and Possible action to list Engine 321 for sale. Chairman Bailey made motion to approve the listing of Engine 321 for sale at the 3-quarter build mark for the new engines. Seconded by Director Brown. No Discussion. Passed unanimously.

8. **ANNOUNCEMENTS** – Chairman Bailey reached out to the District Attorney about listening in on monthly regular meetings at a lower rate and rate is not able to be lowered at this time.

9. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Lopez seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 6:49 p.m.

These minutes were prepared and posted by Paris Schuman on January 31, 2023.


James Bailey, Board Chairman


Susan Brown, Board Clerk