

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF  
NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1  
MONDAY, FEBRUARY 25, 2019**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met this 25<sup>th</sup> day of February 2019, at 2:00 p.m. for its regular meeting, at 2485 Northern Avenue, in North Kingman (Kingman, AZ 86409).

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 2:01 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance
3. **ROLL CALL OF BOARD MEMBERS** – All board members present – Chairman Bailey, Clerk Collins, Board Member Bryant, Board Member Berg and Board Member Wilkin. Chief King was unable to attend but was available by phone if needed to clarify anything.
4. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions)  
January 24, 2019 Regular Session Minutes and January 28, 2019 Special Session Minutes  
Motion was made by Board Member Bryant and seconded by Board Member Wilkin to approve the minutes for both meetings as submitted. Passed by unanimous decision.
5. **CALL TO THE PUBLIC** – District resident Mrs. Lucero, resident of Valle Vista had questions for Chief King regarding a flyer that was posted in her neighborhood. Chief King was not in attendance and she did not have a copy of the flyer, so she decided to talk with Chief King about it directly.
6. **REPORTS AND CORRESPONDENCE**
  - A. Chief's Report  
Interim Chief King was not present at the meeting, Battalion Chief Jason Scott filled in and answered questions brought up by the board, specifically about Operations #3 Vehicles. Chief Scott went through and described the repairs for each vehicle. Under Staffing #4 Chief Scott also explained that there are currently three POC new hires that are going through the process of background checks and physicals. Under Training, Chief Scott confirmed he is the new Training Chief and thanked England Towing for the donated vehicles for auto extrication. He explained the extrication training.
  - B. Financial Report  
There were no questions on the financial reports
  - C. Progress/Committee Reports
    1. 2600 Northern renovation – Board Chairman Bailey stated that the plans have been completed, we are waiting for engineering to be finalized by March so we can get it out to bid.
    2. Budget Committee – Board Clerk Collins reported that the County is reflecting a budget reduction for 2020. He did not know the reason for the possible reduction. The Timeline Budget Committee will be starting April 1.

D. Correspondence

Board Chairman read a Thank You note from a car fire that we responded to. He also mentioned several other letters received: Thank you letter to Jason Scott from Jeff McKnight and two letters to Chief King for the SAFER grant that was denied.

**7. DISCUSSION AND POSSIBLE ACTION RE:**

- A. Approval of January Financial Report. Report approval motion made by Clerk Collins and seconded by Board Member Wilkin, to approve the financial report as submitted. Passed by unanimous decision.
- B. Approval of RFP for Remodel of New Station 31 at 2600 Northern Ave, Kingman, Arizona. Call was made to Interim Chief King on Battalion Chief Scott's cell phone and placed on speaker so board could ask him questions. Chief King stated that the RFP has not been received; it should be received in about 2 – 3 weeks and the board can call a special session when it is received. Board Clerk Collins moved to have this item tabled and Board Member Wilkin seconded the motion. Passed by unanimous decision.
- C. SEC Mitigation Grant: Approval of the Disaster Assistance Agreement for State Proclamations. It was clarified that this is the second part of the grant for alley way clean-up. Motion was given to name Interim Fire Chief King as the Applicant Agent and approve the Disaster Assistance Agreement for State Proclamations by Clerk Collins and seconded by Board Member Bryant. Passed by unanimous decision.
- D. Approval of Resolution 19-003 Designation of Applicant Agent for Arizona Division of Emergency Management. It was clarified that this is the grant for alley way clean-up, with our match it's about \$24,000. Motion to designate Interim Chief King as the Designee through December 31, 2019 and to approve Resolution 19-003 Designation of Applicant Agent for Arizona Division of Emergency Management was made by Board Member Berg and seconded by Board Member Bryant. Passed by unanimous decision.
- E. Approval of 2019 Fee Schedule. Motion to table the approval of the 2019 Fee Schedule was made by Board Member Bryant and seconded by Board Member Wilkin. Passed by unanimous decision.
- F. Approval of 2019 Public Records Request Form. Motion to table the approval of the 2019 Public Records Request Form was made by Board Member Bryant and seconded by Board Member Wilkin. Passed by unanimous decision.

8. **ADJOURNMENT** – Board Member Wilkin moved to adjourn the meeting and Board Member Berg seconded it. The meeting was adjourned at 2:22 p.m.

These minutes were prepared and posted by Rhonda Johnson, February 26, 2019

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James Bailey, Board Chairman

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Mike Collins, Board Clerk