

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, APRIL 25, 2024**

The Governing Board of the Northern Arizona Fire District met this 21st day of April 25, 2024, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director Sue Brown, Director John Bryant, and Director Tim Bonnee. Director Mike Collins joined via Zoom at 6:06 p.m. and arrived in person at 6:18 p.m.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).
5. **APPROVAL OF MINUTES** –
 - Approval of Regular Meeting Minutes of March 21, 2024
 - Chairman Bailey motioned to approve the consent agenda meeting minutes.
 - Director Bonnee seconded. All in favor, motion carried.
6. **REPORTS AND CORRESPONDENCE**
 - A. Chief’s Report – Chief Dallman gave his report in accordance with his memorandum and Chief Cunningham provided the Monthly Performance Report, both in the board packet.
 - B. Financial Report – No discussion.
 - C. Correspondence – No correspondence.
7. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **APPROVAL OF MARCH FINANCIAL REPORTS**
 - No Discussion
 - Director Bonnee motioned to approve the financial reports as listed.
 - Chairman Bailey seconded. All in favor, motion carried.
 - B. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON THE NEW PAY SCALE.**
 - Chief Cunningham explained that the current pay scale was inconsistent, with increases anywhere from 1% to 4%. With the new pay scale, all step increases, as well as promotional increases are consistent across the board. This will increase our wage costs for the rest of the fiscal year by \$8,000. For the next fiscal year, this will increase our wage costs by \$24,000.
 - Chairman Bailey motioned to approve the new pay scale.
 - Director Bonnee seconded. All in favor, motion carried.
 - C. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON THE IGA WITH ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT COOPERATIVE AGREEMENT.**
 - Chief Cunningham explained that the IGA must be renewed each year. Chairman Bailey inquired if there was anything new to the IGA and Chief Cunningham said there had not been any changes.
 - Chairman Bailey motioned to approve the IGA.

- Director Bonnee seconded. All in favor, motion carried.

D. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON RESOLUTION 2024-001: NOTICE OF ELECTION.

- Chairman Bailey acknowledged that the board has three seats up for election this year.
 - Chairman Bailey motioned to approve Resolution 2024-001.
 - Director Bonnee seconded. All in favor, motion carried.

E. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON SETTING A MAXIMUM SPENDING LIMIT FOR FIRE CHIEF AND ASSISTANT FIRE CHIEF.

- Chief Cunningham explained that nowhere in the current policy is there listed a spending limit for neither fire chief nor assistant chief. He believes a standard \$5,000 spending limit for both fire chief and assistant chief is more than adequate. Anything more would be brought before the board for approval, with the exception of emergency vehicle repair.
 - Director Bonnee motioned to approve a \$5,000 spending limit for both the fire chief and assistant chief, with the exception of emergency vehicle repair.
 - Director Collins seconded. All in favor, motion carried.

F. REVIEW AND DISCUSSION ON THE CHLORIDE PROPERTY.

- The district attorney reviewed the proposed property lines for Chloride, to be divided between our Fire Department, the Water District, the library, and a vacant fourth lot. These lines, while having been simplified, still raise the concern that our emergency vehicles may not be able to fit in the width of property provided. Director Collins recommended a 30 ft. easement (15 ft. onto our property, 15 ft. onto theirs) and asked this to be suggested to the other party. Chairman Bailey directed attorney Donna Aversa to accept service on behalf of the district.

8. ANNOUNCEMENTS – No announcements.

9. ADJOURNMENT –

- Chairman Bailey motioned to adjourn at 6:43 p.m.
- Director Collins seconded. All in favor, motion carried.

These minutes were prepared and posted by Emily Byrne on April 29, 2024.

James Bailey, Board Chairman

Susan Brown, Board Clerk