

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, MAY 16, 2024**

The Governing Board of the Northern Arizona Fire District met this 16th day of May, 2024, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:03 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director John Bryant, and Director Tim Bonnee. Director Sue Brown and Director Mike Collins were absent.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).
5. **APPROVAL OF MINUTES** –
 - Approval of Regular Meeting Minutes of April 25, 2024
 - Director Bryant motioned to approve the consent agenda meeting minutes.
 - Director Bonnee seconded. All in favor, motion carried.
6. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report – Chief Dallman gave his report in accordance with his memorandum and Chief Cunningham provided the Monthly Performance Report, both in the board packet.
 - B. Financial Report – No discussion.
 - C. Correspondence – No correspondence.
7. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **APPROVAL OF APRIL FINANCIAL REPORTS**
 - No Discussion
 - Director Bonnee motioned to approve the financial reports as listed.
 - Director Bryant seconded. All in favor, motion carried.
 - B. **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON APPROVAL OF COST FOR NEW COMPUTERS AND A SERVER FOR THE ADMIN OFFICE THROUGH MR. COMPUTER.**
 - Chief Cunningham explained that the two computers in the admin office are very old, as is our server. To run QuickBooks and share files across both platforms, new hardware and software will be required. Director Bryant inquired if an update was possible and Chief Cunningham informed the board that the cost of updating our current 2008 server would be more than the installation of an all-new system.
 - Director Bryant motioned to approve the cost for new computers and a server for the admin office through Mr. Computer.
 - Director Bonnee seconded. All in favor, motion carried.
 - C. **REVIEW AND DISCUSSION ON THE CHLORIDE PROPERTY.**
 - Chief Cunningham and attorney Donna Aversa had a meeting in Chloride with Judge Gurler. They walked the property together and Chief Cunningham suggested implementing an easement, which Judge Gurler thought was a good idea. They discussed the district's concerns about someone ever putting up a fence there and how it may impede accessibility

of our emergency vehicles. The community was receptive to the proposition of an easement, so Judge Gurler will move ahead with the final decision making with their approval in mind.

D. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON CHLORIDE IGA WITH GOLDEN VALLEY FIRE DISTRICT.

- Chairman Bailey asked if this was just a housekeeping matter and Chief Cunningham said yes; this IGA is the same as the one prior and simply requires renewal each year.
 - Chairman Bailey motioned to approve the Chloride IGA with Golden Valley Fire District.
 - Director Bonnee seconded. All in favor, motion carried.

E. REVIEW, DISCUSSION, AND POSSIBLE ACTION ON UPDATING AND ADDING COST TO THE FEE SCHEDULE.

- Chief Cunningham explained that an Admin Assistant in the office is now capable of providing notary public services and that fees applicable to that can be no more than \$10 per notarized signature. In addition, Chief Cunningham also stated that we are one of the only nearby districts who do not charge for burn permits and that he recommends imposing a fee similar to other local departments, for example: \$15 for 90 days.
 - Chairman Bailey motioned to approve the updating of burn permit cost and adding of notary cost to the fee schedule.
 - Director Bonnee seconded. All in favor, motion carried.

F. REVIEW AND DISCUSSION ON FEASIBILITY STUDY FOR THE JPA.

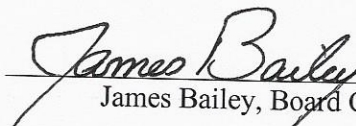
- Chief Cunningham stated that the board has been presented with a draft of the JPA at last month's meeting and that this month's packet includes the final version. Nothing much has changed from then to now, so there should be no surprises, moving forward we will be focusing on shared services and smaller consolidations within the districts.

8. ANNOUNCEMENTS – No announcements.

9. ADJOURNMENT –

- Chairman Bailey motioned to adjourn at 6:36 p.m.
- Director Bonnee seconded. All in favor, motion carried.

These minutes were prepared and posted by Emily Byrne on May 20, 2024.


James Bailey, Board Chairman


Susan Brown, Board Clerk