

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF THE
NORTHERN ARIZONA FIRE DISTRICT
THURSDAY, JUNE 15, 2023**

The Governing Board of the Northern Arizona Fire District met this 15th day of June 2023, at 6:00 p.m. for its regular monthly meeting at the Fire Administration Building at 2600 E Northern Avenue, Kingman, Arizona.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present were Chairman Jim Bailey, Director John Bryant, Director Timothy Bonnee; Present through Zoom: Director Sue Brown. Director Mike Collins was absent.
4. **CALL TO THE PUBLIC** – The District may, but is not required to, give the public an opportunity to speak to any issue. A.R.S. §38-431.01(H).
5. **APPROVAL OF MINUTES** – Director Bryant requests the Executive Minutes of May 24, 2023 and Executive Minutes of May 31, 2023 be removed from the agenda as they were not in the packets to be reviewed. They will be on the next meeting agenda. Director Bryant moved to approve the consent agenda containing the following minutes as submitted. Seconded by Director Bonnee.
 - Regular Meeting Minutes of May 18, 2023
 - Special Meeting Minutes of May 24, 2023
 - Special Meeting Minutes of May 31, 2023

Passed by unanimous decision.

6. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report – Chief Dallman gave his report in accordance with his memorandum and the Monthly Performance Report, both in the board packet.
 - B. Financial Report – No discussion.
 - C. Correspondence – The Board was provided with information regarding a compliment from a patient.
7. **Public hearing- Budget for Fiscal Year 2023-2024**
 - A. **Opening of Public Hearing-** Public hearing was called to order by Chairman Bailey at 6:12pm. Chairman Bailey asked if anyone from the public would like to speak. No one came forth.
 - B. **Closing of Public Hearing-** Public Hearing was adjourned at 6:12pm.

C. Resolution 2023-005 Adopting Budget for FY 2023-2024- Direction Bonnee made motion to adopt Resolution 2023-005 adopting budget for FY 2023-2024. Seconded by Director Brown. No discussion. Passed unanimously.

D. Review, Discussion, and Possible Action of Certification of Budget Adoptions for FY 2023-2024. Chairman Bailey made motion to certify the Budget adoptions for FY 2023-2024. Seconded by Direction Bryant. No discussion. Passed unanimously.

8. DISCUSSION AND POSSIBLE ACTION RE:

A. Approval of the May Financial Report. Chairman Bailey made the motion to approve the May financial report as submitted. Director Bonnee seconded the motion. There were no questions or comments. Passed by unanimous decision.

B. Review, Discussion, and Possible Action of Approval for Purchase for New Fire Engines. Interim Fire Chief Dallman provided and discussed the cost break down of what was needed for the new fire engines. Chief Dallman explained that these purchases are covered by the cost of selling E321. Director Bonnee made motion to approve the purchase that is needed for the new fire engines. Seconded by Director Bryant. No discussion. Passed by unanimous decision.

C. Possible Vote to go into Executive Session for Legal Advice- Pursuant to A.R.S. Sec 38-431.03(A)(3). The Board May Vote to go into Executive Session for Legal Advice from the Attorney for the District Regarding the Status of Dennis Hoke's Termination, Severance, and Release and Waiver- Chairman Bailey made motion to go into executive session for discussion regarding the status of Dennis Hoke's Termination, Severance, and Release and Waiver. Seconded by Director Bonnee. No discussion. Passed unanimous decision.

Executive session started at 6:20pm.

The Board returned from Executive Session at 7:01 pm.

Chairman Bailey admonished the board that executive sessions are confidential pursuant to A.R.S. Sec. 38-431.03(C)

D. Update on Administration and operation of the District- Review, Discussion, and Possible Action Regarding Status of District Administration and operations and Options Going Forward. Interim Chief Dallman explained that we are operating the same as normal. He is keeping up on emails and attending meetings that the previous chief had committed to. Chief Dallman stated that station 33 staffing is going to start taking place now that FY Budget 2023-2024 is approved. Director Bryant stated to have the next Regular Board meeting at station 33 as an open house to show that we are opening that station. Chairman Bailey then stated that it has been discussed about rotating the monthly board meetings between Chloride, Valle Vista, and Kingman so that the residents of those locations can attend. Interim Chief Dallman mentioned that it is up to the board and that is something that we can start doing if the board would like to. Chairman Bailey mentioned that the Bullhead City Fire Chief Pat Moore has been talking about a JPA and stated that he

would reach out to Pat Moore about doing a presentation to see if that would be an option going forward. There was no action needed.

E. Review, Discussion and Possible Action for the Board to Designate One of it's Members to be the Point of Contact for Defense Counsel and Set Authority for that Board Member's ability to Guide the Process and Strategy for the Defense of the Charge Through the EEOC. Donna Averse, the district's attorney, mentioned that she spoke with the EEOC and that there is interest in going to mediation between the employee and the district. Donna explained that there would be no retaliation against the employee in any aspect. She explained that the person appointed for this role will be in contact with the EEOC and the Defense counsel and will have to bring up anything that the board needs to discuss with them. The Administrative assistant mentioned that Director Collins, who was not present, mentioned that he would be willing to do it. Director Bonnee made motion to appoint Director Collins to be the point of contact for defense counsel and giving him authority to guide the process and strategy for the defense through the EEOC charge. Seconded by Director Bryant. No discussion. Passed by unanimous decision.

F. Review, Discussion, and Possible Action to have a shared Fire Marshall Service with Golden Valley, Fort Mohave Mesa Fire District- Interim Chief Don Dallman mentioned that at this current moment we do not have a Fulltime Fire Marshall, and this will provide that to our district. Golden Valley currently has a Fire Marshall and the fire chief of Golden Valley presented this to Chief Dallman. Chief Dallman provided a cost breakdown and mentioned that we would only be responsible for a third of the cost of a Fire Marshall and an assistant to him. Chairman Bailey made motion to move forward with a shared Fire Marshall service with Golden Valley and Fort Mohave Mesa. Seconded by Director Bonnee. No Discussion, Passed by unanimous decision.

G. Dennis Hoke's Severance/Release & Waiver. Chairman Bailey tabled this agenda item to be discussed at a Special Meeting scheduled for Wednesday June 21, 2023 at 10:00 am.

8. **ANNOUNCEMENTS** – There were no announcements.

9. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Bonnee seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 7:20 p.m.

These minutes were prepared and posted by Megan Dropulic on June 16, 2023.


James Bailey, Board Chairman


Susan Brown, Board Clerk