

**MINUTES OF THE REGULAR MEETING OF GOVERNING BOARD OF
NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1
THURSDAY, January 24, 2019**

The Governing Board of the Northern Arizona Consolidated Fire District #1 met this 24th day of January 2019, at 6:00 p.m. for its regular meeting, at 2485 Northern Avenue, in North Kingman (Kingman, AZ 86409).

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led the Pledge of Allegiance
3. **ROLL CALL OF BOARD MEMBERS** – Board members present – Chairman Bailey, Clerk Collins, Board Member Bryant, Board Member Berg (attending by phone) and Board Member Wilkin
4. **APPROVAL OF MINUTES** (for approval by unanimous consent after corrections/additions)
December 27, 2018 Regular Session Minutes
Motion was made by Board Member Bryant and seconded by Board Member Wilkin to approve the minutes as submitted. Passed by unanimous decision.
5. **CALL TO THE PUBLIC** – District residents including Mr. Lucero and Ms. Jarvis spoke.
6. **REPORTS AND CORRESPONDENCE**
 - A. Chief's Report
Interim Chief King gave his report, no questions or comments.
 - B. Financial and Claim Report
Interim Chief King reported on and answered questions of the Board; regarding:
 1. Deficit
 - C. Progress/Committee Reports
Interim Chief King reported on and answered questions of the Board; regarding:
 1. 2600 Northern renovation
 - D. Correspondence – (no Board action or discussion)
7. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. Approval of December Financial Report. Report approval motion made by Clerk Collins and seconded by Board Member Bryant, to approve the financial and claims report as submitted. Passed by unanimous decision.

The governing board voted to go into Executive Session for legal advice pursuant to ARS § 38-431.03 (A)(3) and to give instructions to legal counsel pursuant to ARS § 38-431.03 (A)(4)

Motion made by Board Member Bryant and seconded by Clerk Collins to move these items into an executive session. Passed by unanimous decision.

- 7B. City of Kingman (KFD) Management Services Proposal.
 - 7C. Approval of Ratification Resolution No. 19-001 approving certain past action taken by the Governing Board of the Northern Arizona Consolidated Fire District #1.
 - 7E. Approval of SOP 100 "*Procurement Policy*." Discussion and possible action concerning the adoption of SOP 100 "*Procurement Policy*"
 - 7G. Letter received from the Attorney General's Office re: possible Open Meeting Law violations.
 - 7H. Complaint filed by Mr. Veradt and Mr. Garnica; possible instruction to legal counsel re: same.
 - 7I. Possible employment of defense counsel to respond to the above-referenced complaint, *CV2019-00077*.
- B.** City of Kingman (KFD) Management Services Proposal. Chairman Bailey further discussed the proposal and clarified questions of the Board. Motion to move forward with Interim Fire Chief Tim King as the acting Fire Chief to pursue contract negotiations with the City of Kingman and Jake Rhodes on an IGA for management services by Clerk Collins and seconded by Board Member Wilkin. Passed by unanimous decision.
- C.** Approval of Ratification Resolution No. 19-001 approving certain past action taken by the Governing Board of the Northern Arizona Consolidated Fire District #1. Chairman Bailey read Resolution No. 19-001 in its entirety to the public to be made part of the public record. Motion was given to approve the resolution by Clerk Collins and seconded by Board Member Bryant. Passed by majority vote; all board members voted with Board Member Wilkin abstaining.
- D.** Certification of the FY2018/19 budget. Motion to approve the certification of the FY2018/2019 budget was made by Clerk Collins and seconded by Board Member Bryant. Passed by unanimous decision.
- E.** Approval of SOP 100 "*Procurement Policy*." Discussion and possible action concerning the adoption of SOP 100 "*Procurement Policy*." It was recommended by counsel, for federal monies and grants, that the Board approve the procurement policy tonight for this one because it is for federal monies and grants, then develop a simpler policy that is written for state monies and grants that is much simpler and that is easier to follow. Interim Fire Chief Tim King will work on that policy according to state rules. Motion to approve SOP 100 "*Procurement Policy*" was made by Board Member Bryant and seconded by Clerk Collins. Passed by unanimous decision.
- F.** Resolution 19-002 approving annexation of 5999 West Old Chloride Road, parcel # 308-09-008, into the District. We received a letter from Christina Curtis asking to be annexed

into the fire district. Her property was adjacent to the property included in the fire district. Interim Fire Chief King presented supporting documents for the resolution. Motion to approve Resolution 19-002 was made by Clerk Collins and seconded by Board Member Wilkin. Passed by unanimous decision.

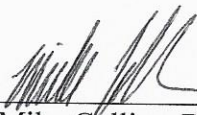
- G. Letter received from the Attorney General's Office re: possible Open Meeting Law violations. Was turned over to legal counsel for follow-up. Motion was made to turn letter over to council for legal follow-up by Board Member Bryant and seconded by Clerk Collins. Passed by unanimous decision.
- H. Complaint filed by Mr. Veradt and Mr. Garnica; possible instruction to legal counsel re: same. Motion was made for Interim Chief King to tender the complaint to the insurance company by Board Member Bryant and seconded by Board Member Berg. Passed by unanimous decision.
- I. Possible employment of defense counsel to respond to the above-referenced complaint, CV2019-00077. No Board action was taken.

8. **ADJOURNMENT** – Board Member Bryant moved to adjourn the meeting and Clerk Collins seconded it. The meeting was adjourned at 8:18 p.m.

These minutes were prepared and posted by Rhonda Johnson, January 29, 2019



James Bailey, Board Chairman



Mike Collins, Board Clerk