

**MINUTES OF THE MEETING OF NORTHERN ARIZONA CONSOLIDATED
FIRE DISTRICT #1 PSPRS PENSION BOARD
MONDAY, NOVEMBER 16, 2020**

The PSPRS Pension Board of the Northern Arizona Consolidated Fire District #1 met this 16th day of November 2020, at 1:00 p.m. for a meeting at 2485 Northern Avenue, Kingman, AZ 86409.

1. **CALL TO ORDER** – The meeting was called to order by Chairman Bailey at 1:02 p.m.
2. **PLEDGE OF ALLEGIANCE** – No Pledge of Allegiance, due to no flag present.
3. **ROLL CALL OF BOARD MEMBERS** – Board members present: Chairman Jim Bailey, Director Mike Wertz, and Director Shawn Lawless, who was present via Zoom from his residence due to illness.
4. **APPROVAL OF MINUTES** – (for approval by unanimous consent after corrections/additions) Chairman Bailey moved to approve the minutes of the October 16, 2020 meeting, as submitted. Director Lawless seconded the motion. Passed by unanimous decision. Motion carried.
5. **DISCUSSION AND POSSIBLE ACTION RE:**
 - A. **Election of Board Secretary and Board Treasurer.** Director Smith has resigned from the PSPRS board so his position as Secretary needs to be filled, preferably by someone in HR. Chairman Bailey nominated the Administrative Assistant Rhonda Johnson as the PSPRS Board Secretary. Director Wertz seconded the motion. Passed by unanimous decision. Motion carries.

Discussion was then directed at the PSPRS Board Treasurer. After reviewing the PSPRS Local Board Member and Employer Information Update sheet which does not list a Treasurer and the fact that no money is involved with the Board, it was decided that a Board Treasurer was not a needed elected position nor was it required by PSPRS.
 - B. **Discussion and possible action regarding New Membership into PSPRS for new NACFD employees.** Chairman Bailey reviewed each named member and Secretary Johnson confirmed that each member had passed a comprehensive background check, a fit for duty physical, and a psychiatric evaluation and were eligible to participate. Chairman Bailey made the motion to accept all 11 NACFD new participants into PSPRS, with two participants already members of PSPRS. Seconded by Director Wertz. Passed by unanimous decision. Motion carried. Members accepted were: Joseph Baca, Kenneth Cameron, Garrett Martin, Trevor Shaffer, Cameron Udall, CJ Gore, Keagan Smith, Cameron Whitt, and Andrew Jachetta. Shawn Lawless and Brandon Rollins were already active members of PSPRS.

Director Wertz asked if all the current staff has been through the vetting process for PSPRS. No one could say with complete certainty. He asked that we make sure. Chairman Bailey said we could put together another list of everyone hired prior to today's list to be voted on and approved into the PSPRS system. Secretary Johnson said she would put together a list for the next board meeting for board approval.
 - C. **Discussion and possible action regarding publicizing for the two seats that are vacant and needing to be filled by members of the community.** Director Wertz stated that he had spoken with Larry Moore and he was in fact interested in sitting on the PSPRS Board. Chairman Bailey motioned to accept Larry Moore as the resident member of the PSPRS Board. Director Wertz seconded the motion. Passed by unanimous decision. Motion carried. Director Wertz said he would let Larry Moore know and give him his Oath of Office and PSPRS Board Member Info sheet.

Director Lawless said it would be perhaps a good idea to find someone who serves on another PSPRS Board in our area who has experience in the duties of a board member (Golden Valley Fire District or Kingman Fire Department). He said he would reach out to their board to see if anyone is interested in also serving on our board as well.

6. **ANNOUNCEMENTS** – Next meeting is scheduled for December 15th at 1:00 p.m. Chairman Bailey, Director Wertz and Secretary Johnson signed their Oath of Office.
7. **ADJOURNMENT** – Chairman Bailey moved to adjourn the meeting and Director Wertz seconded it. Passed by unanimous decision. Motion carried. The meeting was adjourned at 1:24 p.m.

These minutes were prepared by Rhonda Johnson and posted on 11/16/2020 at 4:30pm

Jim Bailey, Chairman

Rhonda Johnson, Secretary

Pending Approval